As SGS will not be sending this announcement directly to graduate units (for multi-unit faculties), please distribute to your appropriate listservs and include information specific to your Faculty’s internal competition (e.g. internal deadline(s) and contact information for the submission of applications).

Award Overview

| Nominations due to graduate unit/Faculty: | Date set locally |
| Faculty nomination(s) due to SGS: | April 1, 2019 |
| Results/Presentation of Award: | May 22, 2019 |

Purpose

The JJ Berry Smith Doctoral Supervision Award recognizes outstanding performance in the multiple roles associated with doctoral (PhD, EdD, DMA, SJD) supervision. Two awards will be offered annually, one in the Humanities and Social Sciences and one in the Physical and Life Sciences.

The awards will be presented at the Governor General’s Gold Medal reception ceremony in the spring. Recipients will receive a JJ Berry Smith Doctoral Supervision Award certificate, an SGS Travel or Conference Grant to award a current doctoral student to support research travel or conference presentation, and have their name inscribed on a plaque housed at the School of Graduate Studies. Read about past winners.

Eligibility Criteria

The awards will be offered to active faculty members who, over a minimum of a 15-year period, have demonstrated excellence in supervision at the University of Toronto as indicated by:

1. Inspiring and guiding students to achieve excellence & integrity in scholarship;
2. Providing a supportive environment that stimulates creativity, debate, engagement, dialogue and progression toward timely completion;
3. Enabling students to learn the essential methodologies, concepts and cultures of their discipline;
4. Introducing students to the wider content of the discipline and relevant communities of scholars; and
5. Positioning students for future careers both within and outside academe.
In an effort to assist Faculties in reviewing their nominations, a JJ Berry Smith Award Scoring Sheet is provided for Faculties' internal committee use.

At the discretion of the (Faculty) Dean, nominations of unsuccessful candidates are eligible to be resubmitted for consideration a second time in the year following their initial nomination. After this, the Dean must wait at least two years to resubmit.

Nomination Package

The nomination package provides evidence that the nominee has met the above six criteria as demonstrated through:

- Completed Nomination Form;
- Faculty letter of recommendation from the Dean/Vice-Dean, Graduate Education (1-2 pages);
- Two letters of nomination (letters may be from an individual or group):
  1. A letter from the department chair, current or former colleague(s);
  2. A letter from former or current supervisee(s) – group nomination encouraged;
- Short biography of candidate (max 200 words - suitable for public release);
- A statement written by the candidate (max 300 words - suitable for public release):
  1. Addressing their graduate teaching/supervision philosophy, and
  2. Describing the candidate’s personal approach to teaching/supervision;
- Up to date Curriculum Vitae (limit publications to past 15 years)
  o All co-publications/presentations with current and former doctoral students (if applicable) must be clearly identified (e.g. highlighted in yellow or underlined).
  o A description of the role or contribution of the nominee in co-publications should be provided.
  o A brief explanation is to be provided if co-publications with students and/or colleagues are not the norm in the nominee’s discipline; and

  Updated: Table A: listing all current and former graduate students and their current positions (see Table A: List of Graduate Students for JJ Berry Smith Doctoral Supervision Award)

Nomination Process

Faculty nominations are due to the Dean of Graduate Studies and Vice-Provost, Graduate Research and Education through the Faculty Dean or Vice Dean Graduate Office.

Students, faculty members and staff wishing to submit a nomination package for consideration by their Faculty should contact their home graduate unit to inquire about the selection process and local deadlines.

NEW: Faculties may forward one nomination for faculty members from each of the four divisions (Humanities, Social Sciences, Physical Science, Life Science). Requests for an additional quota may be considered where a Faculty has two exceptional candidates from within the same discipline.

Each nomination package is to be submitted electronically as a single PDF file via email; please retain the original application-materials until May 22, 2019.

Nominations are due to SGS from Faculties by April 1, 2019 to:

Dean of Graduate Studies and Vice-Provost, Graduate Research and Education
c/o Graduate Awards Office
School of Graduate Studies
Tel: 416-978-2150
Email: fong_dicaterina@utoronto.ca
Contacts & Resources

**Fong Di Caterina** – Manager, Graduate Awards
Graduate Awards Office, School of Graduate Studies
Tel: 416-978-2150
fong.dicaterina@utoronto.ca

JJ Berry Smith Doctoral Supervision Award Webpage
CTSI Resources