# **BOOKS ON ACADEMIC WRITING/SPEAKING (FOR ELWS WEBSITE)**

### WRITING HANDBOOKS

- Aaron, Jane E. (2011). *The Little, Brown essential handbook for writers* (3<sup>rd</sup> Canadian ed.). Toronto: Pearson Longman.
- Hacker, Diana, Sommers, Nancy, & Van Horn, M.C. (2011). *A Canadian writer's reference* (5<sup>th</sup> ed). Boston: Bedford Books.
- Lunsford, Andrea (2011). The St. Martin's handbook (7<sup>th</sup> ed.). New York: Bedford Books.
- Strunk, William Jr. & White, E.B. (1999). The elements of style (4<sup>th</sup> ed.). New York: Longman.
- Swan, Michael (2005). Practical English usage (3<sup>rd</sup> ed.). New York: Oxford UP.
- Troyka, Lynn Quitman (2013). *Simon & Schuster handbook for writers* (6<sup>th</sup> Canadian ed.). New York: Pearson.
- Turabian, Kate L. (2010). *A manual for writers of research papers, theses, and dissertations* (8<sup>th</sup> ed.). Chicago: University of Chicago Press.

### THESIS WRITING

- Biklen, Sari K & Casella, Ronnie (2007). *A practical guide to the qualitative dissertation*. New York: Teacher's College Press.
- Bolker, Joan (1998). Writing your dissertation in fifteen minutes a day: A guide to starting, revising and finishing your doctoral thesis. New York: H.Holt.
- Cooley, L., & Lewkowicz, J. (2003). *Dissertation writing in practice: Turning ideas into text*. Hong Kong: The University of Hong Kong Press.
- Dunleavy, Patrick (2003). *Authoring a PhD: How to plan, draft, write and finish a doctoral thesis or dissertation*. London: Palgrave Macmillan.
- Evans, David, Gruba, Paul, & Zobel, Justin (2011). *How to write a better thesis* (3<sup>rd</sup> ed.). Melbourne: Melbourne UP.
- Kamler, Barbara & Thomson, Pat (2006). *Helping doctoral students write: Pedagogies for supervision.*New York: Routledge.
- Lunenburg, F. C., & Irby, B. J. (2008). Writing a successful thesis or dissertation: Tips and strategies for students in the social and behavioral sciences. Thousand Oaks, CA: Corwin Press.

### **FOCUS ON READING**

- Gopen, George D. (2004) *The sense of structure: Writing from the reader's perspective.* New York: Longman.
- Henderson, Eric (2008). *The active reader: Strategies for academic reading and writing*. Don Mills, ON: Oxford UP.
- Wallace, Mike & Wray, Alison (2011). Critical reading and writing for postgraduates. London: Sage.

### WRITING RESOURCES FOR NON-NATIVE SPEAKERS OF ENGLISH

- Caplan, Nigel (2012). *Grammar choices for graduate and professional writers*. Ann Arbor: University of Michigan Press.
- Curry, Mary-Jane & Lillis, Theresa (2013). *A scholar's guide to getting published in English: Critical choices and practical strategies*. Bristol UK: Multilingual Matters.
- Glasman-Deal, H. (2010). Science research writing for non-native speakers of English. London: Imperial College Press.
- McGarrell, H. M & Brillinger, K. (2008). *Writing for results: Academic and professional writing tasks*. St. Laurent, PQ: Pearson Longman.
- McIntosh, Colin ed. (2006). *Oxford phrasal verbs dictionary for learners of English* (2<sup>nd</sup> ed.). Oxford: Oxford UP.
- Swales, John M. & Feak, Christine B. (2012). *Academic writing for graduate students: Essential tasks and skills* (3<sup>rd</sup> ed.). Ann Arbor: University of Michigan Press.
- Swales, John M. & Feak, Christine B. (2000). *English in today's research world: A writing guide*. Ann Arbor: University of Michigan Press.

### WRITING UP RESEARCH

- Barrass, Robert (2002). *Scientists must write: A guide to better writing for scientists, engineers and students* (2<sup>nd</sup> ed.). London: Routledge.
- Bazerman, Charles (2009). What writing does and how it does it. New York: Routledge.
- Benson, Philippa J. & Silver, Susan C. (2013). What editors want: An author's guide to scientific journal publishing. Chicago: University of Chicago Press.
- Booth, Wayne C., Colomb, Gregory G., & Williams, Joseph (2008). *The craft of research* (3<sup>rd</sup> ed.) Chicago: University of Chicago Press.

- Bruce, Ian (2008). Academic writing and genre. London: Continuum.
- Englander, Karen (2014). Writing and publishing science research papers in English: A global perspective. New York: Springer.
- Germano, William (2001). *Getting it published: A guide for scholars and anyone else serious about serious books.* Chicago: University of Chicago Press.
- Germano, William (2013). From dissertation to book (2<sup>nd</sup> ed.). Chicago: University of Chicago Press.
- Graff, Gerald & Birkenstein, Cathy (2007). *They say/ I say: The moves that matter in persuasive writing*. New York: Norton.
- Hyland, Ken (2000). *Disciplinary discourses: Social interactions in academic writing*. Harlow, England: Pearson Education Ltd.
- Irish, Rob & Weiss, Peter Eliot (2013). *Engineering communication: From principles to practice* (2<sup>nd</sup> ed.). Don Mills, ON: Oxford UP.
- Miller, Jane E. (2005). *The Chicago guide to writing about multivariate analysis*. Chicago: University of Chicago Press.
- Schimel, Joshua (2012). Writing science: How to write papers that get cited and proposals that get funded. New York: Oxford UP.
- Swales, John (2011). Aspects of article introductions. Ann Arbor: University of Michigan Press.
- Swales, John M. & Feak Christine B. (2009). *Telling a research story: Writing a literature review*. Ann Arbor: University of Michigan Press.
- Swales, John M. & Feak, Christine B. (2009). *Abstracts and the writing of abstracts.* Ann Arbor: University of Michigan Press.
- Walliman, Nicholas (2011). *Your research project: Designing and planning your work* (3<sup>rd</sup> ed.). London: Sage Publications.

# WRITING: FOCUSING ON STYLE

Bacon, Nora. (2009). The well-crafted sentence: A writer's guide to style. Boston: Bedford-St. Martin's.

Fish, Stanley (2011). How to write a sentence and how to read one. New York: Harper Collins.

Sword, Helen (2012). Stylish academic writing. Cambridge: Harvard University Press.

Williams, Joseph M. (2014). Style: Lessons in clarity and grace (11<sup>th</sup> ed.). New York: Pearson.

William Zinsser (2006). *On writing well: The classic guide to writing non-fiction*. New York: Harper Perennial.

# WRITING: MISCELLANEOUS

- Cook, Claire Kehrwald (1985). Line by line: How to edit your own writing. Boston: Houghton Mifflin.
- Swales, John M. & Feak, Christine B. (2011). *Navigating academia: Writing supporting genres*. Ann Arbor: University of Michigan Press.
- Truss, Lynn (2006). *Eats, shoots and leaves: The zero tolerance approach to punctuation.* London: Gotham.

### GIVING ORAL PRESENTATIONS/ DESIGNING EFFECTIVE VISUALS

- Alley, Michael (2003). *The craft of scientific presentations: Critical steps to succeed and critical errors to avoid.* New York: Springer.
- Anholt, Robert R.H (2010). *Dazzle 'em with style: The art of oral scientific presentation* (2d Ed.). Philadelphia: Elsevier Academic Press.
- Berry, Cicely (2011). Your voice and how to use it successfully. London: Random House Group.
- Doumont, Jean-luc (2012). *Trees, maps, and theorems: Effective communication for rational minds.*Brussels: Principiæ.
- Duarte, Nancy (2010). *Resonate: Present visual stories that transform audiences.* Mississauga, ON: Wiley.
- Duarte, Nancy (2008). *Slide:ology: The art and science of creating great presentations*. Sebastopol CA: O'Reilly Media.
- Kosslyn, Stephen M. (2007). *Clear and to the point: 8 psychological principles for compelling PowerPoint presentations*. New York: Oxford UP.
- Morgan et al. (2004). Presentations that persuade and motivate. Boston: Harvard Business Press.
- Morgan, Scott & Whitener, Barrett (2006). *Speaking about science: A manual for creating clear presentations.* New York: Cambridge University Press.
- Reynolds, Garr (2008). *Presentation zen: Simple ideas on presentation design and delivery*. Berkeley: New Riders.
- Tufte, Edward R. (2006). Beautiful evidence. Cheshire, Conn: Graphics Press.
- Tufte, Edward R. (1983). The visual display of quantitative information. Cheshire Conn: Graphics Press.