The meeting was called to order at 3:05 p.m. Dean Susan Pfeiffer welcomed Graduate Education Council members and visitors.

The Dean called for a motion to adjourn no later than 5:00 p.m.

**MOTION (duly moved and seconded)**

THAT the meeting of the Graduate Education Council will adjourn no later than 5:00 p.m.

The motion was CARRIED.

**Approval of the Agenda of the Graduate Education Council Meeting, April 24, 2007**

**MOTION (duly moved and seconded)**

THAT the agenda of the Graduate Education Council meeting of April 24, 2007 be approved.

The motion was CARRIED.

1. **Minutes of the Graduate Education Council Meeting of February 20, 2007**

   The minutes of the February 20, 2007 meeting were circulated with the agenda.

   **MOTION (duly moved and seconded)**

   THAT the minutes of the February 20, 2007 Graduate Education Council meeting be approved.

   The Dean called the question. The motion was CARRIED.

2. **Business Arising from the Minutes**

2.1 **Recent UT governance approvals**

   a) Cessation of Admission and Closure of Degree Program (Ed.D. level only): Curriculum, Teaching and Learning Department, Curriculum Studies and Teacher Development Program, Ed.D.

   Cessation of admission and closure of the Ed.D. program in Curriculum Studies and Teacher Development was approved by the Academic Policy and Programs Committee on March 7, 2007, and by the Academic Board on April 5, 2007.
b) **Cinema Studies, M.A.**
This proposal for a new program was approved by Governing Council on March 29, 2007. Final approval by the Ontario Council on Graduate Studies (OCGS) is forthcoming.

c) **Master of Science Community Health Program (M.Sc.C.H.), and a Graduate Diploma in Community Health (Dip.C.H.)**
This proposal for a new program was approved by the Faculty of Medicine’s Council on February 26, 2007; by the Academic Policy and Programs Committee on March 28, 2007; and by the Planning and Budget Committee on April 16, 2007. Final OCGS approval is forthcoming.

d) **Professional Graduate Programs Centre at UTM**
The proposal to establish the Centre has been finalized and is beginning its path through the University governance process. It is proposed that the Centre is in place July 1, 2007.

This structure at UTM will facilitate coordination among various professional graduate degree programs on the Mississauga campus and could potentially provide a home for additional professional master’s programs.

2.2 **Recent OCGS approvals**

a) **Post-Master’s Nurse Practitioner Diploma**
The program received final OCGS approval on February 23, 2007.

b) **Collaborative Program in Women’s Health**
The program received final OCGS approval on March 16, 2007.

3. **Dean’s Remarks**

3.1 **Next GEC meeting:**
The next agenda will be large and the meeting will be followed by a reception for Council members.

The Dean thanked Council members for their participation at meetings, and noted that the end of the first year of the new approach to graduate governance procedures is approaching. The year has been challenging and interesting and many significant discussions have occurred at meetings. There is an important role for this Council in the governance process, and the quality of discussion at meetings this year has emphasized the value of this University-wide body.

3.2 **Application and Admission News**
The ratio of confirmed offers for the 2007-08 academic year is comparable to 2006-07. This year, the number of received applications was considerably greater than last year, especially in the category of Canadian applicants. Overall, programs are making more offers; however, there is significant competition within the Ontario university system for students. Statistical yield is being evaluated and thus far, yield of acceptances based on offers is slightly higher than 2006-07. U of T currently has 2,200 confirmed
new graduate students, and it is anticipated that the number will double by the end of the process. The Dean suggested that the increased acceptances may have been assisted by the new “conversion” video.

3.3 **Workshop for Graduate Administrators**
Ms. Heather Kelly, Director of Student Services, hosted a workshop on April 16, 2007, for all graduate administrators. The “conversion” video, sent to all those receiving offers, was presented at the Workshop. The website link to the video was also distributed to administrators; knowledge of the video is expanding, and it is being well-received. Ms. Kelly noted that she would be available to answer questions after the meeting.

3.4 **Appointment of Communications and Information Coordinator, Changes to SGS Website and Calendar Production**
The Dean remarked that SGS has hired a Communications and Information Coordinator, who will be working on the SGS website, calendar production and recruitment tools.
Regarding the issue of SGS staffing changes, Dr. Della Saunders, Assessment Officer, will be leaving SGS and joining the Faculty of Medicine. Many Council members have worked with Dr. Saunders on OCGS appraisals; she will be missed and SGS wishes her well.

3.5 **Connaught Awards**
The Dean announced there will be an additional $250,000 in Connaught funding for the current year. The Connaught is a substantial fund for research at the University. The awards are given to graduate students who are not eligible for funding by federal granting councils at the time of admission. The awards are mostly for international students who are entering doctoral programs, and are the main source of funding for them.

This year, $725,000 has been distributed in Connaught Awards. The Connaught Board met last week to discuss the need to assist international students and provided $250,000 additional funding this year. The funds will be distributed as international tuition waivers to departments, with details to be finalized. Units will be contacted soon regarding the funds. The additional funds will remain a part of Connaught Awards in future years.

3.6 **Canadian Graduate Professional Student Survey (CGPSS)**
The CGPSS at U of T ended on March 2, 2007, and 5,195 students completed the survey out of the 11,333 who were contacted, resulting in a response rate of 45.8 percent. Other G13 universities will not finish conducting the CGPSS until the end of April, so comparative data is not available yet. Twelve prizes, each a $50 U of T bookstore voucher, are being distributed to prize-winning participants, based on a random draw with the approximately 5,000 that responded.

3.7 **University Grading Practices Policy**
Currently there are two policies that apply to practices of grading graduation students: the Graduate Grading Practices Policy (GGPP) and the University Grading
Practices Policy (UGPP). The policies are being reviewed with a view of amalgamating them. The policies do not always correspond and occasionally conflict when used to grade graduate students. A revised UGPP, which would amalgamate the two policies into a single policy, would resolve some of the inconsistencies and confusions between the two policies.

SGS has a responsibility to make recommendations for policy changes that have an effect on graduate students. After consultations with the Standing Committee on Student Matters and the Standing Committee on Program Matters, a set of proposed changes is being submitted to the Provost’s Office for consideration. The undergraduate portions of the UGPP will be reviewed in upcoming months and a fully revised policy may be presented to the University governance process in the fall. If the proposed revisions to the UGPP are accepted, a motion to rescind the GGPP will be presented to the Graduate Education Council in the next academic year.

3.8 Final Oral Examinations (FOEs)
During July, renovations and upgrading will be completed to the examination rooms at 63 St. George Street. SGS is hopeful that changes will improve the quality of the experience at an important time for students. Renovations will occur in July since the month was identified as the least active time for oral examinations. Alternate arrangements are in mind for those who will have their FOEs in July, so there will be no need to postpone or delay any examinations that may be scheduled for the summer.

3.9 GEC Spring 2007 Election
The spring election to fill vacant seats on Council is underway. Balloting is currently open in two constituencies: Division III, Students and Graduate Administrative Staff.

The voting deadline is April 26, 2007. The Dean encouraged all to vote. Four faculty seats remain vacant and there will be a by-election in September.

3.10 SGS Reception
There will be an SGS Reception for all Graduate Education Council members at the Faculty Club in the Main Lounge after the May meeting of the GEC. The reception also will recognize others who have contributed to the work of many committees during the year. The reception will be on May 22, 2007, from 5:00 - 7:00 p.m., and the Dean expressed her hope that all will plan to attend.

4. Report of the Vice-Dean, Programs
4.1 Standing Committee on Program Matters
In 2007-08, the meetings of this Committee will be a forum for discussion Graduate Webposting System (GWS) postings. The Committee will meet more in 2007-08 than in 2006-07, and will serve as a forum for feedback on major program proposals that are being posted on GWS. The Committee is not an approval body but a forum for discussion, the results of which will be posted as feedback on the GWS. Because of this new role, the meetings will be cycled with the GWS schedule.

4.2 Final Oral Examination (FOE): Online Approval Procedure
The new procedure will continue to be tested in the summer. Units that have FOEs this summer are welcome to contact Ms. Angelique Plata, Executive Assistant, Vice-Deans, if interested in helping to test the system. Full implementation of the system is planned for the fall 2007.

4.3 OCGS Appraisals

A total of sixteen briefs will be reviewed for submission to OCGS in July. A subset of the appraisal briefs that are in the 2006-07 appraisal cycle have been received, and three have been sent back to the departments with comments and suggestions.

4.4 Minor Changes to Graduate Governance Procedures and GWS Procedures

Adjustments will be implemented that will resolve minor difficulties that have been experienced with the system after its first year of operation. Changes will occur in May and June. Suggestions for improvement should be forwarded to Ms. Maureen Lynch, Curriculum Review Officer.

Members asked a couple of questions pursuant to the Report of the Vice-Dean, Programs. One member asked if the GWS was receiving adequate feedback on proposals, to which Vice-Dean Cowper responded that more feedback was hoped for, so GWS items will be brought forwarded to the Standing Committee on Program Matters for discussion. Some items were brought to this venue earlier this year for discussion and that resulted in useful feedback.

Another member asked if the new FOE website is for graduate students or for faculty, to which Vice-Dean Cowper responded that it is largely for faculty members. First, student will be asked to complete the on-line form on the website and the graduate administrator completes another section, then the form is sent to the Office of the Vice-Dean for approval.

A Council member asked if membership of the Standing Committee on Program Matters will change in 2007-08. Vice-Dean Berry Smith replied affirmatively and advised that introductory information packages will be forwarded to new and outgoing members.

5. Report of the Vice-Dean, Students

5.1 SGS Audit Report

The item appears on the agenda as an item in “For Information”. The supporting documentation was circulated with the agenda package.

Vice-Dean Smith introduced the item and noted that the report was discussed by the Standing Committee on Student Matters at their most recent meeting. Vice-Dean Smith introduced Ms. Heather Kelly, Director of Student Services and invited her to comment on the Report.

Ms. Kelly recently attended a recent conference on the Bologna Process. The Dean noted that within the next few years, completion of the standard undergraduate degree will take three years, unless students are from England or Australia. There are
challenging aspects in trying to implement standardization of degrees, and the Graduate Education Council may become involved in discussions related to admission processes.

Ms. Kelly thanked SGS Student Services Officers for their work in the audit process. SGS completes an annual audit of files, and although a few persistent problems exist, in 2006-07, there has been a significant decrease in errors. A discussion related to best practices at a recent meeting of Standing Committee on Student Matters resulted in many useful suggestions for improvement.

5.2 **Electronic Thesis**

The pilot project on the submission of electronic thesis is proceeding, and several submissions have already been received. Currently students have submitted both electronic and hard copy versions but it is undecided whether or not submissions in both formats will be requested in the new academic year. However, it is proposed that students will be allowed to choose their preferred submission format for their final submission. Currently, the hard copy versions are converted into electronic versions, and in September an electronic version will be accepted, and this will allow the insertion of additional supplement files such as musical scores, high resolution graphics, spreadsheets and computer programs into the thesis. Currently, we are working at looking at where theses can be held for the next two years, as well, issues related to student help desks and workshops are being deliberated. The Vice-Dean is currently working in the report of the Working Group, and it may be submitted for review by Council members at the May meeting.

The project is on track, and the University of Toronto’s progress will be in line with other Canadian Universities by the beginning of the next academic year.

5.3 **Grad Room**

The Grad Room is staffed and operational from 10:00 a.m. to 6:00 p.m., and food and beverage services will begin within the next few weeks. Renovations of the lower-level to construct meeting rooms are anticipated for the beginning of 2008.

5.4 **Bursary Working Group**

The Bursary Working Group will examine the process by which the University allocates bursaries, with the aim of developing a more transparent application process for students.

A member questioned if discussions at the Standing Committee on Student Matters and at the Standing Committee on Program Matters related to the UGPP and GGPP were comparable. Vice-Dean Smith confirmed that the discussions occurred at both Committee was similar – some members agreed with the revisions, and others had “more extreme opinions”. The goal of the discussion was to identify specific differences between the UGPP and the undergraduate policy in order to develop one unified policy.

The Dean noted that an examination of the entire UGPP will occur, and there will be subsequent opportunities to refocus on the graduate component. Therefore dialogue is continuing, and undergraduate practices may change. There is a need to sensitize the University community about practices, but it is expected that discussions will continue into the next academic year. Finalizations have not yet been determined.
A member requested information on when the minutes from the Standing Committee meetings will be available since there is a need for graduate coordinators to have an understanding of the broad-level debates that are occurring related to graduate grading practices. The member suggested distributing the discussion to the entire University community.

Associate Dean Mingyao Liu asked if representatives from programs will be invited to join discussion related to the GWS at the meetings of the Standing Committee on Program Matters. Vice-Dean Cowper clarified that the Standing Committee on Program Matters will not be reviewing the GWS. Rather, discussions will occur between Vice-Dean Cowper, Ms. Jane Alderdice and Ms. Maureen Lynch. Associate Dean Liu asked if members from individual program could be invited to join the discussion. Vice-Dean Cowper replied that she would consider opening the discussion and will communicate her decision to relevant individuals.

6. **Program Requirement Changes**

   **6.1 Dentistry, Ph.D.**

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 14 days. There was one feedback response indicating support of the proposal and noting that students should be “strongly encouraged to take the qualifying exam within 18 months, unless there is good justification for the delay”. No content changes were made to the proposal as a result of posting on the GWS. The proposal was approved by the Faculty of Dentistry Council on December 14, 2006. There was no discussion regarding this proposal.

The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor David Locker was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Faculty of Dentistry to change the program requirements in the Dentistry Ph.D. program. The timeline to complete the qualifying examination will be changed from “12 months and before 18 months of starting the Ph.D.” to “after 12 months and within 24 months of starting the Ph.D.”. Changes are effective September 1, 2007.

A member asked why the flexible-time option has the same timeline to completion as the full-time program. Professor Locker explained that there are only two students registered in the flexible-time program option, and the change encourages them to adhere to program requirements. The Faculty does not want to create a second set of requirements that would only apply to a small minority of students. Of the students registered in the program, one is graduating at the end of the current academic year, and the other is graduating in 2007-08.
A member questioned the average time to completion of the program. Professor Locker explained that the majority of students complete the program within the allotted five-year timeframe. The proposal will not change program completion timelines.

The Dean called the question. The motion was CARRIED.

6.2 Faculty of Information Studies, M.M.St.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was one feedback response indicating support of the proposal. No content changes were made to the proposal as a result of posting on the GWS. This proposal was approved by the Faculty of Information Studies Council on March 20, 2007. There was no discussion regarding this proposal.

The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Wendy Duff and Professor Jens-Erik Mai were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Information Studies to change the program requirements in the Master of Museum Studies, M.M.St., program. A portion of total required FCEs will be changed from 1.0 external FCE, to 1.0 internal or external FCE. Changes are effective September 1, 2007.

Vice-Dean Cowper summarized the proposed changes.
The Dean called the question. The motion was CARRIED.

6.3 Mathematical Finance Program, M.M.F.

The supporting documentation was circulated with the agenda package. The proposal was posted on the Graduate Webposting System (GWS) for 15 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the SGS Committee on Centre and Institute Programs (CCIP) via e-mail. CCIP members provided comments indicating support of the proposal, and no content changes were made at that stage.

The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Don Cormack is present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the School of Graduate Studies to change the program requirements in the Master of Mathematical Finance (M.M.F.) program. MMF 1925H
Statistical Methods for Finance will be replaced by MMF 2025H Risk Management Laboratory. Changes are effective May 1, 2007.

The Dean called the question. The motion was **CARRIED**.

### 6.4 Theory and Policy Studies in Education Department, History and Philosophy of Education Program, M.Ed., M.A., Ed.D., Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the Graduate Webposting System (GWS) for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty Council of the Ontario Institute for Studies in Education on February 14, 2007. There was no discussion regarding this proposal.

The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Celia Morgan, Professor Dwight Boyd and Professor Normand Labrie were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (dually moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Ontario Institute for Studies in Education, to change the program requirements in the Theory and Policy Studies Department, History and Philosophy of Education (M.Ed., M.A., Ed.D., Ph.D.) program:

- **a)** Students in the M.A. and M.Ed. program, specializing in the field of Philosophy of Education, will be required to complete TPS 1419H Historiography and the History of Education
- **b)** Students in the M.A. and M.Ed. program, specializing in the field of History of Education, will be required to complete the TPS 1440H An Introduction to Philosophy of Education.
- **c)** Students in the Ed.D. and Ph.D. program, who have not completed the requirement at the Master’s level and who are specializing in the field of Philosophy of Education, will be required to complete TPS 1419H Historiography and the History of Education
- **d)** Students in the Ed.D. and Ph.D. program who have not completed the requirement at the Master’s level, and who are specializing in the field of History of Education will be required to complete the TPS 1440H An Introduction to Philosophy of Education.

The total number of required courses will not change. Changes are effective September 1, 2007.

Members noted typographical errors in the Calendar Entry, and remarked that the Calendar Entry should be revised reflect the accuracy of the motion. Professor Morgan noted that she would amend the Calendar Entry as suggested.

The Dean called the question. The motion was **CARRIED**.
7. **Graduate Academic Appeals Board: Revision to Terms of Reference**

The supporting documentation was circulated with the agenda package. Vice-Dean, Student, Berry Smith was present to answer question should they arise. The Dean called upon Vice-Dean Smith to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the Graduate Academic Appeals Board Terms of Reference, Section 4.c. amended as follows and effective immediately:

Section 4.c. Twelve members, that is, three members from each of the four SGS Divisions, who shall be members or retired members of the teaching staff of the School of Graduate Studies. The members shall be recommended to the SGS Graduate Education Council by the Standing Committee on Student Matters, upon nomination of the SGS Vice-Dean, Students. The SGS Graduate Education Council shall have final approval authority for the appointments. The faculty members from a Division shall not be members of the same graduate unit.

Vice-Dean Smith explained the rationale for the proposed changes, and a member requested clarification of why it is being proposed that the Standing Committee on Student Matters should make recommendations on Graduate Academic Appeals Board (GAAB) membership, if the Committee is not a part of the U of T governance structure. Vice-Dean Smith clarified that the Committee will not be approving GAAB membership - it will be making a recommendation to the Graduate Education Council, and the Graduate Education Council will approve the membership. The Dean noted that the recommendation for GAAB membership by the Standing Committee is analogous to the Standing Committee on Program Matters commenting on the GWS as a consultative forum.

A member noted both Standing Committees and GAAB consist of faculty members from all four divisions. Thus, Standing Committee members may be asked to make recommendations for faculty members who are unknown to them.

Ms. Jane Alderdice, Director of Quality Assessment and Governance presented statistics related to GAAB, and explained that a formal report will be distributed to Council members in the fall.

The Dean called the question. The motion **CARRIED**.

8. **Procedures for Selecting SGS Members of the Academic Board of Governing Council – Proposed Revisions**

The supporting documentation was circulated with the agenda package. Vice-Dean, Programs, Elizabeth Cowper was present to answer question should they arise. The Dean called upon Vice-Dean Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the School of Graduate Studies to revise the procedures for selecting SGS graduate faculty
representatives of the Academic Board of Governing Council. Changes are effective July 1, 2007.

Vice-Dean Cowper noted that, as with the previous proposal, the proposed changes arise from administrative restructuring within SGS. The Standing Committee on Program Matters will submit up to four names for the available seats on the Graduate Education Council. Then, a balloting process will determine the two representatives. The term of membership is three years. Although positions are not often vacant, a mechanism for determining recommendations for Council is necessary.

A member questioned if ballots will be distributed to Council members, and requested clarification on the involvement of the Standing Committee on Program Matters in the election process. Vice-Dean Cowper answered that positions will likely be filled via acclamation. By permitting up to four candidates, it is guarantees that the Standing Committee will be able to recommend members when necessary.

A member asked about procedures in the instance that no nominations are received. Vice-Dean Cowper explained that the usual process of garnering interest would ensue.

The Dean called the question. The motion was CARRIED.

9. **Other Business**

None.

10. **For Information**

10.1 **SGS Audit Report, 2006-07**

The Dean noted that the Report was introduced earlier in the meeting. Vice-Dean Smith has engaged with departments where serious errors have been identified in order to work toward eliminating similar errors in the future. The Dean welcomed suggestions for good practice by departments to SGS. Overall, departments are maintaining good records; however, SGS will continue to work to improve the process as long as there are concerns regarding inadequate graduate student support.

A member requested more information regarding problems involving supervisory committees. The member expressed interest in engaging in communications that would share experiences of best practices. Vice-Dean Smith noted that related discussions are most appropriately discussed during specific times of the academic year, such as May during the “May Monitoring” or “May Mentoring” period. Vice-Dean Smith and Ms. Heather Kelly will work towards gathering suggestions for best practices and circulating recommendations when appropriate.

A member suggested developing a booklet of procedures that can be posted on the SGS website and distributed in hard-copy to new supervisors.

A member explained that there are numerous reasons for not having at least one committee meeting per year. It might be concluded that it is more advantageous for the student to focus on a different aspect of their work, as opposed to preparing for a committee meeting, and this type of information should be reported in the student’s file. The Dean explained that students should have an opportunity to receive feedback and
engage in discussions with their committee, even though supervisors may not feel that timing is appropriate. Vice-Dean Cowper explained that postponing a meeting because a student is not making sufficient progress is unacceptable. The meeting is relatively simple since the student must only bring a current curriculum vitae and comment on the progress of their thesis. There is an assumption that students are meeting with various members of the committee throughout year, and the meeting serves as a vehicle for ensuring that everyone is aware of the student’s progress throughout the year. The meeting is not an in-depth session, and it is problematic if it is not occurring at least once a year.

A member asked how statistics in the Audit Report are obtained and noted that in some departments, committee reports are not always located in the same place as student files. The Dean explained that all paper files, as well as all ROSI information are used for the audit assessment.

A member noted that, as a result of discussions at the Institute of Medical Science, best practices or “Ten Points to Remember” for faculty-student mentoring and timely committee meetings have been developed. The suggestions could be useful for other units.

A member said that practices related to committee membership differ within faculties. At OISE, many faculty members participate in up to 20 committees per year, which can occur inside and outside of their own department. Members schedule meetings cautiously since meetings can be difficult for the student. The Dean noted that meetings can be flexible, since students deserve an opportunity to engage in feedback.

A member explained that if a committee meeting does not occur, it cannot be concluded that thesis progress is not occurring. Committee meetings occurring at OISE can be in-depth and last for up to two hours. Thus, instead of preparing for the meeting, it might beneficial for the student to continue without the meeting. Meetings are most often recommended for students who are not progressing sufficiently.

The Dean noted that in her discussions with Deans from other institutions, they also note the difficulty in trying to schedule committee meetings. However, other institutions require meetings to occur at least once per term.

A member noted that even though the supervisor may decide that a committee meeting is unnecessary, other members of the Committee may offer useful advice to help the student in their progress. If the student is consulting solely with their supervisor, he or she may not be receiving the complete range of useful feedback. At IMS, meetings are often scheduled every six months and a lengthy, in-depth meeting is avoided. The meeting is usually informal and updates committee members of the student’s progress. A member remarked that many committee members assume that all meeting must be face-to-face. Thus, difficulties can arise if the student lives out of town, or if one member of the committee is on sabbatical. It is necessary to emphasize the kind of flexibility that is acceptable for committee meetings

11. **Meeting is Adjourned**
The meeting was adjourned at 4:45 p.m.

Jane Alderdice  Date
Appendix to the Minutes

UNIVERSITY OF TORONTO

GRADUATE EDUCATION COUNCIL
Record of Attendance
Tuesday, April 24, 2007

In attendance:
Acker, Sandra  Larson, Katherine Rebecca
Allen, Grant  Lawson, Todd
Chapman-Smith, Josie  Liu, Mingyao
Corts, Kenneth  McCabe, Brenda
Beaton, Brian  Pfeiffer, Susan (Chair)
Burns, Leah  Pietropaolo, Domenico
Cowper, Elizabeth  Rennie, Michael
Davis, Karen  Robins, William
Dawe, Nancy  Smith, Berry
Desloges, Joseph  Solomon, Steven
Graham, Ian  Spagnolo, Rebecca
Hartenberger, Russell  Swier, Robert
Hirst, Graeme  Alderdice, Jane (Secretary, SGS)
Kola-Olusanga, Anthony  Saunders, Della (Acting Assistant Secretary, SGS)
Labrie, Normand

Present:
Boyd, Dwight  Lynch, Maureen
Chan, Tammy  Mai, Jens-Erik
Cormack, Don  Makarovsky, Vesna
Duff, Wendy  Morgan, Celia
Kelly, Heather  Yee, Lily
Locker, David
Regrets:
Abraams, Peter  Hillan, Edith
Aloqaily, Arafat  Jones, Charles
Anderson, Christy  Khan, Al-Mansur
Brett, Clare  Kooy, Mary
Buchweitz, Ragnar-Olaf  Hilder, Yvonne
Challis, John  Labrie, Normand
Coleman, John  Mannolson, Morris
Dubé, Philip  Moore, Carole
Dungey, Alison  Naylor, David
Dyer, Charles  Pauly, Peter
Fraser, John  Sass-Kortsak, Andrea
Gertler, Meric  Smyth, Ron
Goode, Christopher  Sullivan, Pierre
Goring, Daphne  Zaky, Safwat