Student Academic Services

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Student Academic Services

• Overview of services
• Admission processes
• ACORN
• Withdrawal from courses and programs
• Other - IVGS
Overview of services

• Registrarial Services
• Graduate Awards and Financial Aid
• Program Completion and Thesis Submission
• Postdoctoral Services
• Admissions support and services
Admissions

• Online Admissions Application (OAA)
  • Applicant side: apply to graduate studies online
  • Administrative side: manage admissions cycle
  • OAA feedback → sgs.support@utoronto.ca

• Graduate Unit Support
  – SGS Admissions Guide
  – OAA Workshop - Mid Oct
  – Foreign Credentials Workshop - Nov 7th
  – Admissions Procedures Workshop - November
  – Admissions Policy Workshop – February
Acorn

Accessible Campus Online Resource Network

- Collection of student-facing services and was developed under the broader NGSIS program

Recent updates

- Awards Space
- Financial Planning Calculator
- Grant Application (for participating divisions)
Program/Course Withdrawal

Reminder:

Be mindful when acknowledging program and course withdraws.

Students facing allegations of academic misconduct are not permitted to withdraw from their program during the investigation period.

SGS will inquire to confirm
Why IVGS?

• Ensures that visiting students
  • Are registered as students (formal status)
  • Have access to campus services
  • Have appropriate health insurance through UHIP
  • Are covered by U of T’s liability insurance

• Improves chances of securing study permit (as opposed to work permit)
  • SGS can help in cases where a work permit is required
Requirements

• Student must be a registered student in a graduate degree program
• Student and supervisor must submit application before arrival, with enough time to apply for visa using SGS letter of admission
• Approval needed from graduate unit, not other academic unit
  – E.g. Cell and Systems Biology can approve; UTM Biology cannot
  – HPME can approve; Mount Sinai cannot
Fees (Winter 2017)

- Application and administration fee: $400
- Sessional fees (includes GSU, Hart House, AC, Library): $705
- One-time student system access fee: $50
- UHIP: $51 per month ($204)

Best practice: try to align visit with sessional dates
Process – Application

• Student or supervisor may initiate
• Submit letter of invitation and agreement for to SGS, signed by
  • Student
  • Home supervisor
  • Home chair
  • U of T supervisor
  • U of T graduate chair or graduate coordinator
  
  **Best practice: use letter template provided by SGS in preamble to IVGS agreement form**

• SGS reviews letter and form and issues a letter of admission to the student
  • SGS may request corrections or alterations
  • Record created in ROSI/ACORN
  • Instructions for receiving TCard and accessing services
Process – Arrival

• Student applies for immigration documents using SGS letter of admission
  • Mostly receive study permit – welcome to Canada!
  • May be asked to apply for work permit – contact SGS for assistance in these cases

• Students wishing to apply for housing should contact admissions.sgs@utoronto.ca

• Fees applied to ROSI/ACORN account, payable upon arrival

• TCard issued on arrival. Students must present:
  • Offer letter
  • Visa
  • Passport
Contact Us

SGS Inquiries
• General inquiries:  graduate.information@utoronto.ca
• Admissions inquiries:  admissions.sgs@sgs.utoronto.ca
• General financial support inquiries:  graduate.awards@utoronto.ca
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Thank you