April 13, 2010

NOTICE OF MEETING
Graduate Education Council

To: Members of Graduate Education Council
From: Jane Alderdice, Secretary, Graduate Education Council

This is your notice of the Graduate Education Council meeting at 3:10 p.m. on Tuesday, April 20, 2010, in the Council Chamber of the Galbraith Building (Room 202, 35 St. George Street)

If you have any questions or comments about the attached agenda, or wish to send regrets, contact Mr. Anil Purandaré, SGS Governance Officer, at 416 946-3427 or sgs.governanceofficer@utoronto.ca. If you would like to discuss any aspect of Council business, I would be pleased to hear from you at jane.alderdice@utoronto.ca.

[SIGNED]
AGENDA
Graduate Education Council

Tuesday, April 20, 2010
3:10 p.m. – 6:00 p.m.
The Council Chamber, Galbraith Building
Room 202, 35 St. George Street

Refreshments will be served

Regrets only to Anil Purandare, SGS Governance Officer: 416-946-3427 or sgs.governanceofficer@utoronto.ca

1 Minutes of the Graduate Education Council Meeting of March 16, 2010
   (Documentation attached)

2 Business Arising from the Minutes

3 Dean’s Remarks

4 Report of the Vice-Dean, Programs

5 Report of the Vice-Dean, Students

6 New Degree Program: Law, Global Professional Master of Laws (GPLLM)
   (Documentation attached)

7 Admission Requirement Changes: Curriculum, Teaching & Learning, PhD (flexible-time option); and Second Language Education, PhD (flexible-time option)
   (Documentation attached)

8 Program Requirement Changes:
   (Documentation attached)

   8.1 Ancient and Medieval Philosophy (collaborative program, doctoral level)
   8.2 Comparative Literature, MA, PhD
   8.3 English, PhD
   8.4 Health Policy, Management and Evaluation, PhD
   8.5 Jewish Studies (collaborative program, doctoral level)
   8.6 Neuroscience (collaborative program, doctoral level)
   8.7 Philosophy, PhD

9 Other Business

10 For Information: Guidelines for PhD Final Oral Examinations
   (Documentation attached)
Dean Brian Corman welcomed all members and visitors, and called the meeting to order, at 3:10 p.m.

**MOTION (duly moved and seconded)**

THAT the Graduate Education Council meeting of March 16, 2010 will adjourn no later than 5:00 p.m.

The motion was CARRIED.

**Approval of the Agenda of the Graduate Education Meeting of March 16, 2010**

The proposal for a new hood for the Master of Health Informatics (MHI) degree that was approved at the January 19, 2010 GEC meeting required revision. The Dean asked Council for agreement to amend the agenda by considering the revised proposal under Business Arising from the Minutes (item 2).

**MOTION (duly moved and seconded)**

THAT the agenda of the Graduate Education Council meeting of March 16, 2010 be approved as amended.

The motion was CARRIED.

1 Minutes of the Graduate Education Council Meetings of January 19, 2010 and February 23, 2010

The minutes of the January 19, 2010 and February 23, 2010 meetings were distributed with the agenda. The Dean asked Council to consider the two motions separately; there were no objections.

**MOTION (duly moved and seconded)**

THAT the minutes of the Graduate Education Council meeting of January 19, 2010 be approved.

No discussion arose.

The motion was CARRIED.

The Dean noted that an editorial change was required to the February minutes distributed with the agenda. The third line on page seven contained the sentence fragment, “The member clarified that the nursing degrees.” which should be deleted. Revised copies of the minutes were not distributed, but the change will be made to the version posted on the SGS website.
MOTION (duly moved and seconded)
THAT the minutes of the Graduate Education Council meeting of February 23, 2010 be approved as amended.

No discussion arose.

The motion was CARRIED.

2 Business Arising from the Minutes

2.1 Subsequent Considerations of GEC-approved items

Master of Science in Applied Computing (MScAC) (new degree program)
Final approvals are in place for the new Master of Science in Applied Computing (MScAC) program. Detailed approvals: GEC (May 19, 2009), the Committee on Academic Policy and Programs of Academic Board (AP&P) (September 15, 2009), the Planning and Budget Committee of Academic Board (P&B) (October 28, 2009), Academic Board (November 12, 2009); final University approval from Governing Council (December 10, 2009); OCGS approval (February 26, 2010).

Developmental Science (collaborative program), closure of master's and doctoral levels
Final approvals are in place for the closure of the collaborative master’s and doctoral program in Developmental Science. Detailed approvals: final approval from GEC (January 19, 2010); sent to OCGS for information only.

The Dean reported that final University approvals were in place but OCGS approvals were still pending for the following proposals.

A new graduate diploma in Nursing Science (anesthesia care) offered in two formats:
1) Master of Nursing (nurse practitioner field) concurrent diploma (GDipNPAC) and
2) Post Master of Nursing (nurse practitioner field) diploma (GDipNPAC)
Detailed approvals: GEC (November 17, 2009); final University approval from AP&P (January 12, 2010); OCGS (pending).

Environmental Science, PhD (new degree program)
Detailed approvals: GEC (January 19, 2010), AP&P (March 2, 2010), P&B (March 3, 2010), Academic Board (pending), final University approval from Governing Council (pending); OCGS (pending).

Developmental Biology (collaborative program), adding the master's level to existing doctoral-level program
Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (pending).

Educational Policy (new collaborative program), master's and doctoral levels
Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (pending).

Clinical Biomedical Engineering, MHSc, program name change to Clinical Engineering, MHSc
Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (pending).

2.2 **Question from February 23, 2010 GEC meeting**

The Dean reminded Council that at its February meeting, during discussion of the program requirement changes to the HPME (PhD) program, a tangential question was asked about the combined Health Administration/Social Work (MHsc/MSW) program. The discussion is on page seven of the minutes. The Dean had promised to report back to GEC on the normal program length of the combined program. The answer is three years for students admitted with a four-year undergraduate degree or two and a half years for students admitted with a Bachelor of Social Work degree.

2.3 **New Hood (Revised): Master of Health Informatics (MHI) degree in the Health Informatics Program**

The documentation for this item was distributed at the meeting on salmon paper. The Dean explained that the proposal for a new hood for the Master of Health Informatics (MHI) degree was approved by GEC on January 19, 2010. Subsequently, revisions were required to the hood design; GEC is asked to approve the revised design. The Dean called on Vice-Dean Liz Smyth to present the motion.

**MOTION** (duly moved and seconded)

THAT Graduate Education Council approve the proposal of the Faculty of Medicine for a new hood for the Master of Health Informatics (MHI) offered by the Health Informatics program, as revised.

No discussion arose.

The motion was **CARRIED**.

3 **Dean’s Remarks**

3.1 **Re-appointment of SGS Vice-Dean, Students**

The Dean announced to Council that Professor Berry Smith had been re-appointed as the SGS Vice-Dean, Students, until June 30, 2012. He expressed gratitude to Professor Smith on behalf of SGS.

3.2 **OCGS Update**

University Executive Heads (that is, Presidents) reviewed the latest version of the Quality Assurance Framework proposal and turned it down. A few more revisions are likely; the Framework should be approved soon. The delay should not affect timetables.

3.3 **SGS Constitution and Bylaw Revisions**

Members can expect to see revisions to the SGS Constitution and by-laws fairly soon. The revisions will bring some long-needed changes to bring the Constitution in line with current realities. The final revisions are awaiting the outcome of the Quality Assurance and Governance Working Group’s activities.

3.4 **Canadian Graduate and Professional Students Survey (CGPSS)**

The data collection phase of the 2010 Canadian Graduate and Professional Student Survey (CGPSS) is now complete. The survey was available to students online from February 8 to March 10; responses have been received from approximately 4800 students. This year, there were two versions of the study: one for research (doctoral) stream students and one for professional stream students. The
response rate was higher for doctoral stream students than for professional stream students. As in previous years, SGS will analyze the data over the summer and bring a summary of results to GEC for the fall.

3.5 **Policy on Safety in Field Research / Framework on Off-Campus Safety**

The Dean advised that the new Framework on Off-Campus Safety is intended to replace the existing Policy on Safety in Field Research. When complete, it will have implications for graduate studies. SGS has been asked by the Provost’s office to give input on the field research and off-campus activities of graduate students. The Framework will clarify a number of procedures that have been in place locally; it should be very useful when released in its final form.

3.6 **Doctoral Completion Grants (redesigned program)**

This was a program instituted in 2000 by Professor Adel Sedra when he was Provost; it was introduced as a delayed response to the demise of post-program fees. The Doctoral Completion Grants (DCG) program is a small, universal grant to assist students to complete their doctoral studies. New University funding structures have made the program problematic. The program has been redesigned to provide a much larger grant to a more limited number of students, and will be targeted particularly to students whose programs have been difficult to complete within the timeframe of the funding package. Within this group, particular priority will be given to international students, who face the greatest difficulties when they run out of funding. The plan has been discussed with Principals and Deans and student representatives, among others. The plan is to implement the redesigned program next year, initially to be aimed at those students with the most acute difficulties. Graduate units will be consulted to determine where the greatest needs are.

A member noted that the redesigned program might come as a shock to students who are already planning their finances with the current grants in mind. The Dean replied that this concern had already been considered; next year would be a transitional year where students depending on the existing grants would be “grandparented”.

3.7 **Addressing Student Account Issues**

The Student Accounts Office is reviewing how student accounts are being administered. Access to these accounts has been a concern to students and to graduate units. Some of the issues arise from structural difficulties between the University’s FIS and ROSI systems. There now appears to be a strong momentum to improve the situation; members can expect more details at a later date.

3.8 **Graduate Transcript Request Options**

There is general agreement among various administrative offices that graduate students with undergraduate degrees from the University of Toronto should have the option to obtain a transcript containing graduate information only. Details and timing are uncertain, but work is underway to see how ROSI might accommodate this particular need.

3.9 **GEC Election**

Nominations opened March 9 and will close at 5 p.m. on Tuesday, March 23. Balloting will take place in April. Results should be announced at the May GEC meeting. Everyone is encouraged to nominate candidates.

3.10 **Reducing GEC Paper Usage**

Current practice for Council materials is to provide paper copies unless members request online materials. As of September 2010, materials will be available electronically by default. Hard copies will be
available on request only. Members are asked to contact Anil Purandaré, the SGS Governance Officer, if they want to make the change sooner rather than later.

4 Report of the Vice-Dean, Programs
No report.

5 Report of the Vice-Dean, Students

Joint CPM/CSM Meeting

Vice-Dean Smith reported that a of meetings of the Standing Committee on Program Matters (CPM) and Standing Committee on Student Matters (CSM) had recently taken place. Committee memberships taken together comprise representatives from approximately half of the units. The last meeting was a joint meeting of the two committees, focusing on legal issues in graduate education. This generated considerable interest, enough that it might be useful to organize a general workshop open to all graduate units on intellectual property, privacy and related legal issues. This workshop is under consideration.

6 Graduate Policy and Regulation: new and revised wording

The Dean introduced the proposal, which consists of new and revised wording for graduate policy and regulation, and related guidelines. Changes affect all graduate programs across the University. SGS has been looking to revise these for a long time; this is a continuation of a process begun under previous Deans. The current regulations read as though intended for internal use rather than for students wishing to come to the University. The intent is to make them more user-friendly, and to make a more welcoming document. Despite the scope of the revisions, it should be emphasized that very few actual policy changes are proposed; this is more a change in packaging than a change in policy and procedures. That was the goal, and that is what we believe is achieved.

Graduate policy and regulation (part 1 of 2): admissions and graduate courses

It is understood that Calendar copy will keep changing over the years. We hope to receive recommendations any time additional changes are advisable. Despite the constant change, the Calendar must be printed once a year, and so we hope today to set the wording for the next Calendar. A replacement motion sheet with a revised second motion for this item was distributed at the meeting on an orange sheet. Also distributed on the reverse was a revised page 6 of the SGS Proposed Revised Policies, Procedures and Regulations on Admissions. We have also been advised of an editorial change on page 16 of the same document which has not been distributed but will be made in the Calendar.

The proposed changes have been discussed within the SGS administration and with the Provost's Office. The documents have been circulated to the Deans and Vice-Deans, Graduate Studies, of all Faculties for comment. We have had a number of replies and welcome more. GEC approval is final for governance. The Dean called on Vice-Dean Smith to present the two motions. The Vice Dean asked Council to consider the motions together. There were no objections.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve the proposal of the School of Graduate Studies to change the policies and Admission and Degree Regulations in the SGS Calendar as outlined in the attached documentation, effective September 1, 2010.

MOTION (revised) (duly moved and seconded)
THAT Graduate Education Council approve the proposal of the School of Graduate Studies for a new Policy on Graduate Courses and Other Activities, to be included in the SGS Calendar, as outlined in the attached documentation, effective September 1, 2010.

A member asked whether one of the goals of the new regulations was to be able to admit students with three-year bachelor’s degrees arising out of the “Bologna Process”. The Dean explained that current practices already allow for admitting students with three-year degrees, Bologna or otherwise. SGS routinely reviews files from graduate units of non-standard applicants. The change signals more clearly that we do invite application from students with “Bologna” and similar types of degrees, including Canadian universities with three-year degrees. Council received a report on non-standard admissions for 2008-09, as it does every year. Nothing is being permitted which was not allowed before; it is simply being made clearer that non-standard applicants are eligible to apply. Such admissions are and will continue to be decided case-by-case. Vice-Dean Smith added that the existing Calendar language did not reflect the increasing globalization of academic standards. While the four-year degree has been the norm at the University of Toronto and in North America, the three-year degree is more common elsewhere; however, this is not an attempt to change U of T standards.

The member suggested that it was common for students from “Bologna Process” institutions to complete a three-year degree and then study an additional year before starting research; he asked whether graduate units were sufficiently aware of this. The Dean replied that there was not in reality any such thing as a standard “Bologna-style” degree, as various institutions had not subscribed to a single standard. One of the purposes of the non-standard admissions process is to ensure that everyone is aware of what the applicant’s relevant background truly is. SGS already has some workshops on admissions and will provide more, as well as providing everyone with revised guidelines on how to handle admissions from various sources. While it would be difficult to say exactly how many people were aware of various academic standards for degrees from various places, it is a goal of SGS to raise awareness.

The motion was CARRIED.

Graduate policy and regulation (part 2 of 2): Final Oral Exams

The proposed changes have been discussed within the SGS administration. GEC approval is final. The Dean called on Vice-Dean Smith to present the motion.

MOTION (duly moved and seconded)

THAT Graduate Education Council approve the proposal of the School of Graduate Studies to change the Degree Regulations on Final Oral Examinations for the Doctor of Philosophy (PhD) degree in the SGS Calendar as outlined in the attached documentation, effective September 1, 2010.

A member wondered why students were allowed to see the external appraiser’s report at all. The Dean responded that when this practice had been proposed some years ago, opinion had been divided on the matter. The intent of giving the student the report was that it would remove some unnecessary nervous tension, making for a more humane and higher-quality Final Oral Examination (FOE). While there was not a consensus, the Dean of that time was strongly in favour of the proposal and the majority voted in its favour, resulting in the current practice being adopted. If the issue was voted on again today, there would likely still be no consensus.

Another member asked why the policy only applied to PhD FOEs, and commented that there were inconsistent practices between external appraisals at the doctoral and master’s levels and that this
seemed inequitable. Heather Kelly, the SGS Director of Student Services, replied that SGS does not have regulations governing FOEs at the master’s level, but that SGS did ask graduate units to be clear with students on their procedures for the master’s level. SGS considers the procedure in the PhD FOE regulation as best practice; the hope is that graduate units will use it as an example and adapt it to their own master’s requirements. Vice-Dean Smith added that the huge range of master’s requirements as compared to those for the PhD makes it difficult to have a single policy that would apply consistently to all master’s programs. This is part of the reality of graduate units having local autonomy; inconsistencies from unit to unit may arise from this. There is no easy solution. SGS would be opposed to taking control in this area, and it would likely be resisted by graduate units. The Dean expressed his hope that there would be an adjustment of FOE procedures at the master’s level to reflect more closely best practices as embodied in the PhD regulation. Another member suggested sending a memorandum to all graduate units advising them about best practices in this area.

A member asked whether the regulation applies to doctoral degrees other than the PhD. The Dean replied in the affirmative.

A member asked why, given that the current practice did not have consensus when approved, the currently-proposed change went further by no longer forbidding the candidate from discussing the report with his or her examination committee members (except the external appraiser). Vice-Dean Smyth explained that the regulation’s goal was to forbid explicitly communication between the candidate and the external appraiser. If there was communication, it would be incumbent on the external examiner to report this to SGS. The consequence would be that the FOE would be cancelled. Examiners are made aware of this in the form letters they receive, which are also available on the SGS website. Vice-Dean Smith added that in an ideal world the examination committee would not discuss the appraisal with the student, but realistically there is always opportunity for this happening, consciously or not, and it is not feasible for SGS to enforce this activity. It would be better to make the proposed change than to continue with the current rules, which might be implemented more strictly in some units than others, leading to unfairness. A member asked for confirmation that removing the explicit prohibition against the candidate and members of the examination committee (other than the external appraiser) discussing the report meant that candidates would now be permitted to engage in such discussion. The Dean replied that the intent of students receiving the report ahead of the exam was that they should perform better at the FOE. The corollary was the inability to prevent students from trying to discuss the report in advance. The change now proposed is an attempt to increase consistency of processes from unit to unit and to protect the external appraiser.

A member asked why the restriction on the external appraiser’s report being distributed beyond the examination committee and appropriate administrators was being removed. Vice-Dean Smyth replied that SGS cannot enforce the regulation. Another member said that this would, in effect, allow public distribution of the report. The Dean noted that there was there was no expectation of privacy for the report, and that external appraisers are told that it is provided to students in advance of the examination. Vice-Dean Smith pointed out that there were two issues being discussed: discussion of the report by the student and examination committee on the one hand, and dissemination of the report outside the committee on the other. He accepted as a friendly amendment the inclusion of the phrase, in bullet 8 of the regulation, “The external appraiser’s report should not be distributed beyond the examination committee and the student and the relevant administrative officers before the examination.”

**REVISED MOTION (duly moved and seconded)**

**THAT** Graduate Education Council approve the proposal of the School of Graduate Studies to change the Degree Regulations on Final Oral Examinations for the Doctor of Philosophy
(PhD) degree in the SGS Calendar as outlined in the attached documentation, as amended, effective September 1, 2010.

A member wondered whether there was a collective will to revisit the issue of candidates being given the external appraiser’s report prior to the examination. The Dean suggested that members who wished to pursue this could vote against the motion and, if it was defeated, make a new motion. Vice-Dean Smyth said that the effects of the proposal would be monitored and reported to Council. No further discussion arose; the Dean called the question.

The motion was CARRIED.

7 New Program Options: Counselling Psychology (counselling psychology for psychology specialists field), MA (add a part-time option), PhD (add a flexible-time option)

The proposal was approved by the OISE Graduate Education Committee on January 29, 2010 and by the OISE Faculty Council on February 24, 2010. GEC approval is final. It will be reported to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.

The Dean called on Vice-Dean Smyth to present the two motions. The Vice-Dean asked Council to consider the motions separately; there were no objections.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to add a part-time option to the MA in the Counselling Psychology program (counselling psychology for psychology specialists field). This new option is effective May 1, 2010.

Professor Roy Gillis was present to answer questions, but none arose; the Dean called the question.

The motion was CARRIED.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to introduce a flexible-time option to the PhD in the Counselling Psychology program (counselling psychology for psychology specialists field). This new option is effective September 1, 2010.

Professor Roy Gillis was present to answer questions, but once again none arose; the Dean called the question.

The motion was CARRIED.

8 Admission Requirement Changes: Environmental Science, MEnvSc

The proposal was approved by the Faculty’s Three-Campus Graduate Curriculum Committee on January 26, 2010. The item was withdrawn at the February 23, 2010 Graduate Education Council meeting. The wording of the proposal had since been revised. GEC approval is final. It will be reported
to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

**THAT** Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the admission requirements of the MEnvSc in the Environmental Science program by specifying that ideal applicants will have a background containing two half courses or one full course in each of chemistry, physics, calculus and biology. The change is effective September 1, 2010.

Professor Don Cormack was available to answer questions. A member asked what the motion meant by an “ideal applicant”. Professor Cormack responded that this was at the discretion of the admissions committee.

Another member was pleased that the confusing language of the previous motion had been removed, but the point that less-than-ideal candidates might be required to take additional courses had been lost. The Dean replied that this could be considered implicit. Professor Cormack added that the requirement of a solid science background was noted on the program’s website, and had been for many years; it had only recently been realized that this language was not in the Calendar. Since adding the language to the website, the number of applications from students with inadequate backgrounds had decreased dramatically.

Seeing no further discussion, the Dean called the question.

The motion is **CARRIED**.

9  **Program Requirement Changes:**

9.1  **Clinical Biomedical Engineering, MHSc**

The proposal was approved by the Faculty of Engineering Graduate Education and Research Committee on December 7, 2009. It was approved by the Faculty of Engineering Council on February 24, 2010. GEC approval is final. It will be reported to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

**THAT** Graduate Education Council approve the proposal of the Faculty of Applied Science and Engineering to change the program requirements of the Master of Health Science in Clinical Biomedical Engineering as follows:

- Add completion of BME 1450H *(Bioengineering Science)* and a life science equivalent (without changing the overall number of required FCEs);
- Replace the research project requirement with completion of a thesis in the clinical engineering field;
- Reduce the normal program length from nine sessions (three years) to six sessions (two years);
- These changes are effective September 2010.

Ms. Paulina Staszuk was available to answer questions. A member asked whether six sessions meant a student had the option of taking the summer off. The Dean replied that six sessions meant the normal program length was two years. In response to a question, Ms. Staszuk confirmed that the intent of
the proposal was to reduce the normal program length and not the minimum period of registration; she also added that while students were expected to finish in two years, there was nothing preventing them from taking an additional year.

No further discussion arose; the Dean called the question.

The motion was CARRIED.

9.2 Music, MA (musicology and ethnomusicology fields)

The proposal was approved by the Faculty of Music Executive on January 12, 2010 and by the Faculty of Music Council on February 24, 2010. GEC approval is final. It will be reported to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

**THAT** Graduate Education Council approve the proposal of the Faculty of Music to change the program requirements of the MA in the Music program as follows:

- For students in the musicology field, note that the required course MUS 1001H *(Introduction to Music Research II)* is available in alternating years, and that either the Associate Dean, Graduate Education, or the History and Culture Coordinator will advise students on course selection with a view to establishing a balance between their interests and any perceived weaknesses in their background preparation.
- For students in the ethnomusicology field, remove MUS 1001H *(Introduction to Music Research II)* as a required course, and note that either the Associate Dean, Graduate Education, or the History and Culture Coordinator will advise students on course selection with a view to establishing a balance between their interests and any perceived weaknesses in their background preparation.
- Changes are effective September 1, 2010.

Professor Gillian MacKay was available to answer questions, but none arose; the Dean called the question.

The motion was CARRIED.

9.3 Physiology, MSc, PhD

The Dean explained that an editorial change had been suggested to the Calendar entry distributed with the agenda: in the list of courses, the new course PSL 1000 was listed as a “Y” course but it should have been shown as an “H” course (it was properly shown as such elsewhere); no revised documentation was distributed but SGS will make the change in the Calendar.

The proposal was approved by the Faculty’s Graduate Curriculum Committee on December 10, 2009. The item was withdrawn at the February 23, 2010 Graduate Education Council meeting. No changes were made to the proposal since then, but it had been clarified that the courses PSL 1000H and PSL 2000H will have a research presentation requirement. GEC approval is final. It will be reported to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**
THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the MSc and PhD in the Physiology program by replacing the requirement to attend (for the MSc) and contribute (for the PhD) to the departmental seminar with a requirement to enrol in a 0.5 FCE continuous CR/NCR course, PSL 1000H (for the MSc) or PSL 2000H (for the PhD). Each course formalizes the existing seminar requirement as an FCE. As a result, the overall FCE requirements of the program will increase, from 1.0 to 1.5 for the MSc, and from 2.0 to 2.5 for the PhD. This change is effective September 1, 2010.

Professor Denise Belsham was available to answer questions. A member asked if the proposal had any financial implications for students. The Dean replied in the negative, noting that students in the program did not pay per course but paid a program fee.

Seeing no further questions, the Dean called the question.

The motion was CARRIED.

10 Other Business
There was no other business.

11 Adjournment
The meeting adjourned at 4:35 p.m.
Appendix to the Minutes

UNIVERSITY OF TORONTO
Record of Attendance
GRADUATE EDUCATION COUNCIL
March 16, 2010

Present (Voting & Non-voting Members)

Corman, Brian (Chair)
Bondy, Susan
Campbell, Elizabeth
Campbell, Malcolm
Capotorto, Arianna
Damaren, Chris
Daniere, Amrita
Julian, Stephen
Keith, Alison
Klinger, Christopher
Knight, Keith
Liu, Hugh
Papangelakis, Vladimiros
Pirraglia, Daniela
Roach, Lisa
Sass-Kortsak, Andrea
Smith, Berry
Smyth, Liz
Stabile, Mark
St-Amour, Michelle
Stiles, David
Tannock, Rosemary
Wong, Bernard

In Attendance (Guests & SGS Staff)

Belsham, Denise
Chang, Helen
Cormack, Don
Francisco, Jennifer
Gillis, Roy
Godwin, Michael
Kelly, Heather
MacKay, Gillian
Rutchinski, Steve
Staszuk, Paulina

Absent

Baker, Rob
De Nil, Luc
Keil, Charlie
Moore, Carol

Alderdice, Jane (Secretary to Council)
Purandaré, Anil (Assistant to Secretary)
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 6

Proposal for the following new degree program:
Law, Global Professional Master of Laws (GPLLM)

Faculty of Law

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Law for a new graduate program in Law leading to a Global Professional Master of Laws (G.P.LL.M.) degree, effective September 2011.

See attached documents:
- Governance Form E
- U of T Submission document
- OCGS Brief, Vol. I (including the Calendar entry as Appendix II)

Prior Approvals and Discussion
The proposal was approved by the Law Faculty Council on March 26, 2010 (preliminary approval) and ratified at its meeting on March 31, 2010.

Further Governance
If approved by GEC, the proposal will be brought to the Academic Policy and Programs Committee, the Planning and Budget Committee, and the Academic Board of Governing Council for approval, and to Governing Council for final University of Toronto approval. The proposal will be submitted to OCGS for a standard appraisal.
Name of Proposed Graduate Program:
Law Program, Global Professional Master of Laws degree (G.P.LL.M.)

Faculty Affiliation:
Faculty of Law

Name of Graduate Unit involved, if any:
Faculty of Law, Graduate Studies Department

Brief Summary of Proposal:
Please Executive Summary embedded in U of T Submission document.

Prior Approvals/Actions:
Associate Dean, Graduate Studies, Faculty of Law

Faculty of Law Working Group: There are eight faculty members are part of the faculty working group and who have provided regular input throughout the process. They have seen and provided input on this proposal.

Graduate students: The graduate students have been part of this process and have been consulted through their representation on Faculty Council.

Faculty Council: Faculty Council has been made aware of this initiative on a number of occasions and opportunities have been provided for faculty input. This proposal will be brought forward to Faculty Council for final approval on March 31, 2010.

Proposed Effective Date:
September 2011

Contact name:
Dean Mayo Moran
Associate Dean, Graduate Studies, Professor David Dyzenhaus,
Assistant Dean, Professional Legal Education, Jane Kidner

Submitted by:
Dean Mayo Moran

Date: Wednesday, March 11 2010
UNIVERSITY OF TORONTO

Proposal for

Global Professional LL.M. Program in Law

In the
Faculty of Law

April, 2010
# TABLE OF CONTENTS

1 Executive Summary 3
2 Academic 4
  2.1 Description and rationale for the proposal 4
    2.1.1 Description of proposed program 4
    2.1.2 Rationale for proposal 5
  2.2 Pedagogical and other academic issues, including expected benefits of the proposed program 6
  2.3 Projected student demand 7
  2.4 Impact on the Department’s and Division’s program of study, including impact on other divisions 8
  2.5 Evidence of consultation with other affected divisions 8
  2.6 Appropriateness of the name and designation of the new program 10
  2.7 Program description and requirements, course titles/numbers, and faculty members 10
    2.7.1 Program description and requirements 10
    2.7.2 Course titles/numbers 11
    2.7.3 Faculty members 12
3 Planning and Budget 13
  3.1 Resource implications 13
    3.1.1 Staffing 13
    3.1.2 Space 13
    3.1.3 Libraries 13
    3.1.4 Computing facilities 14
    3.1.5 Enrolment/admissions 14
    3.1.6 Financial aid 14
    3.1.7 Requirements for physical facilities 14
4 Students 14
  4.1 Student affairs and services 14
  4.2 Student conduct and discipline 14
  4.3 Financial Support 15
  4.4 Student registration and information systems 15

Appendix 1 Program Schedule
Appendix 2 Course Descriptions
Appendix 3 Library Report
Executive Summary

The proposed Global Professional Master of Laws (G.P.LLM.) is an innovative legal program unlike any that currently exists in North America.

The G.P.LLM. is designed to satisfy a growing interest and need in the broader legal, government and business communities for a master’s level program in law that addresses the complexity of the global world in which we now live. The G.P.LLM. examines the impact of globalization on laws, legal institutions, modern societies, markets, and businesses from a broad multi-disciplinary, transnational and comparative legal perspective.

The initial target market for the G.P.LLM. is practicing lawyers, and leaders in government, business and other sectors, in the Toronto area. In future years, it is anticipated that the program will attract lawyers and other professionals from across the country and internationally.

The program delivery model for the G.P.LLM. is designed for working professionals. Although the format accommodates a professional’s schedule, the academic requirements and rigour of the G.P.LLM. are consistent with the Faculty’s existing Master’s level graduate law programs. The program will be offered as a full-time one-year degree program involving a total of 24 credit hours that is completed over the course of three consecutive academic sessions (September to August). During the first two sessions, students will be expected to obtain 17 credit hours by completing five required seminar courses worth three credits each, plus an additional two-credit intensive seminar course. During the third session, students will be expected to obtain 7 credit hours by completing two additional two-credit intensive seminar courses and one three-credit intensive seminar course.

Courses in the G.P.LLM. will be taught on the same basis as those in the regular J.D. and graduate programs; that is, they will be taught by a combination of full-time faculty, distinguished adjunct professors who are chosen for their specific area expertise and knowledge, and distinguished visiting professors from leading institutions around the world.

All of the seminar courses will be offered in the evenings or on the weekends when the regular J.D. and LL.M. program classes are not held. There will not be any additional space and facility demands placed upon the Faculty of Law as a result of the introduction of this program.

The development of this program will ensure that the Faculty of Law maintains its reputation for being at the forefront of innovative legal education in Canada and internationally.
2 Academic

2.1 Description and rationale for the proposal

2.1.1 Description of proposed program

The U of T Faculty of Law proposes the creation of a new program in Law that does not currently exist in North America. The degree offered would be a Global Professional Master of Laws (G.P.LL.M.). The G.P.LL.M. will meet the growing interest and need in the legal, public and business communities for a master’s level law program that addresses the complexity of the global world in which we now live and examines the impact of globalization on laws, legal institutions, modern societies, markets, and businesses from a broad multi-disciplinary, transnational and comparative legal perspective.

The Global Professional Master of Laws will address the need that many lawyers have expressed for the creation of a master’s level legal program that is international in scope, and that is targeted primarily at practicing lawyers who have substantial experience representing clients and sophisticated businesses and institutions. As legal practice becomes increasingly transnational, lawyers are frequently called upon to advise businesses, individuals, and governments on global matters that transcend national borders. Today’s lawyers need to understand the law within the context of different legal systems and cultures and develop appropriate transnational perspectives.

As well, the G.P.LL.M. will address the need identified by other professional leaders in government and business to better understand the law from a broad transnational perspective. Professionals today understand that success requires not only a broad knowledge of and familiarity with principles of accounting and finance, marketing, sales, operations, and human resource management, but they also recognize that today’s professionals must have a solid understanding of how to use the law to protect and advance the interests of their organization and the manner in which business and law converge.

To meet these demands, the G.P.LL.M. will include exposure to ideas and perspectives from a diverse range of legal systems and laws. The G.P.LL.M. will have a broad international and multidisciplinary focus, within an academically rigorous and theoretical framework. The program’s core courses are designed to provide today’s lawyers and other professionals with the knowledge they need to provide sound leadership and advice and lead their firms and institutions in today’s complex global society.

The program delivery model for the G.P.LL.M. is designed with working professionals in mind. All courses will be offered in the evening and on the weekends which will allow those enrolled in the program to continue working full-time while completing the requirements of the program.

The academic requirements and rigor of the G.P.LL.M. are consistent with the Faculty’s existing Master’s level graduate programs in law – the LL.M. and M.L.S.
The program will be offered as a full-time twelve-month degree program that is completed over the course of three consecutive academic sessions (September to August). During these three sessions, students will be expected to obtain 24 credit hours by completing six required seminar courses worth three credits each, plus an additional three intensive two-credit seminars. Over the course of the program, students will complete a minimum of 240 hours of mandatory in-class instruction.

A three credit graduate seminar course at the Faculty of Law requires 24 - 36 hours of academic activity over one session. This can be completed as two hours per week over one semester of in-class instruction, or, four hours per week over six weeks of in-class instruction. During the first and second session of the program, September to December and January to April, respectively, students will complete four compulsory three-credit seminar courses that run for six weeks, two evenings per week, between the hours of 5:30 and 8:30 p.m. In addition, students will complete one compulsory three-day intensive seminar worth three credits and one two-day intensive seminar worth two credits (which will offer two options). During the third session, students will complete one compulsory three-day intensive seminar course which will be held on Friday, Saturday and Sunday (9:00 am to 5:00 pm) and two two-day intensive seminar courses (where there will be some optional programs to choose between) which will be held on Saturday and Sunday (9:00 am to 5:00 pm). Appendix 1 contains the program schedule.

2.1.2 Rationale for proposal

In today’s rapidly changing and complex global society, laws and legal institutions can no longer be understood from a purely national perspective. Today’s government, business and legal professionals are expected to understand the ways in which important legal issues transcend national and international borders and impact the international businesses and clients they serve, as well as the complex legal issues that arise in trans-border transactions.

This has placed enormous demands on mid-career lawyers and professionals who must continually upgrade their legal knowledge and expertise in order to meet the expectations of a sophisticated and increasingly international client base and increasingly global legal systems and markets.

The academic purpose of the program will be to prepare lawyers in today’s complex and transnational business environment to be able to advise businesses, individuals, and governments in matters that involve parties, lawyers, and judicial or arbitral bodies in two or more jurisdictions. It will also prepare other government and business professionals to be able to better understand the advice they receive from their lawyers and better participate in the legal decisions that affect their institutions and businesses.

The G.P.LL.M. will provide the base from which students can examine and contribute to an understanding of the development of transnational legal norms, institutions and processes. The result will be lawyers and other professionals who have a better understanding of international and transnational legal systems and processes, and the clients and businesses they serve within those systems.
As well, the format of the proposed degree will enable professionals and lawyers to pursue advanced legal studies while continuing to work full-time. Lawyers and other professionals face significant demands on their time, making it difficult to commit to the delivery model on which the regular full-time existing LL.M. program is structured. For this reason, the program will be offered as a one-year professional Global Professional Master of Laws program that delivers the rigor and recognition associated with graduate level legal education through an intensive 12-month delivery model geared towards the busy professional’s schedule.

The seminar style courses in the G.P.LL.M. will be offered outside traditional business hours on evenings and weekends to accommodate professionals who may otherwise be precluded from pursuing graduate level legal studies. Classes will provide the opportunity for students to learn in a uniquely active, participatory and collaborative way.

Melbourne Law School in Australia offers a professional LL.M. program in modular format. Most of their courses are taught either on an intensive basis over five consecutive weekdays of study, with approximately eight hours of classes per day, or in the evenings one or two days per week for a full semester. Several members of the UofT Faculty of Law have taught in the Melbourne program.

There is only one other professional-style LL.M. program in the United States that we are aware of that is specifically offered for practicing lawyers. New York University Law School has a part time E.LL.M. in Tax for practitioners, which can be completed on line over 3 -5 years. The Boston University School of Law is currently launching a part time LL.M. in International Business Law which can be completed over nine months.

Existing Master of Laws (LL.M.) programs in Canada are largely targeted towards full-time students who are seeking to pursue a career in academia, or who are able to take extended time off work in order to attend classes during the day time. There is only one law school in Canada – Osgoode Hall Law School at York University, Toronto – that offers a “professional” LL.M. program in modular format for practicing lawyers. However, the Osgood program is practice-oriented and geared towards enhancing specific legal skills in specific areas of legal practice (such as Criminal Law, Banking and Financial Services, Family Law, Labour and Employment Law, and Civil Litigation). The proposed Global Professional LL.M. would differ from Osgoode’s program in both content focus and delivery model.

The G.P.LL.M. will be a unique intensive, academically rich and intellectually rigorous program aimed at those lawyers and other professionals who wish to engage in critical legal thinking with like-minded peers and world-renowned faculty on global legal issues.

### 2.2 Pedagogical and other academic issues, including expected benefits of the proposed program

Today’s legal clients are more diverse and more demanding than ever before. Where once lawyers could take for granted that their client base would be in close proximity to their offices, today’s lawyer is likely to represent clients who are thousands of miles away and whose businesses may be operating under different legal regimes than the
one in which lawyers find themselves. The implication of this global legal world on the practice of law is that today’s lawyers must be exceptionally well prepared to deal with clients from a variety of international backgrounds and to operate at a very high level in a global business environment and must possess a broad international and transnational perspectives and sophisticated understanding of international legal issues, laws, and legal institutions. Other professionals in government and business have similar needs and face similar demands and challenges.

The G.P.L.L.M. is the first master’s level degree in North America that is aimed at addressing these needs and concerns. Students in the program will be challenged to think critically from a multi-disciplinary perspective, and be sensitive to and able to comprehend the implications of dealing with diverse cultures and values. In return, students will be provided with the opportunity to participate in innovative, graduate level legal studies, and to learn from world renowned faculty with transnational expertise. Students will also be given the opportunity to collaborate with and learn from other business leaders, professionals and practicing lawyers.

The delivery mode is ideal for active professionals and provides an excellent opportunity for practicing lawyers and senior leaders who are not able to attend full-time day courses to obtain graduate legal education.

2.3 Projected student demand

It is anticipated that a broad demand for the program from mid-level law associates and partners of law firms as well as some interest from members of the judiciary and other administrative adjudicative decision makers. There will also be interest from senior leaders in government, business and other sectors who do not have a first law degree but who would be interested in pursuing legal studies in order to better understand the global legal marketplace in which they work.

The principal target market will initially be drawn from practicing lawyers in the Toronto area. In the longer term, the G.P.L.L.M. is expected to attract national and international interest.

We have canvassed a number of our law alumni for their views with respect to the demand for the proposed new degree. Our consultations confirm that there is a demand for sophisticated continued learning opportunities at the Faculty of Law in the proposed degree area. Approximately 70% of our alumni are practicing lawyers who work in large and mid-size firms and government offices in downtown Toronto and most are not able or willing to leave their jobs for a lengthy period of time in order to complete a traditional LL.M. We have been repeatedly told that if a professional master of laws program were offered at the U of T Faculty of Law, it would be of tremendous interest to many professionals and practicing lawyers.

At the same time, the Law Society of Upper Canada, the body that regulates lawyers in Ontario1 has recently taken steps to introduce new rules which mandate that lawyers continue to take legal education courses throughout their careers following graduation from law school. These rules will take effect in 2011. The Law Society is very supportive of our efforts to enhance and expand continuing legal education.

---

1 Each Province in Canada has its own regulatory body and lawyers are required to be licensed separately in each province in which they intend to practice law.
opportunities for practicing lawyers.

### PROJECTED INTAKE AND ENROLMENTS

#### Master’s Program

<table>
<thead>
<tr>
<th>YEAR</th>
<th>FULL-TIME</th>
<th></th>
<th>PART-TIME</th>
<th></th>
<th>TOTAL ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Intake</td>
<td>Enrolments</td>
<td>Intake</td>
<td>Enrolments</td>
<td>M</td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>D</td>
<td>M</td>
<td>D</td>
<td>M</td>
</tr>
<tr>
<td>2011-12</td>
<td>30</td>
<td>N/A</td>
<td>30</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2012-13</td>
<td>45</td>
<td>N/A</td>
<td>45</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2013-14</td>
<td>75</td>
<td>N/A</td>
<td>75</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2014-15</td>
<td>90</td>
<td>N/A</td>
<td>90</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2015-16</td>
<td>120</td>
<td>N/A</td>
<td>120</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2016-17</td>
<td>120</td>
<td>N/A</td>
<td>120</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2017-18</td>
<td>120</td>
<td>N/A</td>
<td>120</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

#### 2.4 Impact on the Department’s and Division’s program of study, including impact on other divisions

The Faculty of Law currently offers a Master of Laws (LL.M.) degree that has two streams. One is a coursework intensive stream, with a minor thesis component, and the other is a thesis intensive stream geared towards candidates who wish to pursue doctoral level legal studies. The course offerings available to LL.M. students are quite broad and cover the areas in which the law school has particular strengths: including, amongst others, Public and Private Law, Transnational and International Law, Comparative Law, Constitutional Law, Philosophy and the Law, Intellectual Property, Business Law, Criminal Law. The LL.M. requires completion of a minimum of 24 credits and a maximum of 26 credits that includes completion of a thesis, and attendance of a graduate seminar.

The Faculty of Law also offers a Master of Legal Studies (M.L.S.) for academics who do not have a first law degree and who wish to pursue master’s level legal studies.

We do not anticipate that the new G.P.LL.M. will have any impact on enrolment in either the LL.M. or M.L.S. as these two degrees have very different enrolment populations and are significantly different in content, focus and delivery mode.

#### 2.5 Evidence of consultation with other affected divisions

This is a master’s level Law program with a focus on laws and legal institutions in modern society. We anticipate some interest from business leaders and other professionals, but the primary student base is lawyers.
2.6 Appropriateness of the name and designation of the new program

A key concern in deciding upon a new name for the proposed degree was ensuring that the potential students would readily recognize the degree, and at the same time understand its uniqueness and value-added to the current marketplace of professional master’s programs. Therefore, it is important that the new degree name include the “LL.M.” while at the same time be distinguished from the existing LL.M. program at the Faculty and other universities. It is important that the new degree name reflect the international and transnational element of each of the courses, and the fact that the degree is for practicing professional lawyers and other professionals as opposed to primarily law students seeking a career in academia. For that reason, the name “Global Professional Master of Laws program (G.P.LL.M.)” is proposed.

2.7 Program description and requirements, course titles/numbers, and faculty members

2.7.1 Program description and requirements

Admission requirements

There are two paths of admission to this degree. Applicants for the admission to the degree of Global Professional Master of Laws (G.P.LL.M.) must have a Bachelor of Laws (LL.B.) or Juris Doctor (J.D.) and must have achieved a minimum of B+ standing from a recognized university or equivalent. Applicants are required to have professional legal work experience (a minimum of three years of substantive legal work experience at a law firm, government, or public interest organization).

Applicants with a bachelor’s degree in any other discipline with a minimum B+ standing from a recognized university, or equivalent, may be considered for admission. Such applicants will be required to have at least 5 years of leadership experience in government, a public institution, a bank, a corporation with international exposure, or other complex organization.

In addition, applicants will be expected to meet the School of Graduate Studies English language facility requirements.

Program requirements

- Students are required to complete a total of 24 credits.
- Students must complete six compulsory seminar courses (as set out below in section 2.7.2) worth three credits each and with an accumulated credit weighting of 18 credits. Each three credit seminar course will entail 24-36 hours of in-class instruction time.
- Students must also complete an additional three intensive weekend seminar courses (as set out below in section 2.7.2) worth two credits (for a total credit rating of 6 credits). Each two credit intensive seminar course will entail 16 hours of in-class instruction, and each two credit intensive seminar course will have two options to choose from.
- The coursework will be graded on the graduate grading scale.
Attached as Appendix 1 is the program schedule which illustrates the expected progress through the program.

The program will not be offered via distance delivery or on a formal part-time basis at this time.

2.7.2. Course titles/numbers

While some of the course content for the G.P.LL.M. will be drawn from existing courses in our current LL.M. program, most of the G.P.LL.M. courses will need to be specifically designed for this program and will include unique content.

The G.P.LL.M. will consist of three academic sessions spread over 12 months (September to August). During each of first and second term, students will take two three credit night courses, each of which will require students to attend classes from 5:30 to 8:30 p.m. two nights a week. In addition, students will complete one three-day intensive seminar worth three credits and one two-day intensive seminar worth two credits. During the third term, students will take one three-day intensive seminar and two two-day intensive seminars. Seminars will be held primarily on the weekend and each day will require eight hours of in-class instruction.

Students enrolled in the G.P.LL.M will be required to complete the following six compulsory seminar courses, each of which is worth three credits:

- Law and Globalization
- Public and Private International Law
- Business Transactions in a Global Economy
- Comparative Corporate Governance
- International Investment Law and Financial Transactions
- International Intellectual Property (IP) Law

Seminar 1: (Students may select from the two options listed below)

- International Tax Law – OR -
- Climate Change Law: International and Canadian Developments

Seminar 2: (Students may select from the two options listed below)

- World Trade Law and Trade Regulation – OR -
- Internet Law in a Global Age

Seminar 3: (Students may select from the two options listed below)

- Law and Policy of Public Private Partnerships – OR -
- International Commercial Arbitration and Dispute Resolution

Attached as Appendix 2 is the list of course descriptions.
### 2.7.3 Faculty members

The G.P.LL.M. will draw upon the Faculty's significant strength in both business and international law and comparative law, taught by its world-renowned faculty in these areas. Courses in the G.P.LL.M. will be taught on the same basis as those in the regular J.D. and LL.M. degree; that is, they will be taught by a combination of full-time faculty, distinguished adjunct professors who are chosen because of their area of expertise and knowledge, and distinguished visiting professors from leading institutions around the world. Adjunct faculty will be drawn from our approved list of adjunct professors and will be appointed in advance of each academic year, in keeping with the standard Faculty practice for all J.D. and LL.M. courses.

<table>
<thead>
<tr>
<th>Faculty Name &amp; Rank</th>
<th>M/F</th>
<th>Home Unit</th>
<th>Supervisory Privileges</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Category 3</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ben Alarie – Associate</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Anita Anand – Associate</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Jutta Brunnée - Full</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Sujit Choudhry – Associate</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Yasmin Dawood - Assistant</td>
<td>F</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Abraham Drassinower – Assoc.</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Tony Duggan – Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Mohammad Fadel - Assistant</td>
<td>M</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Andrew Green – Associate</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ed Iacobucci – Associate</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ariel Katz – Associate</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Karen Knop - Full</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Brian Langille - Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Jeff MacIntosh - Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Audrey Macklin - Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ed Morgan – Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Marianna Prado - Assistant</td>
<td>F</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Kerry Rittich – Associate</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Kent Roach - Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Michael Trebilcock - Full</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
</tbody>
</table>
3 Planning and Budget

3.1 Resource implications

3.1.1 Staffing

Faculty members teaching in the program will require teaching assistants. These assistants will be drawn from our graduate students enrolled in both our LL.M. and SJD programs.

The Faculty Associate Dean, Graduate Studies will provide the academic leadership and oversight for the program. The Assistant Dean, Professional Legal Education, will provide administrative leadership of the program. We will require some administrative support in the areas of admissions, records, and daily operations and have included a budget line item for a full-time program assistant in the draft budget.

3.1.2 Space

The Faculty of Law has sufficient facilities to house the proposed G.P.LL.M. for the foreseeable future. All of the courses offered in the G.P.LL.M. will be held in the Faculty’s existing seminar rooms and classrooms during times when the seminar rooms and classrooms are not being used by the J.D. program. As the program expands and enrollment increases, the G.P.LL.M. may demand additional space however, enrolments will be restricted to available space.

3.1.3 Libraries

The U of T Faculty of Law has a world class law library that is well equipped to support the G.P.LL.M. degree. The Bora Laskin Law Library offers more than 265,000 volumes and strives to support law studies with the highest quality legal resources, services and training. Its collection includes legal materials from the major common law countries and more than 700 scholarly periodicals from around the world, as well as subscriptions to leading law CD-ROMs and on-line systems such as QUICKLAW, Westlaw and LEXIS-NEXIS.

As well, because we anticipate that a significant percentage of our students will be practicing lawyers and business professionals, we expect they will have access to their firm libraries which, in many cases, will have significant resources and collections as well.

A report from the Faculty of Law Chief Librarian is included in Appendix 3.
3.1.4 Computing facilities

Faculty, students and staff enjoy access to a wireless network in the library, student common areas, and in certain classrooms. The library computer lab and other existing IT infrastructure is supports the Faculty’s current programs, and will support the proposed new degree and the resulting additional student enrollment. As with all students enrolled at the Faculty of Law, students in this program will be provided with an account on the university mainframe computer. This account will give them access to electronic mail facilities and a University of Toronto email account and address.

3.1.5 Enrolment/admissions

The Faculty’s existing facilities are sufficient to accommodate the additional projected student enrolment associated with the introduction of the G.P.LL.M. We will require one additional program assistant to handle the additional work associated with processing the enrolment and admissions for the G.P.LL.M.

3.1.6 Financial aid

Students may be eligible for different loan options in Canada as domestic students, for government assistance and for loans from other financial institutions.

3.1.7 Requirements for physical facilities

The space allocation presently assigned to the academic program at the Faculty of Law will satisfactorily accommodate the new G.P.LL.M. degree until such time as enrolment exceeds the projected numbers. As the degree develops and expands it may be necessary to consider additional space needs to accommodate the increase in the number of courses. The Faculty is about to launch a capital campaign for the construction of a new facility.

4 Students

4.1 Student affairs and services

All of the Faculty of Law’s usual facilities and services will be available to the students enrolled in the G.P.LL.M. in the usual way. Students enrolled in the G.P.LL.M. will have access to the student services offered by the University of Toronto. Because these students will primarily be attending classes during evenings and on weekends, it may be necessary for the students to access some of the Faculty’s facilities and services during regular office hours of 9 am to 5 pm. and students will also be provided with administrative support electronically by email and on-line.

4.2 Student conduct and discipline
The usual University of Toronto policies and regulations will govern student conduct in the G.P.LL.M., including those policies and guidelines relating to ethics and conduct, which are posted on the School of Graduate Studies website.

4.3 Financial Support

Students may be eligible for different loan options in Canada as domestic students, for government assistance and for loans from other financial institutions.

4.4 Student registration and information systems

The usual methods of registration and enrolment procedures will apply for students. The Faculty currently does most of its registration and enrolment on line electronically. The G.P. LL.M. program will follow the same process.
APPENDIX 1

Night Class – 6:00 to 8:30 p.m.

Two-day intensive seminar (2 cr.) *
* Options available as shown at right

Three day intensive seminar (3 cr.)

Term 1: Sept. 7th to December 1st
Term 2: Jan. 2nd to April 30th
Term 3: May 1st to August 31st

Please note that additional class days or evening events, including additional class time, may be added, and/or class days may shift.

Two Day Intensive Seminar Course Options
(1) International Tax Law; OR
(2) World Trade Law & Trade Regulation; OR
(3) Internet Law in a Global Age
(4) Law and Policy of Public Private Partnerships; OR
(5) International Commercial Arbitration & Dispute Resolution

<table>
<thead>
<tr>
<th>August 2011</th>
<th>December 2011</th>
<th>April 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>21</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>28</td>
<td>29</td>
<td>30</td>
</tr>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>September 2011</th>
<th>January 2012</th>
<th>May 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>October 2011</th>
<th>February 2012</th>
<th>June 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
</tr>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>SUN</td>
<td>MON</td>
<td>TUE</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>November 2011</th>
<th>March 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUN</td>
<td>MON</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
</tr>
</tbody>
</table>

|---------------------|-----------------------------|----------------------------------------|-----------------------|-------------------------------|------------------|
APPENDIX 2 - COURSE DESCRIPTIONS

The following Six courses are compulsory core courses in the G.P.LL.M.:

**Law and Globalization (LAW586H1F) (3 credits)**

Globalization raises questions of justice, democracy and efficiency and poses new regulatory challenges in a wide range of areas from migration and border control, labour market regulation and trade and investment to human rights and the environment. This course is designed to explore two interrelated issues: first, the role of law in global economic, political and cultural integration and second, the effect of global transformations on legal rules, processes, and institutions, whether domestic, international or transnational. It will consider how states and international institutions are responding to regulatory challenges, old and new, and reflect on the ways in which legal scholars in a wide range of domestic and international fields are rethinking their fields and disciplines. Broad themes and questions include: How much of ‘globalization’ is actually new, and how much is recognizable from the past? Are we really in a world of legal ‘convergence’ or harmonization, or is there increasing diversity and fragmentation too? What methods and frameworks – legal pluralism, historical analysis, comparative law, for example - are available to assess the legal dimensions of globalization and what aspects of globalization do these methods and frameworks illuminate? What new legal rules, actors and institutions are emerging to manage the globalized environment? What norms, values and interests are stake? Who are the winners and losers in these processes? What are the opportunities to influence legal transformation?

**Public and Private International Law (LAW252H1F and LAW218H1S) (3 credits)**

The first half of this course will provide an overview of the structure and process of the international legal system including questions of jurisdiction over territory and persons; the relationship between international and domestic law; the peaceful settlement of international disputes. The second half of the course will change focus to the increasingly important field of private international law and examine issues such as jurisdiction, choice of law, judicial assistance and enforcement of judgments, international sale of goods, cross-border consumer protection, secured transactions, international securities law, international intellectual property, transport of goods by sea, transnational leasing law, and dispute settlement mechanisms.

**Business Transactions in a Global Economy (3 Credits) NEW COURSE**

This course will examine transactional, litigation and regulatory issues faced by international businesses. The goal of this course is, in part, to introduce students to analytical tools used by lawyers who advise on matters related to international business. The course deals with commercial law, and focuses on the documentary sale transaction that supports the international sale of goods (including bills of lading and letters of credit). Students will also be introduced to several issues that cut across various types of transnational transactions; the place of international law and domestic legal systems in the regulation of international business transactions; the extraterritorial application of domestic legal rules; and the role of international bodies. The course will then examine various practical problems focused on different types of transnational business and financial transactions and the documents typically used in such transactions.

**Comparative Corporate Governance (3 credits) LAW556H1S**

The longer title for this course is: “Governing Governance: Legal Institutions and Corporate Performance in Comparative Perspective”. This seminar will focus on corporate governance in different jurisdictions around the world. It will introduce the concept of corporate governance, describe how relevant institutions vary across jurisdictions, and consider how corporate governance institutions affect micro- and macroeconomic performance.
International Investment Law and Financial Transactions (3 credits) LAW371H1S

This course deals with domestic and international regulations that affect transnational investment and financial transactions, that is, investment and financial transactions in which the laws of more than one jurisdiction are involved. The second part of the course deals with investment law in the cross-border context, and focuses on legal and practical issues involved in international investments. It will focus on equity, debt, guarantee and structured finance transactions, as well as certain dispute resolution issues involved in structuring cross border deals, including questions of choice of law, choice of forum, enforcement of judgments, and international arbitration. We will also discuss state responsibility and investment and political risk insurance.

International Intellectual Property (IP) Law (3 credits) LAW389H1S

The last few decades have witnessed profound changes on the international scene of intellectual property law. How does it affect us locally and in our global trade efforts? This course analytically reviews and comments on the growing trend toward greater protection of intellectual property rights worldwide (with a focus on patents, copyright and trademarks). When can enhanced IP protection encourage innovation, trade, development and other greater public interest and societal goals, and when can it hamper the same? Selected topics include: the impact of recent technology advances on copyright holder rights and the dissemination and use of creative works by the public, and the increased protection of geographical indications. Throughout this course, special attention is devoted to the main institutions and other actors at the international level and to how they are shaping the course of international intellectual property law. We also look at the interplay between international conventions and national laws including various levels of enforcement mechanisms and remedies.

The following three Seminar Courses (Seminar 1, 2 and 3) are mandatory courses, however, in each case students may choose between two options.

Seminar 1: (select one of the following two options):

International Tax Law (2 credits) NEW COURSE

The objective of this course is to obtain a better knowledge of the basis of taxation, with special focus of taxation on international transactions. Tax requisites and consequences of doing business in an international environment. Practical business application of the international taxation aspects and the analysis of the tax planning methods that are used by multinational companies.

Climate Change Law: International and Canadian Developments (2 credits) NEW COURSE

Climate change is not only the central environmental issue today. It is also an issue with far-reaching implications for economic development and international competitiveness. The legal, political and policy implications of climate change have become evident as countries seek to develop policies which address climate change but at the same protect their domestic economies. This course will focus on the legal issues raised by climate change. It will analyze the international legal framework governing cooperation among nations on combating climate change, including how international commitments are (and should be) set and enforced, and what are its trade and competitiveness implications. The course will also examine how domestic institutions and instruments should be structured to address climate change, including the choice of instruments that countries are contemplating (such as cap and trade systems which are either in place or contemplated by different governments including the federal and provincial governments in Canada) and the increasing role played by litigation (particularly in the US but also in Canada in areas such as public nuisance and environmental assessments). The course will provide students with a sophisticated understanding of how climate change impacts different areas of the law, and of the trends that lawyers should be aware of.
Seminar 2: (Select one of the following two options):

World Trade Law and Trade Regulation (2 credits) LAW 285H1F
This seminar will explore the regulatory framework governing international trading relations. It will begin with the economic theory of international trade and in particular the case for free trade, then examine the politics of trade policy and objections and sources of opposition to free trade. The following topics will be examined: international economic institutions, the Bretton Woods System, the GATT/WTO, NAFTA, international regulation of tariffs, national tariff administration, the principles of nondiscrimination (most favoured nation and national treatment) with a special focus on antidumping regulation, subsidies and countervailing duties, safeguards, adjustment assistance, trade and agriculture, trade in services, trade-related investment measures, trade-related intellectual property rights, trade and health and safety, trade, labour and human rights standards, trade and the environment and trade and development. The seminar will strongly emphasize the institutions and political economy of international trading relations and how economic and political forces have shaped current regulatory policies and may shape future policies.

Internet Law in a Global Age (2 credits) NEW COURSE
The Internet and the practice of law are both increasingly global in nature. Legal doctrines of relevance to lawyers representing clients with global businesses and a presence on the Internet continue to develop rapidly. For instance, changes in the law of intellectual property related to the Internet have broad and complex application for businesses selling into a multi-jurisdictional world. This seminar will focus on recent developments in cyberlaw with impact on commercial and cross-border transactions. The course is not exclusively an international or comparative law class, but rather looks at problems of Internet law within a global framework. This global framework may mean that legal issues are local, state, national, multi-national or truly international in scope. Special emphasis will be placed on the impact of globalization, both in the law generally and the Internet, on the practice of cyberlaw.

Seminar 3: (Select one of the following two options)

Law and Policy of Public Private Partnerships (LAW320H1F) (2 credits)
Many Canadian jurisdictions are rapidly expanding the scope and scale of arrangements where infrastructure such as hospitals, prisons, roads and even services traditionally provided by the public sector are instead provided in whole or in part by the private sector (commonly known as public private partnerships or P3’s). This course offers a detailed study of the law and policy choices in this growing field. We will cover the specialized contractual and financial issues involved in P3 projects as well as the regulatory and public policy challenges they raise. The legal issues addressed will include the risk allocation between the public and private sectors in the various construction, financial and operating agreements involved in P3’s. Tapping into the expertise of relevant participants, topics covered will include the law and practice of procurement, the various models of concessionary agreements, the role of lenders and equity participants, the transfer of construction risk and the legal obligations of the state. It is intended that students will come away with an appreciation of the legal issues that underlie the various agreements and of the practical concerns facing government entities and the private sector throughout the process, from the initial choice of policy instrument through to the very end of the term of a concessionary contract. On the policy side, we will review the historical experience in Ontario, the United States and the United Kingdom, the role of the public interest in public private partnerships both conceptually and in the context of various project models, the economic case for and against P3’s, the means of regulatory oversight and the role of the state in fulfilling and enforcing private obligations in the P3 context. Students will have an opportunity to assess the theoretical and practical merits and demerits of the full spectrum of P3 methods of delivering public goods and services. We will place a particular focus on the Infrastructure Ontario model but will also review other Canadian and international jurisdictions where appropriate.
International Commercial Arbitration and Dispute Resolution (3 credits) NEW COURSE

The course aims at providing students with essential skills and knowledge to manage or avoid disputes and, if necessary, engage in the process of resolution of international commercial and economic disputes through international commercial arbitration or other forms of international dispute resolution. The course will enable students to understand the structure of the international contracts and the role and place of international commercial arbitration in resolution of disputes arising from international economic and commercial relations. It also covers the process of arbitration and the rules governing arbitration procedures, issues of arbitrability of economic law disputes, substantive applicable law and international enforcement of arbitration awards. Through practical exercises, the course focuses on techniques in negotiating and drafting international contracts as well as the methods of resolving possible disputes through mediation and negotiation.
Appendix 3 – Report On Library Resources for the Proposed Professional LL.M. program at the Faculty of Law

BACKGROUND

The Bora Laskin Law Library at the University of Toronto Faculty of Law is recognized as one of the leading academic law libraries in Canada and provides a rich collection of resources to support graduate study in the field of law. The Law Library’s emphasis on the collection of web-based subscriptions adds further breadth, depth and accessibility to its resource base. Graduate study in law increasingly draws upon cross-disciplinary materials and in this regard access to information resources is further enhanced by the availability to students to access outstanding collections located in research libraries on the University of Toronto campus, in the city of Toronto, and elsewhere.

PHYSICAL FACILITIES

The Law collection is housed primarily in the Bora Laskin Law Library, located at the Faculty of Law. The Library has 66 public access and student-only computer terminals. The Library’s computer lab is a law-student-only facility with 18 networked workstations and a laser printer. Three computers are located in the LL.M. study room, for use by graduate students only. There are 270 open study carrels and 30 closed study seats in four study rooms. Additionally there are two large study rooms and 20 small offices in the Library that are dedicated to law graduate students. During the academic term the Library is open seven days a week for a total of 89.5 hours per week.

INSTRUCTION AND REFERENCE SERVICES

The Law Library plays a fundamental role in making information sources accessible to researchers and in linking teaching and research at the Faculty of Law. Library services are especially important for graduate students given the breadth and complexity of today’s legal resources. Given the cross-disciplinary nature of legal research and the importance of electronic resources, including e-journals, ebooks, and the World Wide Web, reference and instructional services offered by the Library play a key in making our own collections accessible and in facilitating access to the national and international collections of legal information.

Graduate law students take advantage of the many customized reference services provided by the Law Library, including in-person, telephone and email assistance and instruction in the use of the catalogue, online indexes and resources. Individual research consultations for graduate students are also available, as are class-specific sessions to introduce students to key research materials and the most efficient ways to use the wide array of resources and search platforms available. Special graduate seminars are also organized to cover such topics as effective journal research, common law case research, and international legal research. As of May 2010 the Law Library will have a complement of five professional law librarians (two of whom are dual-degreed and possess a JD). The librarians are well versed in legal research in both an academic and practice oriented settings.

Graduate students also make frequent use of the Law Library’s information technology services. If students work with their own laptops, the Library’s IT staff offers support in configuring laptops for wireless network access, as well as general troubleshooting and problem solving.

DESCRIPTION OF THE COLLECTION

The Law Library seeks at a minimum to acquire a core collection of materials in various formats that will sustain instruction and research at a graduate level in all major subjects taught at the Faculty of Law, as well as all significant areas of faculty and graduate research interest. The Library does not seek to solely build a permanent collection that contains all or even most published material on any subject. Rather, the Library’s objective is to provide continuing
access to the information needed by its primary patrons, whether or not that information exists in the Library’s physical collection. To meet this aim, the Library assists its patrons to obtain information not only through traditional acquisition of materials, but also in a variety of other ways, including access to electronic media and interlibrary loan. The Law Library’s collection decisions are therefore informed by an emphasis on access to information as well as physical ownership of materials.

The strength of the Law Library’s collection compares very well with other Canadian law libraries. In a comparison of statistics circulated among the Academic Directors’ group of the Canadian Association of Law Libraries in 2008, the University of Toronto Law Library ranked fifth out of fifteen libraries in terms of total volume count and third in current amount of expenditures on acquisitions.

**Primary Materials**

In general, the Law Library collects print copies of Canadian and provincial/territorial legislative materials and law reports, and the finding tools that are associated with them. Electronic versions of these materials are collected as added copies, for accessibility and ease of use. Although the Library’s historical print collections of primary materials from U.S., U.K. and other common law jurisdictions remain in place, the Law Library now relies largely on stable electronic sources for access to primary materials from these jurisdictions. The Library relies exclusively on electronic sources for access to current primary materials from foreign jurisdictions.

The Law Library also relies heavily on electronic sources for access to international primary materials, including documents of international organizations. (The treaty series for Canada is also maintained in print.) The increasing online availability of official sources of primary international materials continues to expand this resource base.

**Monographs**

A substantial collection of law-related secondary sources – legal monographs, treatises, loose-leaf services and other materials – is maintained in print. The Law Library seeks to acquire at least one copy of all scholarly Canadian materials and selectively acquires key titles from major common law jurisdictions, including the United States, the United Kingdom, Australia, New Zealand, and South Africa. Core subjects of legal scholarship are covered at the instructional or research level. In areas of faculty specialization such as international human rights, law and economics, legal theory, health law, and innovation law, materials are acquired more widely in order to support the research and teaching programmes of the Faculty.

Key Canadian, American, and British titles from major commercial and university presses are automatically delivered to the Library as part of a book approval plan. This arrangement has improved the speed and efficiency of the selection process, and permits our librarians to concentrate on enriching the collection by locating important materials published by lesser known presses. As the Library’s print collection shifts away from primary materials, an increased emphasis is being placed on identifying and collecting unique print monographs with an emphasis on international and comparative perspectives.

**Journals**

Journals play a central role in scholarly legal research. The Bora Laskin Law Library, like all North American libraries, has experienced difficulty in keeping up with the rising cost of serial subscriptions. In general, the Library has not been able to purchase new law journals other than those included in new online package arrangements and has a general policy that at least one serial subscription must be cut before a new subscription may be ordered. However, the Law Library is committed to maintaining a core collection of leading journals, including Canadian journals, in print.

Fortunately, an increasing number of journals are available electronically and accessible locally. The University of Toronto Library System has expanded its electronic collections to include links to 64,000 electronic journals, available to the University of Toronto community via the Library’s web pages. On its website, the Law Library maintains a database of law journals available electronically and in print at the Library; at present, the database includes over 800 titles.
Electronic Resources

The Law Library’s online collection has increased in recent years. Today, the University Library offers over 900 periodical index databases through a variety of information systems to all members of the University of Toronto community. Key law-related indexes available electronically include the following:

- **AccessUN** (index to United Nations materials)
- **AGIS** (Australian legal periodicals index)
- **Index to Canadian Legal Literature**
- **Index to Foreign Legal Periodicals**
- **Index to Legal Periodicals and Books**
- **LegalTrac** (index to legal periodicals)

Other major law-related electronic resources include the following:

- **Azimut** - Comprehensive database of legal materials from Quebec.
- **Constitutions of the Countries of the World** - Full text of constitutions from over 192 countries.
- **Current Legal Information** - Comprehensive database of primary and secondary legal materials from the U.K.
- **Le Doctrinal Plus** - Comprehensive database of French legal literature.
- **English Reports** - Full-text searchable database of the 176-volume set of English reports from 1220-1865 and consolidated indices.
- **Foreign Law Guide** - Complete information on sources of foreign law for over 189 jurisdictions.
- **Justis and Justcite** - The leading collection of online English case law, legislation and citation information.
- **Lawinfochina** - Legislation and case law from the People’s Republic of China, translated into English with the original Chinese.
- **Litigator** (Westlaw Canada) - A collection of facta and pleadings from Canadian courts.
- **O’Brien’s Internet: O’Brien’s Encyclopedia of Forms and Precedents**
- **Takdinet** - Legislation and case law from Israel.

In the last few years the University Library has made a commitment to collect electronic books and has with the support of the Law Library has purchased ebook packages from legal publishers including, Irwin Law, Oxford University Press and Canada Law Book. As of March 1, 2010, the Library’s ebook collection totalled 710,504 titles.

Supporting Collections

In addition to the resources available through the Bora Laskin Law Library, graduate law students also have access to the rich resources of the University of Toronto’s system of research libraries. Law students are able to call upon strong holdings in criminology, political science, philosophy, economics, business and management, history, international relations, medicine and health care, among others. The most significant supporting collections on campus are those at the Criminology Library, the New College Library with its focus on women’s studies material, the Business Information Centre of the Faculty of Management Studies, the Library of the Centre for Industrial Relations, OISE/UT’s strong collections in the social sciences, and the Data, Map, and Government Information Service housed in the Robarts Library. The latter serves as a depository for Canadian and American federal, Ontario provincial, and United Nations’ publications, and so provides valuable material for graduate research from both an historical and current perspective.

Strong collections outside of the University of Toronto are also available to graduate students through collection

---

sharing agreements and interlibrary loan. Relevant local libraries include the York University Law Library, the Great Library at the Law Society of Upper Canada, the Ontario Legislative Library, and specialized collections such as the one held by the Canadian Tax Foundation. Resources from outside of the Toronto area are always available through interlibrary loan.

BUDGET AND COMMITMENT

In 2008-09 the Law Library’s overall spending on the physical collection and access to online information has climbed to $1,003,342, with an increased emphasis on monograph and electronic acquisitions.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Serials</td>
<td>$670,860</td>
<td>$1,463,451</td>
<td>$716,969</td>
<td>$626,443</td>
<td>$664,833</td>
<td>$688,089</td>
<td>$737,745</td>
</tr>
<tr>
<td>Monographs</td>
<td>$139,767</td>
<td>$122,855</td>
<td>$102,194</td>
<td>$90,379</td>
<td>$70,033</td>
<td>$93,300</td>
<td>$98,293</td>
</tr>
<tr>
<td>Electronic Resources</td>
<td>$114,126</td>
<td>$143,861</td>
<td>$136,869</td>
<td>$127,057</td>
<td>$83,717</td>
<td>$213,587</td>
<td>$167,304</td>
</tr>
<tr>
<td>Totals</td>
<td>$924,753</td>
<td>$1,730,167</td>
<td>$956,032</td>
<td>$843,879</td>
<td>$818,583</td>
<td>$994,976</td>
<td>$1,003,342</td>
</tr>
</tbody>
</table>

The strength of the Law Library's financial commitment over the next five to seven years depends upon University policy and government funding. In the past it has been the University of Toronto's stated policy to protect, as far as possible, the Library's acquisitions budget against the effects of inflation and currency fluctuation in order to maintain the buying power of these funds at a constant, though not an increased, level. The acquisitions budget and collection development will, therefore, continue to be supported relative to the total financing made available to the Law Library by the University.

Prepared by: Chief Law Librarian John Papadopoulos and Chief Librarian, Carole Moore
University of Toronto

Brief for the Standard Appraisal
of the
Global Professional Master of Laws (G.P.LL.M.)

in

Law

in the Faculty of Law

Submitted to the
Ontario Council on Graduate Studies
April 2010

VOLUME I: The Program
THE PROGRAM

1. INTRODUCTION ............................................................................................................... 3
   1.1. Brief listing of programs .......................................................................................... 3
   1.2. Objectives of the programs .................................................................................. 4
   1.3. Method used for the self-study as well as the preparation of the brief, including faculty and
        student input and involvement .............................................................................. 5
   1.4. Fields in the programs (indicate recent changes if any) ........................................... 6
   1.5. Review concerns expressed in previous appraisal and actions taken ......................... 6
   1.6. Special matters and innovative features .................................................................. 6

2. THE FACULTY ................................................................................................................ .. 7
   2.1. List of faculty by field ............................................................................................ 7
   2.2. External operating research funding ......................................................................... 10
   2.3. Graduate supervision ............................................................................................. 12
   2.4. Current teaching assignments ............................................................................... 14
   2.5. Commitment of faculty members from other graduate programs and/or from other
        institutions ............................................................................................................... 24

3. PHYSICAL AND FINANCIAL RESOURCES .................................................................. 24
   3.1. Library resources .................................................................................................... 24
   3.2. Laboratory facilities ............................................................................................... 24
   3.3. Computer facilities .................................................................................................. 25
   3.4. Space ....................................................................................................................... 25
   3.5. Financial support of graduate students ................................................................... 25

4. PROGRAM REGULATIONS AND COURSES ................................................................. 25
   4.1. The intellectual development and the educational experience of the student .............. 25
   4.2. Program regulations ............................................................................................... 26
   4.3. Part-time studies ................................................................................................... 27
   4.4. Total graduate courses listed and level .................................................................... 27
   4.5. Collateral and supporting departments .................................................................... 32

5. OUTCOMES ................................................................................................................... 32
   5.1. Enrolment and graduations .................................................................................... 32
   5.2. Employment .......................................................................................................... 32
   5.3. Publications .......................................................................................................... 33
   5.4. Projected graduate intake and enrolments ............................................................... 33

Appendix I – University of Toronto Statement of Funding
Appendix II – School of Graduate Studies Calendar Entry
Appendix III – Program Schedule
Appendix IV – Chief Librarian’s Report
1. INTRODUCTION

1.1. Brief listing of programs

The U of T Faculty of Law is proposing the creation of a new program in Law that does not currently exist in North America. The degree offered would be a Global Professional Master of Laws (G.P.LL.M.). The G.P.LL.M. will meet the growing interest and need in the legal, public and business communities for a master’s level law program that addresses the complexity of the global world in which we now live and examines the impact of globalization on laws, legal institutions, modern societies, markets, and businesses from a broad multi-disciplinary, transnational and comparative legal perspective.

The Global Professional Master of Laws will address the need that many lawyers have expressed for the creation of a master’s level legal program that is international in scope, and that is targeted primarily at practicing lawyers who have substantial experience representing clients and sophisticated businesses and institutions. As legal practice becomes increasingly transnational, lawyers are frequently called upon to advise businesses, individuals, and governments on global matters that transcend national borders. Today’s lawyers need to understand the law within the context of different legal systems and cultures and develop appropriate transnational perspectives.

As well, the G.P.LL.M. will address the need identified by other professional leaders in government and business to better understand the law from a broad transnational perspective. Professionals today understand that success requires not only a broad knowledge of and familiarity with principles of accounting and finance, marketing, sales, operations, and human resource management, but they also recognize that today’s professionals must have a solid understanding of how to use the law to protect and advance the interests of their organization and the manner in which business and law converge.

To meet these demands, the G.P.LL.M. will include exposure to ideas and perspectives from a diverse range of legal systems and laws. The G.P.LL.M. will have a broad international and multidisciplinary focus, within an academically rigorous and theoretical framework. The program’s core courses are designed to provide today’s lawyers and other professionals with the knowledge they need to provide sound leadership and advice and lead their firms and institutions in today’s complex global society.

The program delivery model for the G.P.LL.M. is designed with working professionals in mind. All courses will be offered in the evening and on the weekends which will allow those enrolled in the program to continue working full-time while completing the requirements of the program.

The academic requirements and rigor of the G.P.LL.M. are consistent with the Faculty’s existing Master’s level graduate programs in law – the LL.M. and M.S.L. The program will be offered as a full-time twelve-month degree program that is completed over the course of three consecutive academic sessions (September to August). During these three sessions, students will be expected to obtain 24 credit
hours by completing six required seminar courses worth three credits each, plus an additional three intensive two-credit seminars.

The development of this program will ensure that the Faculty of Law maintains its reputation for being at the forefront of innovative legal education in Canada and internationally.

Attached hereto as Appendix III is the program schedule.

1.2. Objectives of the programs

Master's Program

In today’s rapidly changing and complex global society, laws and legal institutions can no longer be understood from a purely national perspective. Today’s government, business and legal professionals are expected to understand the ways in which important legal issues transcend national and international borders and impact the international businesses and clients they serve, as well as the complex legal issues that arise in trans-border transactions.

This has placed enormous demands on mid-career lawyers and professionals who must continually upgrade their legal knowledge and expertise in order to meet the expectations of a sophisticated and increasingly international client base and increasingly global legal systems and markets.

The objective of the G.P.LL.M. is to prepare lawyers in today’s complex and transnational business environment to be able to advise businesses, individuals, and governments in matters that involve parties, lawyers, and judicial or arbitral bodies in two or more jurisdictions. The objective is also to prepare other government and business professionals to be able to better understand the advice they receive from their lawyers and better participate in the legal decisions that affect their institutions and businesses.

The G.P.LL.M. will provide the base from which students can examine and contribute to an understanding of the development of transnational legal norms, institutions and processes. The result will be lawyers and other professionals who have a better understanding of international and transnational legal systems and processes, and the clients and businesses they serve within those systems.
Attaining Objectives

To meet these objectives, candidates enrolled in the G.P.LL.M. will be exposed to ideas and perspectives from a diverse range of legal systems and laws. The G.P.LL.M. will have a broad international and multidisciplinary focus, within an academically rigorous and theoretical framework. The program's core courses are designed to provide today's lawyers and other professionals with the knowledge they need to provide sound leadership and advice and lead their firms and institutions in today's complex global society.

The program delivery model for the G.P.LL.M. is also structured to meet the program objectives and is designed with working professionals in mind. Specifically, the format of the proposed degree will enable professionals and lawyers to pursue advanced legal studies while continuing to work full-time.

Lawyers and other professionals face significant demands on their time, making it difficult to commit to the delivery model on which the regular full-time existing LL.M. program is structured. For this reason, the program will be offered as a one-year professional Global Professional Master of Laws program that delivers the rigor and recognition associated with graduate level legal education through an intensive 12-month delivery model geared towards the busy professional's schedule.

The seminar style courses in the G.P.LL.M. will be offered outside traditional business hours on evenings and weekends to accommodate busy professionals who may otherwise be precluded from pursuing graduate level legal studies. As well, small class sizes will provide the opportunity for students to learn in a uniquely active, participatory and collaborative way.

The G.P.LL.M. will be a unique intensive, academically rich and intellectually rigorous program aimed at those lawyers and other professionals who wish to engage in critical legal thinking with like-minded peers and world-renowned faculty on global legal issues.

1.3. Method used for the self-study as well as the preparation of the brief, including faculty and student input and involvement

Over the past several years, we have been repeatedly told by alumni of our J.D. and graduate programs that they would be extremely interested in participating in a professional graduate LL.M. offered by the University of Toronto that is global in focus and geared towards practicing lawyers and business people.

In addition, the faculty has observed that the trend in executive education is to offer graduate programs that are geared towards busy professionals who are unable to attend classes that are offered during regular business hours, but who are nonetheless interested in participating in a rigorous academic program that compliments their professional objectives and enhances their skills.

In developing the G.P.LL.M., the Faculty of Law consulted broadly and extensively with many members of the profession, members of the judiciary and lawyers, both those who are practicing and those who are working in-house in government and
industry, to seek their guidance and input with respect to both the need for such a program and the desired focus areas. We also extensively researched both the format and content of existing professional and executive graduate programs offered in North America and, indeed, internationally in order to identify the most appropriate program format and content. Finally, we also extensively canvassed our faculty members both with respect to their interest in and support for a “professional” LL.M. program, but also with respect to the appropriate focus for such a degree, the types of courses that ought to be offered in a degree of the sort proposed and the appropriate program format.

Our consultations confirm that there is a demand for sophisticated continued learning opportunities at the Faculty of Law in the proposed degree area. We also know that approximately 70% of our alumni are practicing lawyers who work in large and mid-size firms and government offices in downtown Toronto and that most are not able or willing to leave their jobs for a lengthy period of time in order to complete a traditional LL.M. Further, the program has received virtually unanimous support from our faculty members and from the Graduate Students Law Association.

At the same time, over the past year or two, the Law Society of Upper Canada, the body that regulates lawyers in Ontario (each province in Canada has its own regulatory body and lawyers are required to be licensed separately in each province in which they intend to practice law) has taken steps to introduce new rules which mandate that lawyers to continue to take legal education courses throughout their careers following graduation from law school. These rules will take effect in 2011. The Law Society is very supportive of our efforts to enhance and expand continuing legal education opportunities for practicing lawyers.

1.4. Fields in the programs (indicate recent changes if any)

There are no fields in the program.

1.5. Review concerns expressed in previous appraisal and actions taken

N/A

1.6. Special matters and innovative features

Today’s legal clients are more diverse and more demanding than ever before. Where once lawyers could take for granted that their client base would be in close proximity to their offices, today’s lawyers are likely to represent clients who are thousands of miles away and whose businesses may be operating under different legal regimes than the one in which lawyers find themselves. The implication of this global legal world on the practice of law is that today’s lawyers must be exceptionally well prepared to deal with clients from a variety of international backgrounds and to operate at a very high level in a global business environment and must possess a broad international and transnational perspectives and sophisticated understanding of international legal issues, laws, and legal institutions. Other professionals in government and business have similar needs and face similar demands and challenges.
The G.P.LL.M. is the first master’s level degree in North America that is aimed at addressing these needs and concerns. Students in the program will be challenged to think critically from a multi-disciplinary perspective, and be sensitive to and able to comprehend the implications of dealing with diverse cultures and values. In return, students will be provided with the opportunity to participate in innovative, graduate level legal studies, and to learn from world renowned faculty with transnational expertise. Students will also be given the opportunity to collaborate with and learn from other business leaders, professionals and practicing lawyers.

The delivery mode is ideal for active professionals and provides an excellent opportunity for practicing lawyers and senior leaders who are not able to attend full-time day courses to obtain graduate legal education.

The University of Toronto Faculty of Law is well positioned to offer this program as its faculty members have tremendous strength in both business and international and comparative law. Further, the Faculty has an extremely strong Adjunct Faculty and Distinguished Visiting Professor Program from which to draw.

2. THE FACULTY

2.1. List of faculty by field

Courses in the G.P.LL.M. will be taught on the same basis as those in the regular J.D. and LL.M. degree; that is, they will be taught by a combination of full-time faculty, distinguished adjunct professors who are chosen because of their area of expertise and knowledge, and distinguished visiting professors from leading institutions around the world.

The Distinguished Visiting Faculty program regularly brings approximately twenty to twenty-five leading scholars and jurists to the Faculty of Law each year from within Canada and around the world. In past years Distinguished Visiting Faculty have included justices from the Canadian Supreme Court and Courts of Appeal, and from the supreme courts of numerous other nations; leading legal scholars from Canada and around the world, including Europe, Asia, Australia, Africa and the Middle East; and Canadian and international scholars in a wide range of other disciplines.

The Faculty of Law’s proximity to Toronto’s downtown commercial core and Federal and Provincial courts makes it possible for leading members of the bar and bench to make a significant contribution to the teaching program and to student academic life at the Faculty as Adjunct Faculty members. Adjunct Faculty bring their expertise in particular areas, as well as their experience as advocates, negotiators, drafters, policy-makers and adjudicators, to the courses they teach. These adjunct instructors offer our students valuable insights from the world of legal practice.

In keeping with the standard Faculty practice for all J.D. and LL.M. courses, courses will be taught by a combination of full-time faculty and adjunct and distinguished visiting professors. Adjunct faculty will be selected as necessary on an annual basis based on their expertise and teaching excellence.
Table 1 lists the faculty members involved in the graduate program, identifies their field affiliation, and indicates gender.
### TABLE 1

**Faculty Members by Field**

<table>
<thead>
<tr>
<th>Faculty Name &amp; Rank</th>
<th>M/F</th>
<th>Home Unit ¹</th>
<th>Supervisory Privileges ²</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Category 3</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ben Alarie – Associate Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Anita Anand – Associate Professor</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Jutta Brunnée - Professor</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Sujit Choudhry – Associate Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Yasmin Dawood – Assistant Professor</td>
<td>F</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Abraham Drassinower – Associate Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Tony Duggan – Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Mohammad Fadel – Assistant Professor</td>
<td>M</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Andrew Green – Associate Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ed Iacobucci – Full Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ariel Katz – Associate Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Karen Knop - Professor</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Brian Langille - Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Jeff MacIntosh - Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Audrey Macklin - Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Ed Morgan – Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Mariana Prado – Assistant Professor</td>
<td>F</td>
<td>Law</td>
<td>Master’s</td>
</tr>
<tr>
<td>Kerry Rittich – Associate Professor</td>
<td>F</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Kent Roach - Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>David Schneiderman – Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
<tr>
<td>Michael Trebilcock – University Professor</td>
<td>M</td>
<td>Law</td>
<td>Full</td>
</tr>
</tbody>
</table>
1. This is the budget unit paying the salary: department, school, research centre or institute, or other.

2. Indicate the level of supervisory privileges held by each faculty member: e.g., full, master’s only, co-supervision only, etc., if applicable to your institution’s regulations or practices.

Category 1: tenured or tenure-track core faculty members whose graduate involvement is exclusively in the graduate program under review. For this purpose the master’s and doctoral streams of a program are considered as a single program. Membership in the graduate program, not the home unit, is the defining issue.

Category 2: non-tenure-track core faculty members whose graduate involvement is exclusively in the graduate program under review.

Category 3: tenured or tenure-track core faculty members who are involved in teaching and/or supervision in other graduate program(s) in addition to being a core member of the graduate program under review.

Category 4: non-tenure track core faculty members who are involved in teaching and/or supervision in other graduate program(s) in addition to being a core member of the graduate program under review.

Category 5: other core faculty: this category may include emeritus professors with supervisory privileges and persons appointed from government laboratories or industry as adjunct professors. Please explain who would fall into this category at your institution.

Category 6: non-core faculty who participate in the teaching of graduate courses.

2.2. External operating research funding

Table 2 presents the external research funding received by the program by source and by year for the past seven years.
TABLE 2

This table is intended to show the amount of funding available to support faculty research and potentially available to support students’ work, either through the provision of stipends or materials for the conduct of the research. For this reason, grants for travel and publication awarded to faculty should not be included in this table (they may be included in the appropriate place in individual CVs or in a separate table). Major equipment grants, which provide important resources for the work of faculty and students, should also be listed separately.

<table>
<thead>
<tr>
<th>Source</th>
<th>Year</th>
<th>Granting Councils</th>
<th>Other Peer Adjudicated</th>
<th>Contracts</th>
<th>Others 5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2002-03</td>
<td>637,650.00</td>
<td></td>
<td></td>
<td>1,533,475.00</td>
</tr>
<tr>
<td></td>
<td>2003-04</td>
<td>551,925.00</td>
<td></td>
<td></td>
<td>2,981,918.00</td>
</tr>
<tr>
<td></td>
<td>2004-05</td>
<td>587,426.00</td>
<td></td>
<td></td>
<td>1,509,566.00</td>
</tr>
<tr>
<td></td>
<td>2005-06</td>
<td>455,467.00</td>
<td></td>
<td></td>
<td>419,793.00</td>
</tr>
<tr>
<td></td>
<td>2006-07</td>
<td>960,460.00</td>
<td></td>
<td></td>
<td>372,105.00</td>
</tr>
<tr>
<td></td>
<td>2007-08</td>
<td>1,702,274.00</td>
<td></td>
<td></td>
<td>1,197,421.00</td>
</tr>
<tr>
<td></td>
<td>2008-09</td>
<td>2,267,566.00</td>
<td></td>
<td></td>
<td>715,829.00</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>7,162,768.00</td>
<td></td>
<td></td>
<td>8,730,107.00</td>
</tr>
</tbody>
</table>

1. The data provided above is for the entire Faculty, as opposed to those faculty members who are listed in Table 1, above.
2. By fiscal year, May to April.
3. Does not include equipment grants, conference grants, or grants allocated by the university such as SSHRC minor grants in this column.
4. N/A
5. University allocated grants.
2.3. Graduate supervision

Completed, and current, supervisorships of master’s, doctoral, and post-doctoral students, by faculty member

<table>
<thead>
<tr>
<th>TABLE 3</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Completed and Current Numbers of Thesis¹ Supervisions by Faculty Member</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Member</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>-------------</td>
</tr>
<tr>
<td><strong>Category 3²</strong></td>
</tr>
<tr>
<td>Ben Alarie – Associate</td>
</tr>
<tr>
<td>Anita Anand – Associate</td>
</tr>
<tr>
<td>Jutta Brunnée - Full</td>
</tr>
<tr>
<td>Sujit Choudhry – Associate</td>
</tr>
<tr>
<td>Yasmin Dawood - Assistant</td>
</tr>
<tr>
<td>Abraham Drassinower – Assoc.</td>
</tr>
<tr>
<td>Tony Duggan – Full</td>
</tr>
<tr>
<td>Mohammad Fadel - Assistant</td>
</tr>
<tr>
<td>Andrew Green – Associate</td>
</tr>
<tr>
<td>Ed Iacobucci – Full</td>
</tr>
<tr>
<td>Ariel Katz – Associate³</td>
</tr>
<tr>
<td>Karen Knop - Full</td>
</tr>
<tr>
<td>Brian Langille - Full</td>
</tr>
<tr>
<td>Jeff MacIntosh - Full</td>
</tr>
<tr>
<td>Audrey Macklin - Full</td>
</tr>
<tr>
<td>Ed Morgan – Full</td>
</tr>
<tr>
<td>Mariana Prado - Assistant</td>
</tr>
<tr>
<td>Kerry Rittich – Associate</td>
</tr>
<tr>
<td>Kent Roach - Full</td>
</tr>
<tr>
<td>David Schneiderman – Full</td>
</tr>
<tr>
<td>Michael Trebilcock - Full</td>
</tr>
</tbody>
</table>

¹. If desired, columns (or an additional table) may be added to reflect the supervision of major research papers at the master’s level. Do not include supervisory committee activity in this table.

². Faculty members should be listed under the categories specified in the footnotes to Table 1.
Faculty members who are involved in more than one graduate program should list the number of students supervised in the program under review and, in parentheses, the total number of students supervised in all graduate programs.

Comments:

Full Members of Graduate Faculty are permitted to directly supervise doctoral dissertations and Associate Faculty members are permitted to directly supervise LLM theses but may only assist with SJD supervision.

As reflected in Table 3 most LLM and SJD students' supervision is carried out by core, tenured or tenure track members of graduate faculty.
2.4. Current teaching assignments

The courses offered in the G.P.LL.M. will be taught by the Faculty’s full-time and adjunct faculty on a stipendiary basis.

Courses in the Faculty’s J.D. and existing Masters programs are given the following values:

1 credit = intensive course (14 contact hours for one term)

2 credits = seminar course (2 contact hours per week for one term + 3750-5000 word writing assignment)

3 credits = seminar course (2 or 3 contact hours per week for one term + 6000 to 7500 word writing assignment OR 2 hour examination)

4 credits = large lecture course (3 to 4 contact hours per week for one term + 7500 to 8000 word writing assignment OR 3 to 4 hour examination)

A graduate seminar course in the G.P.LL.M. is worth three credits and requires twenty four to thirty-six contact hours per session. In this case, students will complete a three-credit graduate seminar over the course of six weeks by attending class in the evenings for six hours per week for six weeks or by attending class for three days from 9:00 a.m. to 5:00 p.m.

Many of the G.P.LL.M. courses have substantially the same course content as courses that are part of the J.D. and LL.M. programs at the Faculty of Law, and for that reason, where they are substantially the same content they will share the same course name and course number. However, the G.P.LL.M. courses will not be open to J.D. or LL.M. students.

The J.D. is a second degree and thus, like all North American law graduate programs, the courses graduate students take are for the most part the same courses that are offered to the J.D. students. The G.P.LL.M. is a distinct and separate program with a very different target market and different delivery model, and for that reason the content will be specifically tailored to the G.P.LL.M. program. Although the courses listed below bear J.D. course codes (courses which are open to our regular LL.M. students), the courses will be reconfigured and tailored to this program and neither J.D. students nor LL.M. students will be permitted to enrol in G.P.LL.M. courses.
## TABLE 4

Teaching Assignments for 2009-2010¹

<table>
<thead>
<tr>
<th>Faculty Member¹</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Alarie</td>
<td>Associate Professor</td>
<td>Canadian Income Tax Law - 4cr4hr; Corporate Income Tax Law - 4cr4hr;</td>
<td>First Year: Contracts I - 5cr5hr; Workshop: Tax Law and Policy - 2cr2hr</td>
<td></td>
</tr>
<tr>
<td>Anita Anand</td>
<td>Associate Professor</td>
<td></td>
<td></td>
<td>[Research &amp; study leave, Admin Leave – year 2009-2010]</td>
</tr>
<tr>
<td>Jutta Brunnée</td>
<td>Full Professor</td>
<td>International Environmental Law - 3cr3hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Public International Law - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sujit Choudhry</td>
<td>Associate Professor</td>
<td>First Year: Constitutional Law - 6cr6hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Constitutional Design for Divided Societies: Theory and Cases - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yasmin Dawood</td>
<td>Assistant Professor</td>
<td>First Year: Constitutional Law - 6cr6hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Law of Democracy - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abraham Drassinower</td>
<td>Associate Professor</td>
<td>First Year: Property Law - 5cr5hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Intellectual Property: Copyright, Trademark and Patent - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Authorship and Copyright: Theory and History - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>------------------------------------------------------------</td>
</tr>
<tr>
<td>Tony Duggan</td>
<td>Full Professor</td>
<td>Secured Transactions -4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Trusts - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bankruptcy Law - 3cr3hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mohammad Fadel</td>
<td>Assistant Professor</td>
<td>Business Organizations - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Religion and the Liberal State: The Case of Islam - 3cr3hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Law of International Business &amp; Finance Transactions - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andrew Green</td>
<td>Associate Professor</td>
<td>Environmental Law - 3cr2hr</td>
<td></td>
<td>[Research &amp; Study leave second term 2009-2010]</td>
</tr>
<tr>
<td>Ed Iacobucci</td>
<td>Full Professor</td>
<td>Business Organizations - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Competition Policy - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Workshop: Law and Economics Seminar - 2cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ariel Katz</td>
<td>Associate Professor</td>
<td>Competition Law, and Intellectual Property - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Innovation, Intellectual Property and the Internet - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Intellectual Property: Copyright, Trademark and Patent - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Karen Knop</td>
<td>Full Professor</td>
<td>History and Theory of International Law - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>------------------</td>
<td>--------------</td>
<td>----------------------------------------</td>
<td>-----------------------------------------------</td>
<td>----------------------------------------------------------------</td>
</tr>
<tr>
<td>Brian Langille</td>
<td>Full Professor</td>
<td>Labour Law - 4cr4hr</td>
<td>Labour Law Writers Workshop - 3cr2hr</td>
<td>[Admin 1 month sabbatical 5 months first term 2009-2010]</td>
</tr>
<tr>
<td>Jeff MacIntosh</td>
<td>Full Professor</td>
<td>Business Organizations - 4cr4hr</td>
<td>Securities Regulation - 4cr4hr;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Venture Capital Financing - 3cr2hr</td>
<td></td>
</tr>
<tr>
<td>Audrey Macklin</td>
<td>Full Professor</td>
<td>Administrative Law - 4cr4hr</td>
<td>Administrative Law - 4cr4hr;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Canadian Migration Law - 3cr3hr</td>
<td></td>
</tr>
<tr>
<td>Ed Morgan</td>
<td>Full Professor</td>
<td>International Criminal Law - 3cr2hr</td>
<td>First Year: Constitutional Law II - shared section - 2cr2hr</td>
<td>[Teaching relief second term]</td>
</tr>
<tr>
<td>Mariana Prado</td>
<td>Assistant Professor</td>
<td>First Year: Contracts C - 6cr6hr</td>
<td>Introduction to Law and Development - 3cr2hr</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Law, Institutions and Development - 3cr2hr</td>
<td></td>
</tr>
<tr>
<td>Kerry Rittich</td>
<td>Associate Professor</td>
<td>Workshop: Law and Globalization - 2cr2hr</td>
<td></td>
<td>[Research and Study leave second term 2009-2010]</td>
</tr>
<tr>
<td>Kent Roach</td>
<td>Full Professor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Schneiderman</td>
<td>Full Professor</td>
<td>First Year: Constitutional Law II - shared section - 3cr3hr</td>
<td>Constitutional Law of the United States - 3cr3hr</td>
<td></td>
</tr>
</tbody>
</table>
## Teaching Assignments for 2009-2010

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Trebilcock</td>
<td>Full Professor</td>
<td>Law, Institutions and Development - 3cr2hr; Internal Trade Regulation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Teaching Assignments for 2008-2009

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Alarie</td>
<td>Associate Professor</td>
<td>Canadian Income Tax Law - 4cr4hr; Taxation of Partnerships and Corporations - 4cr4hr; Workshop: Tax Law and Policy - 2cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anita Anand</td>
<td>Associate Professor</td>
<td>Advanced Corporate Law &amp; Securities Regulation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jutta Brunnée</td>
<td>Full Professor</td>
<td>International Environmental Law - 3cr3hr</td>
<td></td>
<td>Alternative Approaches to Legal Scholarship – 3cd3hr; Intensive Course; Introduction to the Canadian Legal System – 1cr4hr</td>
</tr>
<tr>
<td>Sujit Choudhry</td>
<td>Associate Professor</td>
<td>First Year: Constitutional Law I - shared section - 3cr3hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abraham Drassinower</td>
<td>Associate Professor</td>
<td>Intellectual Property: Patent, Copyright and Trademark - 4cr4hr</td>
<td></td>
<td>[Sabbatical 1st term]</td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>-----------------</td>
<td>-------------------</td>
<td>----------------------------------------------------</td>
<td>--------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Tony Duggan</td>
<td>Full Professor</td>
<td>Bankruptcy Law - 3cr2hr; Secured Transactions - 4cr4hr</td>
<td></td>
<td>[Teaching relief 1st term]</td>
</tr>
<tr>
<td>Mohammad Fadel</td>
<td>Assistant Professor</td>
<td></td>
<td></td>
<td>[Teaching relief year]</td>
</tr>
<tr>
<td>Andrew Green</td>
<td>Associate Professor</td>
<td>International Trade Regulation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ed Iacobucci</td>
<td>Full Professor</td>
<td>Business Organizations - 4cr4hr; Competition Policy - 3cr2hr; Governing Governance: Legal Institutions &amp; Corporate Performance in Comparative Perspective - 3cr2hr; Workshop: Law and Economics Seminar - 2cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ariel Katz</td>
<td>Associate Professor</td>
<td>Competition Law, and Intellectual Property - 3cr2hr; Cyberlaw - 3cr2hr; Intellectual Property: Patent, Copyright and Trademark - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Karen Knop</td>
<td>Full Professor</td>
<td>Labour Law - 4cr4hr</td>
<td></td>
<td>[Sabbatical]</td>
</tr>
<tr>
<td>Brian Langille</td>
<td>Full Professor</td>
<td>Labour Law - 4cr4hr</td>
<td></td>
<td>[Sabbatical 1st term]</td>
</tr>
<tr>
<td>Jeff MacIntosh</td>
<td>Full Professor</td>
<td>Business Organizations - 4cr4hr; Business Organizations - 4cr4hr; Venture Capital Financing - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>----------------------</td>
<td>---------------------</td>
<td>----------------------------------------------------</td>
<td>----------------------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>Audrey Macklin</td>
<td>Full Professor</td>
<td>Administrative Law - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Canadian Migration Law - 3cr3hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Law and the Encultured Subject - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ed Morgan</td>
<td>Full Professor</td>
<td>First Year: Constitutional Law C - 6cr6hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>International Criminal Law - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Law and Literature - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mariana Prado</td>
<td>Assistant Professor</td>
<td>First Year Elective: Introduction to Law and Development - 2cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Implementing Development Policies: Critical Issues and Challenges - 3cr2hr;</td>
<td></td>
<td>[Teaching relief 1st term]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Law, Institutions and Development - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kerry Rittich</td>
<td>Associate Professor</td>
<td></td>
<td></td>
<td>[CTLS(Fall) Teaching Relief 2nd term]</td>
</tr>
<tr>
<td>Kent Roach</td>
<td>Full Professor</td>
<td>Comparative Anti-Terrorism and National Security Law - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Year: Criminal Law I - 5cr5hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wrongful Convictions - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Schneiderman</td>
<td>Full Professor</td>
<td>Constitutional Law of the United States - 3cr3hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Year: Constitutional Law II - 5cr5hr</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Teaching Assignments for 2008-2009

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Trebilcock</td>
<td>Full Professor</td>
<td>Law, Institutions and Development - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Workshop: Law and Economics Seminar - 2cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>International Trade Regulation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Teaching Assignments for 2007-2008

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Alarie</td>
<td>Associate Professor</td>
<td>Canadian Income Tax Law - 4cr4hr;</td>
<td></td>
<td>[Teaching Relief 1st term]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>International Taxation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anita Anand</td>
<td>Associate Professor</td>
<td>Advanced Corporate Law &amp; Securities Regulation - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jutta Brunnée</td>
<td>Full Professor</td>
<td>Public International Law - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sujit Choudhry</td>
<td>Associate Professor</td>
<td>First Year: Constitutional Law I - shared section 3cr3hr</td>
<td></td>
<td>[Research leave 1st term]</td>
</tr>
<tr>
<td>Abraham Drassinower</td>
<td>Associate Professor</td>
<td>Innovation Law and Theory Colloquium - 3cr2hr</td>
<td></td>
<td>[Leave - second term]</td>
</tr>
<tr>
<td>Tony Duggan</td>
<td>Full Professor</td>
<td>Trusts - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Secured Transactions - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Advanced Bankruptcy Law - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Mohammad Fadel</td>
<td>Assistant</td>
<td><strong>Business Organizations</strong> - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Professor</td>
<td><strong>Business Organizations (0102)</strong> - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>The Law of International Business &amp; Finance Transactions</strong> - 3cr3hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andrew Green</td>
<td>Associate</td>
<td>International Trade Regulation - 3cr2hr</td>
<td></td>
<td>[SPPG 1st term]</td>
</tr>
<tr>
<td></td>
<td>Professor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ed Iacobucci</td>
<td>Full Professor</td>
<td></td>
<td></td>
<td>[Leave – year]</td>
</tr>
<tr>
<td>Ariel Katz</td>
<td>Associate</td>
<td><strong>Competition Law, and Intellectual Property</strong> - 3cr2hr;</td>
<td></td>
<td>[Teaching relief 2nd term]</td>
</tr>
<tr>
<td></td>
<td>Professor</td>
<td><strong>Intellectual Property: Patent, Copyright and Trademark</strong> - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Karen Knop</td>
<td>Full Professor</td>
<td>Public International Law (0102) - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Citizenship: Inside and Out</strong> - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brian Langille</td>
<td>Full Professor</td>
<td>Capstone Course: The Burma (Myanmar) Forced Labour Project - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>First Year: Contracts II</strong> - 5cr5hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Labour Law</strong> - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeff MacIntosh</td>
<td>Full Professor</td>
<td>Business Organizations - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Securities Regulation</strong> - 4cr4hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Venture Capital Financing</strong> - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Member</td>
<td>Rank</td>
<td>Undergraduate</td>
<td>Graduate</td>
<td>Comments</td>
</tr>
<tr>
<td>-----------------</td>
<td>---------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Audrey Macklin</td>
<td>Full Professor</td>
<td>Administrative Law (0102) - 4cr4hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Canadian Migration Law - 3cr3hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Citizenship: Inside and Out - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ed Morgan</td>
<td>Full Professor</td>
<td>Legal Dimensions of the Middle East Conflict - 3cr2hr;</td>
<td></td>
<td>[Teaching relief 1st term]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Year: Constitutional Law II (0102) - shared section 3cr3hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mariana Prado</td>
<td>Assistant Professor</td>
<td>First Year: Contracts C - 6cr6hr; Implementing Development Policies: Critical Issues and Challenges - 3cr2hr; Law, Institutions and Development - 3cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kerry Rittich</td>
<td>Associate Professor</td>
<td>Labour Law - 4cr4hr; Workshop: Law and Globalization - 2cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kent Roach</td>
<td>Full Professor</td>
<td>Comparative Anti-Terrorism and National Security Law - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Year: Criminal Law I - 5cr5hr; Wrongful Convictions - 3cr2hr;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Globalization, Law and Equality - 2cr2hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Schneiderman</td>
<td>Full Professor</td>
<td></td>
<td></td>
<td>[Leave – year]</td>
</tr>
</tbody>
</table>
Teaching Assignments for 2007-2008¹

<table>
<thead>
<tr>
<th>Faculty Member²</th>
<th>Rank</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Trebilcock</td>
<td>Full Professor</td>
<td>Law, Institutions and Development - 3cr2hr;</td>
<td>Law, Institutions and Development - 3cr2hr;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>International Trade Regulation - 3cr2hr;</td>
<td>International Trade Regulation - 3cr2hr;</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Workshop: Law and Economics Seminar - 2cr2hr</td>
<td>Workshop: Law and Economics Seminar - 2cr2hr</td>
<td></td>
</tr>
</tbody>
</table>

¹ Provide separate tables for each of the three years preceding the appraisal.

² Follow same categories as in Table 1.

2.5. Commitment of faculty members from other graduate programs and/or from other institutions

N/A

3. PHYSICAL AND FINANCIAL RESOURCES

3.1. Library resources

The Bora Laskin Law Library at the University of Toronto Faculty of Law, recognized as one of the leading academic law libraries in Canada, provides a rich fund of resources to support graduate study in the field of law. Specifically, the library offers more than 265,000 volumes and strives to support law studies with the highest quality legal resources, services and training. Its collection includes legal materials from the major common law countries and more than 700 scholarly periodicals from around the world, as well as subscriptions to leading law CD-ROMs and on-line systems such as QUICKLAW, Westlaw and LEXIS-NEXIS. The Law Library’s growing emphasis on the collection of web-based subscriptions adds further breadth, depth and accessibility to its resource base. Access to information resources is further enhanced by the availability to students and faculty of outstanding collections located in research libraries on the University of Toronto campus, in the city of Toronto, and elsewhere.

As well, because we anticipate that a significant percentage of our students will be practicing lawyers and business professionals, we expect they will have access to their firm libraries which, in many cases, will have significant resources and collections as well.

Attached as Appendix IV is a statement from the University’s Chief Librarian.

3.2. Laboratory facilities

N/A
3.3. **Computer facilities**

Faculty, students and staff enjoy access to a wireless network in the library, student common areas, and in certain classrooms. Furthermore, our library computer lab and other existing IT infrastructure is more than adequate to support the Faculty’s current programs, as well as the proposed new degree and the resulting additional student enrollment. As with all students enrolled at the Faculty of Law, students in this program will be provided with an account on the university mainframe computer. This account will give them access to electronic mail facilities and a University of Toronto email account and address. Importantly, most of the students enrolled in the G.P.LL.M. will have access to sophisticated computing facilities through their places of work, if not also at home.

3.4. **Space and Student Facilities**

The Faculty of Law has sufficient facilities to house the proposed G.P.LL.M. for the foreseeable future. All of the courses offered in the G.P.LL.M. will be held in the Faculty’s existing seminar rooms and classrooms during times when the seminar rooms and classrooms are not being used by the J.D. program. As the program expands and enrollment increases, the G.P.LL.M. may demand additional space. However, over the long term, the Faculty is poised to begin construction of a new facility that will provide additional classrooms and space to meet future needs of the new degree. In any event, enrolments will be restricted to available space.

All of the Faculty of Law’s usual facilities and services will be available to the students enrolled in the G.P.LL.M. in the usual way. In addition, students enrolled in the G.P.LL.M. will have access to the student services offered by the University of Toronto. Because these students will primarily be attending classes during evenings and on weekends, it may be necessary for the students to access some of the Faculty’s facilities and services during regular office hours of 9 am to 5 pm. We do not anticipate that this will be a problem. As much as possible, students will be provided with administrative support electronically by email and on-line.

3.5. **Financial support of graduate students**

The G.P.LL.M. will not include any financial aid opportunities for students. Students will be expected to pay full tuition.

4. **PROGRAM REGULATIONS AND COURSES**

4.1. **The intellectual development and the educational experience of the student**

The international reputation of our faculty, their breadth of interests and approaches, and the intensive intellectual atmosphere of our school create outstanding opportunities for graduate students pursuing a G.P.LL.M. Specifically, students are exposed to and able to learn from our full-time, adjunct and distinguished visiting faculty members.
The Distinguished Visiting Faculty program regularly brings approximately twenty to twenty-five leading scholars and jurists to the Faculty of Law each year from within Canada and around the world. In past years Distinguished Visiting Faculty have included justices from the Canadian Supreme Court and Courts of Appeal, and from the supreme courts of numerous other nations; leading legal scholars from Canada and around the world, including Europe, Asia, Australia, Africa and the Middle East; and Canadian and international scholars in a wide range of other disciplines.

The Faculty of Law’s proximity to Toronto’s downtown commercial core and Federal and Provincial courts makes it possible for leading members of the bar and bench to make a significant contribution to the teaching program and to student academic life at the Faculty as Adjunct Faculty members. Adjunct Faculty bring their expertise in particular areas, as well as their experience as advocates, negotiators, drafters, policy-makers and adjudicators, to the courses they teach. These adjunct instructors offer our students valuable insights from the world of legal practice.

In addition, the Faculty of Law’s many programs and initiatives create a lively intellectual atmosphere, and provide many opportunities to gain valuable skills and experience. Further, the small size of the graduate program helps foster academic and social interaction.

4.2. Program regulations

Admission Requirements

There are two paths of admission to this degree.

(1) Applicants for the admission to the degree of Global Professional Master of Laws (G.P.LL.M.) must have a Bachelor of Laws (LL.B.) or Juris Doctor (J.D.) and must have achieved a minimum of B+ standing from a recognized university or equivalent. Applicants are required to have professional legal work experience (a minimum of three years of substantive legal work experience at a law firm, government, or public interest organization).

(2) Applicants with a bachelor’s degree in any other discipline with a minimum B+ standing from a recognized university, or equivalent, may be considered for admission. Such applicants will be required to have at least 5 years of leadership experience in government, a public institution, a financial institution, a corporation with international exposure, or other complex organization.

Language Requirements

In addition, applicants will be expected to meet the School of Graduate Studies English language facility requirements.

Program Requirements

1. Students are required to complete a total of 24 credits.
2. Students must complete six compulsory seminar courses (as set out below in section 2.7.2) worth three credits each and with an accumulated credit weighting of 18 credits. Each three credit seminar course will entail 24-36 hours of in class instruction time.

3. Students must also complete an additional three intensive weekend seminar courses worth two credits (for a total credit rating of 6 credits). Each two credit intensive seminar course will entail 16 hours of in-class instruction, and each two credit intensive seminar course will have two options from which to choose.

4. The coursework will be graded on the graduate grading scale.

Attached as Appendix III is the program schedule which illustrates the expected progress through the program.

4.3. Part-time studies

The program will not be offered via distance delivery or on a part-time basis at this time.

4.4. Total graduate courses listed and level

The program does not offer combined courses in which both graduate and undergraduate students can enrol. While much of the content is drawn from existing courses that are part of the J.D. and LL.M., the G.P.LL.M. will have a different target audience and different delivery model, and for that reason the content will necessarily have to be reconfigured and modified to the specific program.

The J.D. is a second degree and thus, like all North American law graduate programs, the courses graduate students take are for the most part the same courses that are offered to the J.D. students. Although the courses listed below currently bear J.D. course codes, the courses will be reconfigured and tailored to this program and neither J.D. students nor students enrolled in the Faculty’s existing masters programs will be permitted to enrol in G.P.LL.M. courses.

The G.P.LL.M. will consist of three academic sessions spread over 12 months (September to August). A three credit graduate seminar course will require 24 - 36 hours of academic activity over one session. This can be completed as three hours per week over one semester of in class instruction or, six hours per week over six weeks of in-class instruction. During the first and second session of the program, September to December and January to April, respectively, students will complete four compulsory three-credit seminar courses that run for six weeks, two evenings per week, between the hours of 5:30 and 8:30 p.m. In addition, students will complete one compulsory three-day intensive seminar worth three credits and one two-day intensive seminar worth two credits. During the third session, students will complete one compulsory three-day intensive seminar course (worth 3 credits) which will be held on Friday, Saturday and Sunday (9:00 am to 5:00 pm) and two two-day intensive seminar courses worth two credits each (where there will be some optional programs to choose between) which will be held on Saturday and Sunday (9:00 am to 5:00 pm). Over the course of the program, students will complete a minimum of 240 hours of mandatory in-class instruction. Appendix III is the program schedule. Students will be required to complete the following six compulsory seminar courses, each of which is worth three credits:
Law and Globalization (LAW586H1) (3 credits)
Professors Kerry Rittich and David Schneiderman

Globalization raises questions of justice, democracy and efficiency and poses new regulatory challenges in a wide range of areas from migration and border control, labour market regulation and trade and investment to human rights and the environment. This course is designed to explore two interrelated issues: first, the role of law in global economic, political and cultural integration and second, the effect of global transformations on legal rules, processes, and institutions, whether domestic, international or transnational. It will consider how states and international institutions are responding to regulatory challenges, old and new, and reflect on the ways in which legal scholars in a wide range of domestic and international fields are rethinking their fields and disciplines. Broad themes and questions include: How much of ‘globalization’ is actually new, and how much is recognizable from the past? Are we really in a world of legal ‘convergence’ or harmonization, or is there increasing diversity and fragmentation too? What methods and frameworks – legal pluralism, historical analysis, comparative law, for example - are available to assess the legal dimensions of globalization and what aspects of globalization do these methods and frameworks illuminate? What new legal rules, actors and institutions are emerging to manage the globalized environment? What norms, values and interests are stake? Who are the winners and losers in these processes? What are the opportunities to influence legal transformation?

Public and Private International Law (LAW252H1 and LAW218H1) (3 credits)
Professor Ed Morgan

The first half of this course will provide an overview of the structure and process of the international legal system including questions of jurisdiction over territory and persons; the relationship between international and domestic law; the peaceful settlement of international disputes. The second half of the course will change focus to the increasingly important field of private international law and examine issues such as jurisdiction, choice of law, judicial assistance and enforcement of judgments, international sale of goods, cross-border consumer protection, secured transactions, international securities law, international intellectual property, transport of goods by sea, transnational leasing law, and dispute settlement mechanisms.

Business Transactions in a Global Economy (3 Credits) NEW COURSE
Professor Mohammad Fadel

This course will examine transactional, litigation and regulatory issues faced by international businesses. The goal of this course is, in part, to introduce students to analytical tools used by lawyers who advise on matters related to international business. The course deals with commercial law, and focuses on the documentary sale transaction that supports the international sale of goods (including bills of lading and letters of credit). Students will also be introduced to several issues that cut across various types of transnational transactions; the place of international law and domestic legal systems in the regulation of international business transactions; the extraterritorial application of domestic legal rules; and the role of international bodies. The course will then examine various practical problems focused on different types of transnational business and financial transactions and the documents typically used in such transactions.
Comparative Corporate Governance (3 credits) LAW556H1  
Professor Ed Iacobucci

The longer title for this course is: “Governing Governance: Legal Institutions and Corporate Performance in Comparative Perspective”. This seminar will focus on corporate governance in different jurisdictions around the world. It will introduce the concept of corporate governance, describe how relevant institutions vary across jurisdictions, and consider how corporate governance institutions affect micro- and macroeconomic performance.

International Investment Law and Financial Transactions (3 credits)  
LAW371H1  Professor Mariana Prado

This course deals with domestic and international regulations that affect transnational investment and financial transactions, that is, investment and financial transactions in which the laws of more than one jurisdiction are involved. The second part of the course deals with investment law in the cross-border context, and focuses on legal and practical issues involved in international investments. It will focus on equity, debt, guarantee and structured finance transactions, as well as certain dispute resolution issues involved in structuring cross border deals, including questions of choice of law, choice of forum, enforcement of judgments, and international arbitration. We will also discuss state responsibility and investment and political risk insurance.

International Intellectual Property (IP) Law (3 credits)  
LAW389H1

The last few decades have witnessed profound changes on the international scene of intellectual property law. How does it affect us locally and in our global trade efforts? This course analytically reviews and comments on the growing trend toward greater protection of intellectual property rights worldwide (with a focus on patents, copyright and trademarks). When can enhanced IP protection encourage innovation, trade, development and other greater public interest and societal goals, and when can it hamper the same? Selected topics include: the impact of recent technology advances on copyright holder rights and the dissemination and use of creative works by the public, and the increased protection of geographical indications. Throughout this course, special attention is devoted to the main institutions and other actors at the international level and to how they are shaping the course of international intellectual property law. We also look at the interplay between international conventions and national laws including various levels of enforcement mechanisms and remedies.

In addition, students will be expected to complete three two-credit intensive seminar courses. In each case, students will have the opportunity to select from one of two options.

The following three Seminar Courses (Seminar 1, 2 and 3) are mandatory courses, however, in each case students may choose between two options.
Seminar 1: (Students may select from the two options listed below)

**International Tax Law (2 credits) NEW COURSE**  
Professor Ben Alarie

The objective of this course is to obtain a better knowledge of the basis of taxation, with special focus of taxation on international transactions. Tax requisites and consequences of doing business in an international environment. Practical business application of the international taxation aspects and the analysis of the tax planning methods that are used by multinational companies.

- OR -

**Climate Change Law: International and Canadian Developments (2 credits)**  
NEW COURSE   Professors Jutta Brunnée and Andrew Green

Climate change is not only the central environmental issue today. It is also an issue with far-reaching implications for economic development and international competitiveness. The legal, political and policy implications of climate change have become evident as countries seek to develop policies which address climate change but at the same protect their domestic economies. This course will focus on the legal issues raised by climate change. It will analyze the international legal framework governing cooperation among nations on combating climate change, including how international commitments are (and should be) set and enforced, and what are its trade and competitiveness implications. The course will also examine how domestic institutions and instruments should be structured to address climate change, including the choice of instruments that countries are contemplating (such as cap and trade systems which are either in place or contemplated by different governments including the federal and provincial governments in Canada) and the increasing role played by litigation (particularly in the US but also in Canada in areas such as public nuisance and environmental assessments). The course will provide students with a sophisticated understanding of how climate change impacts different areas of the law, and of the trends that lawyers should be aware of.

Seminar 2: (Students may select from the two options listed below)

**World Trade Law and Trade Regulation (2 credits) LAW 285H1**  
Professor Michael Trebilcock

This seminar will explore the regulatory framework governing international trading relations. It will begin with the economic theory of international trade and in particular the case for free trade, then examine the politics of trade policy and objections and sources of opposition to free trade. The following topics will be examined: international economic institutions, the Bretton Woods System, the GATT/WTO, NAFTA, international regulation of tariffs, national tariff administration, the principles of nondiscrimination (most favoured nation and national treatment) with a special focus on antidumping regulation, subsidies and countervailing duties, safeguards, adjustment assistance, trade and agriculture, trade in services, trade-related investment measures, trade-related intellectual property rights, trade and health and safety, trade, labour and human rights standards, trade and the environment and trade and development. The seminar will strongly emphasize the institutions and
political economy of international trading relations and how economic and political forces have shaped current regulatory policies and may shape future policies.

- OR -

**Internet Law in a Global Age (2 credits) NEW COURSE**

*Professor Ariel Katz*

The Internet and the practice of law are both increasingly global in nature. Legal doctrines of relevance to lawyers representing clients with global businesses and a presence on the Internet continue to develop rapidly. For instance, changes in the law of intellectual property related to the Internet have broad and complex application for businesses selling into a multi-jurisdictional world. This seminar will focus on recent developments in cyberlaw with impact on commercial and cross-border transactions. The course is not exclusively an international or comparative law class, but rather looks at problems of Internet law within a global framework. This global framework may mean that legal issues are local, state, national, multi-national or truly international in scope. Special emphasis will be placed on the impact of globalization, both in the law generally and the Internet, on the practice of cyberlaw.

**Seminar 3:** (Students may select from the two options listed below)

**Law and Policy of Public Private Partnerships (LAW320H1) (2 credits)**

Many Canadian jurisdictions are rapidly expanding the scope and scale of arrangements where infrastructure such as hospitals, prisons, roads and even services traditionally provided by the public sector are instead provided in whole or in part by the private sector (commonly known as public private partnerships or P3’s). This course offers a detailed study of the law and policy choices in this growing field. We will cover the specialized contractual and financial issues involved in P3 projects as well as the regulatory and public policy challenges they raise. The legal issues addressed will include the risk allocation between the public and private sectors in the various construction, financial and operating agreements involved in P3’s. Tapping into the expertise of relevant participants, topics covered will include the law and practice of procurement, the various models of concessionary agreements, the role of lenders and equity participants, the transfer of construction risk and the legal obligations of the state. It is intended that students will come away with an appreciation of the legal issues that underlie the various agreements and of the practical concerns facing government entities and the private sector throughout the process, from the initial choice of policy instrument through to the very end of the term of a concessionary contract. On the policy side, we will review the historical experience in Ontario, the United States and the United Kingdom, the role of the public interest in public private partnerships both conceptually and in the context of various project models, the economic case for and against P3’s, the means of regulatory oversight and the role of the state in fulfilling and enforcing private obligations in the P3 context. Students will have an opportunity to assess the theoretical and practical merits and demerits of the full spectrum of P3 methods of delivering public goods and services. We will place a particular focus on the Infrastructure Ontario model but will also review other Canadian and international jurisdictions where appropriate.
International Commercial Arbitration and Dispute Resolution (3 credits) NEW COURSE

The course aims at providing students with essential skills and knowledge to manage or avoid disputes and, if necessary, engage in the process of resolution of international commercial and economic disputes through international commercial arbitration or other forms of international dispute resolution. The course will enable students to understand the structure of the international contracts and the role and place of international commercial arbitration in resolution of disputes arising from international economic and commercial relations. In also covers the process of arbitration and the rules governing arbitration procedures, issues of arbitrability of economic law disputes, substantive applicable law and international enforcement of arbitration awards. Through practical exercises, the course focuses on techniques in negotiating and drafting international contracts as well as the methods of resolving possible disputes through mediation and negotiation.

4.5. Collateral and supporting departments

N/A

5. OUTCOMES

5.1. Enrolment and graduations

N/A

5.1.1. Master’s program

N/A

5.1.2. Doctoral program

N/A

5.2. Employment

This program is intended for practicing lawyers as well as other business and government professionals who are working full-time.

Today’s legal clients are more diverse and more demanding than ever before. Where once lawyers could take for granted that their client base would be in close proximity to their offices, today’s lawyer is likely to represent clients who are thousands of miles away and whose businesses may be operating under different legal regimes than the one in which lawyers find themselves. The implication of this global legal world on the practice of law is that today’s lawyers must be exceptionally well prepared to deal with clients from a variety of international backgrounds and to
operate at a very high level in a global business environment and must possess a broad international and transnational perspectives and sophisticated understanding of international legal issues, laws, and legal institutions. Other professionals in government and business have similar needs and face similar demands and challenges.

Although we expect that the vast majority of the candidates enrolled in the G.P.LL.M. will be employed full-time, we recognize that there may a small percentage of candidates who either aren’t employed full-time and would like to become so or who are looking to upgrade their skills in order to respond to the aforementioned demands. We are certain that there will be demand for graduates of our program and that those few candidates who may not be employed full-time will be desirable commodities upon graduation.

5.3. Publications

Candidates enrolled in the G.P.LL.M. will not be required or expected to produce a publication from their graduate work.

5.4. Projected graduate intake and enrolments

We anticipate a broad demand for the program from mid-level law associates and partners of law firms as well as possibly some interest from members of the judiciary and other administrative adjudicative decision makers. We also anticipate that there will be interest from senior leaders in government, business and other sectors who do not have a first law degree but who would be interested in pursuing legal studies in order to better understand the global legal marketplace in which they work.

Our principal target market will initially be drawn from practicing lawyers in the Toronto area. In future years, we anticipate that the program will attract lawyers and other professionals from across the country and internationally.
### TABLE 14

**PROJECTED INTAKE AND ENROLMENTS**
Masters (M) And Doctoral (D) Programs

<table>
<thead>
<tr>
<th>YEAR</th>
<th>FULL-TIME</th>
<th>TOTAL ENROLMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Intake</td>
<td></td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>D</td>
</tr>
<tr>
<td></td>
<td>Enrolments</td>
<td>M</td>
</tr>
<tr>
<td></td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>2009-10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010-11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2011-12</td>
<td>30</td>
<td>N/A</td>
</tr>
<tr>
<td>2012-13</td>
<td>45</td>
<td>N/A</td>
</tr>
<tr>
<td>2013-14</td>
<td>75</td>
<td>N/A</td>
</tr>
<tr>
<td>2014-15</td>
<td>90</td>
<td>N/A</td>
</tr>
<tr>
<td>2015-16</td>
<td>120</td>
<td>N/A</td>
</tr>
<tr>
<td>2016-17</td>
<td>120</td>
<td>N/A</td>
</tr>
<tr>
<td>2017-18</td>
<td>120</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Appendix I – University of Toronto Statement on Funding
(http://www.sgs.utoronto.ca/informationfor/cal2008-09/financial.htm)

Financial Support

The University of Toronto gives high priority to the matter of graduate financial support. For many
doctoral-stream students, programs commit to a minimum level of funding at the beginning of each
year, for up to five years of study. For further information about the funding available from specific
programs, see the Graduate Funding Structures (PDF) document.
Although financial support cannot be guaranteed for all graduate students in all programs, we
encourage you to inquire about financial assistance at your academic department or the Graduate
Awards Office at the School of Graduate Studies.

Financial Aid

Internal Awards
The School of Graduate Studies offers a number of internal awards to meritorious graduate students
such as the University of Toronto Fellowships (UTF), the Connaught Scholarship as well as other
endowed awards.

External Awards
Canadians and landed-immigrants may also apply for external support in the form of scholarships and
fellowships offered by the Natural Sciences and Engineering Research Council of Canada
(www.nserc.ca), the Social Sciences and Humanities Research Council of Canada (www.sshrc.ca) and
the Canadian Institutes of Health Research (www.cihr.ca). All three granting councils (NSERC, SSHRC,
and CIHR) also offer Canadian Graduate Scholarships (CGS).

The Government of the Province of Ontario provides graduate scholarships tenable at Ontario
universities. Ontario Graduate Scholarships,
(http://osap.gov.on.ca/eng/not_secure/Plan_Grants_full_sepapp_OGS_12345.htm) are available for
graduate studies in all disciplines. Sixty of these awards are available to visa students.

Ontario Graduate Scholarships in Science and Technology (OGSST) are designed to encourage
excellence in graduate studies in science and technology; only available to Canadian citizens or
permanent residents.

Ontario Student Assistance Program (OSAP)
The federal and provincial governments provide financial support to qualified students who are
Canadian citizens or permanent residents of Ontario. The loan amount depends on your calculated
financial need. Students can apply online at http://osap.gov.on.ca/

Awards for Non-Canadians
In addition to the internal funding normally available to all international students, a number of
external funding sources can also be explored. For more information on awards for non-Canadians,
please visit www.sgs.utoronto.ca/informationfor/students/newcurrent/inter.htm. International
students are encouraged to apply for all possible funding opportunities in their home country.

Other Funding Sources

Teaching Assistantships
Some graduate units hire teaching assistants who spend up to 10 hours a week conducting tutorials,
grading undergraduate essays/exams, and acting as a resource for undergraduate students. For
further information, write to the chair of your graduate unit, giving full particulars of your academic training and experience.

**Research Assistantships**
Research assistants normally work with a faculty member, assisting with research projects. Apply directly to the graduate unit chair concerned.

**Financial Need**

**Emergency Grant Program**
The Emergency Grant Program is designed to assist currently registered, full-time graduate students beyond their first year of studies who generally are not part of the funded cohort, and who encounter an unanticipated serious financial emergency. This is not considered to be a source of routine or long-term funding.

**Emergency Loan Program**
The Emergency Loan Program is designed to alleviate temporary cash flow problems for students who are expecting to receive a payment in the near future. The maximum loan amount is $500 and is interest free until the mutually agreed upon repayment date.

**Financial Counselling**
Financial counselling can relieve stress, resolve immediate financial problems, and help plan for the future. Financial Counsellors are trained to assist students in all aspects of financial management including budget planning and debt load management. Financial counselling sessions are confidential and available to graduate students free of charge. To schedule an appointment, contact the Graduate Awards Office by telephone (416) 946-0808 or by e-mail graduate.awards@utoronto.ca.

**For further information**

**Contact**
Graduate Awards Office  
School of Graduate Studies  
University of Toronto  
63 St. George Street, Room 202  
Toronto, Canada, M5S 2Z9  
Tel: (416) 978-2379  
Fax: (416) 978-4367  
E-mail: graduate.awards@utoronto.ca or gradschool@utoronto.ca
Appendix II – Calendar Entry

Law

Faculty Affiliation

Law

Degree Programs Offered

Law – LL.M., M.S.L, G.P.LL.M., SJD

Collaborative Programs

The following collaborative programs are available to students in participating degree programs as listed below:

1.  1.  Bioethics
    • Law, SJD
2.  2.  Women and Gender Studies
    • Law, SJD

Overview

The Faculty of Law offers three graduate programs.

The Master of Laws (LLM) is a one-year degree program that provides students interested in continuing their study of the law beyond their first law degree with an opportunity to pursue a more profound study of specific legal issues. The LLM program can be undertaken with a strong emphasis on a thesis (with minor coursework) or with a strong emphasis on coursework (with a shorter thesis). The thesis-intensive format is for law students who have demonstrated a strong potential for advanced research and writing in a common law system. The course work-intensive format is for law students who wish to specialize in a specific area of law, particularly in one of the Law Faculty’s several strengths, or who wish to develop an understanding of North American legal processes and law, or who wish to explore the common law at an advanced level.

The Master of Studies in Law (MSL) is designed for scholars with no prior training in law who wish to acquire a knowledge of law in order to add a legal dimension to scholarship in their own discipline.

The Global Professional Master of Laws (G.P.LL.M.) is an innovative program for lawyers, business and government professionals that does not exist elsewhere in North America. It is designed to prepare lawyers in today’s complex and transnational business environment to be able to advise businesses, individuals, and governments in matters that involve parties, lawyers, and judicial or arbitral bodies in two or more jurisdictions. It will also prepare other business and government professionals to be able to better understand the advice they receive from their lawyers and better participate in the legal decisions that affect their institutions and businesses. Graduates will emerge from the program with a better understanding of international and transnational legal systems and processes, and the clients and businesses they serve within those systems. The format of the program is designed to enable professionals and lawyers to pursue advanced legal studies while continuing to work full-time. The program is completed during an intensive 12-month delivery model geared towards the busy professional’s schedule; with classes being offered outside of normal business hours.

The Doctor of Juridical Science (SJD), a thesis degree program which normally takes three years to complete, is for outstanding law students seeking to pursue careers in teaching, policy, and research.

Enquiries should be directed to the Graduate Program Coordinator, Graduate Program, Faculty of Law at the address below.
Contact and Address
Web: www.law.utoronto.ca/graduate/
E-mail: law.graduate@utoronto.ca
Telephone: (416) 978-0213
Fax: (416) 978-2648

Faculty of Law
University of Toronto
78 Queen’s Park
Toronto, Ontario M5S 2C5
Canada

Degree Programs

Law

Master of Laws

[TEXT REMOVED]

Master of Studies in Law

[TEXT REMOVED]

Global Professional Master of Laws

Minimum Admission Requirements

There are two paths of admission to this degree.

- Applicants for the admission to the degree of Global Professional Master of Laws (G.P.LL.M.) must have a Bachelor of Laws (LL.B.) or Juris Doctor (J.D.) and must have achieved a minimum of B+ standing from a recognized university or equivalent.
- Applicants are required to have professional legal work experience (a minimum of three years of substantive legal work experience at a law firm, government, or public interest organization).
- Applicants with a bachelor’s degree in any other discipline with a minimum B+ standing from a recognized university, or equivalent, may be considered for admission. Such applicants will be required to have at least 5 years of leadership experience in government, a public institution, a bank, a corporation with international exposure, or other complex organization.
- Applicants are expected to meet the SGS language requirements.

Program Requirements

1. Students are required to complete a total of 24 credits.
2. Students must complete six compulsory seminar courses (as set out below in section 2.7.2) worth three credits each and with an accumulated credit weighting of 18 credits. Each three credit seminar course will entail 24-36 hours of in class instruction time.
3. Students must also complete an additional three intensive weekend seminar courses (as set out below in section 2.7.2) worth two credits (for a total credit rating of 6 credits). Each two credit intensive seminar course will entail 16 hours of in-class instruction, and each two credit intensive seminar course will have two options to choose from.
4. The coursework will be graded on the graduate grading scale.
Minimum Period of Registration – 3 sessions
Time Limit – 5 years
Normal Program Length – 3 sessions (full-time)

Doctor of Juridical Science

Course List
The following six courses are required:
Law and Globalization
Public and Private International Law
Business Transactions in a Global Economy
Comparative Corporate Governance
International Investment Law and Financial Transactions
International Intellectual Property (IP) Law

Three of the following six required courses:
International Tax Law
Climate Change Law: International and Canadian Developments
World Trade Law and Regulation
Internet Law in a Global Age
Law and Policy of Public Private Partnerships
International Commercial Arbitration and Dispute Resolution

Graduate Faculty
Graduate faculty data will be downloaded from the HRIS for placement here. For procedures on updating faculty data and to download appointment forms (checklists), visit www.sgs.utoronto.ca/adminsupport/gradfac.htm

For details, visit www.sgs.utoronto.ca/adminsupport/gradfac.htm.
Appendix III- Program Schedule

Please note that additional class days or evening events, including additional class time, may be added, and/or class days may shift.

Two Day Intensive Seminar Course Options

1. International Tax Law; OR
2. Climate Change Law: International and Canadian Developments
3. World Trade Law & Trade Regulation; OR
4. Internet Law in a Global Age
5. Law and Policy of Public Private Partnerships; OR
6. International Commercial Arbitration & Dispute Resolution

Two-day intensive seminar (2 cr.) *
* Options available as shown at right

Three day intensive seminar (3 cr.)

Term 1: Sept. 7th to December 1st
Term 2: Jan. 2nd to April 30th
Term 3: May 1st to August 31st

Night Class – 6:00 to 8:30 p.m.
Appendix IV – Report On Library Resources for the Proposed Professional LL.M.
program at the Faculty of Law

BACKGROUND

The Bora Laskin Law Library at the University of Toronto Faculty of Law is recognized as one of the leading academic law libraries in Canada and provides a rich collection of resources to support graduate study in the field of law. The Law Library’s emphasis on the collection of web-based subscriptions adds further breadth, depth and accessibility to its resource base. Graduate study in law increasingly draws upon cross-disciplinary materials and in this regard access to information resources is further enhanced by the availability to students to access outstanding collections located in research libraries on the University of Toronto campus, in the city of Toronto, and elsewhere.

PHYSICAL FACILITIES

The Law collection is housed primarily in the Bora Laskin Law Library, located at the Faculty of Law. The Library has 66 public access and student-only computer terminals. The Library’s computer lab is a law-student-only facility with 18 networked workstations and a laser printer. Three computers are located in the LL.M. study room, for use by graduate students only. There are 270 open study carrels and 30 closed study seats in four study rooms. Additionally there are two large study rooms and 20 small offices in the Library that are dedicated to law graduate students. During the academic term the Library is open seven days a week for a total of 89.5 hours per week.

INSTRUCTION AND REFERENCE SERVICES

The Law Library plays a fundamental role in making information sources accessible to researchers and in linking teaching and research at the Faculty of Law. Library services are especially important for graduate students given the breadth and complexity of today’s legal resources. Given the cross-disciplinary nature of legal research and the importance of electronic resources, including e-journals, ebooks, and the World Wide Web, reference and instructional services offered by the Library play a key in making our own collections accessible and in facilitating access to the national and international collections of legal information.

Graduate law students take advantage of the many customized reference services provided by the Library, including in-person, telephone and email assistance and instruction in the use of the catalogue, online indexes and resources. Individual research consultations for graduate students are also available, as are class-specific sessions to introduce students to key research materials and the most efficient ways to use the wide array of resources and search platforms available. Special graduate seminars are also organized to cover such topics as effective journal research, common law case research, and international legal research. As of May 2010 the Law Library will have a complement of five professional law librarians (two of whom are dual-degreed and possess a J.D.). The librarians are well versed in legal research in both an academic and practice oriented settings.
Graduate students also make frequent use of the Law Library’s information technology services. If students work with their own laptops, the Library’s IT staff offers support in configuring laptops for wireless network access, as well as general troubleshooting and problem solving.

**DESCRIPTION OF THE COLLECTION**

The Law Library seeks at a minimum to acquire a core collection of materials in various formats that will sustain instruction and research at a graduate level in all major subjects taught at the Faculty of Law, as well as all significant areas of faculty and graduate research interest. The Library does not seek to solely build a permanent collection that contains all or even most published material on any subject. Rather, the Library’s objective is to provide continuing access to the information needed by its primary patrons, whether or not that information exists in the Library’s physical collection. To meet this aim, the Library assists its patrons to obtain information not only through traditional acquisition of materials, but also in a variety of other ways, including access to electronic media and interlibrary loan. The Law Library’s collection decisions are therefore informed by an emphasis on access to information as well as physical ownership of materials.

The strength of the Law Library’s collection compares very well with other Canadian law libraries. In a comparison of statistics circulated among the Academic Directors’ group of the Canadian Association of Law Libraries in 2008, the University of Toronto Law Library ranked fifth out of fifteen libraries in terms of total volume count and third in current amount of expenditures on acquisitions.

**Primary Materials**

In general, the Law Library collects print copies of Canadian and provincial/territorial legislative materials and law reports, and the finding tools that are associated with them. Electronic versions of these materials are collected as added copies, for accessibility and ease of use. Although the Library’s historical print collections of primary materials from U.S., U.K. and other common law jurisdictions remain in place, the Law Library now relies largely on stable electronic sources for access to primary materials from these jurisdictions. The Library relies exclusively on electronic sources for access to current primary materials from foreign jurisdictions.

The Law Library also relies heavily on electronic sources for access to international primary materials, including documents of international organizations. (The treaty series for Canada is also maintained in print.) The increasing online availability of official sources of primary international materials continues to expand this resource base.

**Monographs**

A substantial collection of law-related secondary sources – legal monographs, treatises, loose-leaf services and other materials – is maintained in print. The Law Library seeks to acquire at least one copy of all scholarly Canadian materials and selectively acquires key titles from major common law jurisdictions, including the United States, the United Kingdom, Australia, New Zealand, and South Africa. Core subjects of legal scholarship are covered at the instructional or research level. In areas of faculty specialization such as international human rights, law and
economics, legal theory, health law, and innovation law, materials are acquired more widely in order to support the research and teaching programmes of the Faculty.

Key Canadian, American, and British titles from major commercial and university presses are automatically delivered to the Library as part of a book approval plan. This arrangement has improved the speed and efficiency of the selection process, and permits our librarians to concentrate on enriching the collection by locating important materials published by lesser known presses. As the Library’s print collection shifts away from primary materials, an increased emphasis is being placed on identifying and collecting unique print monographs with an emphasis on international and comparative perspectives.

Journals

Journals play a central role in scholarly legal research. The Bora Laskin Law Library, like all North American libraries, has experienced difficulty in keeping up with the rising cost of serial subscriptions. In general, the Library has not been able to purchase new law journals other than those included in new online package arrangements and has a general policy that at least one serial subscription must be cut before a new subscription may be ordered. However, the Law Library is committed to maintaining a core collection of leading journals, including Canadian journals, in print.

Fortunately, an increasing number of journals are available electronically and accessible locally. The University of Toronto Library System has expanded its electronic collections to include links to 64,000 electronic journals, available to the University of Toronto community via the Library’s web pages. On its website, the Law Library maintains a database of law journals available electronically and in print at the Library; at present, the database includes over 800 titles.

Electronic Resources

The Law Library’s online collection has increased in recent years. Today, the University Library offers over 900 periodical index databases through a variety of information systems to all members of the University of Toronto community. Key law-related indexes available electronically include the following:

- **AccessUN** (index to United Nations materials)
- **AGIS** (Australian legal periodicals index)
- **Index to Canadian Legal Literature**
- **Index to Foreign Legal Periodicals**
- **Index to Legal Periodicals and Books**
- **LegalTrac** (index to legal periodicals)

Other major law-related electronic resources include the following:

- **Azimut** - Comprehensive database of legal materials from Quebec.
- **Constitutions of the Countries of the World** - Full text of constitutions from over 192 countries.
- **Current Legal Information** - Comprehensive database of primary and secondary legal materials from the U.K..
- **Le Doctrinal Plus** - Comprehensive database of French legal literature.
- **English Reports** - Full-text searchable database of the 176-volume set of English reports from 1220-1865 and consolidated indices.
- **Foreign Law Guide** - Complete information on sources of foreign law for over 189 jurisdictions.
- **Justis and Justcite** - The leading collection of online English case law, legislation and citation information.
- **Lawinfochina** - Legislation and case law from the People’s Republic of China, translated into English with the original Chinese.
- **Litigating (Westlaw Canada)** - A collection of facta and pleadings from Canadian courts.
- **O’Brien’s Internet: O’Brien’s Encyclopedia of Forms and Precedents**
- **Takdinet** - Legislation and case law from Israel.

In the last few years the University Library has made a commitment to collect electronic books and has with the support of the Law Library has purchased ebook packages from legal publishers including, Irwin Law, Oxford University Press and Canada Law Book. As of March 1, 2010, the Library’s ebook collection totalled 710,504 titles\(^1\).

**Supporting Collections**

In addition to the resources available through the Bora Laskin Law Library, graduate law students also have access to the rich resources of the University of Toronto’s system of research libraries. Law students are able to call upon strong holdings in criminology, political science, philosophy, economics, business and management, history, international relations, medicine and health care, among others. The most significant supporting collections on campus are those at the Criminology Library, the New College Library with its focus on women’s studies material, the Business Information Centre of the Faculty of Management Studies, the Library of the Centre for Industrial Relations, OISE/UT’s strong collections in the social sciences, and the Data, Map, and Government Information Service housed in the Robarts Library. The latter serves as a depository for Canadian and American federal, Ontario provincial, and United Nations’ publications, and so provides valuable material for graduate research from both an historical and current perspective.

Strong collections outside of the University of Toronto are also available to graduate students through collection sharing agreements and interlibrary loan. Relevant local libraries include the York University Law Library, the Great Library at the Law Society of Upper Canada, the Ontario Legislative Library, and specialized collections such as the one held by the Canadian Tax Foundation. Resources from outside of the Toronto area are always available through interlibrary loan.

\(^1\) University of Toronto Library. What’s new in e-resources: overview of e-holdings, as of March 1, 2010. Toronto: The Library, 2010 [Viewed March 1, 2010 at: http://main.library.utoronto.ca/eir/EIRwhatsnew.cfm].
BUDGET AND COMMITMENT

In 2008-09 the Law Library’s overall spending on the physical collection and access to online information has climbed to $1,003,342, with an increased emphasis on monograph and electronic acquisitions.

Law Library Acquisitions Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Serials</td>
<td>$670,860</td>
<td>$1,463,451</td>
<td>$716,969</td>
<td>$626,443</td>
<td>$664,839</td>
<td>$688,089</td>
<td>$737,745</td>
</tr>
<tr>
<td>Monographs</td>
<td>$139,767</td>
<td>$122,855</td>
<td>$102,194</td>
<td>$90,379</td>
<td>$70,033</td>
<td>$93,300</td>
<td>$98,293</td>
</tr>
<tr>
<td>Electronic Resources</td>
<td>$114,126</td>
<td>$143,861</td>
<td>$136,869</td>
<td>$127,057</td>
<td>$83,717</td>
<td>$213,587</td>
<td>$167,304</td>
</tr>
<tr>
<td>Totals</td>
<td>$924,753</td>
<td>$1,730,167</td>
<td>$956,032</td>
<td>$843,879</td>
<td>$818,583</td>
<td>$994,976</td>
<td>$1,003,342</td>
</tr>
</tbody>
</table>

The strength of the Law Library’s financial commitment over the next five to seven years depends upon University policy and government funding. In the past it has been the University of Toronto’s stated policy to protect, as far as possible, the Library’s acquisitions budget against the effects of inflation and currency fluctuation in order to maintain the buying power of these funds at a constant, though not an increased, level. The acquisitions budget and collection development will, therefore, continue to be supported relative to the total financing made available to the Law Library by the University.

Prepared by: Chief Law Librarian John Papadopoulos and Chief Librarian, Carole Moore
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 7

Proposal to change the admission requirements for the following programs:
Curriculum, Teaching & Learning, PhD (flexible-time option)
Second Language Education, PhD (flexible-time option)
Department of Curriculum, Teaching & Learning, Ontario Institute for Studies in Education (OISE)

MOTION
THAT Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to change the admission requirements of the flexible-time PhD option in the Curriculum, Teaching and Learning program by removing the requirement that applicants have three or more years with the same employer, effective September 2010.

MOTION
THAT Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to change the admission requirements of the flexible-time PhD option in the Second Language Education program by removing the requirement that applicants have three or more years with the same employer, effective September 2010.

See attached documents:
• SGS Governance Form A
• Calendar Entry

Prior Approvals and Discussion
The proposal was approved by the OISE Graduate Education Committee (GECO) on January 29, 2010 and by OISE Faculty Council on February 24, 2010.

Further Governance
GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation:
OISE

Name of Graduate Unit:
Curriculum, Teaching, and Learning (CTL)

Graduate Program/s involved in proposal, if any:
Curriculum Studies and Teacher Development, PhD – Flexible-time option
Second Language Education, PhD – Flexible-time option

Brief Summary of Proposed Change:
We propose to remove the admission criteria that applicants must demonstrate that they have “three or more years with the same employer.” We also propose to change the SGS Calendar description under both CTL programs to be consistent with the OISE description of flex-time students.

Rationale:
At OISE there is a high demand for Flex-time PhD programs and an equally high motivation to facilitate admission for suitable candidates. To ensure that we describe our Flexible-time PhD candidates accurately in our documentation, we have developed some common language for all five OISE departments around admission criteria for the flexible-time option. The main reason for this resulted from our observation of the changed patterns of employment and work that candidates were engaged in. Increasingly, we find that our applicants have not been “employed with the same employer” for three years or more. Traditional “employment” was typically not pursued but rather work-related activities that included consulting, community organizing, various forms of self-employment, contractual work, an assortment of part-time community activities and the like. These candidates were seeking flexible-time options for study and were considered appropriate for our flexible-time programs.

Prior Approvals/Actions and Comments:
All five departments have worked together to develop common language around the flexible-time PhD admissions criteria at OISE. By using common language students who may apply to multiple programs will be clear about what a flex-time student is at OISE.

CSTD Program Committee, January 12, 2010
SLE Program Committee, January 12, 2010
CTL Council, Jan 21, 2010.
GECO: Jan 29, 2010
Faculty Council: Feb 24, 2010

Proposed Effective Date:
September 2010

Financial and/or Planning Implications:
None

Chair/Director Name and Contact Information:
Tara Goldstein
Chair, CTL

Faculty Dean Name and Contact Information:
Lana Stermac
Acting Associate Dean, Research and Graduate Studies

Date:
January 8, 2010
SGS Calendar Changes

Curriculum, Teaching, and Learning

Faculty Affiliation
Ontario Institute for Studies in Education

Degree Programs Offered
Curriculum Studies and Teacher Development - MEd, MA, PhD
Elementary and Secondary Education - MT
Second Language Education - MEd, MA, PhD

Doctor of Philosophy
The PhD program demands a strong commitment to curriculum research. The Curriculum Studies and Teacher Development Program offers both full-time and flexible-time PhD program options. Applicants must declare the option for which they wish to apply.

Minimum Admission Requirements

Full-time PhD
- Applicants are accepted under the SGS general regulations. A University of Toronto master’s degree in education with a grade of B+ or better, or its equivalent from a recognized university, in the same area of specialization as proposed at the doctoral level is required. Further documentation may be required to establish equivalence.
- Applicants ordinarily have a minimum of two years’ professional experience prior to applying.
- Applicants are required to submit, along with the application:
  - Their master’s thesis or a sample of single-authored scholarly writing. For details about what constitutes an appropriate writing sample, visit (www.oise.utoronto.ca/depts/ctl/programs_admissions01.htm).
  - A Statement of Intent describing their intellectual interests and concerns relevant to curriculum studies and teacher development, reasons for wishing to take the Program, previous qualifications and professional experiences, particular research or professional interests, and future career goals.
  - Two letters of reference, one academic and one professional.

Flexible-time PhD
- Applicants to the flexible-time Ph.D. option are accepted under the SGS general regulations and are subject to the same admission requirements as applicants to the full-time PhD option. However, in addition, applicants to the flexible-time Ph.D. should demonstrate that they are active professionals engaged in activities relevant to their proposed program of study. See the OISE Bulletin for more information.

Program Requirements
- Degree requirements for the full-time and flexible-time options of the PhD are the same.
  - The PhD program normally consists of 3.0 full-course equivalents (FCE), of which at least 2.0 FCE are ordinarily CTL 1000-level courses. Additional courses may be required of some students.
  - Students are expected to take CTL 1000H if they did not complete it at the master’s level, and one course in research methods from an approved course listing. This listing is available at the CSTD Program Web page (www.oise.utoronto.ca/depts/ctl/programs_admissions01.htm).
  - Successful completion of a comprehensive examination.
    - A thesis, embodying the results of an original investigation, and a final oral examination on the content and implications of the thesis.

Note: Students are responsible for meeting deadlines to complete their course requirements, thesis committee formation, comprehensive examination, and ethical review.

Recommended Program Length – [a] years (full-time PhD); [b] years (flex-time PhD)
Second Language Education

Doctor of Philosophy

Individuals pursuing the PhD typically aspire to be university professors in this field. The SLE program offers both full-time and flexible-time PhD options. Applicants must declare their preferred option when applying.

Minimum Admission Requirements

Full-time PhD
- Applicants are accepted under the SGS general regulations. A University of Toronto master's degree with a grade of B+ or better, or its equivalent from a recognized university is required.
- Admission is contingent upon satisfactory completion of a master's thesis, or the equivalent in the form of a scholarly piece of writing.
- Ordinarily, applicants will have a minimum of two years relevant professional experience prior to applying.
- All applicants are required to submit a resume and a Statement of Intent describing their reasons for wishing to take the Program, previous qualifications and professional experiences, particular research or professional interests, and future career goals.

Flexible-time PhD
- Applicants to the flexible-time PhD option are accepted under the same admission requirements as applicants to the full-time PhD option. However, in addition, applicants to the flexible-time PhD should demonstrate that they are active professionals engaged in activities relevant to their proposed program of study. See the OISE Bulletin for more information.

Program Requirements

- Degree requirements for the full-time and the flexible-time PhD programs are the same.
- The PhD requires 3.0 to 4.0 full-course equivalents (FCE) depending on previous experience and academic qualifications.
- Students must take a minimum of 2.0 FCE CTL 3000-level courses within the SLE Program including CTL 3801H Research Colloquium in Second Language Education, Doctoral Level (unless they have previously taken CTL 3001H Research Colloquium in Second Language Education, Master's Level), as well as a research methods course relevant to the topic of the thesis. Any of the following courses can fulfill this requirement: CTL 1018H, CTL 1030H, CTL 1041H, CTL 1810H, CTL 1842H, CTL 3019H, CTL 3800H, CTL 3803H, CTL 3807H, AEC 1400H, HDP 1287H, HDP 1288H, SES 1905H.
- Comprehensive examination.
- A thesis embodying the results of an original investigation, and a final oral examination on the content and implications of the thesis.
- A student wishing to propose an alternative course to fulfill one of the SLE course requirements will be required to obtain the approval of the SLE Program coordinator and either her or his faculty advisor or thesis supervisor.
- Full-time PhD: A minimum of two consecutive years of full-time study are required at the beginning of the program, during which time students usually complete course requirements, pass the comprehensive examination, prepare a thesis proposal, and form a thesis committee.
- Flexible-time PhD: Students may apply for part-time status after four years of full-time registration.

Recommended Program Length – [a] years (full-time PhD); [b] years (flex-time PhD)

Deleted: Applicants to the flexible-time PhD option are accepted under the SGS general regulations and are subject to the same admission requirements as applicants to the full-time PhD option. However, in addition, applicants to the flexible-time PhD must include in their Statement of Intent the outline of a plan that demonstrates the applicant:
- is in a career related to the field of study;
- has three or more years with the same employer;
- has a need and desire to continue with current career path;
- has the capacity to secure blocks of time to enable concentrated study (e.g., reference to the employer’s leave policy, study incentive system, etc.).
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 8.1

Proposal to change the program requirements for the following collaborative program:
Ancient and Medieval Philosophy (collaborative program, doctoral level)
Faculty of Arts and Science (lead Faculty)

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the collaborative doctoral program in Ancient and Medieval Philosophy by requiring that students complete the course AMP 2000Y, thereby increasing the overall FCE required to 2.0, effective September 2010.

See attached documents:
- SGS Governance Form A
- Calendar Entry

Prior Approvals and Discussion

The proposal is to be considered by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010. If approved, it will be considered by GEC at its April 20 meeting.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation:
Arts and Science

Name of Graduate Unit:
Collaborative Program in Ancient and Medieval Philosophy (Philosophy, Classics, Centre for Medieval Studies).

Graduate Program/s involved in proposal, if any:
PhD program, all three units.

Brief Summary of Proposed Change:
AMP 2000Y is a required course for all students enrolled in the Collaborative Program in Ancient and Medieval Philosophy. The requirements in the Calendar entry are updated to clearly indicate this required course

Rationale:
This is the key skills development course for the program. Formally recognizing its required status will have no new effect on the program or students since all three units and all faculty and all students already believe that it has been approved as required.

Prior Approvals/Actions and Comments:
Graduate Department of Philosophy, Graduate Department of Classics, Centre for Medieval Studies. The consultation and motions leading to approval by all units were carried out during 2009-2010 in connection with the creation of the course. Here are the dates of relevant approvals:

CMS Executive Committee 2 April 2009
Classics Dept. 8 May 2008 (Graduate Department Meeting)

Proposed Effective Date:
09 2010
Month Year

Financial and/or Planning Implications:
none

Chair/Director Name:
Brad Inwood, Director, Collaborative Program in Ancient and Medieval Studies

Date:
February 18, 2010
Ancient and Medieval Philosophy

Lead Faculty
Arts and Science

Participating Degree Programs
Classics – PhD
Medieval Studies – PhD
Philosophy – PhD

Overview
The graduate units listed above participate in the Collaborative Program in Ancient and Medieval Philosophy. The three units contribute courses and provide facilities and supervision of doctoral research. The program operates only at the doctoral level. The program is administered by a Program Committee which is drawn from all three units and is chaired by the Director who is a member of the committee.

Students who wish to enrol in the collaborative program must apply to and be admitted to both the doctoral program in one of the collaborating departments and the collaborative program. Successful completion of the program permits the designation “Completed Collaborative Program in Ancient and Medieval Philosophy” to appear on the student’s transcript. Interested students should contact the director and the graduate coordinator of the unit in which they intend to register.

Contact and Address
Web: cpamp.utoronto.ca
E-mail: cpamp@chass.utoronto.ca

Doctoral Level

Admission Requirements
• All applicants must meet the admission criteria of the unit through which they wish to enrol.

Program Requirements
• Students must fulfil the normal requirements of the Ph.D. in their home unit.
• Students will normally concentrate in either ancient or medieval philosophy, though it is not necessary to indicate such specialization formally. Their program of study must also be approved by the Program Committee and must include the following elements.
  o 1.0 full-course equivalent (FCE) in some area of philosophy other than the history of philosophy.
  o Successful completion of the Program’s proseminar (AMP 2000Y).
  o A language competence examination at the appropriate level (in at least one of Greek, Classical or Medieval Latin, or Arabic, as relevant) consisting of unseen translation must be successfully completed before the major field or area examinations are first attempted.
  o Area or major field examinations must contain a paper involving translation from at least one of Greek, Classical or Medieval Latin, or Arabic (as appropriate to the area or field). This examination will be based on a substantial list of texts relevant to the field or area.
  o A reading knowledge of two modern languages other than English.
In most cases, some of these elements will be fulfilled by program requirements in the doctoral program of the home unit.

Required Course
AMP 2000Y  Collaborative Program in Ancient and Medieval Philosophy (CPAMP) Proseminar (CR/NCR)

Program Committee
[...]
MOTION
Graduate Education Council
Tuesday, April 20, 2010

Item 8.2
Proposal to change the program requirements for the following program:
Comparative Literature, MA, PhD
Centre for Comparative Literature, Faculty of Arts and Science

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the program in Comparative Literature as follows:

• For the MA, decrease the COL course requirement from 2.5 to at least 2.0 FCE, without changing the requirement of 4.0 FCE overall.

• For the PhD, reduce the COL requirement for students with an MA in Comparative Literature or its equivalent from 3.0 to 2.5 FCE without reducing the requirement of 5.0 FCE overall.

• Offer as an alternative to the PhD requirement of a reading knowledge of a third language other than English, competence in a non-literary discipline such as philosophy, history, film or anthropology. What constitutes competency in a discipline will be determined by the Centre.

• A student with an M.A. in another humanities discipline involving literary studies who may be required to take more courses up to 8 FCE will now no longer be required to take at least 4.0 of those FCE in COL. No minimum COL requirement is stipulated aside from the 2.5 FCE required of all doctoral students.

• These changes are effective September 2010.

See attached documents:
- SGS Governance Form A
- Calendar Entry

Prior Approvals and Discussion
The proposal is to be considered by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010. If approved, it will be considered by GEC at its April 20 meeting.

Further Governance
GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation:
Arts and Science

Name of Graduate Unit:
Centre for Comparative Literature

Graduate Program/s involved in proposal, if any:
Centre for Comparative Literature, PhD program

Brief Summary of Proposed Change:

1) The change proposed is to offer as an alternative to the PhD requirement of a reading knowledge of a 3rd language other than English, competence in a non-literary discipline such as philosophy, history, film or anthropology. The Centre reserves the right to determine what constitutes competence. Typically it will be two graduate half courses.

2) Proposed changes to Ph.D program requirements: A student with an MA in Comparative Literature or its equivalent will now be required to take at least 5 FCEs of which 2.5 FCE must be COL courses. This is a reduction from the 3 FCE in COL courses.

3) Proposed changed to Ph.D. program requirements: A student with an M.A. in another humanities discipline involving literary studies who may be required to take more courses up to 8 FCE will now no longer be required to take at least 4.0 of those FCE in COL. No minimum COL requirement is stipulated aside from the 2.5 FCE required of all doctoral students.

4) Proposed change to the M.A. program requirements: M.A. students will now be required to include at least 2.0 FCE in COL courses instead of 2.5.

Rationale:

1) The Centre, in the interest of deepening the interdisciplinary nature of its program, would like to facilitate work that crosses disciplinary boundaries between the study of literature and other cognate areas of the humanities and social sciences.

2) This change will give our doctoral students more flexibility in their programs and will support the kind of interdisciplinary work the Centre is encouraging.

3) This change will enable doctoral students to fill any gaps in their program either with courses in COL or in other departments, depending on what the requirements are for the student’s particular program.

4) This will give our M.A. students more flexibility in their programs and will support the kind of interdisciplinary work the Centre is encouraging.

Prior Approvals/Actions and Comments:
The changes were discussed at the Policy Committee meeting on September 11, 2009. Two graduate students who sit on the committee were involved in the discussion and vote: Ryan Culpepper and Paula Karger. In addition, the changes were approved by the faculty as a whole at the departmental meeting on October, 20, 2009.

Proposed Effective Date:
September  2010

N.B. The Graduate Unit will write to each new student individually to advise that changed program requirements are in effect as of September 2010.

Financial and/or Planning Implications:
None

Chair/Director Name and Contact Information:
Professor Neil ten Kortenaar, Director, Centre for Comparative Literature

Faculty Dean Name and Contact Information:
Robert Baker, Vice-Dean Research & Graduate Programs
Faculty of Arts and Science

Date:
March 9, 2010
Comparative Literature

Faculty Affiliation
Arts and Science

Degree Programs
Comparative Literature – MA, PhD

Overview
The Centre for Comparative Literature offers Master of Arts and Doctor of Philosophy degree programs to students qualified to pursue literary studies involving several languages. Students pursue research across languages and national literatures, and theoretical issues that cross traditional disciplines.

Applicants interested in graduate study at the Centre should consult the Centre's Web site www.chass.utoronto.ca/complit. It provides updated information about requirements, graduate programs, course offerings, and academic profiles of graduate faculty.

Admissions are selective; therefore, applicants with the minimum qualifications cannot be guaranteed admission.

Applicants, including those from the University of Toronto, must arrange for recommendations from two referees; must submit a statement of purpose not exceeding 500 words; and must submit a sample of written work, preferably a short essay on a literary topic. Admission to all programs for higher degrees will be based upon the applicant's undergraduate and graduate records and upon the evidence of the references and statement. The deadline for receiving applications to both the MA and PhD programs is January 15.

All incoming students will meet with the Graduate Coordinator to discuss their program and to decide on their course of study before beginning classes.

Collaborative Programs
The following collaborative programs are available to students in participating degree programs as listed below:

1. Book History and Print Culture
   • Comparative Literature, MA, PhD
2. Jewish Studies
   • Comparative Literature, MA
3. Women and Gender Studies
   • Comparative Literature, MA, PhD
4. Diaspora and Transnational Studies
   • Comparative Literature, MA, PhD

Contact and Address
Web: www.chass.utoronto.ca/complit
E-mail: banguyen@chass.utoronto.ca
Telephone: (416) 813-4041
Fax: (416) 813-4040

Centre for Comparative Literature
University of Toronto
Isabel Bader Theatre
Third Floor
93 Charles Street West
Toronto, Ontario M5S 1K9
Canada
Degree Programs

Comparative Literature

Master of Arts

Minimum Admission Requirements

- General regulations of the School of Graduate Studies provided that applicants also satisfy the Centre for Comparative Literature's requirements stated below. In all cases, programs of study must be approved by the Centre.
- Four-year University of Toronto bachelor's degree, or its equivalent from a recognized university, that includes courses in literature and languages with an average grade of at least B+ in the applicant's overall program.
- Demonstrated experience in the study of two literatures at the undergraduate level and an ability to work at the graduate level in at least one language other than English.
- Students may be admitted to either a one-year or a two-year degree depending upon their academic background. Those who have sufficient training in at least two literatures in the original languages may be admitted to a one-year program.
- All applicants must register as full-time students.

Program Requirements

- Students admitted to the one-year program must complete at least 4 full-course equivalents (FCE) including at least 2 FCE in COL courses, among which must be COL 1000H.
- Students admitted to the two-year program must complete at least 6.0 FCE including at least 3.5 FCE in COL courses, one of which must be COL 1000H.
- Students may pursue independent research for credit equivalent to 0.5 FCE at the MA level, under the direction of an advisor approved by the Centre.
- A plan of study defined by each MA student through consultation with the graduate coordinator in light of the student's particular areas of interest and background. This plan of study is subject to the approval of the Centre for Comparative Literature. In addition to the numerous courses in literary theory, methodology, and interdisciplinary topics offered by the Centre, courses may also be selected from departments of language and literature, as well as from other units in the humanities.
- Average of at least B+ in course work.
- MA students who intend to pursue doctoral studies are strongly advised to make appropriate plans for the acquisition of graduate level competence in a second language and literature other than English. An adequate reading knowledge of this second language must be demonstrated before the MA is received.

Normal Program Length

- 3 sessions (one year)

Doctor of Philosophy

Minimum Admission Requirements

- General regulations of the School of Graduate Studies provided that applicants also satisfy the Centre for Comparative Literature's requirements stated below. In all cases, programs of study must be approved by the Centre.
- University of Toronto master's degree, or its equivalent from a recognized university, with an average grade of at least A-. Normally, the master's degree will be in Comparative Literature; however, students with a master's degree in a humanities discipline involving literary studies, especially specific language and literature programs, will also be considered. Demonstrated ability to do advanced research in two languages and literatures other than English.
- Submit preliminary statement of purpose.

Program Requirements

- A student with an MA in Comparative Literature, or its equivalent, must take at least 5.0 full-course equivalents (FCE), of which 2.5 FCE must be COL courses. A student who has an MA in a humanities discipline involving literary studies, especially specific language and literature programs, may be required to take more courses up to 8.0 FCE. The actual number of courses required for the PhD will be established at the time of admission through consultation with the Director/Coordinator of Graduate Studies.
- Students define the scope and approach of their plan of study in consultation with the Graduate Coordinator and other faculty. During
the first two years of the program, students complete course work, language requirements, and prepare for the field examination. Course work must be completed within the first two years of the PhD program. Students constitute a field examination/supervisory committee and submit a dissertation proposal no later than the end of the second year of PhD study. The field examination is taken no later than the end of the first session of the third year.

- The Centre for Comparative Literature is not obligated to provide supervision in areas which fall outside the competency, interests, or availability of its graduate faculty.
- Students must demonstrate an ability to work at the graduate level in two languages and literatures other than English. An adequate reading knowledge of a third language other than English must be demonstrated before taking the field examination. For this last requirement, it is possible to substitute competency in a non-literary discipline, such as History, Anthropology, Political Science, Philosophy, Religion, Cinema Studies, etc. What constitutes competency in a discipline is determined by the Centre. Certification of graduate level competence and reading knowledge in languages is given to all students who qualify.
- Students may pursue independent research for credit equivalent to 0.5 FCE at the PhD level, under the direction of an advisor approved by the Centre.
- All PhD students are required to enrol in COL 4000Y, a credit/non-credit course, in addition to the agreed upon number of FCEs in their individual program. Normally students enrol in COL 4000Y after completing their course work. The course has no specific content, but it recognizes the work done in preparation for the field examination.
- When the field examination has been completed successfully, the candidate will prepare and defend a dissertation which must be an original and significant contribution to the existing body of knowledge.
- Students' progress will be assessed at least once a year by the Centre's Graduate Academic Committee and/or their respective supervisory committees.
- The student must be geographically available, visit the campus regularly, and must register as a full-time student. In addition, a full-time student is not permitted to be absent from the University for an extended period or to participate in a program offered by another university without the explicit written permission of the Centre for Comparative Literature. Ideally, the PhD program in Comparative Literature should be completed in four years.

| Normal Program Length | 4-5 years (full-time PhD) |

Course List

[...]

Graduate Faculty

[...]

Deleted: All students are expected to achieve a thorough command of at least two literatures and must do work at the graduate level in another literature. This means that students must include courses in three literatures in their program or show evidence of extensive independent research under the supervision of members of the graduate faculty. Students who intend to specialize in comparative French-Canadian and English-Canadian literature may fulfill their other literature requirements through graduate-level work in continental French and British literature.
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 8.3

Proposal to change the program requirements for the following program:
English, PhD
Department of English, Faculty of Arts and Science

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the PhD in the English program by changing the two-part Special Field Examination and its preparatory procedures to a three-part examination as outlined in the attached documentation. This change is effective September 2011.

See attached documents:
- SGS Governance Form A
- Calendar Entry

Prior Approvals and Discussion

The proposal is to be considered by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010. If approved, it will be considered by GEC at its April 20 meeting.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Governance Form A: General
2009-2010

Faculty Affiliation:
Arts and Sciences

Name of Graduate Unit:
English

Graduate Program/s involved in proposal, if any:
Ph.D. English

Brief Summary of Proposed Change:

In January 2010 the Graduate Council of the Department of English voted to revamp the Special Field Examination. This is an examination which of late doctoral students have tended to take in the late spring of their second year (third year for “direct admit” students) or early in the first semester of their third year (fourth year for “direct admit” students).

The examination formerly had two parts. The first part consisted of a three-hour written examination, written under departmental supervision, covering a reading list drawn up by the student in consultation with his or her supervisory committee, and responding to questions set by the supervisory committee and reviewed by the Department's Examination Review Committee. The second part was a two hour oral-examination conducted by the committee: this oral was usually held 10 days to two weeks after the student sat the written.

The revamped examination has three parts. The first part is, as before, a written examination, but under the new protocols voted in in January 2010 this examination is now to be conducted as a take-home, open-book examination. The student will have 72 hours to answer, in essays of no more than 3000 words each, two questions on the general area of their field from a list of six questions produced by the committee. As before, this written examination will have for its basis a reading list agreed upon by the student and the committee. As before, the questions set the student will be reviewed by the Department's Examination Review Committee. Under the new protocols, this written examination will be scheduled to take place approximately two weeks before the oral.

At least one week prior to the oral, and if the student so opts, even prior to the written examination, the student will also submit a position paper (no more than 3000 words) relaying his or her most recent thinking about his or her thesis topic (a preliminary thesis proposal will have been submitted in the fall of the student's second year of registration, third year for students entering with a B. A. only). This paper, which comprises the second part of the new exam, is to articulate the argument and stakes of the student's thesis project in light of the student's preparation of the texts on the Special Field list. The student may well begin planning this position paper while reading through his/her reading list preparatory to the examination.

The third part of the new examination is a two-hour long oral examination, conducted by the supervisory committee. One focus for this oral examination will be the position paper, the other focus the two essays that the student will have written two weeks earlier, in his or her take-home written examination.

The English Department's adoption of this new format for the exam necessitates a revision of the Calendar entry. In making the requisite changes, we have also revised the timetable described in that Calendar entry so as to bring it into line with what has become customary practice in the doctoral program.

Rationale:
The special fields examination in English has long been conceptualized, sometimes more tacitly than explicitly, as serving two purposes: it is meant both to prepare students to teach in their fields and prepare them to write their theses. The Graduate Council approved these modifications of existing procedures with a view to making it easier for students and their committees to keep both these purposes in view. Written as open-book, take-home exams, the written examinations will do better justice to the work that students put in during their preparation. In tandem with the position papers, they will provide supervisory committees with more accurate registers of the kinds of thinking the students will be doing as they write their theses. These changes have been adopted, as well, to make the transition from examination to thesis-writing easier and smoother for the student.

Prior Approvals/Actions and Comments:
These changes were first discussed in Graduate English's Planning Committee over the fall semester 2009, then in a meeting of the Department's Graduate Council in November 2009. They were approved by the Department's Graduate Council in January 2010. Graduate students have representation on both bodies.

Proposed Effective Date:

09 2011
Month Year

Financial and/or Planning Implications:
NONE

Chair/Director Name:
Deidre Shauna Lynch, Director of Graduate Studies in English

Faculty Dean Name and Contact Information:
Robert Baker, Vice-Dean Research & Graduate Programs
Faculty of Arts and Science

Date: 17 March 2009
**General and Special Field Examinations**

Students are required to pass two separate examinations: the General Examination and the Special Field Examination.

- The General Examination is designed to give students a broad knowledge of historical periods, works of literature, and critical concepts. It consists of two three-hour written papers covering the whole range of English literature, divided at 1700. A reading list is provided for this examination on the department Web site, and sample examinations are available in the department. Students entering the PhD program with a master’s degree take both parts of the General Examination in September of their second year. Students entering the program directly from a bachelor’s degree take the examination in September of their third year. A January sitting of the examination is designed to accommodate students with special circumstances. Under normal circumstances, students are given two chances to pass the General Examination before termination from the program is recommended. Under certain circumstances, subject to the determination of a particular student’s academic standing and progress, the department may allow a third attempt.

The Special Field Examination has three components: a take-home, open-book examination which the student sits over a 72 hour period; a position paper that articulates the argument and stakes of the student’s proposed thesis in light of the preparation for this written examination; a two-hour oral examination, which takes place approximately two weeks after the written examination, and at least one week after the submission of the position paper. The written examination is based on a reading list related to the student’s thesis area; the oral examination is likewise based on this list, as well as on the papers the student has written for the written examination and the position paper he or she has submitted. The Special Field reading list is drawn up by the student in consultation with the supervisory committee. Once it receives final approval by the supervisory committee, the approved list is filed by the supervisor with the Associate Director. PhD. Students admitted with a master’s degree should submit a reading list by February 15th of the second year and pass the exam by the end of the following April; students admitted with a bachelor’s degree fulfill the same requirements in their third and fourth years. A second attempt of the Special Field Examination is allowed on the recommendation of the student’s committee.

The student must have completed all requirements for the degree, exclusive of thesis research, by the end of the third year (fourth year for students admitted directly from a bachelor's degree) in order to remain in good standing in the program.
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 8.4

Proposal to change the program requirements for the following program:
Health Policy, Management and Evaluation (clinical epidemiology and health care research field), PhD
Department of Health Policy, Management and Evaluation (HPME), Faculty of Medicine

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the PhD in the Health Policy, Management and Evaluation program (clinical epidemiology and health care research field) as follows:

• Remove the courses HAD 5011H, HAD 5302H, HAD 5303H, HAD 5304H, HAD 5306H, HAD 5309H and HAD 5310H from the Elective Courses list.
• Move the courses HAD 5305H Evidence-Based Guidelines and HAD 5308H Evidence Synthesis: Systematic Reviews and Meta-Analysis from the Elective Courses list to the Recommended Courses list. This does not change the overall FCEs required.
• Add the phrase “Other HPME courses or extra departmental courses may be considered as elective courses and are subject to approval of the department.” To the Elective Courses list.
• This change is effective September 2010.

See attached documents:
• SGS Governance Form A
• Calendar Entry

Prior Approvals and Discussion

The proposal is scheduled to be considered by the Faculty of Medicine Graduate Education Committee in advance of the April 20 GEC meeting.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Governance Form A: General
2009-2010

Faculty Affiliation:
Medicine

Name of Graduate Unit:
Health Policy, Management and Evaluation

Graduate Program/s involved in proposal, if any:
PhD, Health Policy, Management and Evaluation Clinical Epidemiology and Health Care Research Field

Brief Summary of Proposed Change:
The proposal updates the courses in the recommended and elective courses lists of the PhD, Health Policy, Management and Evaluation Clinical Epidemiology and Health Care Research field. Seven half courses are deleted from the list of elective courses and two half courses, HAD 5305H and HAD 5308H, are transferred from the elective to the recommended list. In addition, the sentence “Other HPME courses or extra-departmental courses may be considered as elective courses and are subject to the approval of the department.” will be added to the elective course list in order to allow this list to be updated in the future without governance.

Rationale:
The deleted elective courses are no longer available to HPME – CEHCR students. The changing nature of the field has made HAD 5305H and 5308H more important for students to take.

Prior Approvals/Actions and Comments:
Approved at HPME Curriculum Ctm. Feb 10 2010
To be approved at the Medicine Graduate Curriculum Committee on 29 April, 2010

Proposed Effective Date:
September 2010

N.B. The Graduate Unit will write to each new student individually to advise that changed program requirements are in effect as of September 2010.

Financial and/or Planning Implications:
None

Chair/Director Name and Contact Information:
Rhonda Cockerill

Faculty Dean Name and Contact Information:
Andrea Sass-Kortsak, Vice Dean, Graduate Affairs
Faculty of Medicine

Date: March 31, 2010
Health Policy, Management and Evaluation
Faculty Affiliation
Medicine

Degree Programs Offered

Health Policy, Management and Evaluation – MSc, PhD
Field: Clinical Epidemiology and Health Care Research – MSc, PhD
Field: Health Services Research – MSc, PhD
Field: Health Technology Assessment and Management - MSc

Health Administration – MHSc, Combined MHSc/MN, Combined MHSc/MSW

Health Informatics – MHI

Management of Innovation – MMI

Collaborative Programs
The following collaborative programs are available to students in participating degree programs as listed below:

1. Aging, Palliative and Supportive Care Across the Life Course
   - Health Administration, MHSc
   - Health Policy, Management and Evaluation, MSc, PhD

2. Bioethics
   - Health Administration, MHSc
   - Health Policy, Management and Evaluation, MSc, PhD

3. Cardiovascular Sciences
   - Health Administration, MHSc
   - Health Policy, Management and Evaluation, MSc, PhD

4. Global Health
   - Health Policy, Management and Evaluation, PhD

5. Health Care, Technology and Place
   - Health Policy, Management and Evaluation, PhD

6. Health Services and Policy Research
   - Health Policy, Management and Evaluation, MSc, PhD

7. International Relations
   - Health Policy, Management and Evaluation, MSc

8. Women and Gender Studies
   - Health Administration, MHSc
   - Health Policy, Management and Evaluation, MSc, PhD

9. Women’s Health
   - Health Policy, Management and Evaluation, MSc, PhD

Overview
The Department of Health Policy, Management and Evaluation (HPME) is training Canada’s future health leaders and researchers through its outstanding degree programs:

1. Doctor of Philosophy in Health Policy, Management and Evaluation
2. Master of Science in Health Policy, Management and Evaluation
3. Master of Science in Health Administration
4. Master of Health Informatics
5. Master of Management of Innovation

HPME also offers two combined programs which allow students to complete two degrees in less time than it would take to complete the programs separately:

1. Combined Master of Health Science (Health Administration)/Master of Nursing Program
2. Combined Master of Health Science (Health Administration)/Master of Social Work Program
Multi-disciplinary collaborative programs with other University of Toronto graduate departments allow further specialization.
A complete description of all HPME programs is available on the Web site www.hpme.utoronto.ca. Please note the application deadlines.

**November 15**
MSc in Health Policy, Management, and Evaluation  
Fields:  
Clinical Epidemiology and Health Care Research  
Health Services Research  
  
PhD in Health Policy, Management, and Evaluation  
Fields:  
Clinical Epidemiology and Health Care Research  
Health Services Research

**February 1**
MHSc in Health Administration

MHSc in Health Administration/MSW Combined Degree Program

MHSc in Health Administration/MN Combined Degree Program

MSc in Health Policy, Management, and Evaluation  
Field:  
Health Technology Assessment and Management

**November 15 (closing February 15)**
Master of Management of Innovation

**March 1**
Master of Health Informatics

**Contact and Address**

**Health Policy, Management and Evaluation**  
Web: www.hpme.utoronto.ca  
E-mail: dept.hpme@utoronto.ca  
Telephone: (416) 978-4326  
Fax: (416) 978-7350

Department of Health Policy, Management and Evaluation  
Faculty of Medicine  
University of Toronto  
Fourth Floor, 155 College Street  
Toronto, Ontario M5T 3M6  
Canada

**Management of Innovation**  
Web: www.utm.utoronto.ca/mni  
E-mail: mni.utm@utoronto.ca  
Telephone: (905) 569-4743  
Fax: (905)569-4397

Master of Management of Innovation  
Kanef Centre, Room 207  
University of Toronto Mississauga
Degree Programs

Health Policy, Management and Evaluation

Master of Science
The Health Policy, Management and Evaluation Graduate Program offers three fields leading to the Master of Science: Clinical Epidemiology and Health Care Research; Health Services Research; and Health Technology Assessment and Management.

Minimum Admission Requirements

- Students require an overall B+ average or higher in the last two years of a four year undergraduate degree from a recognized university.
- For applicants to Clinical Epidemiology and Health Care Research, a degree in a health profession (e.g., MD, BScN, BScOT, BScPT, DDM, MScN) from a recognized university with a B+ average in the final two years is required.

Program Requirements

Field - Clinical Epidemiology and Health Care Research

- Two options are available:
  - Thesis option comprising 3.0 full-course equivalents (FCE) and a thesis.
  - Course work only option comprising 5.0 FCE including completion of at least one research practicum

Thesis MSc

- Completion of 3.0 full-course equivalents (FCE) as follows:
  - 1.5 FCE required: HAD 5301H, HAD 5307H and one of HAD 5303H, HAD 5304H, HAD 5306H or HAD 5309H
  - 1.5 FCE optional
- A thesis written under the supervision of a thesis committee (supervisor and at least one additional faculty member) and its defence before an examination committee.

Course work-only MSc

- Completion of 5.0 FCE as follows:
  - 2.0 FCE required: HAD 5301H, HAD 5307H, HAD 6360H, and one of HAD 5303H, HAD 5304H or HAD 5309H
  - 3.0 FCE optional

Field - Health Services Research

- 3.0 FCE, of which 1.0 FCE must be research methodology courses and 1.0 FCE must be in an area of specialization.
- A thesis written under the supervision of a thesis committee and its defence before an examination committee.

Field - Health Technology Assessment and Management

- 3.0 FCE (HAD5308H, HAD5730H, HAD 5760H, HAD 5763H, HAD5727H and HAD5304H) and participate in two non-credit seminars. The courses in this field are offered in a modular fashion in Canada and Europe.
- A thesis written under the supervision of a thesis committee and its defence before an examination committee.

Normal Program Length – 4 sessions (full-time); 8 sessions (part-time)
Doctor of Philosophy

Minimum Admission Requirements

- A master’s degree (MA or MSc) requiring a thesis with a B+ average or higher.
- Satisfactory references pertaining to the applicant’s academic and research abilities.
- Outstanding students with a non-thesis master’s degree may be admitted to the PhD upon the recommendation of the appropriate HPME committee, if the applicant has the appropriate background preparation and research experience or publications which can be considered equivalent to a master’s thesis. Students with a non-thesis master’s degree and little or no research experience may be admitted to the MSc program and may petition to transfer into the PhD program within 24 months of first registration. Transfer is contingent upon successful completion of master’s course work and preparation and defence of a PhD thesis proposal.
- Some applicants may be admitted to a flexible-time PhD option with the approval of the graduate chair. The flexible-time PhD option benefits mature students with career and/or familial obligations.

Program Requirements

Full Time

- Completion of a comprehensive course in the area of specialization.
- Completion of 5.0 FCE from those listed below. Students enrolled in the Clinical Epidemiology and Health Care Research Field must select: 2.0 FCE compulsory courses and 2.0 recommended FCE from the Clinical Epidemiology and Health Care Research Courses listed below.
- Writing of a PhD thesis under the supervision of an approved thesis committee (supervisor plus two additional faculty members).
- Oral defence of the thesis before an examination committee.
- Full time registration (fall, spring, summer sessions) for the first four years of the doctoral program.

Flexible Time Option

- With the approval of the graduate chair, some applicants may be admitted to a flexible-time PhD program. This program will benefit mature students with career and/or familial obligations. The degree requirements for the flexible-time PhD program are identical to those listed above for the full-time PhD program. Students are required to register full time for the first four years of their program; thereafter, they may register part time.

Normal Program Length – 4 years (full-time PhD); 5 years (flexible-time PhD)

Course List

Field – Clinical Epidemiology and Health Care Research

Compulsory courses

HAD 5301H Introduction to Clinical Epidemiology and Health Care Research
HAD 5307H Introduction to Applied Biostatistics
HAD 5311H Comprehensive/Synthesis (one year)
MSC1060H Biostatistics for Health Sciences

Recommended courses

HAD 5302H Measurement in Clinical Research
HAD 5303H Controlled Clinical Trials
HAD 5304H Clinical Decision Making and Cost Effectiveness
HAD 5305H Evidence-Based Guidelines
HAD 5306H Introduction to Health Services Research and the Use of Administrative Data
HAD 5308H Evidence Synthesis: Systematic Reviews and Meta-Analysis
HAD 5309H Non-Experimental Design for the Clinical Researcher
HAD 5310H Pragmatic Issues in Conduct of Controlled Trials
HAD 5730H Economic Evaluation Methods for Health Service Research
HAD 5760H Advanced Health Economics and Policy Analysis
JNH 5000H Measurement of Patients’ Preferences in Health Care Decision Making
Elective Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAD 5312H</td>
<td>Decision Modelling of Clinical Policy and Economic Evaluation</td>
</tr>
<tr>
<td>HAD 5313H</td>
<td>Advanced Design and Analysis Issues in Clinical Trials</td>
</tr>
<tr>
<td>HAD 5314H</td>
<td>Applied Bayesian Methods in Clinical Epidemiology and Health Care Research</td>
</tr>
<tr>
<td>HAD 6360H</td>
<td>Required Research Practicum in Clinical Epidemiology (Credit/No Credit)</td>
</tr>
<tr>
<td>HAD 6361H</td>
<td>Optional Research Practicum in Clinical Epidemiology (Credit/No Credit)</td>
</tr>
<tr>
<td>HAD 7002H</td>
<td>Reading Course</td>
</tr>
<tr>
<td>JNH 5000H</td>
<td>Measurement of Patients’ Preferences in Health Care Decision Making</td>
</tr>
</tbody>
</table>

Other HPME courses or extra departmental courses may be considered as elective courses and are subject to approval of the department.

Field – Health Services Research

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAD 5011H</td>
<td>Canada’s Health Care System (Doctoral Stream)</td>
</tr>
<tr>
<td>HAD 5726H</td>
<td>Design and Evaluation in eHealth Innovation and Information</td>
</tr>
<tr>
<td>HAD 5727H</td>
<td>Knowledge Transfer and Exchange</td>
</tr>
<tr>
<td>HAD 5728H</td>
<td>Performance Measurement in Health Care: Theory and Application</td>
</tr>
<tr>
<td>HAD 5729H</td>
<td>Theoretical, Conceptual and Methodological Issues in Knowledge Translation</td>
</tr>
<tr>
<td>HAD 5730H</td>
<td>Economic Evaluation Methods for Health Service Research</td>
</tr>
<tr>
<td>HAD 5734H</td>
<td>Organizational Learning and Knowledge Transfer</td>
</tr>
<tr>
<td>HAD 5737H</td>
<td>Tools for Implementation of Best Evidence</td>
</tr>
<tr>
<td>HAD 5760H</td>
<td>Advanced Health Economics and Policy Analysis</td>
</tr>
<tr>
<td>HAD 5763H</td>
<td>Advanced Methods in Health Services Research</td>
</tr>
<tr>
<td>HAD 5768H</td>
<td>International Perspectives on Health Services Management</td>
</tr>
<tr>
<td>HAD 5771H</td>
<td>Resource Allocation Ethics</td>
</tr>
<tr>
<td>HAD 5772H</td>
<td>Intermediate Statistics for Health Services Researchers</td>
</tr>
<tr>
<td>HAD 5773H</td>
<td>Introduction to Theories of Organizational Behaviour and Applications to the Health Care Sector</td>
</tr>
<tr>
<td>HAD 5778H</td>
<td>Issues in Qualitative Health Services Research Methodologies and Methods</td>
</tr>
<tr>
<td>HAD 6760Y</td>
<td>Introduction to Health Services Research Theory and Methods</td>
</tr>
<tr>
<td>HAD 6761H</td>
<td>Health Services Outcomes and Evaluation Comprehensive Course</td>
</tr>
<tr>
<td>HAD 6762H</td>
<td>Health Services Organization and Management Comprehensive Course</td>
</tr>
<tr>
<td>HAD 6763H</td>
<td>Health Policy Comprehensive Course</td>
</tr>
<tr>
<td>HAD 6764H</td>
<td>eHealth Innovation and Health Information Management Comprehensive Course</td>
</tr>
<tr>
<td>JNH 5001H</td>
<td>Health Care Settings, Site and Human Well Being</td>
</tr>
<tr>
<td>JNH 5003H</td>
<td>Home and Community Care Knowledge Translation</td>
</tr>
<tr>
<td>HAD 7001H</td>
<td>Reading Course</td>
</tr>
</tbody>
</table>

Cross-listed Courses

These courses are limited to certain program students in Health Policy, Management and Evaluation. Please check the Web site www.hpme.utoronto.ca.

- BME 1456H Changing Health Care Technologies, People, and Places
- HSR 1003H Health Services Research Practicum
- HSR 1001H Introduction to Qualitative Methods for Health Services and Policy Research
- HSR 1002H Health Services and Policy Research Summer Institute
- JCV 3060H Advanced Topics in Cardiovascular Sciences—Molecular Biology and Heart Signal Transduction
- JCV 3061H Advanced Topics in Cardiovascular Sciences—Hormones
- JCV 3062H Advanced Topics in Cardiovascular Sciences—Heart Function
- JCV 3063H Advanced Topics in Cardiovascular Sciences—Vascular
- JHM 1000H Issue Analysis in Interdisciplinary, International Health Research
- LAW 465H Conflicts of Interest in Medicine: Evidence, Public Policy, and the Law
- LAW 404H Health System Law and Policy

[...]

Deleted:
- HAD 5011H - Canada’s Health Care System (Doctoral Stream)
- HAD 5302H - Measurement in Clinical Research
- HAD 5303H - Controlled Clinical Trials
- HAD 5304H - Clinical Decision Making and Cost Effectiveness
- HAD 5305H - Evidence-Based Guidelines
- HAD 5306H - Introduction to Health Services Research and the Use of Administrative Data
- HAD 5308H - Evidence Synthesis: Systematic Reviews and Meta-Analysis
- HAD 5310H - Non-Experimental Design for the Clinical Researcher
- JHM 1000H - Issue Analysis in Interdisciplinary, International Health Research
MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 8.5

Proposal to change the program requirements for the following collaborative program:
Jewish Studies (doctoral level)
Faculty of Arts and Science (lead Faculty)

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the collaborative doctoral program in Jewish Studies by adding the requirement that students give one presentation at the Jewish Studies graduate student conference over the course of their doctoral program. The conference will be held each year in the spring. The paper presentation needs to be completed before the completion of the doctoral program. This change is effective September 2010.

See attached documents:
• SGS Governance Form A
• Calendar Entry

Prior Approvals and Discussion

The proposal is to be considered by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010. If approved, it will be considered by GEC at its April 20 meeting.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation: 
Arts and Science

Name of Graduate Unit: 
N/A

Collaborative Program in Jewish Studies; PhD only

Participating programs:
With doctoral degrees:
Anthropology
Classics
English
German Literature, Culture, and Theory
History
History of Art
Medieval Studies
Near and Middle Eastern Civilizations
Philosophy
Political Science
Religion
Slavic Languages and Literatures
Sociology

Brief Summary of Proposed Change:
Students will be required to give one presentation at the Jewish Studies graduate student conference over the course of their doctoral program. The conference will be held each year in the spring. The paper presentation needs to be completed before the completion of the doctoral program.

Rationale:
This will have the benefit of making the program more rigorous and will enhance the graduate student experience by exposing students to the process of preparing conference papers and presenting these in front of colleagues.

Prior Approvals/Actions and Comments:
Graduate Program committee agree that the addition of this requirement will strengthen the Ph.D. collaborative program in Jewish Studies.

Proposed Effective Date:
09 2011
Month Year

Financial and/or Planning Implications:
None

Chair/Director Name and Contact Information:
Hindy Najman, Director, Centre for Jewish Studies

Faculty Dean Name and Contact Information:
Robert Baker, Vice-Dean Research & Graduate Programs
Faculty of Arts and Science

Date:
March 8, 2010
Jewish Studies

Lead Faculty
Arts and Science

Participating Degree Programs
Anthropology – MA, PhD
Classics – MA, PhD
Comparative Literature – MA
English – MA, PhD
German Literature, Culture, and Theory – MA, PhD
History – MA, PhD
History of Art – MA, PhD
Medieval Studies – MA, PhD
Near and Middle Eastern Civilizations – MA, PhD
Philosophy – MA, PhD
Political Science – MA, PhD
Religion – MA, PhD
Slavic Languages and Literatures – MA, PhD
Sociology – MA, PhD
Women and Gender Studies – MA

Overview
The Collaborative Program in Jewish Studies offers both broad and intensive exposure to the constituent fields within Jewish Studies. Because of Jewish civilization’s vast chronological and geographical range, as well as its constant interaction and cross-fertilization with other cultures, graduate work within Jewish Studies demands intensive exposure to a wide variety of languages, textual traditions, and scholarly disciplines.

The collaborative program involves the graduate doctoral and master’s programs listed above. Upon successful completion of the master’s requirements of the home department and the program, students receive the designation “Completed Collaborative Program in Jewish Studies” on their transcript. Upon successful completion of the doctoral requirements of the home department and the program, students receive, in addition to the doctoral degree in their home department, the notation “Completed Collaborative Program in Jewish Studies.”

Contact and Address
Web: www.cjs.utoronto.ca
E-mail: cjs.director@utoronto.ca
Telephone: (416) 978-1624
Fax: (416) 946-7719

Collaborative Program in Jewish Studies
University of Toronto
Sidney Smith Hall
Room 5016, 100 St. George Street
Toronto, Ontario M5S 3G3
Canada

Master's Level

Admission Requirements
• In addition to the admission requirements of a participating degree program, sufficient linguistic knowledge and familiarity with relevant scholarship in order to carry out graduate work in Jewish Studies within the chosen field must be demonstrated.

Program Requirements
• 0.5 full-course equivalent (FCE) within the student’s home department. Valid courses are:
  o regular offerings by the home department. Major research and writing assignments for such courses must focus on topics in Jewish Studies.
  o independent study with a Jewish Studies Collaborative Master’s Program faculty member on a topic in Jewish Studies.
• CJS 1000H Jewish Studies Master’s Seminar.
Doctoral Level

Admission Requirements

- Applicants who wish to enrol in the collaborative program must apply to and be admitted to both the collaborative program and a graduate degree program in one of the collaborating departments. Students may apply to the collaborative program as soon as they have been admitted to the doctoral program in one of its constituent departments.
- In addition to the admission requirements of the home department, sufficient linguistic knowledge, textual training, and familiarity with relevant scholarship in order to carry out graduate work in Jewish Studies within the chosen field are required.

Program Requirements

- 1.0 full-course equivalent (FCE) as follows: 0.5 FCE within and 0.5 FCE outside of the student's home department. Valid courses include regular offerings and occasional offerings by visiting professors of Jewish Studies.
- CJS 2000H Jewish Studies Doctoral Seminar core course in research topics and methods in Jewish Studies.
- A doctoral dissertation that deals substantively with topics in Jewish Studies.
- Students will be required to give one presentation at the Jewish Studies graduate student conference over the course of their doctoral program. The conference will be held each year in the spring. The paper presentation needs to be completed before the completion of the doctoral program.

Course List

Courses marked with # are taught by Program faculty and incorporate themes within and outside of Jewish Studies. Not all courses are offered every year.

Core Courses
- CJS 1000H Jewish Studies Master’s Seminar
- CJS 2000H Jewish Studies Doctoral Seminar

Anthropology
- ANT 5146H§ Colonial and Post-Colonial Discourses

Comparative Literature/Germanic Languages and Literatures
- JGC 1750H§ Modernity and its Discontents

English
- ENG 1027H§ Construction of the Other in Medieval Literature (Jews and Muslims)
- ENG 5023H Elegy, the Elegiac and the Judaic in Twentieth-Century Anglo-American Poetry
- ENG 5573H§ Performance and Identity in America
- ENG 5578H Parvenus and Passing in Modern American Literature

Germanic Languages and Literatures
- GER 1530H Heine and Critical Theory

History
- HIS 1267H Nationalism
- HIS 1274H The Nazis, Occupied Europe, and the Jews
- HIS 1276H The Third Reich and the Holocaust
- HIS 1277H Topics in Jewish History
- HIS 1279H World War II in East Central Europe
- HIS 1287H Polish Jews Since the Partitions of Poland

Medieval Studies
- MST 3210H Medieval Spain
- MST 3225H§ Jews and Christians in Medieval and Renaissance Europe

Near and Middle Eastern Civilizations
- NMC 1100Y§ Introduction to Aramaic
- NMC 1101Y§ Early Syriac Texts
- NMC 1102Y Palestinian Aramaic Texts
NMC 1104Y Aramaic Epigraphy
NMC 1105Y Syriac Historical Texts
NMC 1106Y Syriac Exegetical Texts
NMC 1111Y Babylonian Aramaic
NMC 1300Y Intensive Prerequisite Hebrew
NMC 1304Y Biblical Narrative
NMC 1306H Scribes, Manuscripts, and Translations of the Hebrew Bible
NMC 1308H Prophecy in Ancient Israel
NMC 1309H Wisdom in Ancient Israel
NMC 1311Y Post Biblical Hebrew: Mishnah and Midrashim
NMC 1312H Midrash Before the Rabbis: The Beginnings of Biblical Interpretation
NMC 1313H Mishna and Tosefta
NMC 1316H Modern Hebrew Poetry
NMC 1317H Modern Hebrew Prose
NMC 1318Y Midreshei Halakha
NMC 1324Y Hebrew Legal Codes
NMC 1326Y Topics in Midrashic Literature
NMC 1608Y Life Cycle and Personal Status in Judaism: Reproductive Technology and Jewish Law
NMC 1609Y Gender-related Topics in Law and Religion

**Philosophy**
Various courses, depending upon their content in a given year. Consult the Collaborative Program Director.
PHL 2084H Seminar in Nineteenth-Century Continental Philosophy
PHL 2089H Seminar in Twentieth-Century Continental Philosophy
PHL 2090H Hermeneutics

**Political Science**
POL 2021Y Topics in Comparative Jewish and Non-Jewish Political Thought

**Religion**
RLG 2012Y Natural Law in Judaism and Christianity
RLG 2018H Religion and Bioethics
RLG 3103H Problems in Israelite Religion
RLG 3611H Topics in Rabbinic Midrash
RLG 3641H Interpretations of Jewish Tradition
RLG 3621H Modern Jewish Thought
RLG 3622H Maimonides and his Modern Interpreters
RLG 3623H The Thought of Leo Strauss: Philosophy, Theology and Politics
RLG 3624Y The Jurisprudence of Maimonides
RLG 3634H Worship and Scripture at Qumran
RLG 3641H Interpretations of Jewish Tradition
RLG 3645Y The Jewish Legal Tradition
RLG 3647H Early Rabbinic Judaism
RLG 3661H Judaism and Philosophy
RLG 3692H Themes in Jewish Studies II
RLG 3655H Readings in Jewish Literature

**Slavic Languages and Literatures**
SLA 1207H The Imaginary Jew

**Program Committee**
[...]
MOTION
Graduate Education Council
Tuesday, April 20 2010

ITEM 8.6

Proposal to change the program requirements for the following collaborative program:
Neuroscience (doctoral level)
Medicine (lead Faculty)

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the collaborative program in Neuroscience (CPIN) (doctoral level only) by reducing the list of courses from which all doctoral students are required to complete 1.0 FCE to the following:

• JNR 1444Y Fundamentals of Neuroscience: Cellular and Molecular or equivalent;
• JNS 1000Y Fundamentals of Neuroscience: Systems and Behaviour or equivalent; or
• Courses in cognitive psychology or imaging (1.0 FCE or two 0.5 FCE) to be determined by the CPIN Program Committee and posted on the CPIN website in July of each year.

These changes are effective September 2010.

See attached documents:
• SGS Governance Form A
• Calendar Entry

Prior Approvals and Discussion

The proposal was approved by the Faculty of Medicine Graduate Curriculum Committee on March 11, 2010.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation:

Medicine

Name of Graduate Unit:

Collaborative Program in Neuroscience

Graduate Program/s involved in proposal, if any:

Biochemistry, PhD
Biomedical Engineering, PhD
Cell and Systems Biology, PhD
Dentistry, PhD
Developmental Psychology and Education, PhD
Laboratory Medicine and Pathobiology, PhD
Medical Biophysics, PhD
Medical Science, PhD
Molecular Genetics, PhD
Pharmacology, PhD
Pharmaceutical Sciences, PhD
Physiology, PhD
Psychology, PhD
Rehabilitation Science, PhD
Speech-Language Pathology, PhD

Brief Summary of Proposed Change:

All PhD students entering the Collaborative Program in Neuroscience (CPIN) are currently required to take a 1.0 FCE course chosen from a long list of courses in the SGS Calendar. The proposed change reduces the choice available for the required 1.0 FCE course in order to provide students with a solid background in neuroscience fundamentals. The courses allowed to fulfill the requirement are listed below. Students who have already taken one of the courses as an undergraduate or graduate student are required to take either one of the other courses, or another neuroscience course from larger list of approved graduate neuroscience courses in the SGS Calendar entry.

- JNR1444Y Fundamentals of Neuroscience: Cellular and Molecular, or
- JNS1000Y Fundamentals of Neuroscience: Systems and Behaviour, or
- one of several additional courses in cognitive psychology or imaging (one FCE or two 0.5 FCE) to be determined by the CPIN Program Committee and posted on the CPIN website in July of each year.

Rationale:
The Program is the largest Collaborative Program at the University of Toronto with over 110 PhD students (and 75 MSc students) enrolled from 15 different departments. The proposed courses would provide PhD Neuroscience students with a solid background in neuroscience fundamentals and enhance the academic rigour of the PhD program. This will enhance the common learning experience and foster a greater sense of community for the diverse range of students. JNR1444Y and JNS1000Y are offered annually by the Department of Physiology and are included on the existing SGS Calendar list. The list also includes over 20 courses offered by the Department of Psychology (though not in each year) available to students in the CPIN. The CPIN Program Committee will select the appropriate required course(s) from amongst those offered that particular year.

Prior Approvals/Actions:

Changes approved by CPIN Program Committee Dec 7, 2009. The proposed changes were further discussed and approved by the UTNP Advisory Council, Dec. 23, 2009. The course requirement was also discussed with a consensus of strong support for the course requirement at a University of Toronto Neuroscience Program (UTNP) retreat held on Jan. 29, 2010. A final survey of the current changes was conducted in early February 2010 of the CPIN program committee with overall enthusiastic support for the changes as described in this document.

Approved by the Faculty of Medicine Graduate Curriculum Committee on 11 March, 2010 with minor revisions arising from the discussion.

Proposed Effective Date:

Sept  2010
Month     Year

Financial and/or Planning Implications:

None anticipated at this time

Contact name, e-mail address and telephone #:

Dr. David R. Hampson
Director, Collaborative Program in Neuroscience
Leslie Dan Faculty of Pharmacy
d.hampson@utoronto.ca
416 978 4494

Submitted by:

Andrea Sass-Kortsak
Vice Dean, Office of Graduate Affairs
Faculty of Medicine

Date: 6 April, 2010
Neuroscience (Collaborative Program)

Lead Faculty

Medicine

Participating Degree Programs

Biochemistry – MSc, PhD
Biomedical Engineering – MSc, PhD
Cell and Systems Biology – MSc, PhD
Dentistry – MSc, PhD
Developmental Psychology and Education – MA, PhD
Laboratory Medicine and Pathobiology – MSc, PhD
Medical Biophysics – MSc, PhD
Medical Science – MSc, PhD
Molecular Genetics – MSc, PhD
Pharmacology – MSc, PhD
Pharmaceutical Sciences – MSc, PhD
Physiology – MSc, PhD
Psychology – MA, PhD
Rehabilitation Science – MSc, PhD
Speech-Language Pathology – MSc, PhD

Overview

The graduate programs listed above participate in the Collaborative Program in Neuroscience. Participating graduate units contribute courses and provide facilities and supervision for graduate research. Students must follow a program of studies acceptable to both the participating unit and the Neuroscience Program. Upon successful completion of the requirements, students receive, in addition to the master’s or PhD degree in their discipline, the notation “Completed Collaborative Program in Neuroscience” on their transcripts as well as a certificate.

Students interested in joining the program should contact the Program in Neuroscience office to obtain an application form. Students should register within one month of initial registration in the participating unit. The Neuroscience Web site provides summaries of research fields of all the faculty in the Collaborative Program and their graduate unit affiliations and addresses, as well as additional information on neuroscience courses.

Students in the program receive the Program in Neuroscience newsletter and a monthly calendar listing neuroscience lectures held on campus. The program runs a Distinguished Lecturer series of talks by eminent neuroscientists and an annual poster day which students are required to attend.

Contact and Address

Web: www.neuroscience.utoronto.ca
E-mail: p.neuroscience@utoronto.ca
Telephone: (416) 978-8761
Fax: (416) 978-8511

Collaborative Program in Neuroscience
University of Toronto
Leslie Dan Faculty of Pharmacy Building
Room 904, 144 College Street
Toronto, Ontario M5S 3M2
Canada

Degree Programs
**Master's Level**

**Admission Requirements**
- Applicants who wish to enrol in the Collaborative Program must apply to and be admitted to both the Collaborative Program and a graduate degree program in one of the collaborating units.

**Program Requirements**
- The thesis topic must be in the neuroscience area.
- The student's supervisor must be a member of the Program in Neuroscience (PIN).
- The student must have an adequate background in general neuroscience.
- The student must complete at least 0.5 full-course equivalent (FCE) for the master's degree chosen from the list of courses approved by the Program in Neuroscience which is listed below.
- The student must attend the Annual PIN Poster Day and present his/her work at least once.
- The student must attend at least 75% of the lectures in the PIN Distinguished Lecturers Series.

**Doctoral Level**

**Admission Requirements**
- Applicants who wish to enrol in the Collaborative Program must apply to and be admitted to both the Collaborative Program and a graduate degree program in one of the collaborating units.

**Program Requirements**
- The thesis topic must be in the neuroscience area.
- The student's supervisor must be a member of the Program in Neuroscience (PIN).
- The student must have an adequate background in general neuroscience.
- **All PhD students must take JNR1444Y Fundamentals of Neuroscience: Cellular and Molecular, or JNS1000Y Fundamentals of Neuroscience: Systems and Behaviour, or one of several additional courses in cognitive psychology or imaging (one FCE or two 0.5 FCE) to be determined by the CPIN Program Committee and posted on the CPIN website in July of each year.**
- The student must attend the Annual PIN Poster Day and present his/her work at least once.
- The student must attend at least 75% of the lectures in the PIN Distinguished Lecturers Series.
- After completing the MSc or MA, students who wish to continue on to a PhD degree in Neuroscience must register again and fulfill all the program requirements (e.g., students must again present a poster in the doctoral program).

**Course List**

Neuroscience courses offered by the participating units are listed below. Not all courses are offered each year.

- **DEN 1060H** Oral Physiology: Sensory and Neuromuscular Function
- **HDP 3286H** Developmental Neurobiology
- **JNR 1444Y** Fundamentals of Neuroscience: Cellular and Molecular
- **JNS 1000Y** Fundamentals of Neuroscience: Systems and Behaviour
- **JPM 1005Y** Behavioural Pharmacology
- **JPY 1007Y** Neuropharmacology of Neurotransmitter Receptors
- **JYG 1555H** Topics in Cellular and Molecular Neurobiology
- **LMP 1003Y** Seminar on Diseases of the Central Nervous System
- **MSC 1006H** Advanced Neuroanatomy
- **MSC 1085H** Molecular Approaches to Mental Health and Addictions
- **MSC 6000H** Special Topics in Anatomy (Requires prior permission of the Neuroscience Program Director)
- **PCL 1012H** Cognitive Neuropharmacology
- **PSL 1024H** Advanced Topics: Endocrinology and Neuroendocrinology
- **PSL 1026H** Advanced Topics: Experimental Cell Physiology
- **PSL 1047H** Advanced Topics: Somatosensory and Pain Neuroscience
PSL 1053H Advanced Topics: Critical Assessment of Ion Channel Function
PSL 1068H Advanced Topics: Molecular Basis of Behaviour
PSY 5101H Mechanisms of Behaviour
PSY 5103H Learning and Plasticity
PSY 5104H Neuropsychology
PSY 5110H Advanced Topics in Behavioural Neuroscience I
PSY 5111H Advanced Topics in Behavioural Neuroscience II
PSY 5112H Advanced Topics in Behavioural Neuroscience III
PSY 5121H Advanced Topics in Animal Behaviour and Motivation II
PSY 5130H Advanced Topics in Neuropsychology I
PSY 5131H Advanced Topics in Neuropsychology II
PSY 5132H Advanced Topics in Neuropsychology III
PSY 5201H Audition
PSY 5202H Vision
PSY 5203H Higher Cognition
PSY 5204H Attention
PSY 5205H Memory
PSY 5210H Advanced Topics in Perception I
PSY 5211H Advanced Topics in Perception II
PSY 5212H Advanced Topics in Perception III
PSY 5220H Advanced Topics in Cognition I
PSY 5221H Advanced Topics in Cognition II
PSY 5222H Advanced Topics in Cognition III
REH 1510H Disordered Restorative Motor Control

Other Courses
Courses not specifically in neuroscience which do not fulfil the program requirements as neuroscience courses but might be useful for neuroscience students.
JBL 1507H Biochemistry of Inherited Disease
JDB 1025Y Developmental Biology
JNP 1017H+ The Molecular and Biochemical Basis of Toxicology
JNP 1018H+ Current Topics in Molecular and Biochemical Toxicology
PHM 1122H Fundamentals of Drug Discovery
PSL 1054H Physiological Instrumentation and Electronics
PSL 1472H Sleep Physiology and Chronobiology
PSY 5102H Motivational Processes
SLP 1522Y Speech Physiology and Acoustics
SLP 1533Y Aphasia
SLP 1534Y Motor Speech Disorders
SLP 3001H Theoretical Foundations of Communication Sciences
+ Extended course. For academic reasons, course work is extended into session following academic session in which course is offered.

Program Committee
[...]

MOTION
Graduate Education Council
Tuesday, April 20, 2010

ITEM 8.7

Proposal to change the program requirements for the following program:
Philosophy, PhD
Department of Philosophy, Faculty of Arts and Science

MOTION
THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the PhD in the Philosophy program by removing the restriction that, of the historical periods of philosophy in which a student must demonstrate competence, no more than two may be consecutive. This change is effective September 2010.

See attached documents:
- SGS Governance Form A
- Calendar Entry

Note: The proposed change represents an easing of requirements and may be in effect immediately for registered students.

Prior Approvals and Discussion

The proposal is to be considered by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010. If approved, it will be considered by GEC at its April 20 meeting.

Further Governance

GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report.
Faculty Affiliation:
Faculty of Arts and Science

Name of Graduate Unit:
Philosophy

Graduate Program/s involved in proposal, if any:
PhD Program, both five-year (direct entry) and four-year.

Brief Summary of Proposed Change:
Currently, we require students to demonstrate competence in a number of areas of philosophy, both historical and contemporary. We have five historical areas: (1) Ancient; (2) Medieval; (3) 17th and 18th century; (4) 19th century; and (5) 20th century. We currently require students to demonstrate competence in three of those five historical areas, with no more than two consecutively.

Our proposal is to remove the clause, "with no more than two consecutively". The requirement will now read as follows.

To remain in good standing in the department, each student in the four-year PhD program must demonstrate competence in the following areas, by August 31 of Academic Year 1, for students in the four-year program, and August 31 of Academic Year 2, for students in the five-year program:

- At least three of the following five areas in the History of Philosophy:
  - Ancient,
  - Medieval,
  - 17th and 18th century,
  - 19th century,
  - 20th century;
- Each of the following three areas in the Problems of Philosophy:
  - Contemporary Issues in Metaphysics, Epistemology and Philosophy of Science;
  - Contemporary Issues in Values (Ethics, Politics, Aesthetics, and Philosophy of Religion); and
  - Contemporary Issues in Mind, Language and Logic.

Rationale:
(1) The current policy inappropriately disadvantages the 3rd historical period, 17th and 18th century. The reason is that, when a student chooses three historical periods with no more than two consecutive, there are fewer combinations involving this period than any other.

(2) The current requirement is unnecessarily complicated to manage, and presents students with unhelpful constraints on their choices of historical areas.

Prior Approvals/Actions and Comments:
The Graduate Executive Committee is normal policy-making body of the Graduate Department of Philosophy, with six elected faculty representatives and six elected student representatives, as well as three ex officio
members: the graduate chair, the graduate coordinator, and the placement officer. This body voted unanimously in favour of the program change on Feb 23rd, 2010.

**Proposed Effective Date:**

September 2010

Month Year

(This change is an easing of requirements and as such may be in effect immediately for current students.)

**Financial and/or Planning Implications:**

None.

**Chair/Director Name and Contact Information:**

Chair: Donald Ainslie
Graduate Coordinator: Philip Kremer

**Faculty Dean Name and Contact Information:**

Robert Baker, Vice-Dean Research & Graduate Programs
Faculty of Arts and Science

**Date:** March 17, 2010
Philosophy

Faculty Affiliation
Arts and Science

Degree Programs Offered
Philosophy - MA, PhD, Combined JD/PhD

Collaborative Programs
The following collaborative programs are available to students in participating degree programs as listed below:
1. Ancient and Medieval Philosophy
   • Philosophy, PhD
2. Bioethics
   • Philosophy, MA, PhD
3. Editing Medieval Texts
   • Philosophy, PhD
4. Environmental Studies
   • Philosophy, MA, PhD
5. Jewish Studies
   • Philosophy, MA, PhD
6. Sexual Diversity Studies
   • Philosophy, MA, PhD
7. Women and Gender Studies
   • Philosophy, MA, PhD

Overview
The Department of Philosophy offers two degree programs - Master of Arts and Doctor of Philosophy - as well as a combined program - Combined Juris Doctor/Doctor of Philosophy program - which enables students to pursue work at the intersection of philosophy and law and to complete both the PhD and the Juris Doctor programs in a shorter time than it would take to complete the degrees separately.

Applicants should consult the department’s Web page (www.philosophy.utoronto.ca) for complete details of graduate programs, course offerings, and short academic profiles of the graduate faculty.

Contact and Address
Web: www.philosophy.utoronto.ca
E-mail: phildept@chass.utoronto.ca
Telephone: (416) 978-3312
Fax: (416) 978-8703

Department of Philosophy
University of Toronto
Jackman Humanities Building (JHB)
Fourth floor, 170 St. George Street
Toronto, Ontario M5R 2M8
Canada
Degree Programs

Philosophy

Master of Arts

Minimum Admission Requirements

- Students are admitted under the general regulations of the School of Graduate Studies. Admission requires a four-year University of Toronto bachelor's degree, or its equivalent from a recognized university, that includes a strong background in philosophy (roughly equivalent to an undergraduate major), with an average grade of at least a mid-B in the applicant's overall program and of at least an A- in the applicant's philosophy courses. Students lacking an adequate background in philosophy may be required to complete additional undergraduate courses before being considered for admission. In certain cases, an applicant whose background in philosophy is deficient may be admitted to the MA program but may be required to take one or two additional courses, possibly at the undergraduate level.

- Applicants must submit the following supporting documents with their applications:
  - One official transcript of the applicant's academic record from each university attended, complete to the time of application.
  - A statement of about 300 words, indicating the applicant's areas of interest in philosophy at the graduate level.
  - Two letters of reference from philosophy instructors, written on the appropriate forms.
  - One sample of the applicant's written work in philosophy (written in English or French); e.g., a term paper, not exceeding 20 pages. It should be as recent as possible and should provide evidence of ability to study philosophy at an advanced level.
  - Applicants whose primary language is not English and who are not graduates of a university whose language of instruction is English must complete the Test of English as a Foreign Language (TOEFL) with the following minimum scores:
    - Paper-based TOEFL exam: 600 and 5 on the TWE
    - Computer-based TOEFL exam: 250 and 5 on the essay rating component
    - Internet-based TOEFL exam: 100/120 and 22/30 on the writing and speaking sections.
      Equivalent results in some other recognized test of English-language facility are acceptable.

- The submission deadline for all complete applications and supporting documents, including letters of reference, is January 7.

Program Requirements

- The program consists of a minimum of 4.0 full-course equivalents (FCE) in philosophy. At least 1.0 FCE must be in the history of philosophy and at least 1.0 FCE must be in the problems of philosophy. In the first session and again in the second, one graduate half-course will be designated for MA students only. All full-time MA students will be required to take these courses. (One will be in the broad area of ethics/politics and the other in the broad area of M&E. Either could be historical.)

- Each MA student is assigned an Advisor, who will recommend a suitable program of philosophy courses. The student's choice of courses must be approved by the department.

- It is possible for a full-time student to complete all requirements for the MA degree in the fall and winter sessions; however, the department encourages students to take no more than 3.0 FCE during the fall and winter sessions and to complete the last course during the summer session.

- Part-time enrolment in the MA program is permitted

Normal Program Length - 3 sessions (full-time), 3-5 years (part-time)

Doctor of Philosophy

Minimum Admission Requirements

- Students approved by the department are admitted under the general regulations of the School of Graduate Studies via one of two routes:
  - From a bachelor's degree. A four-year University of Toronto bachelor's degree, or its equivalent from a recognized university, that includes a strong background in philosophy (roughly equivalent to an undergraduate major), with an average grade of at least a B+ in the applicant’s overall program and of at least an A- in the applicant’s philosophy courses.
  - From a master's degree. A University of Toronto master's degree in philosophy, or its equivalent from a recognized university, with an average grade of at least an A- in the applicant’s overall program. Applicants must satisfy the department that they are capable of independent research in philosophy at an advanced level.

- Applicants must satisfy the department that they are capable of independent research in philosophy at an advanced level.

- Applicants must submit the following supporting documents with their applications:
  - One official transcript of the applicant’s academic record from each university attended, complete to the time of application.
A student must also demonstrate competence in logic (defined as proficiency in first-order symbolic logic with identity). This competence is normally established by successful completion of a graduate course in that area.

Research Tools Requirement. A student must demonstrate competence in at least one research tool. A research tool may be one of the following: reading knowledge of a language other than English, familiarity with a discipline other than philosophy (e.g., linguistics, psychology, or mathematics), mastery of research methods not typical in philosophy (e.g., statistical methods), and so on. The requirement is met.

Area Requirement. Before proceeding with formal research on a thesis topic, the student must demonstrate competence in a broader area within which that topic falls. An individual Area Committee (established by the student and approved by the department) assists in framing that area and compiling an appropriate reading list; it also approves an appropriate plan for carrying out the research. The research undertaken by the student either culminates in a written exam or consists of a research project. Both paths lead to an oral exam based on the written work and the reading list.

Deleted: no more than two consecutive periods may be chosen.

Program Requirements

PhD students pursue a program of study and research approved by the department. The PhD program has two options: a five-year option and a four-year option. The five-year option is the most common option and is our only direct entry option for students with a Bachelor’s degree (or equivalent). There are two main differences between the PhD option: the five-year option provides five years of funding rather than four; and has an extra year of courses. The program requirements are summarized below. Please see the departmental website for full details.

Course Requirements.

Students taking the five-year option must take a minimum of 6.0 FCE in philosophy, with an average grade of at least an A-. At least 2.0 FCE must be in the history of philosophy and at least 2.0 FCE must be in the problems of philosophy. To remain in good standing, students must complete 3.0 FCE with an A- average by the end of their first academic year, and 6.0 FCE with an A- average by the end of the third academic year.

Students taking the four-year option must complete a minimum of 3.0 FCE in philosophy, with a minimum A- average, by the end of their first academic year. At least 1.0 FCE must be in the history of philosophy and at least 1.0 must be in the problems of philosophy.

All students must complete the proseminar in philosophy (PHL 1111H) during the fall session of their first year. This will count as 0.5 FCE toward the number of required courses.

With the department’s permission, a student may replace up to 1.0 FCE in philosophy with graduate courses offered by another department, provided that the courses are required for the student’s planned research.

Breadth Requirement. A student must demonstrate competence in at least six areas of philosophy, including the following:

- Each of the following topics in the problems of philosophy:
  - Contemporary issues in metaphysics, epistemology, and philosophy of science
  - Contemporary issues in values (ethics, politics, aesthetics, and philosophy of religion)
  - Contemporary issues in mind, language, and logic
- The remaining three required areas must be chosen from the periods in the history of philosophy specified below:
  - Ancient
  - Medieval
  - 17th-18th century
  - 19th century
  - 20th century

Competence in any area is normally established by successful completion of a graduate 0.5 FCE in that area.

A student must also demonstrate competence in logic (defined as proficiency in first-order symbolic logic with identity). This competence is expected of all students prior to beginning doctoral studies. Where this is not the case, competence must be acquired as a supplement to the required number of courses and be demonstrated to the satisfaction of the department by the time the area requirement is met.

Area Requirement. Before proceeding with formal research on a thesis topic, the student must demonstrate competence in a broader area within which that topic falls. An individual Area Committee (established by the student and approved by the department) assists in framing that area and compiling an appropriate reading list; it also approves an appropriate plan for carrying out the research. The research undertaken by the student either culminates in a written exam or consists of a research project. Both paths lead to an oral exam based on the written work and the reading list.

Research Tools Requirement. Each PhD student must demonstrate competence in at least one research tool. A research tool may be one of the following: reading knowledge of a language other than English, familiarity with a discipline other than philosophy (e.g., linguistics, psychology, or mathematics), mastery of research methods not typical in philosophy (e.g., statistical methods), and so on. The research tool must be demonstrated as proficiency in first-order symbolic logic with identity.
search tool will be determined by the Graduate Coordinator in consultation with the student’s area committee.

- **Thesis.** A candidate must submit a thesis on an approved subject and defend the thesis at a final oral examination. The department is not obligated to provide supervision in areas falling outside the competency, interest, or availability of its graduate faculty.

- **Residence.** Students must be registered as full-time on-campus students and must reside in sufficient geographical proximity to enable them to fulfill the course, breadth, area, and language requirements set by the department in a smooth and timely fashion. They are also expected to participate fully in departmental activities. While writing the thesis, candidates are expected to be in residence, with the exception of absence for research.

- **Normal Timeline Through the Program.** By the end of the first year of registration for students in the four-year option and the second year of registration for students in the five-year option, a student should have completed all the course requirements for the degree. By the end of the following year of registration, the student should have satisfied any remaining breadth requirements, passed the area examination, and submitted to the Graduate Office the thesis topic and the names of faculty members who have agreed to serve as supervisor and readers. (These are general deadlines; consult the department’s Web page for specific dates and further details.) After this, the candidate begins work on the thesis, which the candidate is expected to finish within two years.

**Normal Program Length – 4 years (full-time)**

**Combined Juris Doctor/Doctor of Philosophy Program**

**Minimum Admission Requirements**

- Entry to the program requires admission to both the PhD program in philosophy and the JD program in law. Separate applications are required.

**Program Requirements**

- For details, visit the Faculty of Law’s Web site at www.law.utoronto.ca/prosp_stdn_content.asp?itemPath=3/6/15/0/0&contentId=190
- Year 1 - students complete the first year of the law curriculum.
- Year 2 - students complete the remaining requirements for the JD degree and begin course work required for the PhD. Note that some of the courses completed in fulfillment of PhD requirements will be counted for credit towards the JD and vice versa.
- By the end of Year 4, in the case of someone admitted on the basis of a master’s degree, otherwise by the end of Year 5, a student should have completed any remaining course requirements for the PhD degree, satisfied the breadth requirement, and met the area requirement. The candidate then begins work on the thesis.
- During Years 1 and 2, students are registered as full-time law students; subsequently, they are registered as full-time doctoral students and are eligible for graduate funding.

**Course List**

[...]

**Graduate Faculty**

[...]
ITEM 9.1

Final Oral Examination Guidelines

A minor policy change for doctoral Final Oral Examinations was approved at the GEC meeting on March 16, 2010. The attached guidelines reflect the recent change to the policy.

See attached documents:

• Guidelines for PhD Final Oral Examinations
GUIDELINES FOR THE Ph.D. FINAL ORAL EXAMINATION

I. RESPONSIBILITIES OF THE GRADUATE UNIT

A. Scheduling of Examinations
B. The External Appraisal
C. Striking the Examination Committee
D. The Chair of the Examination Committee
E. Submission of Theses

II. RESPONSIBILITIES OF THE SCHOOL OF GRADUATE STUDIES

A. Scheduling of Examinations
B. Appointment of Chair of Examination Committee
C. Appraisers and Examination Committee Members
D. Appraisals and Certificate of Completion
E. Chair’s Examination File
F. Immediately Following the Ph.D. Final Oral Examination
G. Graduation
H. Distribution of Theses

III. RESPONSIBILITIES OF THE EXAMINATION COMMITTEE AND THE CHAIR OF THE COMMITTEE

A. Responsibilities of the Examination Committee
B. Responsibilities of the Chair of the Examination Committee
C. Composition of the Committee and Attendance
D. Conducting the Examination
E. Voting Procedure
F. Notification to Candidate of Decision on the Vote
G. Procedures for Dealing with Minor Corrections
H. Procedures for Dealing with Minor Modifications
I. Procedures In the Event of an Adjournment
J. Reconvened Examination
K. Return of Material to Ph.D. Examinations Office

APPENDICES

A: Final Oral Exam (FOE) Online Pre-approval for External Appraiser
B: Nomination Form for Final Oral Exam (FOE) Committee (ROSI)
C: Instructions to Chair
D: Sample Letter to External Appraiser
E: Program of Final Oral Examination
F: Voting Ballot
G: Chair’s Summary
I. RESPONSIBILITIES OF THE GRADUATE UNIT

A. SCHEDULING OF EXAMINATIONS

Examinations may be scheduled throughout the year.

Graduate units should allow sufficient time for the process of arranging and scheduling a final oral examination. Since the appointment of the External Appraiser must be approved by SGS before the thesis is sent to the External Appraiser, and the appraisal must be available to the Candidate two weeks before the examination, it would be wise for a graduate unit to allow seven to eight weeks and longer when holidays intervene.

Graduate units should:

1. determine that the thesis is ready to go forward for final oral examination. Graduate units will administer their own procedures for deciding when a thesis is ready for examination. In the absence of any particular local procedure, the Candidate’s supervising committee should advise the graduate unit when the thesis is ready. In rare cases, the Candidate may insist on an examination without the approval of the graduate unit; under such circumstances, the Candidate should contact the Vice-Dean, Programs and the Vice-Dean will make arrangements for the examination in consultation with the Graduate Coordinator of the relevant graduate unit.

2. nominate an External Appraiser of the thesis, as described in section B below.

3. strike an examination committee, as described in section C below.

4. ensure that the External Appraiser receives the thesis at least six weeks before the date of the examination, and that the other committee members receive it at least four weeks before the date of the examination.

5. determine whether a patentable idea is being presented in the thesis. If such an idea is being presented, the Chair (or Graduate Coordinator) of the graduate unit should consult with the Vice-Dean, Programs concerning examination procedures.

6. **at least six weeks** before the date that the examination is to be held, inform the Ph.D. Examinations Office that the thesis is ready to go forward for defense, specifying the examination date and time. Oral exams may be held at 63 St. George Street or elsewhere at the University, at the discretion of the graduate unit. Graduate units may request a room at the SGS but if no rooms are available must find a suitable alternate location. The rooms at 63 St. George Street are available on weekdays between 9:00 a.m. and 4:30 p.m. It is imperative that the examination be booked with the PhD exams office. Entering the exam information in ROSI is not sufficient Graduate units scheduling an exam some place other than 63 St. George must arrange for the Candidate to go to SGS immediately after the examination (or on the following day if the exam is held late in the day), to sign the forms mentioned in II.F, below.

7. produce and distribute the examination program. The Program should include the date, time, and location of the examination; the Candidate’s name and the title of the thesis; and the names of all members of the Examination Committee (SGS sample appended). It should be sent to the Candidate, the members of the Examination Committee, the Chair of the Examination, and SGS, two weeks before the date of the examination. SGS will post the examination on the SGS website.
8. send the thesis abstract (not more than 350 words), the external examiner’s report and the program for the examination to the Ph.D. Examinations Office, when these documents are ready.

B. THE EXTERNAL APPRAISAL

1. Criteria for appointment of the external appraiser:

(a) The external appraiser must be external to the University as well as to its affiliated teaching hospitals and their research institutes.

(b) The external appraiser must be a recognized expert on the subject of the thesis, and an Associate or Full Professor at his/her home institution. An appraiser from outside the academic sector must possess the qualifications to be appointed to an academic position at this level.

(c) The external appraiser must be at arm’s length from both the candidate and the supervisor(s). Normally, this will exclude anyone who: has served as PhD Supervisor / Supervisee of the Candidate or the Supervisor; or has, in the past six years, been a departmental colleague of the candidate or the supervisor, or has collaborated on a research project, scholarly work or publication, with either of them. The Vice-Dean (Programs), in considering nominations of external appraisers, will assess whether the nominee is at arm’s length.

2. Appointing the External Appraiser

(a) The Supervisor will propose three or more possible external appraisers to the Chair of the graduate unit (or the Graduate Coordinator if this responsibility has been delegated), who will select one of them, determining that individual’s availability.

(b) The graduate unit will request approval of its recommendation by completing the FOE Online Pre-approval Form at https://portal.sgs.utoronto.ca/foeadmin/Login.aspx. This pre-approval of the external appraiser may be obtained well in advance, even before a definite exam date has been decided. Once approval has been obtained, the graduate unit will record the information about the External Appraiser on ROSI.

3. Obtaining the appraisal

When the External Appraiser has been approved by SGS, the graduate unit will send him/her a copy of the thesis. The graduate unit must ensure that the External Appraiser has a copy of the thesis at least six weeks in advance of the exam. The appraiser should be advised as follows:

(a) that it should contain an explicit recommendation that the thesis be accepted, or not be accepted, in partial fulfillment of the requirements for the degree of Doctor of Philosophy;

(b) that the appraisal should consist of a constructively critical, analytical comment; the importance of the work should be assessed in relation to its field; a synopsis of the thesis, if included at all, should be very brief;

(c) that the written appraisal must be received at least two weeks (preferably, twelve working days) prior to the examination date. The appraisal should be sent to the graduate unit. The Appraiser may email or fax the appraisal to the graduate unit and submit the original subsequently, either bringing it to the examination, if he/she is attending, or sending it to the graduate unit by mail, if not.
(d) As soon as the appraisal is received by the graduate unit, it should be forwarded, along with the examination program, to the candidate, the members of the examination committee, and SGS.

(e) The Candidate has been instructed not to communicate with the External Appraiser/Examiner until the examination is underway.

(f) If the appraisal has not been received by the graduate unit at least two weeks prior to the exam, the graduate unit must contact the External Appraiser to obtain the appraisal as quickly as possible and must contact both the Supervisor and the Candidate to determine whether the exam should proceed as scheduled under these circumstances. (Graduate units are responsible for this decision and will develop their own policies for making it; e.g., the Graduate Coordinator should discuss the situation with the Candidate and the Supervisor, and notify all relevant parties of the decision.) Late receipt of an appraisal might be grounds for a subsequent appeal of an adjourned examination; accordingly, if the Candidate does wish to proceed with the exam despite the delay in receiving the appraisal, he/she must sign a waiver; otherwise, the oral exam will be postponed.

4. Participation of the External Appraiser in the Examination

The External Appraiser may serve as a member of the Examination Committee, either in person or remotely. If so, he/she should be included as a member of the Examination Committee on the Examination Committee Nomination Form (ROSI). (Note that while a final oral examination cannot proceed without an external appraisal, the External Appraiser is not required to be a member of the Examination Committee. It is entirely up to the graduate unit to decide whether to nominate the External Appraiser to serve as an examiner.)

5. Arrangements and Compensation for the External Appraiser

All arrangements with external appraisers, including travel and accommodation arrangements, are the responsibility of the graduate unit. The graduate unit must ensure that honoraria payments are made to external appraisers, and that payment for travelling expenses are made to external appraisers who attend the examination once the expense reimbursement form and the supporting receipts are submitted.

C. STRIKING THE EXAMINATION COMMITTEE

With the exception of the External Appraiser, each member of the Final Oral Examination committee must hold a Graduate Faculty Appointment at the University of Toronto.

At least six weeks before the oral examination, the graduate unit scheduling the exam will update all the information relevant to the Final Oral Exam on ROSI, and request approval of the Examination Committee on ROSI. This means listing the members of the Examination Committee (except for the Chair of the Committee) and entering the title of the thesis, if this has not already been done. From this information the PhD Exams Office will create a Nomination Form and Certificate of Completion to be processed by the SGS. Before submitting this request, the graduate unit must ascertain the willingness of those named to act on the Committee. "Willingness to act", in this context, implies an assurance that the nominee agrees both to become sufficiently acquainted with the content of the thesis to form a judgment as to its acceptability and to attend the examination.

1. The Examination Committee shall consist of four to six voting members. The quorum is four voting members, therefore SGS recommends including at least 5 voting members to ensure the exam proceeds as scheduled. The Committee must include:
(a) at least one member, but not more than three members, of the Candidate’s supervising committee.

(b) at least one examiner who has not been closely involved in the supervision of the thesis. Those eligible include: the External Appraiser, members of the faculty appointed to the Candidate’s graduate unit, and members of the faculty appointed to other graduate units of the University.

(c) a non-voting Chair appointed by SGS. The Ph.D. Examinations Office will inform the graduate unit when a Chair for the examination has been appointed. Note that the graduate unit is not required to include the name of the Chair of the Examination Committee on the Examination Committee Nomination Form, which the graduate unit should submit to SGS as soon as possible by requesting approval on ROSI.

2. The Examination Committee may also include up to two non-voting members. These members must also be listed on the nomination form and approved by the Vice-Dean, Programs.

3. Proposed exceptions to the above must be approved by the Vice-Dean, Programs.

D. THE CHAIR OF THE EXAMINATION COMMITTEE

1. Appointing the Chair of the Examination Committee

SGS will appoint a Full or Emeritus Member of the graduate faculty (from another unit within the division) to serve as Chair of the Examination Committee, informing the graduate unit scheduling the examination accordingly.

2. The Chair’s Examination File

If the examination is to be held at 63 St. George Street, SGS will provide the Chair’s examination file to the chair before the examination begins.

If the examination is to be held anywhere other than 63 St. George Street, the graduate unit must ensure that the Chair receives the Chair’s Examination File at least one week prior to the examination. The file should be sent to the Chair either by fax or by courier, or by email if the Chair agrees to print out the documents him or herself. The file must include the following items (items (c), (d), and (e) are available under Forms and Sample Letters

(a) a copy of the Program;

(b) a copy of the thesis abstract;

(c) a Chair’s Summary Form;

(d) enough ballots for voting members of the examination;

(e) instructions for examination chair (voting procedures);

(f) a copy of the external appraisal.

3. Reminding the Chair of the Examination

The graduate unit is responsible for contacting the Chair one working day prior to the examination to remind him/her of the time, date, and location of the exam, and if applicable,
to ensure that the Chair has received the Examination File. The graduate unit should contact the Ph.D. Examinations Office immediately if it learns that the faculty member who has been appointed as Chair is, for any reason, unavailable to chair the exam. (The Ph.D. Examinations Office will contact the graduate unit supplying the Chair to secure a replacement).

E. SUBMISSION OF THeses

It is the graduate unit's responsibility:

1. Before the examination

   (a) to advise the Candidate of the deadline date and procedures for submission of the thesis to the graduate unit;

   (b) to ensure that one additional copy of the thesis is brought to the final oral examination.

2. Following the examination

   (a) to ensure that, by the deadline established by the Examination Committee (e.g., one month, in the case of minor corrections), the Candidate submits one electronic (.pdf) copy of the final version of the thesis to the School of Graduate Studies via a personal T-space account, this copy must meet the formatting requirements described on the SGS website. Relevant hardcopy documentation and the thesis processing fee must also be submitted to the PhD Exams Office. (Information about this will have been provided to the Candidate after the successful Final Oral Exam.)

   (b) to obtain from the Candidate the number of bound copies required for the graduate unit.
II. RESPONSIBILITIES OF THE SCHOOL OF GRADUATE STUDIES

A. SCHEDULING OF EXAMINATIONS

The School of Graduate Studies (SGS) will reserve an examination room at 63 St. George Street at the request of the graduate unit whenever possible. The rooms at 63 St. George Street are available, by reservation, between 9:00 a.m. and 4:30 p.m.

B. APPOINTMENT OF CHAIR OF EXAMINATION COMMITTEE

1. When a graduate unit has scheduled a final oral examination, the Ph.D. Examinations Office will contact another graduate unit in the same division, requesting in writing that it provide a Chair for the Examination Committee. The graduate unit that is to supply the Chair will be responsible for making arrangements with one of the members of its graduate faculty to chair the exam.

2. The Chair of an Examination Committee must be a full member of the graduate faculty of this University who is external to the Candidate’s graduate unit; he/she should not hold any appointment in the graduate faculty of that unit.

3. The graduate unit that is to supply the Chair will contact the Ph.D. Examinations Office by fax or email, within one week, providing the name of the faculty member who is to serve as Chair for that exam, together with that faculty member’s University address, contact telephone numbers, fax number, and email address. The Ph.D. Examinations Office will send a letter of appointment and instruction to the designated Chair, sending a copy to the graduate unit scheduling the exam.

4. If the Ph.D. Examinations Office is informed that the faculty member who has been appointed as Chair has become unavailable to chair the exam, it will contact that faculty member’s graduate unit to secure a replacement. In the event that the graduate unit cannot secure a replacement Chair, a fine of $300.00 will be applied.

5. If the faculty member who has been appointed as Chair does not arrive at the exam at least fifteen minutes before the exam is scheduled to begin, the Ph.D. Examinations Office will contact the faculty member’s graduate unit to request an immediate substitute. If the graduate unit cannot supply an immediate substitute, a fine of $300.00 will be applied.

C. APPRAISERS AND EXAMINATION COMMITTEE MEMBERS

1. The Vice-Dean, Programs will review the graduate unit’s request for pre-approval of an external appraiser when it has been received by SGS, approving the recommendation or requesting clarification.

2. If the Vice-Dean, Programs finds the graduate unit’s recommendation for the external appraisal unsatisfactory, he/she will contact the graduate unit to secure another recommendation.

3. The Vice-Dean, Programs will review the Examination Committee Nomination Form (ROSI) when it has been received by SGS, approving the graduate unit’s recommendations or, after consulting with the graduate unit, amending them as appropriate.

3. The Vice-Dean, Programs may alter the membership of the Examination Committee proposed by the graduate unit, adding or removing members as deemed appropriate.

4. The Vice-Dean, Programs has the authority to modify the composition of the Examination Committee to fit exceptional circumstances.
D. APPRAISALS AND CERTIFICATE OF COMPLETION

1. SGS will create and verify the Certificate of Completion generated from information in ROSI.

2. SGS will post information regarding the examination on the SGS Web site.

3. SGS will inform the graduate unit if the School of Graduate Studies (PhD Examinations Office) does not receive a copy of the appraisal from the graduate unit at least two weeks before the date of the examination.

E. CHAIR’S EXAMINATION FILE

The items included in the Chair’s Examination file are listed in section I.D.2 above. SGS will ensure that the Chair of the examination receives the Examination File prior to the examination if it is being held at 63 St. George. If the examination is to be held anywhere other than 63 St. George, the graduate unit is responsible for sending the contents of the Examination File to the Chair.

F. IMMEDIATELY FOLLOWING THE PH.D. FINAL ORAL EXAMINATION

1. The Chair of the Examination Committee will return the Examination File to the Ph.D. Examinations Office at SGS. The Candidate will go to SGS to deal with formal requirements as follows. If SGS is closed when the examination is finished, these formalities will be carried out on the next working day.

2. SGS will ensure that the Candidate:

   (a) receives a copy of the "Post Exam Instruction Form" and "Examination Results and Graduation Information Form";

   (b) receives and completes the "Post Examination Candidate Information Form"

   (c) is informed about the next steps to take to insure timely and successful preparation and submission of the final copy of the thesis, and is given information about graduation, fees and confirmation letters.

3. SGS will also ensure that:

   (a) the Ph.D. Examinations Office sends a copy of the "Chair's Summary Form" to the Graduate Coordinator in the Candidate's graduate unit;

   (b) should the thesis require minor modifications, a written list of the necessary modifications is provided to SGS, to the student, and to the student’s department as soon as reasonably possible after the examination.

G. GRADUATION

1. SGS makes the necessary final preparations for successful Candidates who have completed all their requirements to graduate.

2. Candidates will not be allowed to graduate until they have completed the following requirements. Both the Candidate and the graduate unit will be informed of any requirements outstanding:
(a) notification received from the Supervisor informing SGS that all minor corrections have been completed satisfactorily by the Candidate, if required;

(b) notification received from the Convenor of the Subcommittee supervising minor modifications, stating that the Candidate has completed all necessary modifications to the Subcommittee's satisfaction, if required;

(c) one copy of the thesis in pdf format, submitted by the Candidate to the School of Graduate Studies via a personal T-space account, that meets the technical requirements outlined in the guidelines, together with the necessary documents and the processing fee.

3. SGS will arrange to have a "hold" placed on the transcripts of any Candidate who has any outstanding financial obligations or other requirements yet to fulfill such as outstanding tuition fees; Library, Health Service, or Bookstore fees.

H. DISTRIBUTION OF THESES

SGS will release the thesis to the world-wide web approximately two weeks after the student’s convocation. Theses will then be immediately searchable through T-space, and through internet search engines. The University Library uploads theses to its catalogue approximately twice per year. SGS will also send a digital copy to ProQuest/University Microfilms Inc. (UMI), the National Library's microfilming agent. A microfiche copy will then be sent to Library and Archives Canada. UMI will include the thesis and the abstract in the listings of Dissertation Abstracts database, and make paper or digital copies available for a fee. Library and Archives Canada will also catalogue the theses, but will not make copies available until ProQuest’s right to do this expires after four years.

III. RESPONSIBILITIES OF THE EXAMINATION COMMITTEE AND THE CHAIR OF THE COMMITTEE

A. RESPONSIBILITIES OF THE EXAMINATION COMMITTEE

The Examination Committee is responsible for the standard of the Ph.D. degree in this University and possesses the full authority of the School of Graduate Studies with respect to the examination. This authority of examination extends to both the thesis and its oral defense. Graduate unit examinations held immediately in advance of the final oral must therefore not interfere with attendance at, or thoroughness of, the final examination.

*The Committee represents the Council of the School of Graduate Studies and through it the Governing Council of the University and must:*

1. evaluate the appraisal of the thesis, which is to be considered only as an individual opinion to be employed as the Committee sees fit;

2. examine the Candidate on the content and implications of the thesis. Where someone other than the Candidate is a co-author of any portion of the thesis, the Examination Committee must be satisfied that the Candidate’s personal contribution to the thesis is sufficient to fulfill the requirements of the Ph.D. degree. In addition, it must satisfy itself that the thesis document meets the proper standards of scholarship.

B. RESPONSIBILITIES OF THE CHAIR OF THE EXAMINATION COMMITTEE

The Chair of the Examination Committee is responsible for, and empowered to ensure, the proper conduct of the examination. The Chair is expected to exercise full control over the proceedings, and is entitled to suspend or stop the examination if necessary.

*The Chair is the representative of the Dean of the School of Graduate Studies at the examination and his/her responsibilities are:*

1. to guarantee that the Candidate is given reasonable opportunity to defend the thesis;

2. to ensure that it is the Candidate alone, and not the Supervisor or any other member of the Committee, who defends the thesis;

3. to protect the Candidate from harassment.

C. COMPOSITION OF THE COMMITTEE AND ATTENDANCE

With the exception of the External Appraiser, each member of the Final Oral Examination committee must hold a Graduate Faculty Appointment at the University of Toronto.

The Committee may consist of voting and non-voting members as approved by the Vice-Dean, Programs.

1. **The Committee must include** four to six voting members including:
   a. one to three members of the supervising committee, and
   b. at least one member who has not been closely involved in the supervision of the thesis.

The External Appraiser may, and often does, serve as one of the examiners but it is not a requirement of SGS that he/she do so; it is entirely up to the graduate unit to decide whether to nominate the External Appraiser to serve as an examiner as well.
2. The Committee may also include up to two non-voting members, who may participate in the questioning of the Candidate, may be present during the committee’s deliberations, but may not vote.

3. The examination may also be attended by:

   (a) any member of the graduate faculty of this University who, on the invitation of the Examination Chair, may participate in the questioning of the Candidate.

   (b) a qualified observer. Occasionally the graduate unit, with permission of the Candidate and the Supervisor, may request in writing to the Vice-Dean, Programs that someone associated with the research, but not a member of the graduate faculty, attend the examination as an observer.

All non-committee members attending the examination may enter the room when the Candidate enters, and must withdraw when the Candidate withdraws.

D. CONDUCTING THE EXAMINATION

1. Before the Candidate enters, the Chair:

   (a) confirms that a quorum of four voting members is present. Should a quorum not be present, the Chair must decide either to delay the examination or to postpone it to another date.

   (b) confirms that each member of the Committee has sufficient knowledge of the thesis to form a judgment as to its acceptability and hence that there will be no abstentions in voting on grounds of ignorance of the thesis content.

   (c) reminds the Committee that the examination covers both the thesis and the oral defense.

   (d) confirms that each member of the Committee has received and read the external appraisal. If any member of the Committee has, for any reason, not seen the appraisal, the Chair should have the appraisal read aloud by one of the examiners. With the exception of a written report from any supervisor, no other written statements or letters of reference are permitted. Any of the examiners present may make an oral statement.

   (e) consults with the Committee to determine the order of questioning and whether the Chair or the Supervisor will invite the Candidate to make the opening statement.

   (f) discusses with the Committee the most appropriate means for ensuring that questions raised in the external appraisal are addressed by the Candidate.

2. The Chair admits the Candidate and the non-committee members, if any. The Candidate is then invited to summarize the research and conclusions of the thesis orally, in no more than twenty minutes.

3. The Chair then invites each member of the Committee, in turns of approximately equal duration, to ask questions of the Candidate.

E. VOTING PROCEDURE

1. When there are no further questions, the Chair asks the Candidate and all non-committee members to retire. The Chair reminds the Committee that:
(a) they should discuss the thesis and the voting options before the vote is taken.

(b) the examination covers both the thesis and its oral defense.

2. **A discussion of the examination follows and then the Chair distributes the ballots and explains the options in detail:**

   (a) Members must vote yes or no on the question whether or not the thesis and its defense are acceptable. *More than one negative vote (or abstention) causes the thesis examination to be adjourned.*

   Members of the Committee will have agreed to become sufficiently acquainted with the content of the thesis to form a judgment as to its acceptability; hence there should be no abstentions from voting on grounds of ignorance of the thesis content. A member of the Committee can indicate an abstention for other reasons by writing “abstention” on the ballot.

   (b) Those committee members who find the thesis acceptable must also indicate whether the thesis is acceptable as is, or requires minor corrections or minor modifications. For procedure in case of a split vote, see the explanation on the voting ballot.

      (i) **Minor corrections** involve typographical errors, errors in punctuation, or problems in style; they must be correctable within one month.

      (ii) **Minor modifications** are more than changes in style and less than major changes in the thesis. A typical example of a minor modification is clarification of textual material or the qualification of research findings or conclusions. Minor modifications must be feasibly completed within three months.

3. **The Chair collects the signed ballots, reads aloud the names of the Committee members and their respective votes, and records the vote on the voting summary form.**

4. A member of the Examination Committee who is participating remotely will vote in the following manner.

   (a) After the ballots of those present at the oral exam have been collected, but before they are read aloud, he/she will announce his/her vote.

   (b) The Chair will then record that vote on a ballot, signing on behalf of that examiner.

**F. NOTIFICATION TO CANDIDATE OF DECISION ON THE VOTE**

1. If the thesis and its defense are accepted, the Chair of the Examination Committee informs the Candidate.

2. If the thesis and/or defense are not accepted, the Chair of the Examination Committee and the Supervisor (if present) should jointly advise the Candidate.

*Please note the sections below outlining procedures for dealing with minor corrections, minor modifications, and adjournment.*

**G. PROCEDURES FOR DEALING WITH MINOR CORRECTIONS**
Minor corrections must be completed within one month of the date of the examination. The Supervisor will inform the Candidate of the necessary corrections. The Supervisor must certify in writing to the Ph.D. Examinations Office that the corrections have been made.

H. PROCEDURES FOR DEALING WITH MINOR MODIFICATIONS

The Chair must appoint a Subcommittee to be approved by the Examination Committee. The Candidate has three months from the date of the examination to complete the minor modifications.

1. Appointment of the Subcommittee

   The Chair of the Examination Committee, before the Committee disperses, shall:

   (a) appoint a Subcommittee of the Examination Committee (to be approved by the Examination Committee) to supervise the proposed minor modifications;

   (b) indicate by means of asterisks the names of those appointed to the supervising Subcommittee and underline the Convenor’s name on the voting report form.

2. The Subcommittee includes:

   (a) at least two members of the Examination Committee; under exceptional circumstances the Subcommittee may be limited to one member;

   (b) one member of the Subcommittee designated as Convener with the approval of the Examination Committee.

3. The Convener of the Examination Subcommittee shall:

   (a) report with a brief written statement the necessary minor modifications, preferably before the Examination Committee disperses but as soon after the examination as possible;

   (b) see that the Candidate, Supervisor, and Ph.D. Examinations Office receive a copy of the required minor modifications;

   (c) within three months of the date of the examination report in writing to the Ph.D. Examinations Office and to the Chair of the Graduate Unit the state of completion of the required minor modifications.

4. The members of the Subcommittee will:

   Individually report to the Convener on the acceptability of the required minor modifications. The report should be made in time for the Convener to submit his/her written report on the state of the completion of the modifications to the Ph.D. Examinations Office.

5. Dissatisfaction of Subcommittee members with minor modifications:

   Should one or more members of the Subcommittee not be satisfied that the minor modifications have been properly completed, the graduate unit must arrange a reconvened oral examination within a year from the date of the original examination.

   If the oral exam has already been adjourned and reconvened, and if the Subcommittee is not satisfied that the minor modifications have been properly completed, then the thesis is deemed not to be accepted, and the candidate will be ineligible for further Ph.D. candidacy at this University. The Subcommittee must provide the Candidate, as
soon as possible, with a written statement that explains clearly and directly why the examiners found the revisions unsatisfactory.

I. PROCEDURES IN THE EVENT OF AN ADJOURNMENT

1. The Chair of the Examination Committee shall remind the Committee that a reconvened examination is to be held within one year.

2. The Chair of the Examination Committee shall explain that a written report must be prepared for the Candidate, setting out the reasons for adjournment and the Committee's requirements for a reconvened examination; the drafting of this report shall be the responsibility of a member of the supervising committee who is also a member of the Examination Committee; and the Committee must agree, before dispersing, on the procedures whereby the report will be drafted for approval by the Committee.

3. The Committee must provide the Candidate, within two weeks, with the written statement that indicates the reasons for the adjournment and the Committee's requirements for the reconvened oral examination.

J. RECONVENED EXAMINATION

1. No new members shall be added to the Examination Committee at the reconvened examination except for necessary replacements to ensure a quorum. It is the obligation of the original examiners to attend this examination. Any member of the original committee who did not attend the examination and who did not have good cause for absence should be removed from the Committee.

2. A new Examination Committee Nomination Form is required only if the composition of the Examination Committee has been altered, and a new abstract is required only if there have been changes to it. A new Certificate of Completion is not required.

3. A new appraisal should be obtained from the External Appraiser if the thesis has been changed substantially. This requirement may be waived by the Vice-Dean Programs at the request of both the Candidate and the graduate unit.

4. Normally, the Vice-Dean, Programs will chair the reconvened oral examination. If the Vice-Dean, Programs is a member of the graduate faculty of the Candidate's graduate unit, the Vice-Dean, Students or the Dean will chair the exam.

5. A new exam program is required with new dates and participating members' names.

6. A new Examination File should be prepared, with contents as listed in item I.D.2., above.

The normal procedures for conduct of the examination and voting are to be followed.

No further adjournment will be allowed if the Candidate is not successful at the reconvened exam, and the Candidate will be ineligible for further Ph.D. candidacy at the University. The Examination Committee must provide the Candidate, as soon as possible, with a written statement that explains clearly and directly why the examiners found the Candidate’s performance unsatisfactory on the written or oral components of the examination, as may be relevant.

K. RETURN OF MATERIAL TO PH.D. EXAMINATIONS OFFICE

1. The Chair of the Examination Committee is responsible for seeing that the Candidate's file is
returned to the Ph.D. Examinations Office, 63 St. George Street, with all original materials, immediately after the examination, or (in the case of an exam at the end of the day) on the next working day. The final paperwork for the Candidate cannot be completed until the file is returned.

2. The Chair should also remind the Candidate to report to the Ph.D. Examinations Office immediately after the examination or (in the case of an exam at the end of the day) on the next working day.

**Contact:**
Ph.D. Examinations Office
63 St. George Street, Room 304
Telephone: 416-978-5258
Fax: 416-971-2864
E-mail: sgs.PhDOrals@utoronto.ca
### Appendix A

Final Oral Exam (FOE) Online Pre-Approval for External Appraiser

#### Edit Form

<table>
<thead>
<tr>
<th>Part A: Student Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date Submitted</strong></td>
</tr>
<tr>
<td><strong>Department</strong></td>
</tr>
<tr>
<td><strong>Degree</strong></td>
</tr>
<tr>
<td><strong>Student Name</strong></td>
</tr>
<tr>
<td><strong>Student Number</strong></td>
</tr>
<tr>
<td><strong>Thesis Title</strong></td>
</tr>
<tr>
<td><strong>Supervisor's Name</strong></td>
</tr>
<tr>
<td><strong>Supervisor's Department</strong></td>
</tr>
</tbody>
</table>

#### Part B: Information to be filled out by Graduate Administrator

* - Denotes a required field

<table>
<thead>
<tr>
<th>Institutional Affiliation *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Position Rank *</td>
</tr>
<tr>
<td>Year Current Rank Attained *</td>
</tr>
<tr>
<td>(999)</td>
</tr>
</tbody>
</table>

**Recent CV Attached**

Enter either an external link (x0) or a local file and click Attach.

<table>
<thead>
<tr>
<th>External Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>(e.g. <a href="http://www.sgs.utoronto.ca/my-cv.html">http://www.sgs.utoronto.ca/my-cv.html</a>)</td>
</tr>
<tr>
<td>Local File</td>
</tr>
<tr>
<td>Browse...</td>
</tr>
</tbody>
</table>

* - Denotes a required field. Note: A quorum of 4 voting members is required for the exam to proceed; therefore, we recommend at least 5 members to ensure the exam proceeds as scheduled.

Examination Committee

<table>
<thead>
<tr>
<th>Examination Committee Member</th>
<th>Name</th>
<th>Supervisory Committee Member (No. of 3)</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td>☐ No ☐ Yes</td>
<td>Select...</td>
</tr>
</tbody>
</table>

By submitting this form, the graduate student confirms that (i) with the exception of the External Appraiser/Examiner, all members of the examination committee hold a Graduate Faculty Appointment; (ii) the Candidate and the Supervisor have an arm’s-length relationship with the External Appraiser/Examiner; and (iii) the Candidate has been instructed not to communicate with the External Appraiser/Examiner until the examination is underway.

Part C: Information to be filled out by School of Graduate Studies

* - Denotes a required field

SGS Comments

SGS Approval Date: Not yet approved

Required 2nd Approval: 

© 2009, School of Graduate Studies, University of Toronto.

https://portal.sgs.utoronto.ca/foeadmin/FormEdit.aspx?id=1328

27/11/2009
Appendix B

Nomination Form for Final Oral Exam (FOE) Committee (ROSI)

2009-11-20 01:17 PM

***** School of Graduate Studies *****

EXAMINATION COMMITTEE NOMINATION FORM

Department: Department of

Student Name:

Person Id :

Thesis Title

-----------------

Supervisor : Prof.
Co-supervisor: Prof.

Co-supervisor: Prof.

Location: School of Graduate Studies
Room: 301
Date: 2010-01-25
Time: 14:00

External Appraiser :
Institutional Affiliation:
Area of Specialization :

Will attend in person? : N

Examination Committee

-----------------------

Members from the Supervisory Committee

SUP-Prof.
COS-Prof.
COS-Prof.

Members not from the Supervisory Committee

REG-
Appendix C

Instructions to Chair of Final Oral Exam (FOE)

School of Graduate Studies

UNIVERSITY OF TORONTO

RESPONSIBILITIES OF THE EXAMINATION COMMITTEE AND THE CHAIR OF THE COMMITTEE

A. RESPONSIBILITIES OF THE EXAMINATION COMMITTEE

The Examination Committee is responsible for the standard of the Ph.D. degree in this University and possesses the full authority of the School of Graduate Studies with respect to the examination. This authority of examination extends to both the thesis and its oral defense. Graduate unit examinations held immediately in advance of the final oral must not therefore interfere with attendance at, or thoroughness of, the final examination.

The Committee represents the Council of the School of Graduate Studies and through it the Governing Council of the University and must:

1. evaluate the appraisal of the thesis, which is to be considered only as an individual opinion to be employed as the Committee sees fit;

2. examine the candidate on the content and implications of the thesis. Where someone other than the candidate is a co-author of any portion of the thesis, the examination committee must be satisfied that the candidate's personal contribution to the thesis is sufficient to fulfill the requirements of the Ph.D. degree. In addition, it must satisfy itself that the thesis document meets the proper standards of scholarship.

B. RESPONSIBILITIES OF THE CHAIR OF THE EXAMINATION COMMITTEE

The Chair of the Examination Committee is responsible for, and empowered to ensure, the proper conduct of the examination. The Chair is expected to exercise full control over the proceedings, and is entitled to suspend or stop the examination if necessary.

The Chair is the representative of the Dean of the School of Graduate Studies at the examination and his/her responsibilities are:

1. to guarantee that the candidate is given reasonable opportunity to defend the thesis;

2. to ensure that it is the candidate alone, and not the supervisor or any other member of the Committee, who defends the thesis;

3. to protect the candidate from harassment.

C. COMPOSITION OF THE COMMITTEE AND ATTENDANCE

1. The Committee consists of those members approved by the Vice-Dean. Normally, membership consists of four to six voting members including one to three members of the supervising committee and one to three examiners who have not
been closely involved in the supervision of the thesis. The external appraiser often serves as an examiner.

2. **Non-voting members** may participate in the questioning of the candidate and may remain during the voting but they have no vote.

3. The examination may also be attended by:
   
   (a) any Member of the graduate faculty of this University who, on the invitation of the Examination Chair, may participate in the questioning of the candidate but has no vote.

   (b) a qualified observer. Occasionally the department, with permission of the candidate and the supervisor, may request in writing to the Vice-Dean that someone associated with the research who is not a member of the graduate faculty may attend the examination as an observer.

   All non-committee members attending the examination may not enter the room before the candidate enters, and must leave the room once the candidate has completed his/her defense and before discussion about the examination begins.

D. **CONDUCTING THE EXAMINATION**

1. Before the candidate enters, the Chair:

   (a) confirms that a quorum of four voting members is present. Should a quorum not be present, the Chair must decide either to delay the examination or to postpone it to another date.

   (b) confirms that each member of the Committee has sufficient knowledge of the thesis to form a judgment as to its acceptability and hence that there will be no abstentions in voting on grounds of ignorance of the thesis content.

   (c) reminds the Committee that the examination covers both the thesis and the oral defence.

   (d) confirms that each member of the Committee has received and read the external appraisal (and if not, has the appraisal read aloud by one of the examiners). With the exception of a written report from any supervisor, no other written statements or letters of reference are permitted. Any of the examiners present may make an oral statement.

   (e) consults with the Committee to determine the order of questioning and whether the Chair or the supervisor will invite the candidate to make the opening statement.

   (f) discusses with the Committee the most appropriate means for ensuring that questions raised in the external appraisal are addressed by the candidate.

Rev. July, 2009
2. The Chair admits the candidate and the non-committee members, if any. The candidate is then invited to summarize the research and conclusions of the thesis orally, in no more than twenty minutes.

3. The Chair then invites each member of the Committee, in turns of approximately equal duration, to ask questions of the candidate.

E. VOTING PROCEDURE

1. When there are no further questions, the Chair asks the candidate and all non-committee members to retire. The Chair reminds the Committee that:

   (a) they should discuss the thesis and the voting options before the vote is taken.

   (b) the examination covers both the thesis and its oral defense.

2. A discussion of the examination follows; and then the Chair distributes the ballots and explains the options in detail:

   (a) Members must vote yes or no on the question whether or not the thesis and its defense are acceptable. More than one negative vote (or abstention) causes the thesis examination to be adjourned.

   Members of the Committee will have agreed to become sufficiently acquainted with the content of the thesis to form a judgment as to its acceptability; hence, there should be no abstentions from voting on grounds of ignorance of the thesis content. A member of the Committee can indicate an abstention for other reasons by writing "abstention" on the ballot.

   A member of the Examination Committee who is participating by an audio or video connection, will vote in the following manner.

   (a) After the ballots of those present at the oral exam have been collected, but before they are read aloud, he/she will announce his/her vote.

   (b) the Chair will then record that vote on a ballot, signing on behalf of that examiner.

   (b) Those committee members who find the thesis acceptable must also indicate whether the thesis is acceptable as is, or requires minor corrections or minor modifications.

   (i) Minor corrections involve typographical errors, errors in punctuation or problems in style; they must be correctable within one month.

   (ii) Minor modifications are more than changes in style and less than major changes in the thesis. A typical example of a minor modification

Rev. July, 2009
is clarification of textual material or the qualification of research findings or conclusions. Minor modifications must be capable of completion within three months.

3. The Chair collects the signed ballots, reads aloud the names of the Committee members and their respective votes, and records the vote on the voting summary form. The decision of the vote is determined in the following manner:

   (a) On a first examination, if there is more than one negative vote and/or abstention, the examination is adjourned. On a reconvened examination, more than one negative vote and/or abstention constitutes a failure.

   (b) Following a judgment that the thesis with its defense is acceptable, then:

      (i) If every examiner, or any examiner bar one, considers the thesis acceptable in its present form, then the thesis is approved in its present form.

      (ii) Otherwise, if every examiner, or any examiner bar one, considers the thesis acceptable in its present form or with minor corrections, then the thesis is approved with minor corrections.

      (iii) Otherwise, the thesis is approved with minor modifications.

F. NOTIFICATION TO CANDIDATE OF DECISION ON THE VOTE

1. If the thesis and its defense are accepted, the Chair of the Examination Committee informs the candidate.

2. If the thesis and/or defense are not accepted, the Chair of the Examination Committee and the supervisor (if present) should jointly advise the candidate.

Please note the sections below outlining procedures for dealing with minor corrections, minor modifications and adjournment.

G. PROCEDURES FOR DEALING WITH MINOR CORRECTIONS

Must be completed within one month of the date of the examination. The supervisor will inform the candidate of the necessary corrections. The supervisor must certify in writing to the Ph.D. Examinations Office that the corrections have been made.

H. PROCEDURES FOR DEALING WITH MINOR MODIFICATIONS

The Chair must appoint a supervising Subcommittee to be approved by the Examination Committee. The candidate has three months from the date of the examination to complete the minor modifications.

Rev. July, 2009
1. **Appointment of the Subcommittee**

   *The Chair of the Examination Committee, before the Committee disperses, shall:*

   (a) appoint a Subcommittee of the Examination Committee (to be approved by the Examination Committee) to supervise the proposed minor modifications;

   (b) indicate by means of asterisks the names of those appointed to the supervising Subcommittee and underline the Convenor on the voting report form.

2. **The Subcommittee includes:**

   (a) at least two members of the Examination Committee; under exceptional circumstances the Subcommittee may be limited to one member;

   (b) one member of the Subcommittee designated as Convenor with the approval of the Examination Committee.

3. **The Convenor of the Examination Subcommittee shall:**

   (a) report with a brief written statement the necessary minor modifications, preferably before the Examination Committee disperses but as soon after the examination as possible;

   (b) see that the candidate, supervisor and Ph.D. Examinations Office receive a copy of the required minor modifications;

   (c) within three months of the date of the examination report in writing to the Ph.D. Examinations Office and to the Chair of the graduate unit the state of completion of the required minor modifications.

4. **The members of the Subcommittee will:**

   Individually report to the Convenor on the acceptability of the required minor modifications. The report should be made in time for the Convenor to submit his/her written report on the state of the completion of the modifications to the Ph.D. Examinations office.

5. **Dissatisfaction of Subcommittee members with minor modifications:**

   Should one or more members of the Subcommittee not be satisfied that the minor modifications have been properly completed, the department must arrange a reconvened oral examination within a year from the date of the original examination.

### I. PROCEDURES IN THE EVENT OF AN ADJOURNMENT

Rev. July, 2009
1. The Chair of the Examination Committee shall remind the Committee that a reconvened examination is to be held within one year; the Committee must then decide on the approximate date, which should be as soon as circumstances permit within that year;

2. The Chair of the Examination Committee shall explain that a written report must be prepared for the candidate, setting out the reasons for adjournment and the Committee's requirements for a reconvened examination; the drafting of this report shall be the responsibility of a member of the supervising committee who is also a member of the Examination Committee; and the Committee must agree, before dispersing, on the procedures whereby the report will be drafted for approval by the Committee;

3. The Committee must provide the candidate, as soon as possible, with the written statement that indicates the reasons for the adjournment and the Committee's requirements for the reconvened oral examination;

4. The candidate shall be advised in writing by the School of the approximate date of the reconvened examination, with a copy to the graduate unit;

5. A copy of the original thesis shall be retained for the Committee's reference in the Ph.D. Examinations Office until the candidate is recommended for the degree.

J. RECONVENED EXAMINATION

At the reconvened examination, no new Committee members shall be added, except for necessary replacements. It is the obligation of the original examiners to attend this examination. Any member of the original committee who did not attend the examination and who did not have good cause for absence should be stricken from the Committee.

The above procedures for conduct of the examination and voting are to be followed. However, no further adjournment will be allowed and, if unsuccessful, the candidate is ineligible for further Ph.D. candidacy at this University. The Examination Committee must provide the candidate, as soon as possible, with a written statement that explains clearly and directly why the examiners found the candidate's performance unsatisfactory on the written or oral components of the examination, as may be relevant.

K. RETURN OF MATERIAL TO Ph.D. EXAMINATIONS OFFICE

1. The Chair of the Examination Committee is responsible for seeing that the candidate's file is returned to the Ph.D. Examinations Office, 63 St. George Street, with all original materials, immediately after the examination. In the case of an exam that occurs at the end of the day, the material can be submitted to the PHD office on the next working day. The final paperwork for the candidate cannot be completed until the file is returned.

Rev. July, 2009
2. The Chair should also remind the candidate to report to the Ph.D. Examinations Office immediately after the examination or (in the case of an exam at the end of the day) on the next working day.
Appendix D

Sample Letter to External Appraiser

[Date]

[Mailing Address]

Dear [Name of Appraiser]

It is a pleasure to confirm your appointment by the School of Graduate Studies as the External Appraiser for the thesis of:

Name:

Thesis Title:

Date of Exam:

The Ph.D. oral examination is the culmination of a student’s formal education, and the external appraisal is a crucial component of the examination. Your service as External Appraiser is very much appreciated.

The Candidate and members of the Examination Committee are entitled to see the appraisal two weeks before the examination takes place. In the interval, the Candidate has time to prepare a considered response. The candidate has been instructed not to communicate with the External Appraiser/Examiner until the examination is underway. **It is of the utmost importance, therefore, that your appraisal be received at the [Name of Department] at least two weeks before the examination date indicated above (preferably by [indicate date just over two week period]).** You may send your appraisal electronically to [E-mail address], or fax it to the Department at [Fax number]. Please also send us a signed copy by regular mail. **It is essential that we receive your appraisal in a timely fashion; otherwise the examination will be cancelled.** If it appears that this deadline will not be met, please contact us immediately at [Department phone number] or [e-mail address].

The thesis is being sent to you by [courier / pdf attachment / mail]. If you do not receive it in sufficient time to review it thoroughly, please let me know immediately.

Thesis appraisals usually consist of an analytical and constructively critical commentary on the thesis, together with an assessment of the importance of the work in relation to its field. A synopsis is not necessary, since all examiners will have read the thesis, but if one is included, it should be very brief. The appraisal should end with an explicit recommendation that the thesis either be accepted or not accepted in partial fulfilment of the requirements for the degree of Doctor of Philosophy. Appraisals are typically one and a half to two pages long, single-spaced; many appraisers attach a list of minor errors.

The University of Toronto pays an honorarium of $100 CDN for an external appraisal of a Ph.D. thesis. We realize that this amount falls far short of being adequate remuneration for the work involved, but we trust that you will find the thesis itself interesting enough that you will consider the time well spent. The honorarium will be sent out upon receipt of the appraisal. For an appraiser who attends the final examination as a member of the Examination Committee, reimbursement for travel expenses will be provided.

…/2
Your co-operation with respect to these regulations and procedures is much appreciated. Please feel free to call at (416) [Department phone number] if you have any questions or require further assistance. We are very grateful for your time and effort in this important academic endeavour.

Yours truly,

Coordinator of Graduate Studies

Encl.  External Examiner Form for Ph.D. Oral Examination
       Small Traders Certificate (Canadian/Regulation 105(1) International)

Additional enclosures for an appraiser attending the examination as a member of the Examination Committee:
   Conduct of Examination
   Suggested Accommodation
   Expense Reimbursements Information
   External Examiner Form for Ph.D. Oral Examination
   Expense Report Form
Appendix E

Program of Final Oral Examination

UNIVERSITY OF TORONTO
SCHOOL OF GRADUATE STUDIES

Program of the Final Oral Examination

for the Degree of Doctor of Philosophy

of

[Name of Candidate]

[time, date]
[location]

>Title of Thesis

Committee:

Exam Chair
Voting members (4-6)

[Name]
[Names of Voting Members]

Non-voting members

[Names of Non-voting members]
Appendix F

Voting Ballot

School of Graduate Studies                      Voting Ballot
University of Toronto                      Ph.D. Examinations Office

ORAL EXAMINATION FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

CANDIDATE:___________________________ DATE:____________________

I judge the thesis and its defence to be acceptable: Yes No
[    ] [    ]

If your above vote is positive, please check one:

The thesis is acceptable in its present form. [    ]
The thesis requires minor corrections. [    ]
The thesis requires minor modifications. [    ]

Examiner’s Name: ____________________________________________
Signature: ___________________________________________________

Explanation:

I On a first examination, if there is more than one negative vote (or abstention), the examination is adjourned. On a reconvened examination, more than one negative vote (or abstention) constitutes a failure.

II Following a judgement that the thesis with its defence is acceptable, then:

(a) If every examiner, or every examiner bar one, considers the thesis acceptable in its present form, then the thesis is approved in its present form.

(b) Otherwise, if every examiner or every examiner bar one considers the thesis acceptable in its present form, or with minor corrections, then the thesis is approved with minor corrections.

(c) Otherwise, the thesis is approved with minor modifications.

SEE OVER FOR DEFINITIONS
**Minor corrections** involve typographical errors, errors in punctuation or problems in style; they must be correctable within one month.

The Supervisor will inform the Candidate of the necessary corrections and must certify in writing to the Ph.D. Examinations Office that the corrections have been made.

**Minor modifications** are more than changes in style and less than major changes in the thesis. A typical example of a minor modification is clarification of textual material or the qualification of research findings or conclusions. Minor modifications must be feasibly completed within three months.

The Chair of the Examination Committee must appoint a supervising Subcommittee to be approved by the Examination Committee and a Convenor is thus designated.

The Convenor of the Subcommittee shall report with a brief written statement the necessary minor modifications preferably before the Examination Committee disperses, but as soon after the examination as possible and ensure that the Candidate, Supervisor, and Ph.D. Examinations Office receives a copy of the statement.

The Convenor of the Subcommittee shall also within three months of the date of the examination report in writing to the Ph.D. Examinations Office and the Chair of the Graduate Unit the state of completion of the required minor modifications.
Appendix G

Chair's Summary

SCHOOL OF GRADUATE STUDIES          CHAIR'S SUMMARY FORM
University of Toronto                    Ph.D. Examinations Office

Candidate: _____________________________________________________________

Department/Centre/Institute: ______________________________________________

Present: Chair _______________________________

List Committee Members:          Vote on acceptability of Thesis and Defence
                                 (Check the appropriate columns)

<table>
<thead>
<tr>
<th>NAME</th>
<th>YES</th>
<th>NO</th>
<th>AS</th>
<th>MC</th>
<th>MM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IF THERE IS MORE THAN ONE NEGATIVE VOTE AND/OR ABSTENTION, ADJOURNMENT IS
MANDATORY ON THE FIRST EXAMINATION.

Recommendation

ο That the Degree of Doctor of Philosophy be conferred upon the Candidate and that the thesis be
accepted:

(AS)  ο as it stands

(MC)  ο subject to minor corrections such as typographical errors, punctuation, etc.; deadline for
completion is one month from the date of this examination. (The Supervisor must inform
the Candidate of the necessary corrections and must certify in writing to the Ph.D.
Examinations Office that the corrections have been made.)

(MM)  ο subject to minor modifications in the thesis; deadline for completion is three months from
the date of this examination. (Indicate by means of asterisks the names of those
appointed to the supervising Subcommittee and underline the name of the Convenor.)

ο (For a first examination) That the examination be adjourned; to be reconvened by _____________

ο (For a reconvened examination) That the examination is unsuccessful, and that the Candidate be
denied further Ph.D. candidacy at the University.

Chair’s Report

ο The examination was conducted in accordance with standard SGS procedures.
  or

ο My report will be submitted within one week.
Signed: 

Examination Committee Chair