



Section 10: Appendix 2 - Checklist for Students

- I chose my supervisor (or agreed to the choice) after appropriate review of supervisor options.

During my initial meetings with my supervisor, I have discussed the following topics:

- Potential or actual thesis topic
- Funding
- Applying for scholarships and awards
- Teaching assistantships
- Availability of space
- Expected hours of work
- Timelines and major milestones including anticipated program completion time
- When and how a supervisory committee will be chosen
- Nature of guidance
- Frequency and style of meetings

- Who arranges meetings with the supervisor and the supervisory committee
- Methods of informal communication
- Turnaround time for major questions, drafts of thesis chapters, publications (as applicable)
- Turnaround time for conference presentations (as applicable)
- Intellectual property (IP) issues
(for example, ownership of data, authorship on publications, conference presentations, industry involvement, thesis publication embargoes, patents, etc.)

I understand, and have discussed with my supervisor, my program requirements including (not all may be applicable):

- Required courses
- Extra courses
- Language/breadth requirement
- Comprehensive/field/qualifying exam
- Seminar attendance
- Ethics review
- Thesis proposal
- Other (specify)

I am aware of all relevant policies and regulations of my graduate unit, the School of Graduate Studies and the University. I know where I can find these documents when needed.
