Dean Brian Corman welcomed all members and visitors, and called the meeting to order, at 3:10 p.m.

**MOTION** (duly moved and seconded)
THAT the Graduate Education Council meeting of April 20, 2010 will adjourn no later than 5:00 p.m.

The motion was CARRIED.

**Approval of the Agenda of the Graduate Education Meeting of April 20, 2010**

**MOTION** (duly moved and seconded)
THAT the agenda of the Graduate Education Council meeting of April 20, 2010 be approved.

Seeing no discussion, the Dean called the question.

The motion was CARRIED.

1 **Minutes of the Graduate Education Council Meeting of March 16, 2010**

The minutes of the March 16, 2010 meeting were distributed with the agenda.

**MOTION** (duly moved and seconded)
THAT the minutes of the Graduate Education Council meeting of March 16, 2010 be approved.

Seeing no discussion, the Dean called the question.

The motion was CARRIED.

2 **Business Arising from the Minutes**

2.1 **Subsequent Considerations of GEC-approved items**

Nursing Science (anesthesia care): new graduate diploma, offered in two formats:
1) Master of Nursing (nurse practitioner field) concurrent diploma (GDipNPAC) and
2) Post Master of Nursing (nurse practitioner field) diploma (GDipNPAC)
Final approvals are in place for the new graduate diploma in Nursing Science (anesthesia care); this is effective January 2011. Detailed approvals: GEC (November 17, 2009), final University approval from the Committee on Academic Policy and Programs (AP&P) (January 12, 2010); OCGS (March 26, 2010).

Developmental Biology (collaborative program): adding the master's level to existing doctoral-level program
Final approvals are in place for adding the master’s level to the existing doctoral-level collaborative program in Developmental Biology; this is effective May 2010. Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (March 26, 2010).

Environmental Science, PhD (new degree program)
The new Environmental Science PhD program is awaiting final approvals from Governing Council and OCGS; the proposed effective date is September 2010. Detailed approvals: GEC (January 19, 2010), AP&P (March 2, 2010), the Planning and Budget Committee (P&B) (March 3, 2010), Academic Board (March 23, 2010), Executive Committee of Governing Council (March 25, 2010); final approvals from Governing Council (pending) and OCGS (pending).

Educational Policy (new collaborative program, master’s and doctoral levels)
Final University approvals are in place but we are awaiting OCGS approval for the new collaborative master’s and doctoral program in Educational Policy; the proposed effective date is September 2010. Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (pending).

Clinical Biomedical Engineering (MHSc), program name change to Clinical Engineering (MHSc)
Final University approvals are in place but we are awaiting OCGS approval to change the name of the Clinical Biomedical Engineering (MHSc) program to Clinical Engineering (MHSc); the proposed effective date is September 2010. Detailed approvals: final University approval from GEC (January 19, 2010); OCGS (pending).

3 Dean’s Remarks

3.1 Quality Assurance Framework
A draft of the University’s policy and plan for quality assurance will be presented for governance approval beginning with AP&P later this month. The proposal has significant implications for the business of this Council. Should the proposal be approved by the Quality Assurance Council and the University in its present form, there will be some streamlining in approvals for new programs and for changes in programs. GEC would not be expected to be involved in these aspects in future; instead, they would go through consultative procedures and through Faculty Councils and then to a more rigorous and robust review and approval process at AP&P and beyond and, where required, to the Quality Assurance Council.

3.2 Degree Level Expectations
The new quality assurance process discussed above will review degrees as well as programs; the OCGS process only reviewed programs. While degree level expectations are quite common with undergraduate programs, minimal information appears on websites for various graduate programs. There is still not a lot of awareness of graduate degree level expectations. SGS will be circulating information on
degree level expectations for graduate degrees for discussion. The current statements on graduate degrees may or may not undergo significant revision.

3.3 Flexible-Time PhD Guidelines
SGS is working on University-wide guidelines on flexible-time Ph.D. programs, and will present them to this Council sometime in the future. We invite comments; which should be conveyed to SGS Vice-Dean, Programs, Liz Smyth.

3.4 Academic Board Election (SGS Divisions III and IV seat)
Many thanks to Professor Chris Damaren, whose term as SGS Divisions III & IV representative on Academic Board is ending June 30 of this year.

There are two candidates to fill the seat. All GEC members were e-mailed a memo with information about the election and a link to each candidate’s CV. Members will receive a paper ballot by mail today or tomorrow, and are asked to return completed ballots to SGS by 5:00 p.m. on Wednesday, April 28, 2010. Members will be informed of the result at the May GEC meeting.

It is hoped that this is the last time SGS must go through this election, as these positions are somewhat anomalous on Academic Board and, if they must exist, we would like to regularize the election process through the Governing Council office.

3.5 GEC Election
The GEC election is in progress. Balloting is about to start in two constituencies: SGS Division II Students, and Administrative Staff (any graduate unit). The balloting period will be approximately two weeks, ending at 5:00 p.m. on Wednesday, May 5, 2010. Results will be announced at the May GEC meeting.

4 Report of the Vice-Dean, Programs
Vice-Dean Liz Smyth made no report.

5 Report of the Vice-Dean, Students
Vice-Dean Berry Smith made no report.

6 New Degree Programs: Law, Global Professional Master of Laws (GPLLM)
The proposal was approved by the Law Faculty Council on March 26, 2010 (preliminary approval) and ratified at its meeting on March 31, 2010. If approved by GEC, the proposal would be brought to AP&P, P&B, and the Academic Board of Governing Council for approval, and to Governing Council for final University of Toronto approval. The proposal would be submitted to OCGS for a standard appraisal. The Dean called on Vice-Dean Smyth to present the motion.

MOTION (duly moved and seconded)
THAT Graduate Education Council approve the proposal of the Faculty of Law for a new graduate program in Law leading to a Global Professional Master of Laws (G.P.LL.M.) degree, effective September 2011.

Professor David Dyzenhaus was available to speak to the item and answer questions. Seeing no discussion, the Dean called the question.

The motion was CARRIED.
7 Admission Requirement Changes: Curriculum, Teaching & Learning, PhD (flexible-time option); and Second Language Education, PhD (flexible-time option)

The proposal was approved by the OISE Graduate Education Committee (GECO) on January 29, 2010 and by OISE Faculty Council on February 24, 2010. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the two motions. The Vice-Dean requested members to consider the motions together; there were no objections.

**MOTION** (duly moved and seconded)

**THAT** Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to change the admission requirements of the flexible-time PhD option in the Curriculum, Teaching and Learning program by removing the requirement that applicants have three or more years with the same employer, effective September 2010.

**MOTION** (duly moved and seconded)

**THAT** Graduate Education Council approve the proposal of the Ontario Institute for Studies in Education to change the admission requirements of the flexible-time PhD option in the Second Language Education program by removing the requirement that applicants have three or more years with the same employer, effective September 2010.

Professor Clare Brett was available to speak to the item and answer questions. A member asked why the requirement had been put in place originally. Professor Brett explained that the change better reflected the profile of current applicants. They are now a much more flexible and varied group, not all of whom have had the kind of experience with a single employer currently required, yet have work experience appropriate to the program. She added that the proposal was part of an effort to make rules consistent across all OISE departments.

Seeing no further discussion, the Dean called the question.

The two motions were **CARRIED**.

8 Program Requirement Changes

8.1 Ancient and Medieval Philosophy (collaborative program, doctoral level)

The proposal was approved by the Faculty of Arts and Science Three-Campus Graduate Curriculum Committee (3CGC) on April 15, 2010, pending receipt of more details about student evaluation in the course AMP 2000Y. A revised motion sheet with a statement from the collaborative program providing these details was distributed at the start of the meeting. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION** (duly moved and seconded)

**THAT** Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the collaborative doctoral program in Ancient and Medieval Philosophy by requiring that students complete the course AMP 2000Y, thereby increasing the overall FCE required to 2.0, effective September 2010.
Professor Brad Inwood was available to speak to the item and answer questions. A member asked what FCEs were currently required in the collaborative program. Professor Inwood replied that, formally speaking, all current requirements were with a student’s home program and the collaborative program had not had its own required FCE offerings to date.

Seeing no further discussion, the Dean called the question.

The motion was CARRIED.

8.2 Comparative Literature, MA, PhD

A revised version of the proposal distributed with the GEC agenda was approved by 3CGC on April 15, 2010. Revised documentation, including a revised motion sheet, was distributed at the start of the meeting. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

REVISED MOTION (duly moved and seconded)

THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the program in Comparative Literature as follows:

- For the MA, decrease the COL course requirement from 2.5 to at least 2.0 FCE, without changing the requirement of 4.0 FCE overall.
- For the PhD, reduce the COL requirement for students with an MA in Comparative Literature or its equivalent from 3.0 to 2.5 FCE without reducing the requirement of 5.0 FCE overall.
- Offer, as an alternative to the PhD requirement of a reading knowledge of a third language other than English, the requirement of becoming conversant in a non-literary discipline. The Centre reserves the right to determine whether a student has met this requirement. Typically it will be met by taking two graduate half-courses.
- A student with an M.A. in another humanities discipline involving literary studies who may be required to take more courses up to 8 FCE will now no longer be required to take at least 4.0 of those FCE in COL. No minimum COL requirement is stipulated aside from the 2.5 FCE required of all doctoral students.

These changes are effective September 2010.

Professor Neil ten Kortenaar was available to speak to the item and answer questions. A member asked for clarification of the term “non-literary discipline”. Professor ten Kortenaar explained that the proposal referred to literary disciplines as those studying literature directly, such as English, French, and Spanish. The Dean added that 3CGC had been concerned that the examples of disciplines given in the original proposal were somewhat arbitrary. Rather than give some examples and leave students wondering about other possible examples, it had been decided best not to give any. The revised proposal came as a result of this decision at 3CGC.

Another member asked why the word “competency” in the original proposal had been replaced by the word “conversant”. The Dean explained that this was another concern which arose at 3CGC, namely, establishing 1.0 FCE as competence in a discipline. Conversancy seemed a lower expectation and one likely to cause less concern about what was expected of students.

A member asked whether the choice of non-literary discipline would be made in consultation with the program’s Graduate Coordinator, to which Professor ten Kortenaar replied in the affirmative. Seeing no further discussion, the Dean called the question.
The motion was **CARRIED**.

### 8.3 English, PhD

The proposal was approved by 3CGC on April 15, 2010. Revisions have been made only to the Governance Form and the Calendar entry; these result from discussion at 3CGC. The revisions, which are editorial changes only, were distributed at the start of the meeting. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the PhD in the English program by changing the two-part Special Field Examination and its preparatory procedures to a three-part examination as outlined in the attached documentation. This change is effective September 2011.

Professor Deidre Lynch was available to speak to the item and answer questions.

A member asked about the removal of specific lengths of times and other details in the revisions. Professor Lynch replied that students are currently given these details through the Department’s website; the Department had been advised that this was too much detail to present in the Calendar.

Vice-Dean Smith noted that using calling the examination both “take-home” and “open-book” seemed redundant. Professor Lynch agreed and said she would not object to deleting the word “open-book”. Vice-Dean Smith also mentioned an isolated incident in a different program where students had been given a take-home examination and instructions that they were not to communicate with one another; this had proven extremely problematic. Professor Lynch assured Council that no such restrictions would be imposed on students in this proposal’s take-home examination, and that the aim of the Department is to encourage students to use all the resources available to them for this examination.

Seeing no further discussion, the Dean called the question.

The motion was **CARRIED**.

### 8.4 Health Policy, Management and Evaluation, PhD

Professor Andrea Sass-Kortsak, who was available to speak to the item and answer questions, explained that on the advice of SGS, the proposal had gone to Faculty of Medicine Graduate Curriculum Committee electronically. This was done because the Committee’s next regular meeting was not until the following week. There were no negative comments and twelve positive votes as a result; the Faculty took this as sufficient for approval. The Dean added that GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the PhD in the Health Policy, Management and Evaluation program (clinical epidemiology and health care research field) as follows:

- Remove the courses HAD 5011H, HAD 5302H, HAD 5303H, HAD 5304H, HAD 5306H, HAD 5309H and HAD 5310H from the Elective Courses list.
• Move the courses HAD 5305H Evidence-Based Guidelines and HAD 5308H Evidence Synthesis: Systematic Reviews and Meta-Analysis from the Elective Courses list to the Recommended Courses list. This does not change the overall FCEs required.

• Add the following phrase to the Elective Courses list: “Other HPME courses or extra departmental courses may be considered as elective courses and are subject to approval of the department.”

This change is effective September 2010.

Seeing no discussion, the Dean called the question.

The motion was CARRIED.

8.5 **Jewish Studies (collaborative program, doctoral level)**

The proposal was approved by 3CGC on April 15, 2010. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (dually moved and seconded)**

THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the collaborative doctoral program in Jewish Studies by adding the requirement that students give one presentation at the Jewish Studies graduate student conference over the course of their doctoral program. The conference will be held each year in the spring. The paper presentation needs to be completed before the completion of the doctoral program. This change is effective September 2010.

Professor Hindy Najman was available to speak to the item and answer questions.

A member asked how students had responded to the proposal. Professor Najman explained that it had been initiated by students. The student presentation and conference had been run informally last year and student response had been overwhelmingly positive.

Another member asked where the conference was held, and who administered it. Professor Najman replied that she administered the conference and that it was held on campus; this year six departments would be represented. The member further asked whether there was any chance of students being refused presentation space at the conference due to competition. Professor Najman assured Council that every student would be given the opportunity to present at least once to fulfill the requirement; to this end, additional conferences would be added if needed.

Another member asked how completion of the requirement would be tracked on a student’s academic record. Professor Najman replied that she would consult with SGS on this. Heather Kelly, SGS Director of Student Services, added that a transcript notation could be arranged.

Another member asked if it could be guaranteed that students would not be required to travel off campus to satisfy the requirement. Professor Najman assured Council that the requirement would continue to be fulfilled using a conference held on campus. The intent is to have a protected, low-cost conference for students; they could deliver presentations at other conferences later if they so wished. Administrative costs for the conference were minimal, with posters being prepared by graduate student volunteers; there is no cost to student presenters.

Another member asked about the additional workload required of students. Professor Najman replied that the aim was to have students fulfill this requirement after all course and examination
requirements were complete so as to minimize disruption to student workload; one exception had been made so far, for a student whose progress was very advanced.

Seeing no further discussion, the Dean called the question.

The motion was CARRIED.

8.6 Neuroscience (collaborative program, doctoral level)

The proposal was approved by the Faculty of Medicine Graduate Curriculum Committee on March 11, 2010. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

MOTION (duly moved and seconded)

THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the collaborative program in Neuroscience (CPIN) (doctoral level only) by reducing the list of courses from which all doctoral students are required to complete 1.0 FCE to the following:

- JNR 1444Y Fundamentals of Neuroscience: Cellular and Molecular or equivalent;
- JNS 1000Y Fundamentals of Neuroscience: Systems and Behaviour or equivalent; or
- Courses in cognitive psychology or imaging (1.0 FCE or two 0.5 FCE) to be determined by the CPIN Program Committee and posted on the CPIN website in July of each year.

These changes are effective September 2010.

Professor David Hampson was available to speak to the item and answer questions.

A member asked why a choice from a list of courses was required for cognitive psychology or imaging, but specific courses were required for other disciplines. Professor Hampson replied that the courses were provided by the Department of Psychology, which changes its course offerings each year. This posed the problem of not being able to present a static list. The alternative proposed is to strike a small committee of program faculty (primarily from Psychology) to meet in June to determine which would be the best fundamental courses in that discipline for the following year.

A member asked why cognitive psychology had been specified as opposed to other disciplines. Professor Hampson explained that the decision had been made through various departmental meetings and discussions. Originally the proposal only had the two required courses. It had been strongly suggested that a third discipline be represented; Psychology represents about 190 graduate students in the program.

Another member suggested adding the word “or” at the end of the first bullet of the motion. This was accepted as a friendly amendment.

REVISED MOTION (duly moved and seconded)

THAT Graduate Education Council approve the proposal of the Faculty of Medicine to change the program requirements of the collaborative program in Neuroscience (CPIN) (doctoral level only) by reducing the list of courses from which all doctoral students are required to complete 1.0 FCE to the following:

- JNR 1444Y Fundamentals of Neuroscience: Cellular and Molecular or equivalent; or
- JNS 1000Y Fundamentals of Neuroscience: Systems and Behaviour or equivalent; or
- Courses in cognitive psychology or imaging (1.0 FCE or two 0.5 FCE) to be determined by the CPIN Program Committee and posted on the CPIN website in July of each year.

These changes are effective September 2010.
Seeing no further discussion, the Dean called the question.

The revised motion was CARRIED.

### 8.7 Philosophy, PhD

The proposal was approved by 3CGC on April 15, 2010. GEC approval is final. It will be sent for information to the Academic Policy and Programs Committee of Academic Board in SGS’s annual report. The Dean called on Vice-Dean Smyth to present the motion.

**MOTION (duly moved and seconded)**

THAT Graduate Education Council approve the proposal of the Faculty of Arts and Science to change the program requirements of the PhD in the Philosophy program by removing the restriction that, of the historical periods of philosophy in which a student must demonstrate competence, no more than two may be consecutive. This change is effective September 2010.

Professor Phil Kremer was available to speak to the item and answer questions. Seeing no discussion, the Dean called the question.

The motion was CARRIED.

### 9 Other Business

A member asked about upcoming changes to the doctoral completion grant program discussed at the previous meeting. The Dean replied that an announcement from the Provost was expected that day or next. Guidelines should follow in the next ten days or so. The Dean reminded members that the first year of the revised program will be a transition year to protect students who were dependent on funding in the current program. The following year will be fully dedicated to the revised program, which will offer successful applicants $10,000 plus tuition and fees. Priority will be given to students outside the funded cohort who have good academic reasons for requiring more time. A member asked why the topic was on the agenda of the upcoming Standing Committee on Student Matters (CSM). Vice-Dean Smith explained that the revised program was being presented by the Provost with fairly broad strokes. Clarification is needed on implementation details such as application procedures, criteria, weighting and adjudication. It was thought that CSM would be a good forum to discuss this. Michelle St-Amour, the Academic Commissioner of the Graduate Students’ Union (GSU), noted that she had reported on the revised program to the General Council of the GSU. While the overall reception was positive, quite a few questions and concerns had been raised; Vice-Dean Smith invited her to forward them to him so they could be included in the discussion at CSM. A member commented that the revised program was likely to be unpopular with a majority of students, since far fewer of them would be able to take advantage of it. Another member asked what percentage of students will be able to take advantage of the revised program compared to the current one. Heather Kelly explained that approval under the current program was automatic; the new program will have a process to select from among applicants. The Dean added that students within the funded cohort are currently eligible to apply; they will no longer be eligible under the revised program. Roughly speaking, the size of each award is expected to triple; as the funding for the program remains unchanged, it can be expected that the number of participants will diminish to a third of its present number. Those adjudicating the awards will require input from graduate units about their applicants.
10  **For Information: Guidelines for PhD Final Oral Examination**

A typographical error was noted on page four, section 3 (e) of the Guidelines: the words “not to” are repeated.

11  **Adjournment**

The Dean announced a reception following the May GEC meeting to celebrate the work done this past year.

The meeting adjourned at 4:05 p.m.
Appendix to the Minutes

UNIVERSITY OF TORONTO
Record of Attendance
GRADUATE EDUCATION COUNCIL
April 20, 2010

Present (Voting & Non-voting Members)
Corman, Brian (Chair)
Bina, Bardia
Campbell, Malcolm
Capotorto, Arianna
Choi, Diana
Damaren, Chris
De Nil, Luc
Grenier, Jason
Keil, Charlie
Keith, Alison
Klinger, Christopher
Litvack, Andrea
Mount, Howard
Piccin, David
Roach, Lisa
Sass-Kortsak, Andrea
Smith, Berry
Smyth, Liz
Stabile, Mark
St-Amour, Michelle
Stiles, David
Tannock, Rosemary
Williams, David
Wilson, Adele

In Attendance (Guests & SGS Staff)
Brett, Clare
Dyzenhaus, David
Francisco, Jennifer
Godwin, Michael
Hampson, David
Hurlihey, Victoria
Inwood, Brad
Kelly, Heather
Kidner, Jane
Kremer, Philip
Lynch, Deidre
Makaroska, Vesna
Najman, Hindy
Rutchinski, Steve
ten Kortenaar, Neil
Yee-Sloan, Lily

Absent
Campbell, Elizabeth
Knight, Keith
Liu, Hugh
Moore, Carol
Papangelakis, Vladimiros
Pirraglia, Daniela

Alderdice, Jane (Secretary to Council)
Purandaré, Anil (Assistant to Secretary)