MEMORANDUM

TO: Graduate Administrators and Coordinators
FROM: Hasmik Sargsyan, Manager, Recruitment and Admissions
CC: Student Academic Services, School of Graduate Studies
DATE: March 8, 2019
RE: SGS Admissions Manual

The SGS Admissions Manual has been updated and is available on the SGS home page under “Faculty and Staff” within the restricted access tab. The Admissions Manual is a reference tool for graduate staff and administrators, designed to assist you in assessing domestic and international applications and ensuring that an applicant meets the admission requirements of the School of Graduate Studies. It should be used in conjunction with the Student Services and ROSI Manual.

The substantive changes of content are:

Appropriate Admitting Degree
- There is no longer a fixed metric for determining whether an admitting degree has sufficient arts and science content; this assessment is now at the discretion of the graduate unit assessing the application.
- Please note that applicants to Master’s programs with Bologna-compliant 180 ECTS bachelor’s degrees remain non-standard admissions cases.
- The list of recognized US accrediting bodies has been updated to reflect changes.

Equivalencies
- Canadian universities that have made changes to their official transcripts in the past year have been noted.
- An equivalency for ECTS grades has been added. This complements the 28 countries updated on ICED in 2018, with updated information and A- equivalencies.

English Language Proficiency Requirements
- The phrasing of this section was clarified to re-emphasize that the admitting degree must be taught and examined in English to meet the ELP requirements. In cases where another degree has been earned in English, units will need to submit a petition for non-standard admission, or ask the applicant to submit results from one of the four allowable ELP tests.
• Offers of admission conditional on satisfactory ELP scores are now allowed. If such an offer is made, the condition is severe, and must be satisfied before the program starts. No exceptions are allowed.
• The list of countries whose education systems are primarily in English has been updated to be more inclusive of countries and to provide information on institutions within those countries whose degrees do not meet the ELP requirements.
• The Michigan English Language Assessment Battery (MELAB) is no longer offered, and has therefore been removed from the list. Applicants who submit scores that are less than two years old can still use those scores to meet the requirement.

Student Mobility Programs
• Information has been added on admission to the three inbound student mobility programs supported by the School of Graduate Studies
  o International Visiting Graduate Student (IVGS): Graduate research under the supervision of a U of T faculty member for up to three sessions.
  o Joint Educational Placement (JEP): A single doctoral degree option under the joint supervision of faculty from U of T and another Canadian or international university.
  o Student Exchanges: Students from partner schools enroll for one or two sessions to take University of Toronto graduate courses for transfer credit.

Withdrawals
• Information has been added regarding circumstances under which a unit may need to withdraw an offer made to an applicant.

ROSI Admission Condition Codes
• ROSI admission condition codes, formerly listed in a separate appendix, are now incorporated into the Admissions Manual.

Should you have any questions, please contact me at hasmik.sargsyan@utoronto.ca