The meeting was called to order at 3:05 p.m. Dean Susan Pfeiffer welcomed Graduate Education Council members and visitors.

The Dean called for a motion to adjourn no later than 5:00 p.m.

**MOTION (duly moved and seconded)**

THAT the meeting of the Graduate Education Council will adjourn no later than 5:00 p.m.

The motion was CARRIED.

**Approval of the Agenda of the Graduate Education Council Meeting, May 22, 2007**

**MOTION (duly moved and seconded)**

THAT the agenda of the Graduate Education Council meeting of May 22, 2007 be approved.

The motion was CARRIED.

1. Minutes of the Graduate Education Council Meeting of April 24, 2007

The minutes of the April 24, 2007 meeting were circulated with the agenda.

**MOTION (duly moved and seconded)**

THAT the minutes of the April 24, 2007 Graduate Education Council meeting be approved.

The Dean called the question. The motion was CARRIED.

2. Business Arising from the Minutes

2.1 Recent University of Toronto governance approvals

a) Cessation of Admission and Closure of Degree Program (Ed.D. level only): Curriculum, Teaching and Learning Department, Curriculum Studies and Teacher Development Program, Ed.D.

Cessation of admission and closure of the Ed.D. program in Curriculum Studies and Teacher Development was approved by the Governing Council on April 26, 2007.
b) M.Sc.C.H. in Community Health new program proposal
The Master of Science in Community Health was approved by the Academic Board on May 2, 2007. The proposal is being considered by OCGS for commencement in September 2007.

2.2 Recent OCGS approvals
a) M.A. in Cinema Studies
The Master of Arts in Cinema Studies received OCGS approval on April 27, 2007.

3. Dean’s Remarks
3.1 Diploma in Forensic Accounting (DIFA)
Administrative responsibilities for the Diploma in Forensic Accounting (DIFA) will be transferred from the Rotman School of Management to the new Professional Graduate Programs Centre (PGPC) at the University of Toronto at Mississauga (UTM). The transfer requires no governance approvals, however the proposal will be sent to the Planning and Budget Office for information. DIFA is the first program that will be administered by UTM’s PGPC.

3.2 Review of OCGS
The Council of Ontario Universities (COU) has mandated a review of the Appraisal process of the Ontario Council on Graduate Studies (OCGS). The University of Toronto welcomes the opportunity to consider how the appraisal process can best support the establishment and maintenance of excellent graduate education.

The Dean encouraged all suggestions to be forwarded to SGS as soon as possible since institutional submissions are due on August 25, 2007.

The External Review will include the Terms of Reference, the institutional context of the OCGS appraisal, and the management of the appraisal process.

3.3 Annual Reports
The Graduate House and the English Language and Writing Support annual reports are on the agenda for information. The reports will be posted on the SGS website.

The report of the Electronic Thesis Project Working Group is on the agenda for information. The supporting documentation was circulated with the agenda package. Professor Berry Smith was available after the meeting to answer questions.

3.5 Graduate Education Council: New Members
The Dean welcomed 2007-08 Graduate Education Council members. There are a number of vacant seats on the GEC that will be filled via a fall by-election in September.

3.6 Survey of GEC members
A survey that will evaluate Graduate Education Council member’s experiences over the past year was made available at the meeting on orange coloured paper. The Dean encouraged members to complete the survey and submit it at the end of the meeting.
3.7 **SGS Reception**

The Dean reminded members of the SGS Reception at the Faculty Club following the GEC meeting.

4. **Report of the Vice-Dean, Programs**

None.

5. **Report of the Vice-Dean, Students**

None.

6. **New Program proposals**

6.1 **Cell and Systems Biology, M.Sc., Ph.D.**

The proposal was posted on the GWS for 28 days. There were no comments as a result of posting on the GWS. The proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding the proposal at the meeting. With Graduate Education Council’s approval this item will go to the Academic Policy and Programs Committee, Planning and Budget Committee, Academic Board and Governing Council for approval, and to the Ontario Council on Graduate Studies for a standard appraisal.

The package includes two proposal documents for approval. One is the U of T submission document, and it addresses all aspects of the proposal, from resource issues to academic matters. The second document is the OCGS appraisal brief, Volume I.

OCGS requires the approval of the Graduate Education Council prior to our submission of a proposal for appraisal.

Professor Malcolm Campbell and Professor Daphne Goring were present to speak to the item. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION** *(duly moved and seconded)*

**THAT** Graduate Education Council approve the proposal from the Faculty of Arts and Science for a Master of Science (M.Sc.) and Doctoral (Ph.D.) program in Cell and Systems Biology, effective September 2008.

Professor Malcolm Campbell was invited to present the proposal. The new programs are being proposed as a result of the reorganization of the former Departments of Botany and Zoology. The newly formed departments are the Department of Ecology and Evolutionary Biology and the Department of Cell and Systems Biology. The Department of Cell and Systems Biology is proposing M.Sc. and Ph.D. programs that will be largely research-project and thesis based, with minimal course requirements. The admission and program standards follow SGS regulations.

The proposal addresses the issues that were presented during the most recent OCGS review. The programs are an amalgamation of areas of study including Plant and Microbiology, Forestry, Ecology and Evolutionary Biology, and are relatively unique in Canada. There is no resource or funding implications associated with implementing the new programs because budgets have been realigned from previous departments to accommodate any associated costs.
Professor Campbell thanked Ms. Tammy Chan, Ms. Jane Alderdice, Vice-Dean, Students, Elizabeth Cowper, and Dean Pfeiffer for their support during the planning stages of the proposal.

A member requested information on pre-determined fall and spring transfer days. Professor Campbell explained that specifying transfer dates will allow students to be included in the appropriate funding cohort, and will concentrate related work efforts of faculty and administrative staff to particular times of the year. Since there are two annual pre-determined transfer dates, students are given the flexibility to transfer earlier or later during the academic year.

A member requested clarification on the pre-Final Oral Examination presentation. Professor Campbell noted the pre-Final Oral Examination occurs six to eight weeks before the Final Oral Examination. Students present their theses to the supervisory committee and have an opportunity to “showcase” their research; revisions are permitted at that stage. The practice is common at U of T and at other universities in Canada.

A member observed that the proposal was not approved unanimously by students, and asked about concerns of students in the Department regarding the proposal. Professor Campbell accounted approval by a student majority by noting that students were unfamiliar with concept of pre-determined fall and spring transfer days and the pre-Final Oral Examination process. When students were provided with an explanation, they majority of students were in favor of the proposal.

A member enquired about projected enrolment beyond the 2009-10 academic year. Professor Campbell said that enrolment is detailed only until the 2009-10 academic year because it is anticipated that the most notable growth is expected to occur in the next few years.

The Dean called the question. The motion was CARRIED.

6.2 Ecology and Evolutionary Biology, M.Sc., Ph.D.

The proposal was posted on the GWS for 28 days. There were no comments as a result of posting on the GWS. The proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding the proposal at the meeting. With Graduate Education Council’s approval this item will go to the Academic Policy and Programs Committee, Planning and Budget Committee, Academic Board and Governing Council for approval, and to the Ontario Council on Graduate Studies for a standard appraisal.

The package includes two proposal documents for approval. One is the U of T submission document, and it addresses all aspects of the proposal, from resource issues to academic matters. The second document is the OCGS appraisal brief, Volume I.

OCGS requires the approval of the Graduate Education Council prior to our submission of a proposal for appraisal.

Professor Gary Sprules and Professor Rob Baker were present to speak to the proposal. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve the proposal from the Faculty of Arts and Science for a Master of Science (M.Sc.) and Doctoral (Ph.D.) program in Ecology and Evolutionary Biology, effective September 2008.
Professor Gary Sprules was invited to present the proposal. Professor Sprules explained that the proposal provides a historical context of the newly formed Department of Ecology and Evolutionary Biology and Department of Cell and Systems Biology. Although courses in the areas of study are offered at other universities, the departments and programs are unique to Canada, and thus there is a unique opportunity for Canadian graduate students in this program. The M.Sc. and Ph.D. programs draw on the success of the previously offered Botany program [Plant and Microbial Biology], with some additional unique features. In the past, courses tended to be offered on an ad hoc basis and it was difficult for students to know which courses would be offered during the year; the current program will set the schedule of courses several years in advance, and thus students will be able to plan their program progression ahead of time.

Dean Pfeiffer asked whether Ecology and Evolutionary Biology is a discipline since the “old” programs in Zoology and Botany were recognized as disciplines. Professor Sprules advised that Ecology and Evolutionary Biology is considered to be a discipline. In the traditional department structure of Botany and Zoology, there was a division among researchers who worked in Ecology and Evolutionary Biology and those who worked in Cell and Systems Biology. The new department and program structure reflects this “natural” separation. He noted that the new Department is unique in Canada but is found across the United States. In the new structure, interdisciplinary involvement is being encouraged.

The Dean called the question. The motion was CARRIED.

7. Program Requirement Changes

7.1 Astronomy and Astrophysics

7.1.1. Astronomy and Astrophysics: M.Sc. Program

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Howard Yee was present to answer questions should they arise. The Dean calls upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to reduce program requirements in the Astronomy and Astrophysics, M.Sc. program, from 4.0 FCEs to 2.0 FCEs. Research project requirements remain unchanged. Changes are effective September 2007.

A member noted that the calendar entry does not refer to the research project components of the program. Professor Yee noted that the research projects are completed.
as part of two courses: AST 1501Y Introduction to Research and AST 1500Y Directed Research.

The Dean called the question. The motion was **CARRIED**.

### 7.1.2. Astronomy and Astrophysics: Ph.D. Program

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Howard Yee was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science for program requirement changes in the Astronomy and Astrophysics, Ph.D. program. Students will “need to maintain an average of at least B+ to continue in the Ph.D. program”.

Changes are effective September 2007.

A member asked if students in the program tend to receive inflated marks. The member was worried that the proposal might encourage mark inflation and force instructors to assign marks that are inaccurate. Professor Yee explained that the “B+” noted in the motion does not reflect inflated marks, but acknowledged that many instructors do not want to assign a “C” grade to students because it can be equivalent to a failing mark. Since grades within the “B+ to B-” range are considered acceptable, it is necessary to inscribe a “B+” as the level that reflects good academic standing.

A member questioned the time of the year a student’s average would be calculated, and observed that since it is not specified in the documentation, a student’s average might be based on the first few marks obtained in the program. This may result in early discontinuation in the program if they receive a mark lower than a “B+”. It would be more appropriate if the motion specified that students will receive a warning before being asked to discontinue in the program. Professor Yee clarified that average marks will be calculated over the course of an academic year. A member suggested that it would be more suitable to calculate a student’s average over the course of two years.

A member requested clarification regarding whether or not marks are related to specific requisite courses, or if marks are a cumulative account of all courses.

A member asked how many students do not meet the proposed “B+” standard. Professor Yee replied that in the past seven years, only one student has not met the minimum grade requirements. The Dean questioned why it is necessary to propose the policy in question if it is rare that students do not obtain at least a “B+” average.

A member wanted to know the rationale for the proposed change. Professor Yee replied that the change is a means of encouraging Ph.D. students who do not meet minimum requirements to switch to the M.Sc. program as soon as possible. Thus,
students will have the advantage of collaborating with an appropriate supervisor and being included in the appropriate funding cohort as soon as possible.

A member said that since students do not frequently obtain below a “B+” average, the proposed change is unnecessary and may result in mark inflation and undue stress for students. Professor Yee noted that if a student does not achieve minimum standards in one course, they are unlikely to be achieving minimum standards in the rest of their courses, and as a result they do not tend to complete the program. Accordingly, students who do not do well in courses do not do well in research.

A member noted that there are already mechanisms in place, such as negative Committee reports, whereby the Department can request that a student discontinues in the program. Professor Yee noted that adopting a prescribed minimum grade criterion is beneficial because students feel they have more control over their grades than their Committee reports. The Department has already adopted comparable procedures whereby students are asked to discontinue in the program if they achieve a “B” in more than two classes during the academic year.

The Dean summarized the change as one that would systematize the practice of successful progress in the program. However, if a student decided to appeal their discontinuation in the program, he or she would be successful since the “B+” criterion is higher than what is required by the University. The Dean expressed apprehension about the proposal but noted that it was approved at the Arts and Science Three-Campus Graduate Curriculum Committee meeting.

Vice-Dean Smith said that the proposal should clearly identify how the proposed change would affect graduate students. A grade of “B” in a research course is a quantitative measure normally applied to supervisory committee meetings. The process should thus be clarified for students, related to what a specific mark means in relation to their level of performance, instead of simply assigning a mark to the research-related section of a thesis as proxy for Committee meetings. Professor Yee explained that if a student receives more than one “B” for two projects prior to the Ph.D., it is an indication that their research productivity is inadequate. Third, fourth and fifth year Ph.D. students have Committee meetings every six months; at the meeting, students are ascribed a mark based on courses and the research project. They are also provided with a report on their progress and assigned to a course.

A member asked how credit/ no-credit marks and an “incomplete” notation will be calculated in a student’s average. Professor Yee noted that there is a significant difference between failing a student and obtaining a passing grade. The member expressed apprehensiveness that the Department is proposing that a student might be asked to leave the program, even though they are assigned a grade deemed acceptable by the rest of the University of Toronto community.

A member remarked that evaluation of a student’s progress is more appropriately completed at their comprehensive examinations. Professor Yee said that students are evaluated before and after comprehensive examinations.

A member noted that the language in the proposal is inconsistent with Professor Yee’s remarks, and the member suggested withdrawing and revising the documentation. The Dean asked Professor Yee if he wants Council to vote of the proposal or if he wants to withdraw the motion. Professor Yee requested information on the implications of the vote and the Dean explained that if the motion is not approved, the proposal cannot be
assessed again by Council for one year. Professor Yee withdrew the motion and noted that he would revise it for clarity.

The Dean cautioned Professor Yee that Council members might be apprehensive about approving a proposal that involves prescribing a requirement based on quantitative language such as “Good Standing”. If necessary, Professor Yee can access the minutes of the Council meeting and the Department can revise the proposal as appropriate.

The motion was WITHDRAWN.

7.2 Centre for Environment

7.2.1. Environmental Studies, Collaborative Program, M.A., Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Hillary Cunningham was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)

THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to reduce program requirements in the Collaborative Program in Environmental Studies (M.A., Ph.D.) as follows:

M.A. program (thesis option):
   a) Reduction of required elective courses from two half-courses to one half-course

Ph.D. program:
   b) Removal of the attendance requirement for the Environmental Studies Seminar Series

Changes are effective September 2007.

Members noted that there are advantages and disadvantages in eliminating the attendance requirement in the Environmental Studies Seminar Series, and Dean Pfeiffer explained that not all seminars require attendance.

Vice-Dean Cowper noted that the elimination of the half-course, non-thesis option is not reflected in the motion. Thus, the motion was revised:

REVISED MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to reduce program requirements in the Collaborative Program in Environmental Studies (M.A., Ph.D.) as follows:

M.A. program (thesis option):
   a) Reduction of required elective courses from two half-courses to one half-course
   b) “Elimination of the half-course requirement, non-thesis option”

Ph.D. program:
   c) Removal of the attendance requirement for the Environmental Studies Seminar Series

Changes are effective September 2007.

Professor Cunningham noted that although students are strongly encouraged to attend seminars, mandatory attendance is not a graduate requirement.

A member noted that it is important to achieve a balance between eliminating and requiring attendance in seminars since the classes bring students together on a regular basis, and thus an attendance requirement would ensure the continuity of student presence. Professor Cunningham said that she would relay the message to the Department, and would consider attributing a portion of the student’s mark to attendance via a presentation grade.

A member suggested that flexibility is important when recording student attendance, and suggested that students have an option of completing work for an equivalent credit if they do not satisfy attendance requirements. Professor Cunningham noted that attendance in the Environmental Studies program has been mandatory since September 2006; however, professors have noted difficulties in tracking attendance and accordingly how to assign an appropriate attendance mark.

The Dean called the question. The motion was CARRIED, as revised.

7.2.2. Environment and Health, Collaborative Program, Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Hillary Cunningham was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to remove the attendance requirement for
Environment and Health Seminar Series in the Collaborative Program in Environment and Health (Ph.D.). Changes are effective September 2007.

The Dean called the question. The motion was **CARRIED**.

### 7.3 Computer Science Program, M.Sc.

The supporting documentation was circulated with the agenda package. This proposal was reviewed by the Graduate Education Council at its meeting of January 23, 2007. Council noted inconsistencies within the proposal, and it was referred back to the Department for revisions. The revised proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Richard Zemel was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (dually moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Faculty of Arts and Science to replace the thesis requirement with a research paper requirement (2.0 FCE) in the Computer Science, M.Sc. program, effective September 2007.

A member question where the change is indicated in the calendar entry. Professor Zemel explained that the thesis requirement is described in terms of a full-course equivalency and is not noted in the calendar entry. Instead, it is noted on the governance form.

The Dean called the question. The motion was **CARRIED**.

### 7.4 Civil Engineering Program, Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was positive feedback as a result of posting on the GWS. This proposal was approved by the Engineering Graduate Education Committee via email on May 4, 2007, without discussion. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Jeffery Packer and Professor Brenda McCabe were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (dually moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Faculty of Applied Science and Engineering, Civil Engineering, Ph.D. program, to:
a) Change course requirements from “six to eleven half-courses” to “a minimum of nine half-courses” for “Direct-Admission” from Bachelor’s students

b) Change course requirements from “six to eight half-courses” for students with a Civil Engineering Master’s degree to “a minimum of four half-courses” for students who have completed a Master of Applied Science, M.A.Sc., degree

c) Change course requirements from “eight to eleven half-courses” to “nine half-courses” for students who are enrolled in the Master of Applied Science, M.A.Sc., program, and who transfer to the Ph.D. without the submission of an M.A.Sc. thesis

d) Accept up to six graduate half-course credits towards Ph.D. course requirements for students who have completed a Master of Engineering, M.Eng. degree.

Changes are effective September 2007.

A member noted that the word “degree” should be added into section “a” of the motion. Vice-Dean Cowper supported the friendly amendment to the motion.

REvised motion (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Applied Science and Engineering, Civil Engineering, Ph.D. program, to:

a) Change course requirements from “six to eleven half-courses” to “a minimum of nine half-courses” for “Direct-Admission” from Bachelor’s degree students

b) Change course requirements from “six to eight half-courses” for students with a Civil Engineering Master’s degree to “a minimum of four half-courses” for students who have completed a Master of Applied Science, M.A.Sc., degree

c) Change course requirements from “eight to eleven half-courses” to “nine half-courses” for students who are enrolled in the Master of Applied Science, M.A.Sc., program, and who transfer to the Ph.D. without the submission of an M.A.Sc. thesis

d) Accept up to six graduate half-course credits towards Ph.D. course requirements for students who have completed a Master of Engineering, M.Eng. degree.

Changes are effective September 2007.

The Dean called the question. The revised motion was CARRIED.
7.5 Forestry Program, Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. This proposal was approved by the Council of the Faculty of Forestry on April 17, 2007, pending feedback from the GWS. Members suggested minor editorial changes to the calendar entry. The revised documentation was distributed with the package. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Shashi Kant was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Faculty of Forestry to change program requirements in the Forestry Ph.D program. Students will no longer be required to study in one major and at least one minor field. Changes are effective September 2008.

The Dean called the question. The motion was CARRIED.

7.6 Human Development and Applied Psychology, School of Child and Clinical Psychology

7.6.1.1. Program Requirement Changes: M.A., Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. Responses as a result of posting on the GWS are noted on the motion sheet. The documentation was revised after GWS posting, and the revised documentation is included in the Council package. This proposal was approved by the Faculty Council of the Ontario Institute for Studies in Education at its meeting of April 18, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Michele Peterson-Badali was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Ontario Institute for Studies in Education, Department of Human Development and Applied Psychology, School of Child and Clinical Psychology program (M.A. and Ph.D.) to change program requirements. In order to remain in good standing and be permitted to continue in the program, students must achieve the following:

a) A minimum of A- in either HDP 1215H Psychological Assessment of School-Aged Children or HDP 1216H Psychoeducational Assessment,

b) Pass HDP 1218H+ Seminar and Practicum in Assessment and
HDP3241 Seminar and Practicum in Assessment and Intervention with Children

Changes are effective September 2007.

A member expressed concern about requiring minimum marks in courses and asked about the rationale for the proposal. Professor Peterson-Badali explained that certain core competencies, such as the ability to interact with patients, are required by those who are registered to practice in Ontario. Some of those skills are learned in the courses in question, and thus it can be concluded that students who do not achieve minimum grade requirements may be lacking some proficiencies necessary to work in the field. The proposed change assures that students who do not achieve satisfactory requirements will be asked to discontinue in the program. Extensive remediation is available for students who do not achieve minimum requirements.

A member asked about the number of students that do not meet the minimum grade requirements. Professor Peterson-Badali answered that she was unsure of the specific proportion of students, and added that the program in question is a professional one and the aforementioned qualities are important for accreditation.

The Dean called the question. The motion was CARRIED.

7.6.1.2. Program Requirement Changes: Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was one feedback response in support of the proposal, with no suggestions for content changes. This proposal was approved by the Faculty Council of the Ontario Institute for Studies in Education at its meeting of April 18, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Michele Peterson-Badali was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

REVISED MOTION (duly moved and seconded)

THAT the Graduate Education Council approve the proposal from the Ontario Institute for Studies in Education, Department of Human Development and Applied Psychology, School of Child and Clinical Psychology program (Ph.D.) to change program requirements. An elective half-course will be substituted for HDP 3200H Research Proseminar in Human Development and Applied Psychology, as a program requirement. Changes are effective September 2007.

Changes are effective September 2007.

A member noted that the calendar entry does not reflect the program requirement change. Professor Peterson-Badali ensured that the substitution would be available for students, even though it is not noted in the calendar entry.
The Dean called the question. The motion was **CARRIED**.

### 7.6.2. Program and Admission Requirement Changes: M.A., Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. Responses as a result of posting on the GWS are noted on the motion sheet. This proposal was approved by the Faculty Council of the Ontario Institute for Studies in Education at its meeting of April 18, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Michele Peterson-Badali was present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Ontario Institute for Studies in Education, Department of Human Development and Applied Psychology, School of Child and Clinical Psychology program (M.A. and Ph.D.) to change admission requirements as follows:

M.A. program:

- Admission Requirement:
  - a) Students must have completed, at the undergraduate level one half-course in Child Development and one full-course or equivalent in Research Methods/Statistics (at least one half-course of which must be at the third or fourth year level)

Program Requirement:

- b) Students will be required to complete HDP 1201H Childhood and Adolescent Development, and HDP 1287H Introduction to Applied Statistics, if equivalent courses have not been previously completed

Ph.D. program:

- c) Students will be required to complete HDP 1201H Childhood and Adolescent Development, HDP 1287H Introduction to Applied Statistics and HDP 3204H Contemporary History and Systems in Human Development and Applied Psychology, if equivalent courses have not been previously completed

A member asked if the courses are widely available. Professor Peterson-Badali noted that it should not be difficult for a student to complete the courses in Ontario.

A member suggested adding “or equivalent” to section “a” of the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Ontario Institute for Studies in Education, Department of Human
Development and Applied Psychology, School of Child and Clinical Psychology program (M.A. and Ph.D.) to change admission requirements as follows:

**M.A. program:**
**Admission Requirement:**
a) Students must have completed, at the undergraduate level one half-course in Child Development (*or equivalent*) and one full-course or equivalent in Research Methods/Statistics (at least one half-course of which must be at the third or fourth year level)

**Program Requirement:**
b) Students will be required to complete HDP 1201H Childhood and Adolescent Development, and HDP 1287H Introduction to Applied Statistics, if equivalent courses have not been previously completed

**Ph.D. program:**
c) Students will be required to complete HDP 1201H Childhood and Adolescent Development, HDP 1287H Introduction to Applied Statistics and HDP 3204H Contemporary History and Systems in Human Development and Applied Psychology, if equivalent courses have not been previously completed

The Dean called the question. The motion was **CARRIED**, as revised.

**7.7 Physical Therapy**

**7.7.1. M.Sc.P.T. Program**

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty Graduate Curriculum Committee of the Faculty of Medicine at its meeting of March 8, 2007. The discussion highlighted that the change will align the program with University and SGS timelines. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Sharon Switzer-McIntyre and Professor Andrea Sass-Kortsak were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Faculty of Medicine to reduce the length of the Physical Therapy M.Sc.P.T. program from 26 months to 24 months. Changes are effective September 2007.

A member requested clarification regarding the proposed change. Professor Switzer-McIntyre explained that during the Department’s extensive accreditation
processes, duplication within the program was identified and consolidated and thus the length of the program has been reduced, while program requirements remain unchanged. The Dean called the question. The motion was CARRIED.

7.7.2. M.Sc.PT. Program, Advanced Standing Option

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty Graduate Curriculum Committee of the Faculty of Medicine at its meeting of March 8, 2007. A summary if the meeting discussion is noted on the motion sheet. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Cathy Evans and Professor Andrea Sass-Kortsak were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Faculty of Medicine to approved program requirement changes to the Physical Therapy M.Sc.P.T. program, Advanced Standing Option, as follows:

- To continue to offer the option (Phase 2) using e-learning and on-campus environments rather than solely via e-learning:
  - a) Add e-learning components to PHT 1006Y Research and Program Evaluation for Physical Therapy
  - b) Replace PHT 1013H Professional Practice Issues in Physical Therapy with an elective graduate-level course

Changes are effective September 2007.

A member said that the proposed change regarding the graduate elective course is not noted in the calendar entry. The Dean remarked that the calendar entry would be reviewed and revised accordingly. The Dean called the question. The motion was CARRIED.

7.8. Public Policy Program, School of Public Policy and Governance, M.P.P.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. A summary if the meeting discussion is noted on the motion sheet. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.
Professor Mark Stabile and Professor Meric Gertler were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Faculty of Arts and Science to reduce program requirements in the School of Public Policy and Governance, Public Policy Program (M.P.P.). Students in the first year of the program will be required to complete eight half-courses, instead of nine half-courses. Changes are effective September 2007.

The Dean noted the irregularity of receiving a proposal for a program requirement change before the program has commenced.

The Dean called the question. The motion was **CARRIED.**

### 7.9. Proteomics and Bioinformatics, Collaborative Program, Ph.D.

The supporting documentation was circulated with the agenda package. The supporting documentation was revised and made available at the meeting. It is on yellow coloured paper. The amended documentation includes additional alternative courses and an adjustment to a course code for a course in Group II. The proposal was posted on the Graduate Webposting System (GWS) for 28 days. A summary of GWS feedback is noted on the motion sheet. This proposal was approved by the Faculty Graduate Curriculum Committee of the Faculty of Medicine at its meeting of April 26, 2007. Discussion related to the rationale of the proposal – alternative courses were proposed in order to provide course options relevant to all participatory programs. The proposed alternative courses were approved. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Nicholas Provan and Professor Andrea Sass-Kortsak were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion. Refer members to revised motion on yellow sheet:

**MOTION (duly moved and seconded)**

**THAT** the Graduate Education Council approve the proposal from the Faculty of Medicine to change course requirements in the Collaborative Program in Proteomics and Bioinformatics as follows:

a) JBZ 1472H Computational Genomics and Bioinformatics, JZB 1521H Molecular Evolution, JBB 2026H Protein Structure, Folding and Design can be completed as alternatives to JTB 2010H Proteomics and Functional Genomics

b) CSC 2417H Algorithms for Genome Analysis, CSC 2418H Computational Structural Biology, CSC 2515H Machine Learning or BME 1458H Pattern Discovery Methods for Biomedical Engineering can be completed as an alternative to JTB2020H Applied Bioinformatics
Changes are effective May 2007.

The Dean called the question. The motion was CARRIED.

7.10 Psychology Program, M.A., Ph.D.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. Feedback supporting the proposal was received, with no suggestions for content changes. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. A summary of the meeting discussion is noted on the motion sheet. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Jay Pratt and Professor Meric Gertler were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)

THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to change program requirements in the Psychology M.A. and Ph.D. program, as follows:

M.A. program:
a) Reduce the number of required seminar courses from three to two half-courses

Ph.D. program:
b) Reduce the number of required seminar courses in the 4-year Ph.D. program from five to three half courses.
c) Remove the breadth requirement regarding seminar courses

Changes are effective September 2007.

The Dean called the question. The motion was CARRIED.

7.11 Speech-Language Pathology Program, M.H.Sc.

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty Graduate Curriculum Committee of the Faculty of Medicine at its meeting of April 26, 2007. A summary if the meeting discussion is noted on the motion sheet. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Carla J. Johnson and Professor Andrea Sass-Kortsak were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.
MOTION *(duly moved and seconded)*

THAT the Graduate Education Council approve the proposal from the Faculty of Medicine to change program requirements in the Speech-Language Pathology, M.H.Sc. program, as follows:

a) Reduce SLP 1534Y Motor Speech Disorders from a full-credit course to a half-credit course

b) Add 15 required hours to SLP 1536H Swallowing Disorders

Proposed changes will reduce the total required credits for the M.H.Sc. degree from 17 to 16.5. The number of required classroom hours remains unchanged. Changes are effective September 2007.

A member noted that a full-course requires 60 lecture hours, and noted that a half-course should thus be composed of 30 lecture hours. The member also explained that there are no “credits” at the University, only “courses”. Professor Johnson remarked that she would replace “credit” with “course”, and noted that the change is in line with the requirements of other programs in the Department. Vice-Dean Sass-Kortsak explained that there is variability in the Faculty of Medicine regarding the number of lectures hours in full-courses and half-courses, thus the change noted in the proposal is appropriate.

The Dean called the question. The motion was CARRIED.

8 Name Change: Collaborative Programs

8.1 Proposal to Change the Name of the Collaborative Program in Proteomics and Bioinformatics to the Collaborative Program in Genome Biology & Bioinformatics

The supporting documentation was circulated with the agenda package. The governance form and calendar entry were revised and made available on yellow paper. Revisions do not relate the name change section of the proposal (adjustments relate to program requirement changes). The proposal was posted on the GWS for 28 days. There was no feedback as a result of posting on the GWS. This proposal was approved by the Faculty Graduate Curriculum Committee of the Faculty of Medicine at its meeting of April 26, 2007. There was no discussion regarding the proposal at the meeting. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Nicholas Provart and Professor Andrea Sass-Kortsak were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION *(duly moved and seconded)*

THAT the Graduate Education Council approve the proposal from the Faculty of Medicine to change the name of the Collaborative Program in
Proteomics and Bioinformatics to the Collaborative Program in Genome Biology and Bioinformatics. Changes are effective May 2007.

The Dean called the question. The motion was CARRIED.

8.2 Proposal to Change the Name of the Collaborative Program in Women’s Studies to the Collaborative Program in Women and Gender Studies

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. There no feedback as a result of posting on the GWS. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. There was no discussion regarding this proposal. The approval of the Graduate Education Council is final. The proposal will be included in an annual report to the Academic Policy and Programs Committee for information.

Professor Bonnie McElhinny and Professor Meric Gertler were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to change the Collaborative Program in Women’s Studies to the Collaborative Program in Women and Gender Studies. Changes are effective September 2007.

Vice-Dean Gertler noted that the proposal reflects the name change that is will occur at the Institute related to the undergraduate and graduate programs.

The Dean called the question. The motion was CARRIED.

9 New Hood: Master of Public Policy Program, M.P.P.

The supporting documentation was circulated with the agenda package. It is the responsibility of Graduate Education Council to receive and approve proposed hood designs. If the motion is passed, Council’s approval is final. The approval will be forwarded to the Office of the Governing Council Secretariat for ordering.

Professor Mark Stabile was present to answer questions should they arise. The Dean called upon Vice-Dean Berry Smith to present the motion.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve a new hood for the Master of Public Policy (M.P.P.) Program.

The Dean called the question. The motion was CARRIED.
10 **Graduate Academic Appeals Board, Approval of Membership for 2007-2008**

The supporting documentation was circulated with the agenda package. The Graduate Academic Appeals Board (GAAB) is a standing committee of the Graduate Education Council. Appointment of the Chair of GAAB is approved by the Graduate Education Council on the nomination of the Dean of SGS. Appointment of faculty members is recommended by the Committee on Student Matters on the nomination of the Vice-Dean, Students.

Professor Ralph Scane was present to answer questions should they arise. The Dean called upon Vice-Dean Berry Smith to present the motion.

**MOTION (duly moved and seconded)**

THAT Graduate Education Council approve the appointments of the Chair and two faculty members to serve on the Graduate Academic Appeals Board for the 2007-2008 academic year

Faculty Members: Michele Peterson-Badali, Dept of Human Development and Applied Psychology
Gary Sprules, Dept of Ecology and Evolutionary Biology

The Dean called the question. The motion was **CARRIED.**

11 **Program Closure: Geography, Joint Master of Spatial Analysis Program, M.S.A.**

The supporting documentation was circulated with the agenda package. The proposal was posted on the GWS for 28 days. This proposal was approved by the Faculty of Arts and Science Three Campus Graduate Curriculum Committee at its meeting of April 30, 2007. With Graduate Education Council’s approval this item will go to the proposal will go for information to the Provost’s Office and to the Planning and Budget Committee for approval.

Professor Robert Lewis and Professor Meric Gertler were present to answer questions should they arise. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the Faculty of Arts and Science to close the Geography Department’s Joint Master of Spatial Analysis (M.S.A.) Program at the University of Toronto.

Professor Robert Lewis explained that low interest in the program has resulted in the proposal in question. The program was created approximately six years ago in collaboration with Ryerson University. Accordingly, Ryerson University has agreed to manage the administrative aspects of dismantling of program.

The Dean called the question. The motion was **CARRIED.**
12 Institute for Policy Analysis: proposal to disestablish within SGS, and re-establish as an EDU-D within the Rotman School of Management

The supporting documentation was circulated with the agenda package. With Graduate Education Council’s approval this item will go for information to the Provost’s Office and to the Planning and Budget Committee for approval. Graduate Education Council approval is final for the disestablishment of the Institute within SGS. The Dean of the Rotman School of Management has the authority to establish an EDU-D within the Rotman School.

The Dean called upon Vice-Dean Berry Smith to present the motion.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council approve the proposal from the School of Graduate Studies that the Institute for Policy Analysis be disestablished within the School of Graduate Studies and re-established as an EDU-D within the Rotman School of Management, and that the administration, budget, staff and space (specifically according to agreement with the Provost) be transferred to the Rotman School of Management, effective July 1, 2007.

The Dean noted that Professor Pauly sends his regrets from China; however, Professor Ig Horstmann, Director of the Institute for Policy Analysis and Professor Jim Fisher, Vice-Dean, Rotman School of Management, were present to answer questions should they arise. Dean Pfeiffer explained that there are approximately 12 Centres and Institutes at the School of Graduate Studies, but the program in question is more compatible with the interest and central purpose of the Rotman School of Management. Under the guidance of Vice-Dean Smith, there has been a review of the Institute, and one of the recommendations was to undertake the change in question.

The Dean called the question. The motion was **CARRIED.**

13 Other Business

None.

14 For Information

14.1 Graduate House Annual Report, 2006-07

The supporting documentation was circulated with the agenda package. Ms. Rebecca Spagnolo was present to answer questions should they arise.

14.2 Spring 2007 Graduate Education Council Election Results

The supporting documentation was circulated with the agenda package. Congratulations and welcome to new members.


The supporting documentation was circulated with the agenda package. Professor Berry Smith is available after the meeting to answer questions.
Meeting is Adjourned
The May meeting of the Graduate Education Council is adjourned at 4:45 p.m.

Jane Alderdice
Date
Appendix to the Minutes

UNIVERSITY OF TORONTO

GRADUATE EDUCATION COUNCIL
Record of Attendance
May 22, 2007

In attendance:
Acker, Sandra  Larson, Katherine Rebecca
Aloqaily, Arafat  Lawson, Todd
Allen, Grant  Liu, Mingyao
Corts, Kenneth  McCabe, Brenda
Burns, Leah  Pfeiffer, Susan (Chair)
Cowper, Elizabeth  Pietropaolo, Domenico
Davis, Karen  Rennie, Michael
Dawe, Nancy  Sass-Kortsak, Andrea
Desloges, Joseph  Smith, Berry
Gertler, Meric  Spagnolo, Rebecca
Goode, Christopher  Swier, Robert
Graham, Ian  Alderdice, Jane (Secretary, GE Council)
Hartenberger, Russell  Teo, Adrienne (Assistant Secretary, GE Council)

Present:
Campbell, Malcolm  Peterson-Badali, Michele
Chan, Tammy  Jeffery Packer
Cunningham, Hillary  Johnson, Carla
Evans, Cathy  Pratt, Jay
Fisher, Jim  Provar, Nicholas
Horstmann, Ig  Sprules, Gary
Kant, Shashi  Stabile, Mark
Kelly, Heather  Switzer-McIntyre, Sharon
Lewis, Robert  Yee, Howard
Bonnie McElhinny  Zemel, Richard
Makarovska, Vesna
**Regrets:**

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