The meeting was called to order at 3:00 p.m. Dean Susan Pfeiffer welcomed Graduate Education Council members and visitors and thanked them for attending the meeting.

The Dean called for a motion to adjourn no later than 5:00 p.m.

**MOTION (duly moved and seconded)**

**THAT** the meeting of the Graduate Education Council will adjourn no later than 5:00 p.m.

The motion was CARRIED.

The Dean called for a motion to approve the agenda.

**MOTION (duly moved and seconded)**

**THAT** the agenda of the Graduate Education Council meeting of May 20, 2008 be approved.

The motion was CARRIED.

1. **Minutes of the Graduate Education Council Meeting of Tuesday, April 22, 2008**

   The minutes of the Tuesday, April 22, 2008 meeting were circulated with the agenda.

   **MOTION (duly moved and seconded)**

   **THAT** the minutes of the Tuesday, April 22, 2008 School of Graduate Education Council meeting be approved.

   The motion was CARRIED.

2. **Business Arising from the Minutes**

   **2.1 Subsequent action on GEC approved items**

   The following items are previously approved by this Council - I am reporting on subsequent progress towards final approval in two cases.

   - Master of (M.H.I.) degree program in Health Informatics
   - Master of Health Science (M.H.Sc.) degree program in Medical Radiation Sciences
Both programs were approved by Governing Council on March 4, 2008. Both are still under appraisal at OCGS.

3. **Dean’s Remarks**

1. **Doctoral Programs - Graduate Funding Information 2007-2008**
   There is a Financial Support Guide posted on the SGS website under Current Students – Financial Support. The guide lists minimum funding amounts for each doctoral program and includes an appendix of additional commentary on the administration of doctoral stream funding.

2. **International Visiting Graduate Student Protocol**
   As of September 2008, international visiting graduate students who are here to conduct research (not take courses) may be registered as “international visiting graduate research students”. The International Visiting Graduate Student Research Mobility Agreement sets out a protocol for recognition of international visiting graduate students. The Agreement exists to facilitate visits by international graduate students who do not fall under an approved exchange program to participate in short-term research activities and be recognized as legitimate visitors to the University of Toronto. An annual administration fee of $400.00 plus compulsory non-academic incidental fees and University Health Insurance Plan (UHIP) fees will be charged to international visiting graduate research students per application. This will enable international visiting graduate research services to access a range of University of Toronto support services including health care. SGS Student Services is pleased to provide further information as needed.

3. **For Information Items**
   Dean Pfeiffer said that she had comments on the “for information” items identified at the end of the agenda, but asked to hold discussion until the end of the agenda.

14.5 **Report of the Graduate Education Governance Processes Review Panel**
   Members of the panel are Professor Joan Cherry, Information Studies (chair); Professor William Robins, English and Medieval Studies; Professor Tarek Abdelrahman, Electrical and Computer Engineering; and Professor Helene Polatajko, Rehabilitation Science and Occupational Science and Occupational Therapy.

14.6 **Report of the Working Group on Interdisciplinarity in Graduate Education**
   The group focused on three areas: collaborative graduate programs, combined programs, and ad hoc interdisciplinarity.

The following items were announced without further comment:

14.1 **SGS Audit Report, 2007-08**

14.2 **Spring Graduate Council Election Report**
14.3 Annual Report on GAAB Appeals, 2007-08

14.4 Annual Report on Graduate House, 2007-08

4. Report of the Vice-Dean, Programs
   No report.

5. Report of the Vice-Dean, Students
   No report.

6. Program and Admission Requirement Change

   6.1 Proposal for a Collaborative Master’s and Doctoral Program in
   Workplace Learning and Social Change, Ontario Institute for Studies in
   Education

   Proposal was approved by the OISE Graduate Education Committee on March 14,
   2008 and the Faculty Council of OISE on April 16, 2008. Professor Kiran Mirchandani
   was present to answer questions.
   The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

   MOTION (duly moved and seconded)
   THAT SGS Council approve the proposal for a Collaborative Master’s
   and Doctoral Program in Workplace Learning and Social Change,
   effective September 2008. The new collaborative program is to be
   housed within Division II for administrative purposes. The lead Faculty
   will be the Ontario Institute for Studies in Education.

   Vice-Dean Cowper read comments sent in an e-mail from a member who was
   unable to attend the meeting:
   The program requirements as stated in the proposal are confusing.
   That is, the total number of courses for the collaborative program
   seems to be no more than the total number for the regular degree
   program, but OCGS brief implies that more courses are required.

   Vice-Dean Cowper said that the member hopes this information is clarified before the
   program is made available. Dr. Mirchandani responded that the requirements are exactly
   the same. Students in the collaborative program will take the same number of courses as
   in the regular degree program.
   The Chair called the question.

   The motion was CARRIED.
7. **Admission and Program Requirement Changes**

Dean Pfeiffer drew members’ attention to the large amount of information on the motion sheets for the items that follow, and commented that she assumes they have reviewed the information. She will therefore limit her comments to substantive items.

7.1.1 **Proposal to change admission requirements for the Elementary and Intermediate Education Program, Master of Teaching (M.T.), Department of Curriculum, Teaching and Learning, OISE**

The proposal was approved by the OISE Graduate Education Committee on March 14, 2008 and the Faculty Council of OISE on April 16, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Elizabeth Campbell was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION** (duly moved and seconded)

**THAT** SGS Graduate Education Council approve the proposal of the Department of Curriculum, Teaching and Learning, Elementary and Intermediate Education Program, Master of Teaching (M.T.), to change the admission requirements concerning prerequisites in teaching subjects from 2.0 full course equivalents to 3.0 full course equivalents, effective September 2008.

A student member asked what effect the motion would have on program requirements. Professor Campbell answered that the change relates to the prerequisite courses for admission.

The Chair called the question.

The motion was **CARRIED**.

7.1.2 **Proposal to change program requirements for the Elementary and Intermediate Education Program, Master of Teaching (M.T.), Department of Curriculum, Teaching and Learning, OISE**

These changes are proposed in association with the introduction of a new field to the program. The program currently is a single-field program – the field name is Human Development and Curriculum. A second field in “Secondary Education” is being proposed in a brief for the Ontario Council on Graduate Studies. While the existing field is not being changed, its title is being revised to “Elementary Education”; this provides a level of consistency with the new second field name.

A new field does not require University governance approvals, but curriculum changes associated with the new field do. The program name is also being revised from “Elementary and Intermediate Education Program” to “Elementary and Secondary
Education Program” to reflect the introduction of a second field (see item #8 on agenda). The overall number of courses required is unchanged. The proposal was approved by the OISE Graduate Education Committee on March 14, 2008 and the Faculty Council of OISE on April 16, 2008.

SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information.

Professor Elizabeth Campbell was present to answer questions. The Dean called upon Vice-Dean Elizabeth Cowper to present the motion. Vice-Dean Cowper noted a correction to the motion – the word “designated” is eliminated and the words “core to the field” are added:

Revised MOTION
THAT SGS Graduate Education Council approve the proposal of the Department of Curriculum, Teaching and Learning, Elementary and Intermediate Education Program, Master of Teaching (M.T.), to change the program requirements from 14 core half-courses plus 2 half-course electives to 10 core half-courses plus 5 half-courses **core to the field** plus 1 elective half-course; in the area of Curriculum and Instruction, the elementary field will have 4 half courses to address major subject areas (language, mathematics, science, arts) and the secondary field will have 2 full courses representing the two teaching subjects that each candidate will take, effective September, 2008.

There was no discussion. The Chair called the question.

The revised motion was **CARRIED**.

7.2 Proposal to change program requirements for the M.A. and M.Sc. in the Geography Program, Geography Department, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. This item will be included in the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Bill Gough was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**
THAT SGS Graduate Education Council approve the proposal of the Department of Geography, Geography Program, M.A. and M.Sc., to change the program requirements for Geography students enrolled in the Collaborative Program in Environmental Studies from seven half-courses (3.5 FCEs) to five half courses (2.5 FCEs) effective September 2008; the program length for these students is thereby reduced from 16 months to 12 months.
A member asked whether the proposal would make the required number of courses similar to those at other universities. Professor Gough said he was not necessarily familiar with the requirements in other programs, adding the change is in line with the funding package which is a major issue with students.

A member asked how a reduction in the number of required courses would affect the quality of program. Will students have enough time to cover the material? Professor Gough explained that the key elements in this program are the internship and the research project. Those remain intact. The motion is a response to those students who feel there are too many courses.

Dean Pfeiffer asked for clarification on Professor Gough’s answer regarding the funding for students in the collaborative program. Professor Gough explained that students coming into the program have discovered that they are not funded for last four months. Dean Pfeiffer asked for clarification of requirements for regular degree program students compared to those also in the collaborative program. Professor Gough said that the regular program will be unchanged. Both the regular and collaborative program will be 12 months in duration.

The Chair called the question.

The motion was CARRIED.

7.3 Proposal to change program requirements for the M.Sc. and Ph.D. in Geography Program, Physical Geography field, Geography Department, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Bill Gough was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Department of Geography, Geography Program, M.Sc. and Ph.D., to change the program requirements for the Physical Geography field so as to require students to complete and pass “Physical Geography Core Course” (.5 FCE), effective September 2008; students in the physical geography field will substitute the required core course for one of their electives.

There was no discussion. The Chair called the question.

The motion was CARRIED.
7.4.1 Proposal to change admission requirements (background in philosophy) for Philosophy Program, Ph.D., direct entry, Department of Philosophy, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Philip Kremer was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Department of Philosophy, Philosophy Program, Ph.D., direct entry, to change the admission requirements for students entering with a bachelor’s degree from a requirement of “at least six full courses (twelve half-courses) in philosophy. . .” to a requirement of “a strong background in philosophy (roughly equivalent to at least an undergraduate major) . . .”, effective September 2008.

A member asked Professor Kremer to give an example of a requirement that is “roughly equivalent” to an undergraduate major. Professor Kremer explained that the department receives applications from all over North America and that they consider applications from students with various backgrounds. He said that, in fact, the Department simply looks for a strong background, depending on what other courses the student has; for example, a student may have nine philosophy and political science courses.

The member asked if the motion is worded as it is in order to make requirements more broadly accessible. Another member commented the wording seemed imprecise. Professor Ainslie responded that the Department wanted a descriptor that would be broad in order to reduce the number of students who request feedback on the content of various courses they have completed.

Vice-Dean Smith noted that U of T’s definition of “major” is different than that of other institutions. In that sense, he suggested that the motion’s wording is not very descriptive and agreed that it seems imprecise. Professor Ainslie said that although people may interpret the word differently, “major” is the word that is most commonly used. The department accepts students with varied backgrounds.

Dean Pfeiffer asked if there was any lack of compatibility between the statement in the motion and the university’s policy regarding direct-entry admissions. Does it compromise the University’s basic requirements; for example, is it equivalent to a University of Toronto bachelor’s degree with appropriate standing?

Professor Ainslie said the requirements are compatible with U of T and SGS admissions standards.

The Chair called the question.

The motion was CARRIED.
7.4.2 Proposal to change admission requirements (GRE) for the Philosophy program, Ph.D. and direct entry option, Department of Philosophy, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Philip Kremer was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Department of Philosophy, Philosophy Program, Ph.D. and direct entry option, to change the admission requirements from encouraging students to submit the results of the Graduate Record Exam (GRE) to requiring the submission of the results of the Graduate Record Exam (GRE) taken within the preceding 18 months; if this requirement would impose an undue burden on an overseas applicant, it can be waived at the discretion of the Graduate Coordinator; changes are effective September 2008 for admissions in September 2009.

A member noted that it does not seem very economical to have all students complete a Graduate Record Exam (GRE) when it is useful only in borderline cases. Is there not a more effective way to assess borderline students since the GRE is not a common requirement across all Canadian universities? What about interviews?

Professor Ainslie answered it is not unusual for top Philosophy programs to require the GRE. The GRE itself is a way of identifying borderline students - the department cannot, of course, ask students to self-identify as borderline. Interviews are not a realistic option when the department must process 250 applications.

Dean Pfeiffer asked if the requirement is common to the top Philosophy programs in Canada. Professor Ainslie said the 18 top Philosophy programs are in other countries. University of Toronto is the top Philosophy program in Canada.

A member suggested that if the requirement becomes an undue burden to international students, the department may experience a loss of applicants; additionally, it may receive a large number of requests for waivers. Professor Kremer replied that students are also applying to competitor institutions. He envisioned that waivers will be requested rarely.

Dean Smith asked if there was evidence that GRE scores are a quality indicator for admissions. Professor Kremer said it is a good indicator in his mind.

Dean Pfeiffer asked if Professor Kremer anticipates that it will add value to the evaluation process. Professor Ainslie replied the GRE score will be taken as just another piece of information, which may be helpful if the student is from a university that is not well-known or has referees that are not well-known. The department is already getting scores from many students. This motion will allow all applicants to be assessed more equally.

A member asked if Canadians predominately are the students who are not submitting GRE scores. If so, might they be disadvantaged because they are not used to
doing this type of exam? Will the requirement create a prejudice within the department against Canadian students? Professor Kremer replied he has not done a statistical analysis on this question.

A member asked if there are other departments outside the science disciplines that require a GRE. Is there a GRE specific for Philosophy? And what other non-science programs require the GRE? Dean Pfeiffer asked for a member from Student Services to respond. Ms. Vesna Makarovska said that the Centre for Industrial Relations and Human Resources, the Department of Economics, and the Department of Psychology require the GRE. Mr. Michael Godwin, another SGS Student Services Officer, answered that the Rotman School of Management requires submission of GMAT scores for all students. A member noted that some departments require the GRE only for international students and wondered about the fairness of the GRE’s use. A member announced he will support the motion, adding he has long wished that his own department would require the GRE as it helps enormously in evaluating applications. He said that if the motion passes, he will agitate in his own department to require the GRE.

A member asked if there was any evidence that a student performs better in the program if the application includes a GRE score. Is the motivation to be consistent with other institutions? Professor Kremer said that the motivation is to help evaluate files. Professor Ainslie noted that Philosophy students are good at these kinds of tests. A member asked if the department would require the GRE for the regular program as well as the direct entry option. Professor Ainslie said that the requirement is for both.

The Chair called the question.

The motion was CARRIED.

7.4.3 Proposal to change program requirements (language requirement) for the Philosophy, Ph.D. and direct entry option, Department of Philosophy, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Philip Kremer was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Department of Philosophy, Philosophy Program, Ph.D. and direct entry option, to change the program requirements from requiring students “to demonstrate a reading knowledge of French or, with the permission of the department, another language (other than English) as needed for the student’s research” to “A student must demonstrate competence in at least one research tool. A research tool may be one of the following: reading knowledge of a language other than English, familiarity with a discipline other than philosophy (e.g., linguistics, psychology, or mathematics), mastery of research methods not typical in philosophy (e.g.,
The research tool will be determined by the graduate coordinator in consultation with the student’s area committee.” Changes are effective September 2008.

A member asked why the ability to demonstrate a reading knowledge of French is being deleted from the requirements. Professor Ainslie replied the French requirement does not seem to be exactly what some students need for the research project. The proposed broad requirement is best. If a student needs German and French for example, then the requirements will be tailored to the individual student’s research needs.

The member asked if the language requirement was being reduced from two languages to just one. Professor Ainslie replied yes and, in fact, the requirement could go down from one non-English language to none. The member asked whether the requirement could include knowledge of French as core to the program plus one other option. Professor Ainslie said the department would rather direct the requirements to the student’s research needs. French may not be the right language in some cases.

Another member suggested that students should take what is needed for their programs. She asked what the requirement would be if the student did not need a language? Professor Kremer said this scenario is possible, but it would be extremely rare. The member asked for a response in consideration of such a rare case, for example. Professor Ainslie said that, for example, if a student wished to specialize in American Philosophy, then a history course would be a research tool. Courses with respect to metaphysics, or ethics, or law might also qualify as requirements.

The member asked whether the motion in essence enabled students to have the background they need to do their doctoral research. Professor Ainslie confirmed this was true.

A member asked what would happen if a student presents his/her research proposal in the third year – how are research tool requirements assessed in such cases? Professor Kremer said that students have two years of coursework, then eight months of research in their area, then an examination. Currently, if the requirement is for a language other than French, when the area was put together, the student would be told to learn German, for example, and that the requirement must be completed by end of third year.

The member asked if students needed a course in ethics, would the student have to complete it in the third year also while studying for comprehensive exams? Professor Kremer answered that if a background in mathematics was required for serious logicians, for example, then mathematics would be part of the study for area. The same would apply for study of a language other than English. The member asked whether an undergraduate degree in mathematics would fulfill the requirement for mathematics as a tool. Professor Kremer answered yes, just as if a student were fluent in German.

Dean Pfeiffer commented she saw a similar proposition from the Department of Anthropology. There was no question as to the way it would be implemented. Every doctoral student needed to identify a research tool that was a part of the requirements to achieve candidacy. She asked if the Department of Philosophy might waive the research tool element, adding she hoped they would view research tools as an achievement in context of a doctoral program. Professor Ainslie replied the Philosophy Department is viewing them that way. Professor Kremer said the tool is often a language.
A member noted that this seems a shift from the past when one would conceive of the discipline of Philosophy on a national level and students would be prepared to function on the national scene. Now there may be a shift to an international level which may alter the conceptualization of what makes a good philosopher in Canada. He asked if the department has paid any attention to this issue. Professor Ainslie said Department members have consulted with faculty from the top 11 programs in North America. Only the University of Toronto and McGill University have a language requirement at all. The elimination of a French requirement moves in that direction. A member commented that French does not seem like a research tool.

Another member commented the challenge lies in determining the definition of research tools. Languages are such a specific requirement, yet the department wants the requirement to be general. Why not eliminate the language requirement? Professor Ainslie said that is what often happens. The department went through several iterations and thought it was important that students develop extra research tools to enable research in philosophy. The distinction seemed important and the proposed requirements speak to the interdisciplinary projects in which students are engaged. He noted that the proposed requirements have the support of students in the Department.

The Chair called the question.

The motion was CARRIED.

7.4.4 Proposal to change admission requirements for the Philosophy Program, M.A., Department of Philosophy, Faculty of Arts and Science

The proposal was approved by the Arts and Science Three Campus Graduate Curriculum Committee at its meeting on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Philip Kremer was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)

THAT SGS Graduate Education Council approve the proposal of the Department of Philosophy, Philosophy Program, M.A., to change the admission requirements from requiring “at least six full courses (12 half courses) in philosophy . . .” to “a strong background in philosophy (roughly equivalent to at least an undergraduate major)”, effective September 2008.

There was no discussion. The Chair called the question.

The motion was CARRIED.

7.5 Proposal to change admission and program requirements for the Rehabilitation Science Program, M.Sc. and Ph.D., Department of Rehabilitation Science, Faculty of Medicine
Rehabilitation Science is proposing a new field. Admission requirements are being modified to target appropriately qualified applicants and new program requirements are being proposed for the new field. A new field proposal is being developed for submission to OCGS. The proposal was discussed at the Graduate Affairs and Appointments Committee of the Department of Rehabilitation Science. The proposal was approved by the Faculty of Medicine Graduate Curriculum Committee on May 8, 2008. SGS Graduate Education Council approval is final for this item. It will be presented to the Academic Policy and Planning Committee of Governing Council in the SGS annual report for information. Professor Molly Verrier was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Department of Rehabilitation Science, Rehabilitation Science program, M.Sc. and Ph.D., Practice Science field, for admission requirements in addition to existing requirements (as outlined in the attachment), and for program requirement changes for students in the Practice Science field in the M.Sc. and Ph.D. as follows:
M.Sc.: REH 1100H and REH 2001Y and a Research Methods half course continue to be required; the required half course in the field of study is replaced with three required half courses (see attached); the requirement for all students to complete a thesis is unchanged;
Ph.D.: The requirement to take REH 3001Y (Advanced Rehabilitation Presentations & Proceedings), REH3100H (if REH1100H has not been taken) and an advanced Research Methods half course continue to be required. Students in the Practice Science field will also be required to complete four additional, specific half courses (see attached); the requirement for all students to pass a comprehensive examination and write a thesis are unchanged.
Changes are effective January 2009.

Dean Pfeiffer asked Professor Verrier to give some background information regarding the new field. Professor Verrier explained there are five fields in the program and the current proposal is for a sixth field. The field focuses on practice for individuals so they have appropriate credentials to do practice. The additional requirements focus on determinants of practice, knowledge of translation of practice, and a practicum.

Seeing no discussion, the Chair called the question.

The motion was CARRIED.
7.6 Proposal to change program requirements for the following program:
School and Clinical Child Psychology Program, Ph.D.
Department of Human Development and Applied Psychology, OISE

The proposal was approved by the OISE Graduate Education Committee and the
OISE Faculty Council on April 16, 2008. SGS Graduate Education Council approval is
final for this item. It will be presented to the Academic Policy and Planning Committee
of Governing Council in the SGS annual report for information. Dean Pfeiffer noted that
a revised motion sheet with a blue cover was distributed at the beginning of the meeting –
changes to the motion wording are noted in bold text. The overall number of courses
required for program completion remains at 10 half courses. Professor Michele Peterson-
Badali was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the revised motion.

Revised MOTION
THAT SGS Graduate Education Council approve the proposal of the Department
of Human Development and Applied Psychology, School and Clinical Child
Psychology Program, Ph.D., to substitute the required course HDP 3222H with
the required course HDP 3222Y; overall requirements are changed from three
required courses (2.0 FCE) plus six half course electives (3.0 FCE) to three
required courses (2.5 FCE) plus five half course electives (2.5 FCE); changes are
effective September 2008.

A member asked whether the Full Course Equivalent was correct in the motion.
Vice-Dean Cowper confirmed it was and Professor Peterson-Badali noted that the change
is from a half course to a full course.

The Chair called the question.

The motion was CARRIED.

8. Program Name Change

8.1 Proposal to change the name of the Elementary and Intermediate
Education Program, Master of Teaching (M.T.) (current name) to:
Proposed name: Elementary and Secondary Education Program, Master of
Teaching (M.T.), Department of Curriculum, Teaching and Learning, OISE

The proposal to change the name of the program has arisen in association with the
proposed introduction to the program of a new field in Secondary Education. The proposal
for the new field is being presented to the Ontario Council on Graduate Studies for
appraisal (without consultants). A new field does not require approval by University
governance, although changes to admission and/or program requirements associated with
the new field do. The proposal was approved by the OISE Graduate Education Committee
and then by the Faculty Council of OISE at its meeting on April 16, 2008. SGS Graduate
Education Council approval constitutes final University approval of this item. It will be
reported to the Academic Policy and Planning Committee of Governing Council in the SGS Annual Report for information. As noted, OCGS approval is also required. Professor Elizabeth Campbell was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

**THAT** SGS Graduate Education Council approve the proposal of the Department of Curriculum, Teaching and Learning to change the name of the Elementary and Intermediate Education Program, Master of Teaching (M.T.) to “Elementary and Secondary Education Program, Master of Teaching (M.T.), effective September 2008.

Dean Pfeiffer asked if the word “intermediate” was still used in educational circles. Professor Campbell said the category is redundant now. There are four areas: primary, junior, intermediate, and senior. These are offered in pairs (primary/junior, junior/intermediate, intermediate/senior). The department is proposing to have a new field of study in secondary education in the intermediate/senior area. The proposed change in title recognizes that the department has all four divisions covered, so the word “intermediate” may be dropped from the program name and replaced with new language.

The Chair called the question.

The motion was **CARRIED.**

9. Program Closures

9.1 Proposal to close the Ed.D. in the Developmental Psychology and Education program, Department of Human Development and Applied Psychology, OISE

In introducing the item, Dean Pfeiffer noted a minor correction to the motion sheet. Although the sheet indicates that a calendar entry is attached, in fact there is none. The proposal was approved by the OISE Graduate Education Committee and by the Faculty Council of OISE at its meeting on April 16, 2008. With SGS GEC approval, this item will be forwarded to Governing Council committees for final approval. OCGS will be advised of the closure. There were two full-time students enrolled in the Ed.D. in the Developmental Psychology and Education program, according to data collected November 1, 2007. Professor Michele Peterson-Badali was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

**MOTION (duly moved and seconded)**

**THAT** SGS Graduate Education Council approve the proposal of the Department of Human Development and Applied Psychology to cease admissions in the Ed.D. in the Developmental Psychology and Education program, effective immediately, and to close the Ed.D. in the program when there are no more students registered in it.
Dean Pfeiffer asked Professor Peterson-Badali to explain if students currently enrolled in the program will have access to what they need after the program closes. Professor Peterson-Badali replied they absolutely would. The students will continue in the program until they finish. The department has a flexible-time Ph.D. program option. The department concluded it cannot support both programs.

The Chair called the question.

The motion was CARRIED.

9.2 Proposal to close the Combined M.B.A./M.A. in Eurasian, Russian and European Studies Program

Dean Pfeiffer noted a minor correction to the motion sheet in this item also. Similarly, although the sheet indicates that a calendar entry is attached, in fact there is none. The proposal was also approved by the Faculty Arts and Science Three Campus Graduate Curriculum Committee on April 14, 2008. SGS Graduate Education Council approval is final for this item. It will be reported to the Academic Policy and Planning Committee of Governing Council in the SGS Annual Report for information, and it will be reported to OCGS for information. There is one student currently enrolled in the program. Professor Kopstein was available to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT SGS Graduate Education Council approve the proposal of the Rotman School of Management and the Centre for Eurasian, Russian and European Studies to cease admissions to the Combined M.B.A./M.A. in Eurasian, Russian and European Studies Program, effective immediately, and to close the combined program when there are no more students registered in it.

A member advised that in principle she approves of closures. However, she noted that the recent Report of the Working Group in Interdisciplinarity in Graduate Education suggests that the University wants more interdisciplinarity and points specifically at combined and collaborative programs. Although the numbers are small, the report is saying that the University could do better at promoting interdisciplinarity.

Dean Pfeiffer accepted the member’s comments as general and not specific to the motion. She said the University wants to promote interdisciplinarity in a way that is effective. An effective interdisciplinary program has interest from both student and administration sides, so that there is a confluence of energy around the topic. If a program is not recruiting well, and those responsible for the program do not see a solution that fits within their mandate, then continuing to offer such a program and keep it on the books seems like false advertising. It is reasonable to see a flow of programs starting and ending as the University naturally fine-tunes choices for our current life and times.

A member asked why the program is closing. Vice-Dean Cowper replied that only one student has graduated since the program’s inception in 1997. It is probably not worth the transaction costs to maintain the program. Dean Pfeiffer added that often the
requirement to produce an OCGS brief will lead to a request to close if enrolments are low.

The Chair called the question.

The motion was CARRIED.

9.3 Proposal to close the Collaborative Program in Integrated Manufacturing, Faculty of Applied Science and Engineering (lead Faculty)

Once again, Dean Pfeiffer noted a minor correction to the motion sheet. Although the sheet indicates that a calendar entry is attached, in fact there is none. The Collaborative Program has had no students enrolled during the past three years. The proposal to close the program was put forward by the Director and approved by the Vice-Dean Graduate Studies, Faculty of Applied Science and Engineering, on May 6, 2008. SGS Graduate Education Council approval is final for this item. The notice of closure will be reported to OCGS for information. Professor Pierre Sullivan was present to answer questions.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)

THAT SGS Graduate Education Council approve the proposal of the Faculty of Applied Science and Engineering to close the Collaborative Program in Integrated Manufacturing, effective September 2008.

Dean Pfeiffer commented that some members may have noticed that this proposal for closure has not gone through the same steps as other closures. Decanal authority in the FASE deemed it appropriate to suggest closure. She, on her authority, accepted the proposition rather than let it proceed through committees in the fall. She suggested that this was expedient.

Professor Sullivan advised that the program was created to work with a particular automotive parts manufacturer that has since gone bankrupt. As a result, internships are difficult to manage, so the department was unable to continue the program.

The Chair called the question.

The motion was CARRIED.

10. Graduate Academic Appeals Board, Approval of Membership for 2008-2009

The Graduate Academic Appeals Board (GAAB) is a standing committee of SGS Graduate Education Council (GEC). Appointment of the Chair of GAAB is approved by GEC upon the nomination of the Dean of SGS. Appointment of faculty members is approved by GEC upon the nomination of the Vice-Dean, Students and the recommendation of the Standing Committee on Student Matters. Appointment of student members is approved by GEC upon the nomination and election by the student members of GEC.

The Dean called upon Vice-Dean Berry Smith to present the motion.
Revised MOTION (duly moved and seconded)
THAT Graduate Education Council approve the appointments of a Chair, five faculty and three student members to serve on the Graduate Academic Appeals Board for the 2008-2009 academic year:

Chair: Professor Emeritus Ralph Scane, Faculty of Law (renewed)
Faculty Members: Professor Chris Damaren, Dept. of Aerospace Science and Engineering (new)
(three-year term) Professor Sandy Welsh, Dept. of Sociology (new)
Professor Juvenal Ndayiragije, French Language and Literature (renewed)
Professor Greig Henderson, English (renewed)
Professor Lynne Howarth, Information Studies (renewed)
Student Members: Laura Stenberg, English (new)
(one-year term) Leah Burns, Adult Education and Community Development (new)
Sandra Newton, Human Development and Applied Psychology (renewed)

A member noted the name of one of the students was misspelled in the motion. He verified the spelling of the name Laura Stenberg.

The Chair called the question.

The revised motion was CARRIED.

11. Appointment of SGS Hearing Officer for the Code of Student Conduct

Item is withdrawn from agenda. See minutes of April 2008 meeting.


It is the responsibility of SGS Graduate Education Council to receive and approve proposed hood designs. If the motion is passed, Council’s approval is final. The approval will be forwarded to the Office of the Governing Council Secretariat for ordering.

The Dean called upon Vice-Dean Elizabeth Cowper to present the motion.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve a new hood for the Master of Science in Community Health Degree.

Dean Smith said he is disappointed that motions for new hoods continue to use Imperial measurements. Dean Pfeiffer noted Dean Smith’s disappointment.

The Chair called the question.

The motion was CARRIED.
13. **Other Business**

Dean Pfeiffer announced that a special reception to honour members of the Graduate Education Council and School of Graduate Studies would immediately follow the meeting at the Faculty Club.

14. **For Information**

14.1 **SGS Audit Report, 2007-08**

Dean Pfeiffer commented on the report. The School of Graduate Studies has been doing audits since 1999, which was a watershed year in which the official file of every graduate student was transferred to the departments. Once a year, our Student Services Officers review files for approximately 20 departments. There is a higher frequency of errors in those files than in previous years. The Dean invited members to comment on why they think there might be more errors arising in files of individual units regarding, for example, official transcripts of final degrees, documentation on who submitted marks for final courses, documentation on who recorded the admission of a student and on what criteria. She noted that this is relatively significant information. She asked how SGS can more fully support the departments in this very important set of responsibilities.

A member noted that the biggest percentage of errors is grades missing from forms. He asked if that was the number one most significant error. Vesna Makarovska, clarifying the question, responded that the most common error was a lack of signature on forms. She said that SGS requires two signatures on forms, one from the instructor and one from a person in authority in the department - either the Chair or the Graduate Coordinator. If one of those signatures is missing, then that is considered a significant error. The member asked why the graduate coordinator would have to sign everything. Ms. Makarovska said that her understanding is that someone has to take responsibility for grades overall in the department, either the Chair or the Graduate Coordinator. Vice-Dean Smith commented that University Grading Practices Policy states that instructors recommend grades and the department is required to sign off on the grades. There is supposed to be a review process, so signatures are required. The member suggested that it seems to be an overly complicated process in light of the fact that their grade submission is now electronic. He wondered about a requirement for someone to sign papers that are not retained for more than a year. He said he understands that the process is required, but he wondered if more powerful evidence would be the signed minutes of the review process instead.

Vice-Dean Smith said that blanket approval could be considered. The member suggested that such a process would reduce the number of significant errors in the report. Heather Kelly, Director of SGS Student Services, said that batch submission and batch processes are permitted via the grade sheet. One member said that in her department, there is a committee that reviews all grades and approves. Dean Pfeiffer said that not all departments have such a process. As we move towards more and more electronic procedures, the archiving of approvals and documentation can be challenging. She invited members to provide SGS with any thoughts on the audit or recommendations for changes to procedures.
A member commented that a lot of research has been conducted on record-keeping. The process fails when record keepers do not see the point of keeping records.

14.2 Spring Graduate Council Election Report
No discussion.

14.3 Annual Report on GAAB Appeals, 2007-08
No discussion.

14.4 Annual Report on Graduate House, 2007-08
No discussion.

14.5 Report of the Graduate Education Governance Processes Review Panel

Dean Pfeiffer recommended that members read the report if they have not done so. She said that she was very impressed with the amount of work that the Review Panel members did. Commentary about how things are working and how they might be made better will be very important for the Deans and Directors at SGS, as goals are assessed for the coming year.

She invited members to send their comments to her on how the Standing Committees are working and how the Graduate Education Committee functions. She reminded members to complete the year-end survey distributed with the meeting materials.

14.6 Report of the Working Group on Interdisciplinarity in Graduate Education
No discussion.

15. Adjournment
The next meeting will be held in October 2008. The Dean thanked all retiring members for their good service on Council. She said she looks forward to seeing returning members in the fall, and wished everyone a good summer.

The meeting was adjourned at 4:40 p.m.

__________________________  _____________________
Jane Alderdice               Date
Secretary
UNIVERSITY OF TORONTO

GRADUATE EDUCATION COUNCIL

Record of Attendance
May 20, 2008

In attendance (Voting Members+ Non-voting members):

Bendayan, Reina
Brubaker, Marcus
Burns, Leah
Cowper, Elizabeth
Duff, Wendy
Elliot, Robin
Goring, Daphne
Grenier, Jason
Hirst, Graeme
Klinger, Christopher
Labrie, Normand
Liu, Hugh
Mai, Jens-Erik
Moore, Scott
Pfeiffer, Susan (Chair)
Salloum, Claire
Smith, Berry
Weedmark, Julie
Wylde, Jacqueline

Alderdice, Jane (Secretary, GE Council)
Luciw, Renée (Interim Assistant Secretary, GE Council)

In attendance (Guests + SGS Staff):

Ainslie, Donald
Campbell, Elizabeth
Gough, William
Hurlhey, Victoria
Kelly, Heather
Kennedy, Melissa
Kremer, Phil
Makarovska, Vesna
Mirchandani, Kiran
Peterson-Badali, Michele
Rutchinski, Steve
Sullivan, Peter
Verrier, Molly

Absent:

Brett, Clare
Johnston, Gregory
Graham, Ian
Kopstein, Jeffrey
Martin, Peter
Sass-Kortsak, Andrea
Polk, Jennifer
Young, Paul