### SGS Student Award Information Session Slides:

<table>
<thead>
<tr>
<th>Presentation Title</th>
<th>Starts on Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canada Graduate Scholarship – Master’s (CGS M) Presentation Slides</td>
<td>2</td>
</tr>
<tr>
<td>Ontario Graduate Scholarship (OGS) Award Presentation Slides</td>
<td>15</td>
</tr>
<tr>
<td>NSERC Doctoral Awards Presentation Slides</td>
<td>24</td>
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<tr>
<td>SSHRC Doctoral Awards Presentation Slides</td>
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<tr>
<td>Vanier Canada Graduate Scholarship Presentation Slides</td>
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</table>
SGS Student Award Information Session:
Canada Graduate Scholarship – Master’s (CGS M)

presented by Stacey Kwan
Graduate Awards Officer
University of Toronto, School of Graduate Studies
staceym.kwan@utoronto.ca

Important Disclaimer!
What is said (or not said) at this workshop does not supersede the material contained in the agencies guidelines or application packages

Agenda

1. Overview – The Federal Tri-Councils
2. CGS M Competition
   - 2018-19 Competition Specifics
   - 2017-18 Statistics
   - Deadlines & Eligibility
   - Competition Evaluation Criteria & Weightings
   - Application Process & Components
3. Michael Smith Foreign Study Supplement
4. Questions

The Federal Tri-Councils
The major federal source of funds for research and scholarship in academic institutions
- CIHR: Canadian Institutes of Health Research
- NSERC: Natural Sciences and Engineering Research Council
- SSHRC: Social Sciences and Humanities Research Council

Please Note: You may submit only one application per year to only one granting agency (NSERC, CIHR or SSHRC).

Selecting the Appropriate Federal granting agency:

CGS M Award Details

Value $17,500
Duration 12 months

Maximum Funding – 12 months
2018-2019 CGS M

U of T Allocation

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<tr>
<td>SSHRC</td>
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<tr>
<td>CIHR</td>
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*you can find each universities allocation here:

2017-2018 CGS M Results

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<th>CIHR</th>
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<th>SSHRC</th>
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<td># of applications received at U of T</td>
<td>403</td>
<td>721</td>
<td>491</td>
</tr>
<tr>
<td># of applications reviewed at SGS</td>
<td>109</td>
<td>143</td>
<td>232</td>
</tr>
<tr>
<td># of Awards Available</td>
<td>74</td>
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<td>133</td>
</tr>
</tbody>
</table>

Deadlines

There are three deadline dates associated with the CGS M Program:

1. **Application deadline** December 1.
   - Your application must be submitted before 8:00 p.m. (ET) on the deadline date. If the deadline falls on a weekend or federal holiday, your application must be submitted by the following working day.

2. **Results deadline** April 1 (of the following calendar year)
   - Your application result will be available on Research Portal

3. **Acceptance and declines of offers**
   - Applicants will have 21 days to respond to offers of awards. Offers not accepted within the response period will be automatically declined.

Basic CGS M Eligibility Requirements

- Canadian citizen or permanent resident;
- be enrolled in, or intend to apply for full-time admission to an eligible graduate program at the master’s or doctoral level at a Canadian university with a CGS M allocation;
- have completed, as of December 31 of the year of application, between **zero and 12 months** of full-time graduate studies
- First-class average (a grade of "A-".) in each of the last two years of study

Applicants are responsible for consulting the **FULL eligibility requirements outlined by the appropriate council available at**:
Selecting the Appropriate Federal Granting Agency

Applicants are asked in the CGS M application to categorize their proposed “field of research” (health, natural sciences and engineering, or social sciences and humanities).

Visit:

Social Science and Humanities (SSHRC) Basic Criteria

- The program of research must be primarily in the social sciences and humanities (i.e., aligned with the SSHRC legislated mandate) and;
- The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups, and societies - what we think, how we live and how we interact with each other and the world around us.


Natural Science and Engineering (NSERC) Basic Criteria

- The program of research must be primarily in the natural sciences and engineering;
- The intended objectives of the research must be, primarily, to advance knowledge in one of the natural sciences or in engineering.

http://www.science.gc.ca/default.asp?lang=En&n=FEE7261A-1#NSERC1

Health (CIHR) Basic Criteria

The intended outcomes of the research must, as stated in CIHR's mandate, primarily improve or have an impact on health and/or produce more effective health services and products and/or strengthen the Canadian health care system. CIHR considers applications across the full spectrum of health research.

http://www.science.gc.ca/default.asp?lang=en&n=FEE7261A-1#CIHR1
### Application Weighting

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<th>Criteria</th>
<th>Elements</th>
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<tr>
<td>Academic Excellence</td>
<td>• Academic record</td>
<td>50 %</td>
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<td></td>
<td>• Scholarships and awards held</td>
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<tr>
<td></td>
<td>• Duration of previous studies</td>
<td></td>
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<tr>
<td>Research Ability/ Potential</td>
<td>• Quality and originality of contributions to research and development</td>
<td>30 %</td>
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<tr>
<td></td>
<td>• Relevance of work experience and academic training to field of proposed research</td>
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</tr>
<tr>
<td></td>
<td>• Significance, feasibility, and merit of proposed research</td>
<td></td>
</tr>
<tr>
<td>Personal Characteristics and Interpersonal Skills</td>
<td>• Work experience</td>
<td>20 %</td>
</tr>
<tr>
<td></td>
<td>• Leadership experience</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Project management including organizing conferences and meetings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• The ability or potential to communicate theoretical, technical and/or scientific concepts clearly and logically in written and oral formats</td>
<td></td>
</tr>
</tbody>
</table>

### Selection Criteria

#### Academic Excellence
- Academic record (first-class average)
- Scholarships and awards held
- Duration of previous studies
- Type of program and courses pursued
- Course load
- Relative standing (if available)

#### Research Ability or Potential
- Quality and originality of contributions to research and development
- Relevance of work experience and academic training to field of proposed research
- Significance, feasibility, and merit of proposed research
- Judgment and ability to think critically
- Ability to apply skills and knowledge
- Initiative, autonomy and independence
- Research experience and achievements relative to expectations of someone with the candidate’s academic experience

#### Personal Characteristics and Interpersonal Skills
- Work experience
- Leadership experience
- Project management including organizing conferences and meetings
- The ability or potential to communicate theoretical, technical and/or scientific concepts clearly and logically in written and oral formats
- Involvement in academic life
- Volunteering/community outreach
Application Process

All applicants must complete and submit an application using the Research Portal.

- Applicants should consult the instructions before and while completing their application: http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS_M-BESC_M_eng.asp

Applicants may select up to five universities on the application where:
- they are currently enrolled in an eligible program of study and wish to pursue their studies; or
- they intend to apply for full-time admission to an eligible program of study if not currently enrolled at a university of their choice.

*Awards must be held at the university where the offer of award originates.*

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Research Portal

Create an account on the Research Portal:

Research Portal Dashboard

Detailed Instructions on how to complete the application:
Creating an Application

Detailed Instructions on how to complete the application:

Editing Your Application

Detailed Instructions on how to complete the application:

Application Components

Application:
- Identification – Application & Proposed Host Organization(s)
- Summary of Proposal - (3800 characters max.)
- Activity Details

Attachments:
- Outline of Proposed Research
- Transcripts

Canadian Common CVs Uploaded:
- Upload CCV

Invitations:
Send referees requests – must check on system to see if completed
Outline of Proposed Research

- A detailed description of your proposed research project for the period during which you will hold the award.
- Specific as possible, without being too jargon-laden
  - Objectives, Outline, Methods, Procedures, Significance
  - Refer to Eligibility of Proposed Research, must meet NSERC/SSHRC/CIHR Research Mandate
- Outline can be a maximum of 1 page with 1 additional page for Bibliography/citations only and must adhere to the presentation standards available in online CGS M instructions

Transcripts

- North American transcripts - official & current.
- Transcripts from outside North America – originals or certified copies if unavailable.
- If currently registered student, transcript must show fall registration.
- ROSI print-outs are not accept.
- Transcripts from the host university during semesters abroad must be included in addition to your home university’s transcript.
- Transcripts from all universities saved as a single PDF file, black and white, one copy of the legend (per institution), upright, and clear enough to read.

Canadian Common CV (CCCV)

IMPORTANT NOTE: If you make any changes to your CV, you will be given a NEW confirmation number—ensure you are using the correct confirmation number when you are attaching to your application on Research Portal.
Canadian Common CV (CCCV)

Reference Assessments

Each application must be accompanied by two Reference Assessments.

First assessment
- Your thesis supervisor, someone who is able to provide specific examples and is knowledgeable in the proposed area of research

Second assessment
- A person sufficiently familiar with your research and other abilities.
- Cannot be from a proposed supervisor unless they have already supervised you before
- You will not have access to the reports, but will be able to see when it is completed, and have ability to “unlock” allowing referees to make amendments

Reference Assessments

Steps
1. Contact your proposed referees to ensure they are willing to complete a positive & enthusiastic assessment for you.
2. In the Referee Invitation section of your application, enter the names and e-mail addresses of each of the referees who will be completing an assessment.
   - Once the information is saved, an e-mail containing the appropriate links will be forwarded to the referee so that he or she may view your application and complete the assessment.
3. Check the status of the request on the Referee Invitation page

Instructions for Referees

Step 1. Find email with subject “Invitation to participate – Invitation à participer” from donotreply-nepasrespondre@nserc-crsng.gc.ca
- Regardless of applicant’s area of research (CIHR, NSERC, or SSHRC) the invitation will be sent from the NSERC email address as Research Portal is housed on the NSERC server.
Example of Invitation Email

Instructions for Referees

Step 2. Click the link provided in “Step 2” of the Invitation email, enter the Authorization Code into the text field, and hit “Accept Invitation”

Instructions for Referees

Step 3. Accept Terms & Conditions and you will be taken to a success screen where you can click “application” link to access the Assessment form

Instructions for Referees

Step 4. Under “Applications” click the “Open” button

Instructions for Referees

Step 5. Under “Participant: Your Name” click “Edit” button
Michael Smith Foreign Study Supplement (MSFSS)

- To support high-calibre graduate students in building global linkages and international networks through the pursuit of exceptional research experiences at research institutions outside of Canada.
- Available to active CGS Master’s, CGS Doctoral or eligible Vanier CGS holders
- Up to $6,000

MSFSS Eligibility to Hold

Recipients must:
- hold an active CGS at the time your study period abroad starts;
- be registered full time in a graduate research studies program at a Canadian institution for the duration of the time abroad;
- take up the award within one year of receiving the notice of award for the CGS Michael Smith Foreign Study Supplement; and
- return to complete your degree in Canada.
MSFSS Key Dates

• Deadline for universities to submit applications to the granting agencies: June 10th and October 10th
• Students submit application and all required documents to the School of Graduate Studies for consideration

Questions

CGS M: Stacey Kwan
Email: staceym.kwan@utoronto.ca

MSFSS: Graduate Awards Office
Email: graduate.awards@utoronto.ca
SGS Student Award Information Session: Ontario Graduate Scholarship (OGS)

presented by Stacey Kwan
Graduate Awards Officer
University of Toronto, School of Graduate Studies
ogs@utoronto.ca

Important Disclaimer!
What is said (or not said) at this workshop does not supersede the material contained in the guidelines or application packages

Agenda
1. Program Overview
2. Eligibility Requirements
3. Application Information & Tips

Program Overview
The Ontario Graduate Scholarship (OGS) program is designed to encourage excellence in graduate studies at the master’s and doctoral levels at universities in Ontario

- Value of the OGS: $5,000 per term
  - 2 Term award: $10,000
  - 3 Term award: $15,000
- Each university in Ontario has its own application and application procedure
  - For students applying to graduate school, applications must be submitted to each University to which you are seeking admission for 2017-18
- Must be held at the awarding University
- 2018-19 Competition at U of T will open in late October

General Application Information
- Student applying for OGS at U of T must apply to the graduate unit using the SGS OGS online application and adhere to internal departmental deadline.
- Internal deadlines will be posted on the SGS website in mid-October.
- Last year’s application instructions are available for reference on the SGS OGS website.
Eligibility Conditions to Apply

- **Master’s level**: Up to **2 OGS awards** during any year of a master’s degree program.
- **Doctoral level**: Up to **4 OGS awards** at the doctoral level during any year of a doctoral program.
- There is **lifetime maximum** of six years of government-funded student awards. This maximum includes awards offered by OGS, QEII-GSST, CIHR, NSERC, SSHRC, and Vanier.
- Student may not hold a scholarship from NSERC, SSHRC, CIHR, Vanier or a QEII-GSST at the same time as OGS.

Eligibility Conditions Continued

- Applicants must be planning to pursue, or continue in, full-time studies in a master’s or doctoral degree for the 2018-19 academic year for at least two consecutive terms (cannot be completing degree requirements prior to December 2018)
- Canadian citizens and permanent residents must apply to the domestic competition
- International students must have a valid study permit by the departmental deadline for international students in order to be eligible

Academic Eligibility

At the time of application:

**Undergrad, 1st and 2nd year graduate students:**
- Must have an average of at least A- in each of the last two completed years of study (full-time equivalent).

**3rd + year graduate students:**
- Applicants entering the third year or beyond of graduate studies must have an overall average of at least A- for ALL graduate level courses completed.

[http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
1. Confirm deadline

<table>
<thead>
<tr>
<th>Graduate Unit Name</th>
<th>Domestic (Canadian &amp; PR) Students: Unit OGS Deadline</th>
<th>International Students: Unit OGS Deadline</th>
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<td>28-Feb-2016</td>
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2. Review Instructions

Ontario Graduate Scholarship Application Instructions

- [General Information](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Proposed Studies for 2018-2017](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Applicant Profile](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Academic Background](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Awards & Financial Aid](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Academic Achievements](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Plan of Study](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Academic References](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Review](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
- [Confirmation](http://www.sgs.utoronto.ca/currentstudents/Pages/Ontario-Graduate-Scholarship.aspx)
3. Apply

Please select your preferred single sign-on method for logging in:

- Click on the method to Sign-in
- Only currently registered U of T students can sign-in using their UTORid
OGS Application Components

- Applicant Profile
- Academic Background
  - Transcripts (unofficial copies accepted)
- Awards & Financial Aid
- Academic Achievements
- Plan of Study
- Academic References (submit request early)
- Review
- Confirmation
- Remember to click “Submit”!

Transcripts

- Scanned unofficial or student issued transcripts are permitted;
- If you have online access to your academic history (e.g. ACORN/ROSI), you may submit screenshots (printscreen/snipping tool);
- For those with multiple degrees from the same university, upload one pdf for all degrees from that university;
- You must upload your transcripts even if you are a U of T student.
- Include a legend for transcripts outside of U of T.

Plan of Study/Statement of Intent

- Write a clear and concise statement (or plan) and ask someone (ideally, a professor or senior graduate student) to review your submission and provide you with feedback. This is one of the most important parts of your application.
- More detailed instructions are available on SGS website.

List of Scholarships or Awards

- Highlight scholarships and awards that are competitive and include their value.
- Include all awards that you have been offered, even if you later declined the offer.
- Limit awards to those achieved during your University years.
References/ Academic Assessments

- Contact referees early to inquire about a possible reference;
- Feel free to remind them of your contributions and information you would like to have in the letter (screenshot available under online instructions);
- Send request before finishing your application – referee will not be able to see your online OGS application;
- Follow-up prior to the deadline (note you must have both references completed before you can submit your application); and
- Remember to give them a big thank you.

What Happens to Your OGS Application:

- Once submitted, applications will be received and reviewed at the University (graduate department at U of T) where you intend to hold your OGS
- Results available on application site by June
- Official award notifications sent out by SGS in July
- Payments are issued through ROSI
Writing Support

- The following departments/faculties offer writing support through one-on-one consultations: Architecture, OISE, Dentistry, Nursing, Pharmacy, Physical Education and Social Work.

- If you are not part of these departments, you may also visit the Graduate Centre for Academic Communication.

Additional Tips

What Makes a Great Merit Based Application?

Advice from Graduate Awards Office & Prof. Malcolm Campbell - Former Vice-Principal Research, UTSC

- Reviewers spend 6-8 minutes on each application. You have a short period of time to sell yourself on paper.
- Selection/Evaluation Criteria – make sure you “hit” them all.
Academic Achievements

- Reviewers look heavily at PROGRESS. Ongoing awards look good. Publications, historical grade trends, and PRODUCTIVITY
- Your contributions/role in a project, impact of the work, awards, presentations, research background, communication achievements, leadership roles (volunteer, elected positions, clubs, sports, etc.)
- Limit to university level achievements

Research Proposal/Plan of Study

- Write a clear and concise research proposal that an educated non-expert could understand
- Give your proposal to as many people as possible to review – ideally a professor/ senior graduate student
- Read the proposal out loud to yourself and others. If it doesn’t sound natural, then it needs more work.
- Engage the reviewer
- Importance/Significance – you want your reviewer to advocate for your application

Writing Style/Formatting

- Make it easy for the reviewer to find key information
- Use headings
- Apply boldface or underlined text strategically
- Be clear, succinct, scholarly but understandable
- Be straight forward, emphasize strengths, not a time to be shy
- Follow formatting standards

Your Reference Letters

- Must be very strong
- Be enthusiastic
- Provide additional information (skills and past achievements) and demonstrate how your attributes and qualifications surpasses selection criteria & worthy of the award
Questions

Stacey Kwan
Graduate Awards Officer
Email: ogs@utoronto.ca
Awards Portfolio: OGS/QEII-GSST,
  Ontario Trillium Scholarship, CGS M,
  CIHR Vanier
What’s New?

- Minimum First Class Average GPA at U of T is 3.5
- As of 2016, the New Tri-Agency Research Training Award Holder’s Guide
- Payment Activation Form called, “Request for Instalment and Reinstatement of Award Form”
- Heads up: Pro-rating for early completions – new clarification on policy (Details TBC)
PGS Competition

• Deadline to SGS – Friday October 13th

• U of T Quota: ~200 – Graduate units will be receiving quota once we receive the University quota from NSERC

• **No hard copies** of applications required at SGS – paper copies can be used at Departmental review

PGS Competition – Eligibility

• **GPA:** minimum A- average (3.5) in each of the last two years of full time studies

• **Other Federal Awards:** cannot have previously held a CIHR, SSHRC or NSERC award for the level of study they are now applying for funding; cannot apply for other agencies in the same year (including CHIR Vanier)

• **Months of PhD Study:** have they correctly counted their months up to December 31, 2017; cannot be more than 24 months if in a regular PhD program, or more than 36 months if direct entry

NSERC Video Tutorials
Overview of NSERC PGS Online Application

- **Person Profile** – full name, citizenship, email, etc. NSERC PIN – can leave blank if don’t already have one.
- **Addresses** – current, previous, etc.
- **Academic Background** – all postsecondary studies, college programs can be included under “Other” – transcripts not required.
- **Experience** – paid or unpaid work, research, projects, etc. Applicants must indicate if work contributed to their degree(s)
- **Awards** – competitive (i.e. not needs based) can include Dean’s lists, and non-monetary awards
- **Location of Tenure** – must list at least one choice, up to three; justification not required
- **S&F Information** – months of graduate studies; months of study in program funding is being requested for
- **Thesis** – all theses in progress or completed
- **Research Subject Code** – important for determining Selection Committee!!
- **Key Words** – up to 10 to describe proposed area of research/research project
Outline of Proposed Research

• Summary of future research endeavours included as a pdf attachment
• Maximum one-page document, including all references, using 12 point font, min. ¾” margins, etc. (see Presentation Standards)
• Include optional Justification of Research if proposal is health, social, interdisciplinary, etc.

Contributions & Statements

Part 1: Articles published, accepted, submitted
  explain your role & contribution if not 1st author
Part 2: Most significant contributions to R&D
Part 3: Applicant’s statement:
  research experience
  relevant activities (describe what leadership role you took, not just position title)
  special circumstances (e.g. if thesis supervisor not a referee)
No updates accepted once application is submitted to NSERC

Special Circumstances

• Optional Inclusion
• Applicants must include this in Part III of their Contributions and Statements
• Allows applicants to explain to reviewers why an aspect of their application may stand out as weak, leaves of absences, or why their Master’s thesis supervisor was not one of their references, etc.
Transcripts

- Applicants will be required to enter the name and email of the University Delegate who will upload transcripts.
- Applicants must check with their unit to see what transcripts are already on file and can be used.
- NSERC will send the Delegate an email request – do not delete email, even after transcripts are uploaded, the link is still active for changes until the applicant hits submit.
- Upload all transcripts in one file – include legends whenever possible, especially for those from universities outside of Canada.
- Once you have uploaded the transcripts, the applicant can see the file by “Previewing” their application.

Transcript: Student View

Transcript: Delegate View
Report on the Applicant

• Students will invite reviewers through the online system

• Two reports required:
  - Report #1: From a person very familiar with applicant’s research and other abilities. Able to provide specific examples and knowledgeable in the proposed area of research. Usually the thesis supervisor.
  - Report #2: Person sufficiently familiar with applicant’s research and other abilities.

• Report should not be from proposed supervisor unless student has worked with them in the past

• Supervisor must select “Yes” for have I read Form 201

Report: Student View

Report: Referee View

Final Step: Verify & Submit

• Until students click ‘submit’, they can edit and revise their application – if a student clicks submit it can be returned

• Students are not able to click ‘submit’ on their application until all sections are complete (including transcripts)

• Applications can be returned for changes to those students moving forward
Final Step: Verify and Submit

To verify and complete your application, follow these steps:
1. Log in to NSERC On-line Services.
2. Select the appropriate form from the drop-down list. No task is necessary to complete the verification.
3. Click on the appropriate action button. Note that the Scholarships & Fellowships application cannot be submitted electronically. A paper copy must be completed.

Scholarships & Fellowships

Form 201
1. Select Verify to ensure your application is complete (system will appear or Completed).
2. Select Final to ensure your application is complete (system will appear or Completed).
3. Your institution approves your application to be confirmed. (status will appear as Approved).

Not the same as the Research Portal or the Vanier ResearchNet sites

Quick Guide to Viewing NSERC PGSD Applications on NSERC On-line Services

http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/Index_eng.asp

Application Instructions

Request for Access to Files

- To access NSERC PGSD applications, Graduate Administrators will need to have Scholarship Liaison Officer (SLO) Assistant access.
- If you have not already done so in previous years, you will need to register with NSERC On-line Services.
- Then send an email to the Federal Awards Officer to indicate the email address with which you registered.
- When you have received confirmation that you have been added as an SLO Assistant, log in.
This is the Login Button

This is the Login Screen

Select Scholarships Liaison Officer (assistant)

This screen shows the list of all U of T applicants.
Enter the first few letters of the surname in this field:

This filter will produce a list of all applicants with similar names (or application titles)

You can also search by department, status or date. However, there can be significant variation in the way a department is identified. E.g., some Civil Engineering students may identify their department as “Engineering” so they would be missed if you filter

If you click on the application title, you will see the application preview screen. From here you can open all elements of the application as a PDF.
If the student is permitted to make changes to the application, SLO Assistants can "return" an application to the student. A drop down list will appear in the "Action" field and it will include a "return to student" option.

Application Review

• Graduate units will notify students of the unit competition results (i.e. if they move forward to the University (SGS) competition)
• SGS will contact students regarding the SGS competition results
• Students who are moving forward to NSERC can do a last review of their application online to see if their application is complete
• After November 24, students who’s going forward will have a status as "Received", i.e. has been sent to NSERC.
• NSERC sends results to SGS in March/April, and NSERC sends letters of offers and decline via email directly to students
• Feedback on unsuccessful applications is not required; however, students reviewed by NSERC may contact NSERC directly for feedback on their application.

Application Weighting

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Elements</th>
<th>Weighting</th>
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<tbody>
<tr>
<td>Academic Excellence</td>
<td>• Academic record</td>
<td>30 %</td>
</tr>
<tr>
<td></td>
<td>• Scholarships and awards held</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Duration of previous studies</td>
<td></td>
</tr>
<tr>
<td>Research Ability/Potential</td>
<td>• Quality of contributions to research and development</td>
<td>50 %</td>
</tr>
<tr>
<td></td>
<td>• Relevance of work experience and academic training to field of proposed research</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Significance, feasibility, and merit of proposed research, and justification for location of tenure</td>
<td></td>
</tr>
<tr>
<td>Communication, Interpersonal &amp; Leadership Abilities</td>
<td>• Quality of the application's presentation;</td>
<td>20 %</td>
</tr>
<tr>
<td></td>
<td>• Participation in preparing publications; and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Awards for oral presentations or papers.</td>
<td></td>
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<tr>
<td></td>
<td>• Mentoring;</td>
<td></td>
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<tr>
<td></td>
<td>• Teaching;</td>
<td></td>
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<tr>
<td></td>
<td>• Supervisory experience;</td>
<td></td>
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<tr>
<td></td>
<td>• Project management;</td>
<td></td>
</tr>
</tbody>
</table>

Departmental Ranking

• Use the ranking sheet provided by SGS; send to Graduate Awards Office (graduate.awards@utoronto.ca) by end of day October 13th
• All applicants must be ranked in one list
• Include first and last name of all applicants outside of quota
• Applications are reviewed by 3 committees at U of T then NSERC:
  1. Math, Physics, Chemistry
  2. Biology, Ecology & Life Sciences
  3. Engineering
NSERC Results - Canada Wide

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<tr>
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</thead>
<tbody>
<tr>
<td>Total Forwarded</td>
<td>3216</td>
<td>3175</td>
<td>1686</td>
<td>1544</td>
<td>1586</td>
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<tr>
<td>Total Awarded</td>
<td>1499</td>
<td>1561</td>
<td>710</td>
<td>662</td>
<td>701</td>
</tr>
<tr>
<td>Success Rate</td>
<td>47%</td>
<td>49%</td>
<td>42%</td>
<td>42%</td>
<td>44%</td>
</tr>
</tbody>
</table>

Questions

Hanna Granovsky

*Interim Awards Officer, Federal*

Tel: 416-978-8260

hanna.granovsky@utoronto.ca
What’s New?

• As of 2016, the [New Tri-Agency Research Training Award Holder’s Guide](#)

• Payment Activation Form called, "[Request for Instalment and Reinstatement of Award Form](#)"

• Heads up: Pro-rating for early completions – new clarification on policy (Details TBC)
Through its Doctoral Awards funding opportunity, SSHRC offers two types of funding for doctoral students:

- SSHRC Doctoral Fellowships;
- Joseph-Armand Bombardier Canada Graduate Scholarships (CGS): Doctoral Scholarships.

Applicants apply for both awards by completing one application form.
- SSHRC determines the value and duration of an award based on the number of months of full-time doctoral completed by December 31 of the year of application. (Not the proposed start date of the award)
- REMINDER: SSHRC will now include the first 12 months in the calculation of the value and duration of the doctoral award for students who registered in a combined MA/PhD or a fast-track program (accelerating from a master’s program into a doctoral program without obtaining the master’s degree)

Note: In calculating the value and duration of awards, SSHRC includes all prior doctoral-level studies in the same discipline. These procedures apply whether or not the degree was completed and whether or not the current university recognizes the previous credits or years of study.
Eligibility to Apply

Combined MA/PhD, fast-track and direct-entry PhD programs

MA/PhD, fast-track and direct-entry PhD students:

- Are eligible to apply for either a CGS Master’s Scholarship or a Doctoral award if they have completed between zero and 12 months of graduate-level study by December 31, 2017.
- Students who have completed more than 12 months of graduate-level study by December 31, 2017 can only apply for a Doctoral Award.
- However, in order to be eligible for the CGS Doctoral award, students can only have up to 16 months of graduate-level study by December 31 of the year of application.

Eligibility to Apply:

- Be a citizen or permanent resident of Canada at the time of application
- Be applying for support to pursue your first PhD (or equivalent);
- Not have already received an award for same level of study from SSHRC, NSERC or CIHR.
- Not be applying in the same academic year for funding through NSERC or CIHR.
- At the time of application, you need not be assured of admission to a degree program.
- Be pursuing doctoral studies in the social sciences or humanities;
- Conducting research in an area that falls within SSHRC’s mandate (eligibility of subject matter)

Subject Matter Eligibility – interdisciplinary/health related research

Applicants with questions on subject matter eligibility or those whose subject matter touches upon health, should email fellowships@sshrc-crsh.gc.ca with a one page summary of their research proposal in advance of submitting an application to seek clarification or a ruling.

Include a copy of the ruling/email confirmation from SSHRC with your application.

Complete guidelines on selecting the appropriate federal granting agency are available at www.science.gc.ca.

SSHRC – Revised Guidelines for the Eligibility of Applications Related to Health (New starting 2018-19)

SSHRC will be expanding its funding of health-related research projects with a focus on social sciences and humanities.

Eligible projects would include:

- General well-being and work-life balance related topics
- Health policy and management
- Health ethics
- Social construction of health and health behavior

Certain areas will remain ineligible:

- Clinical education
- Clinical research and therapy
- Kinesiology and epidemiology

Be sure to provide justification for why your research falls under SSHRC if your proposal is interdisciplinary or crosses over with health.
Students must include their current degree in progress.
Don’t click “Highest degree” and degrees will automatically sort in chronological order with the current degree in process at the top.

Does your proposal involve Aboriginal research, as defined by SSHRC? Select “Yes” if you wish to signal to the adjudication committee that your application should be reviewed in the context of SSHRC’s definition of Aboriginal research, SSHRC’s Aboriginal Talent Measures and its Guidelines for the Merit Review of Aboriginal Research.
Expected start date: If student is currently holding an award that ends August 31, 2018, choose a September 2018 start date.

Number of months of doctoral studies: If started in September and remained full-time without leaves, should be in denominations of 0, 4, 16, 28, and 40.

Transcripts: If listed here, it must be included in application.

Click “Preview” on your application to obtain a copy of your Letter of Appraisal (2) & Departmental Appraisal.

Transcripts

Using no more than 200 characters, including spaces, list all university transcripts appended to application. Student must include all undergraduate and graduate transcripts.

If student is already registered in program of study at the time of application, must submit a transcript for this program, regardless of the number of months completed, to demonstrate registration in the program, e.g. Fall 2017, even if there are no grades.

Note: SSHRC will accept official and certified copies of transcripts only. Web-based, faxed or photocopied transcripts are not accepted and will subsequently be removed from the application. Applications without transcripts are considered incomplete.

• The “Preview” version will have students’ name, phone number, and address prefilled once they’ve added the info into their online application.
• Referees must use this form and sign with ink at the bottom. Separate attachments or formats are not accepted.
Graduate unit will fill this form out if putting application forward to SGS for central adjudication.

They must click “Verify” on their application. Double check that their Family name and Given name are in correct order.

Student generates PDF application by clicking “Preview” and print. Sign Page 3 of their application. Submit to graduate unit the entire paper application.
Evaluation Criteria

There is no weight assigned to each criteria the application is assessed as a whole

- Academic results
  - transcripts
  - awards and distinctions
- Program of study
  - potential contribution to the advancement of knowledge
- Professional and academic experience
  - research assistantships or other relevant work experience
  - publications
  - conference presentations
- 2 Letters of Appraisal
- Departmental Appraisal

A SSHRC Doctoral Awards application consists of the following documents (submitted in this order):

- Completed online Doctoral Award application form (use this link to access info for all items below)
- Program of Study (maximum 2 pages)
- Bibliography and Citations (maximum 5 pages)
- Research Contributions (if applicable, maximum 1 page)
- Allowable Inclusions (if applicable, maximum 1/2 page)
- **Official Letter to Confirm Part-Time Study and/or Leave of Absence (if applicable, maximum 1 page)
- All undergraduate and graduate level transcripts
- Letters of Appraisal (2 completed forms, in sealed envelopes)
- Departmental Appraisal
- Completed Consent to Disclosure of Personal Information form
- Checklist (ideally)

Note regarding Part-time or Leave of Absence:
If a student has studied on a part-time basis, or has interrupted their graduate level studies at any time, please provide the student with an official letter indicating the date(s) during which the student’s registration status was affected, and if the student was on a leave, please confirm that the leave was an approved leave.

Note regarding Transcripts:
An original U of T transcript showing current fall 2017 registration is required regardless of the availability of grades. Certified photocopies of previous transcripts from the student's admissions file are accepted.
Submission to SGS

Submission of Files – Two Parts: Electronic and Paper

Electronic submission portion:
- Complete the SSHRC Doctoral Spreadsheet providing information for all SSHRC Doctoral applications received by your graduate unit. Provide the rank on the spreadsheet, as it appears on the candidate's Departmental Appraisal Form;
- Save the spreadsheet as an Excel file with the following naming convention: Sec org code_SSHRC Doctoral Spreadsheet_2018-19;
- Email SSHRC Doctoral Spreadsheet to graduate.awards@utoronto.ca on or before November 2nd;
- Scanned PDF files for each of the quota applications is optional, but is much appreciated if they are already available. They can be saved to the SGSDrive.

Paper submission portion:
- Submit the original hardcopy paper applications on or before November 2nd to the Graduate Awards Office at 63 St. George St., Rm 201. Please maintain copies for your departmental records and back up, as SGS does not. No photocopies required.
- Quota applications: Full original applications, signed, with all letters of appraisals, attachments, and transcripts (please do not staple);
- Non-Quota applications: Provide only the signed paper-copy of the Application Profile and Identification Sheet (i.e. pages 1, 2 & 3)

U of T Results

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<tbody>
<tr>
<td>Applications received at SGS</td>
<td>261</td>
<td>287</td>
<td>311</td>
<td>304</td>
<td>310</td>
</tr>
<tr>
<td>Quota Applications Forwarded to SSHRC</td>
<td>214</td>
<td>221</td>
<td>231</td>
<td>230</td>
<td>238</td>
</tr>
<tr>
<td>Awards Received</td>
<td>105</td>
<td>123</td>
<td>131</td>
<td>93</td>
<td>120</td>
</tr>
<tr>
<td>U of T - success rate of applications forwarded</td>
<td>49.1%</td>
<td>55.7%</td>
<td>55.4%</td>
<td>40.4%</td>
<td>50.4%</td>
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National Results

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</thead>
<tbody>
<tr>
<td>Applications received at SSHRC</td>
<td>1780</td>
<td>1776</td>
<td>1992</td>
<td>1982</td>
<td>2043</td>
</tr>
<tr>
<td>Total Awarded</td>
<td>894</td>
<td>913</td>
<td>1005</td>
<td>905</td>
<td>860</td>
</tr>
<tr>
<td>Success Rate</td>
<td>50.2%</td>
<td>51.4%</td>
<td>50.5%</td>
<td>45.7%</td>
<td>42.1%</td>
</tr>
</tbody>
</table>
Graduate Awards Office
(416) 978-2150
fong.dicaterina@utoronto.ca

THANK YOU
Vanier Canadian Graduate Scholarship

Fong Di Caterina Manager, Graduate Awards Office
Stacey Kwan Provincial Awards Officer
University of Toronto, School of Graduate Studies
graduate.awards@utoronto.ca

Important Disclaimer!
What is said (or not said) at this workshop does not supersede the material contained in the agencies guidelines or application packages

Agenda
1. Overview
2. Eligibility
3. Competition Evaluation Criteria
4. Application Process
5. Questions

Vanier Canada Graduate Scholarship

- Tri-Agency program designed to attract & retain world-class doctoral students to a Canadian University.
- Do not have to be registered or admitted to a graduate program at time of application
- Must be nominated by University
- Full online submission via ResearchNet for all 3 agencies (SSHRC, NSERC, CIHR) (http://www.researchnet.ca)
- $50,000/yr for 3 years

Eligibility

To be considered for a Vanier CGS, you must:
- be nominated by only one Canadian university, which must have received a Vanier CGS allocation;
- be seeking financial support to pursue your first doctoral degree (or combined MA/PhD or MD/PhD);
- intend to pursue, in the summer semester or the academic year following the announcement of results, full-time doctoral studies and research at the nominating university;
- have completed no more than 20 months of doctoral studies as of May 1, 2018 (started no earlier than Sept 2016);
Eligibility continued…

- have achieved a first-class average (A-) in the last two years of full-time study or equivalent, and
- not have already received a doctoral-level scholarship or fellowship from CIHR, SSHRC or NSERC.

Notes:
All prior doctoral-level studies, regardless of discipline, will be considered in the evaluation of eligibility

- Direct entry PhD students or those who fast-tracked from a master’s to a PhD (did not complete their master’s before transferring to a PhD), the agencies will not include the first 12 months of graduate study when evaluating eligibility (started no earlier than Sept 2015).

Points to Remember

- Vanier nominees must demonstrate superior leadership skills and a high standard of scholarly achievement;
- Proposed research project and doctoral program of study must be eligible within the mandate of the agency to which the nomination will be submitted. Contact Vanier directly if in doubt;
- If a nomination is judged to be outside of a granting agency’s mandate after the deadline, it will not be entered into the competition;
- Vanier CGS candidates may only apply to the same agency’s doctoral or fellowship awards programs within the same academic year. They may not submit applications to more than one agency or concurrently hold more than one agency scholarship or fellowship.

Emphasis on Recruitment & Student Mobility

Vanier CGS candidates are strongly encouraged to pursue their studies at a university other than that (or those) which granted their undergraduate and graduate degrees.

Candidates who are nominated by a university at which they have completed a previous degree must provide a strong and compelling rationale as to why they have chosen to undertake their PhD at the same university.

Evaluation Criteria

**Academic excellence**, as demonstrated by past academic results and by transcripts, awards and distinctions.

**Research potential**, as demonstrated by the candidates research history, his/her interest in discovery, the proposed research and its potential contribution to the advancement of knowledge in the field, the potential benefit to Canadians, and any anticipated outcomes.

**Leadership** (potential and demonstrated ability), as defined by the following qualities:
- Personal Achievement
- Involvement in Academic Life
- Volunteerism
- Civic Engagement
**Application Process**

Please refer to the Vanier website for step-by-step application instructions


**Selecting the Appropriate Agency**

The students’ proposed research project and doctoral program of study must be eligible within the mandate of the agency to which the nomination will be submitted. If in doubt, students are urged to seek written confirmation by the tri-council in advance of submitting their application. Complete guidelines on selecting the appropriate federal granting agency are available at


**SSHRC Basic Criteria**

- The program of research must be primarily in the social sciences and humanities (i.e., aligned with the SSHRC legislated mandate) and;
- The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups, and societies - what we think, how we live and how we interact with each other and the world around us.

**NSERC Basic Criteria**

- The program of research must be primarily in the natural sciences and engineering;
- The intended objectives of the research must be, primarily, to advance knowledge in one of the natural sciences or in engineering.
- Proposals that include the use of methodologies, tools, techniques and knowledge from the NSE are not automatically considered eligible by NSERC.
**CIHR Basic Criteria**

The intended outcomes of the research must, as stated in CIHR’s mandate, primarily improve or have an impact on health and/or produce more effective health services and products and/or strengthen the Canadian health care system. CIHR considers applications across the full spectrum of health research. CIHR categorizes health research in four broad themes:

– Bio-medical Research  
– Clinical Research  
– Health Services Research  
– Social, Cultural, Environmental and Population Health

**Please note the following:**

- Applicants should contact their proposed graduate unit regarding internal deadlines and submission requirements
- Candidates must 1) print and provide to their graduate unit, a paper copy of their complete application including all original transcripts and 2) electronically submit the online application via ResearchNet, by the unit’s internal deadline
- Graduate units may only access candidate online applications that have been completed and electronically submitted; applications still in progress by the candidate will not be visible on the system
- Students should complete the “Identify Referee” task on ResearchNet well in advance as assessments must be completed and submitted to ResearchNet before students can complete the submission process

**Vanier Results – U of T**

<table>
<thead>
<tr>
<th>Year</th>
<th>CIHR</th>
<th>SSHRC</th>
<th>NSERC</th>
<th>Total</th>
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<tbody>
<tr>
<td>2016-17</td>
<td>#</td>
<td># successful</td>
<td>#</td>
<td># successful</td>
</tr>
<tr>
<td># received by University</td>
<td># successful</td>
<td>#</td>
<td>successful rate</td>
<td># received by University</td>
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<tr>
<td>CIHR</td>
<td>74</td>
<td>13</td>
<td>18%</td>
<td>78</td>
</tr>
<tr>
<td>SSHRC</td>
<td>67</td>
<td>11</td>
<td>16%</td>
<td>69</td>
</tr>
<tr>
<td>NSERC</td>
<td>46</td>
<td>9</td>
<td>20%</td>
<td>49</td>
</tr>
<tr>
<td>Total</td>
<td>187</td>
<td>33</td>
<td>18%</td>
<td>196</td>
</tr>
</tbody>
</table>

**Questions:**

- **Fong Di Caterina, SSHRC**  
  • Email: fong.dicaterina@utoronto.ca
- **Stacey Kwan, CIHR**  
  • Email: staceym.kwan@utoronto.ca
- **Hanna Granovsky, NSERC**  
  • Email: hanna.granovsky@utoronto.ca