Memo

To: Graduate Administrators
From: Josie Lalonde, Director, Student Academic Services
Date: May 11, 2018
Re: Registration rollover - 20189-20191

This is to inform you that we are planning to run the fall/winter registration rollover on Wednesday, May 23.

Here are a few reminders related to the rollover:

- The SGS default dates are set to allow students to begin enrolling and waitlisting in Fall/Winter courses on May 28, 2018. These dates are recorded as sessional events on ROSI 1ADA as M07/MAZ/MW1.
  o MAZ opens at 6AM
  o M07 and MW1 open at 12:01AM

- You may set your own M07, MAZ and MW1 sessional event dates on 1ADA if you do not want students to have access to ACORN on the course enrollment start date. Your own M07/MAZ/MW1 enrolment dates must fall within the SGS start date and end dates. In other words, your start dates cannot be before the SGS start date and your end dates cannot be after the SGS end dates.
  o Fall 2018 courses: Course enrolment starts on May 28, 2018 and ends on September 24, 2018. The course waitlist deadline is September 23 (it is always one day before the course enrolment deadline).
  o Winter 2019 courses: Course enrolment starts on May 28, 2018 and ends on January 21, 2019. The course waitlist deadline is January 20.

- SGS will provide a list of your students who were considered for the registration rollover to Fall 2018/Winter 2019. The list will indicate whether or not each student was rolled over. For those excluded, it will indicate the reason why (time limit reached, candidacy not achieved, etc.). The lists will be placed in the SGS drive by the end of the day on Thursday, May 24.

If you have any questions, please contact Hanna Granovsky or Ahmad Nizami.

Thank you.