SGS INFORMATION SESSION – ONTARIO GRADUATE SCHOLARSHIP (OGS) FOR STUDENTS

DEBBIE CHAU
FALL 2022

Important Disclaimer!
What is said (or not said) at this info session
does not supersede the material contained
on our SGS OGS website.

Information in this presentation is only
applicable to the OGS competition at the
University of Toronto

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# STATEMENT OF ACKNOWLEDGEMENT OF TRADITIONAL LAND

We wish to acknowledge this land on which the University of Toronto operates.

For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit River.

Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

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MS TEAMS - ASKING QUESTIONS

- We are recording this session to be available along with this slide presentation on the SGS OGS webpage under "Additional Info": https://www.sgs.utoronto.ca/awards/ontario-graduate-scholarship/#section_5

- Quick clarification questions on a particular slide may be entered in the "chat" section during the presentation. Save all other questions to the end of the presentation

- For questions about your personal background or eligibility, please review the eligibility requirements, then contact SGS by email if you have further questions.

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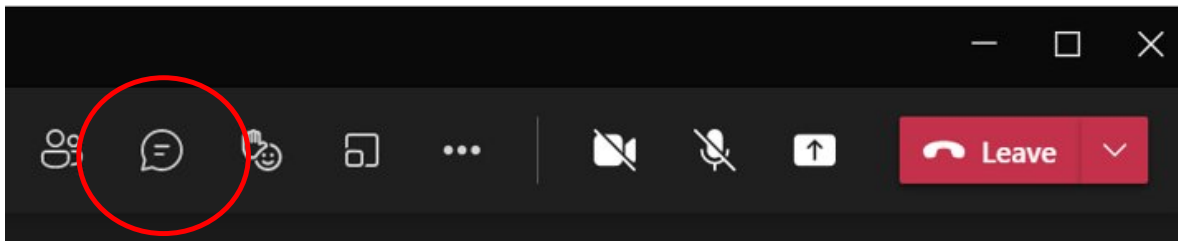
AGENDA

- **OGS Program Overview**
  - Program Background
  - Competition Information
  - Eligibility
  - Application Process & Components

- **Application Tips**

- **Queen Elizabeth II Graduate Scholarship in Science & Technology**

- **Questions**

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PROGRAM OVERVIEW
ONTARIO GRADUATE SCHOLARSHIP (OGS)

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PROGRAM BACKGROUND

- The OGS program started in 1975 and has been providing merit-based scholarships to Ontario's best graduate students in all disciplines.

- The OGS program is jointly funded by the Province of Ontario (Ministry of Colleges and Universities / MCU) and the graduate units at the University of Toronto.
  - 2/3rd of each award session is funded by MCU
  - 1/3rd of each award session is funded by the graduate unit

- Each year the Ministry specifies how many awards each University in Ontario can award

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PROGRAM BACKGROUND

- The Ontario Graduate Scholarship (OGS) program is designed to encourage excellence in graduate studies at the master's and doctoral levels at universities in Ontario
  - Value of the OGS: $5,000 per session
  - 2-Session award: $10,000
  - 3-Session award: $15,000

- Each university in Ontario has its own application and procedure
  - For students applying to graduate school, applications must be submitted to each university to which they are seeking admission for 2023-24
  - Must be held at the awarding University

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GENERAL APPLICATION INFORMATION

- University of Toronto students or incoming applicants must apply for the OGS at U of T using the online OGS Application Form (SGS Forms Tool)

- Incoming applicants applying to multiple graduate units for admissions must submit separate applications to each graduate unit

- Internal deadlines are posted on the SGS OGS webpage

COMPETITIONS

- There are three OGS competitions per year.
    - International
    - Domestic
    - Indigenous

OGS INTERNATIONAL COMPETITION

- **Two level adjudication process**
  - Graduate unit adjudication
    - Graduate unit's awards committee will review all eligible applications received by their deadline and determine which applicants to nominate to SGS for central adjudication

  - SGS adjudication
    - The SGS awards committee will review all nominated applications and select the recipients of the scholarship

- U of T's allocation for OGS International awards this year is 22, and up to 20 Mary H. Beatty Fellowships (value: $10,000 each) will also be awarded as part of the OGS International competition

OGS DOMESTIC COMPETITION

- **Single level adjudication process**
  - Graduate unit adjudication
    - Graduate unit's awards committee will review all eligible applications received by their deadline and select the top applicants to receive the scholarship and a short list of reversion candidates (alternates) in the event an offer is declined
    - SGS does final eligibility check to ensure the students are in good standing with OSAP and sends out official award offers
    - U of T's allocation for OGS Domestic awards is over 800 each year. Graduate units are each given a specific portion of the U of T total

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OGS INDIGENOUS COMPETITION

- **Single level adjudication process**
  - SGS adjudication
    - All eligible applicants who have self-identified as Indigenous to Canada on their applications and have not been recommended by their graduate unit for an OGS through the domestic competition will be reviewed by the SGS awards committee

- A minimum of 3 OGS awards, and up to 2 McCuaig-Throop Bursary awards (value: $10,000) will be awarded through this competition

OGS ELIGIBILITY TO APPLY

To be eligible, applicants must:

- Be a Canadian citizen, permanent resident of Canada, protected person, or international student
  - International students must have a valid study permit prior to their department's OGS international deadline, COVID-19 EXCEPTION: Currently registered international graduate students who have not yet been able to obtain a study permit due to COVID-19 circumstances are eligible to apply. However, these applicants must have a valid study permit in order to hold the award.

- Be enrolled in, have applied for, or will apply for full-time admission to an eligible graduate program at the master's or doctoral level at U of T

- Have achieved at least A- (or equivalent) average in each of the last two completed years of study (full-time equivalent); or if the student has completed two years of graduate studies at the time of application, must demonstrate an overall average of at least A- (or equivalent) on all graduate course completed

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GPA ELIGIBILITY EXAMPLE 1

- A- (or equivalent) in each of the last two completed years of study (full-time equivalent) **GPA Calculation example:**

	Session	# of Credits	Sessional GPA
Most recent year of study	Winter 2022	2.5	3.6
	Fall 2021	2.5	3.8
	TOTAL	**5.0**	**3.75**
Second most recent year of study	Summer 2021	1.0	4.0
	Winter 2021	1.5	4.0
	Fall 2020	1.5	3.5
	TOTAL	**4.0**	**3.79**

Note: Please check with the graduate unit you are applying the OGS at to confirm if your GPA average meets their unit's minimum.

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GPA ELIGIBILITY EXAMPLE 2

Applicants who have completed two years or more of graduate studies at the time of application.

- This example is a student who started the Master's program in Fall 2015.

- The program was a 2-year program and it was completed in Summer 2017.

- The student then started the PhD program in Fall 2017, which would be the student's 3rd year of graduate studies.

- Therefore, this student's GPA would only include grades received from graduate level studies.

- This student received an A for 0.5 FCE and an A- for a 0.5 FCE.

OGS ELIGIBILITY TO APPLY CONTINUED

- Have not exceeded the lifetime maximum of government-funded support or maximum OGS support available for their current level of study

Government lifetime maximum:

  - Maximum of 6 years of government funding which includes – OGS, QEII, doctoral and master level awards from CIHR, NSERC, SSHRC, Vanier, and OTS

Program lifetime maximums:

  - Students in master's level programs may receive up to two years of OGS/QEII in their lifetime
  - Students in doctoral level programs may receive up to four years of OGS/QEII in their lifetime
  - Program maximums are determined by the academic year rather than the award type.

For example, if a master's student receives an OGS award in one academic year and a QEII-GSST award in a second academic year, they will have reached their program maximum.

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MAXIMUM FUNDING EXAMPLE

Student A's funding history

- Master's Level
    - 2016-17 OGS
    - 2017-18 SSHRC CGS M

- Doctoral Level
    - 2019-20 SSHRC CGS D
    - 2020-21 SSHRC CGS D
    - 2021-22 SSHRC CGS D
    - 2022-23 OGS

- This candidate is ineligible for the 2023-24 OGS competition

Maximum Funding Catgy	# of Years Funded	Eligibility Met?
Program Maximum – Master's	1	✔
Program Maximum - Doctoral	1	✔
Government Maximum	6	✘

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OGS ELIGIBILITY TO HOLD

To hold an OGS award, recipients:

- Must register and remain enrolled as a full-time student at U of T in an eligible program at the graduate unit from which the OGS was awarded

- Who withdraw, transfer to part-time status, complete degree requirements prior to the end of their award, or fail to complete the full session will be required to repay the funds received for the incomplete session

- **Domestic (including Indigenous) only** - Must be in good standing with the Ontario Student Assistance Program (OSAP)

- May accept research assistantships, part-time teaching positions, or other paid employment that does not affect their status as a full-time graduate student and is commensurate with graduate unit policies. Typically students holding full-time paid employment are not eligible to receive an OGS

- Cannot hold an OGS award in the same session (overlapping) or from the same award year as a scholarship from SSHRC, NSERC, CIHR, Vanier, QEII-GSST, or another OGS

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OGS ELIGIBILITY TO APPLY & HOLD

- The eligibility criteria provided here are the minimum requirements only. Graduate units may impose additional criteria to apply, receive, or hold an OGS. Please inquire with your graduate unit regarding any additional requirements or conditions to those listed here.

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APPLYING FOR OGS

- Full application details are available on the SGS OGS webpage: https://www.sgs.utoronto.ca/awards/ontario-graduate-scholarship/

STEP 1. CONFIRM DEADLINE

- Select the "Student Deadlines" button on the SGS OGS webpage

STEP 1. CONFIRM DEADLINE

- Determine the appropriate deadline for your graduate unit

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2023-24 University of Toronto OGS Student Deadlines to Graduate Units
Last Updated: October 19, 2022

RETURN TO OGS WEBPAGE

	Unless otherwise noted, applications are due at 11:59pm Eastern on the deadline date.			
Graduate Unit Name	**Faculty**	**Domestic (Canadian & PR) Students: Unit OGS Deadline**	**International (Study Permit) Students: Unit OGS Deadline**	**Unit's website address with OGS info specific to unit (if applicable)**
Aerospace Studies, Institute of ("UTIAS")	Faculty of Applied Science & Engineering			
Anthropology, Dept of	Faculty of Arts & Science	1-Mar-2023	1-Mar-2023	
Applied Psychology & Human Development, Dept of	Ontario Institute for Studies in Education	8-Mar-2023	8-Mar-2023	
Architecture, Landscape, and Design, John H. Daniels Faculty of	John H. Daniels Faculty of Architecture, Landscape & Design	14-Apr-2023	17-Mar-2023	Current Award Announcements	Daniels (utoronto.ca)
Art History, Dept of	Faculty of Arts & Science	8-May-2023	3-Apr-2023	
Astronomy and Astrophysics, Dept of	Faculty of Arts & Science	5-May-2023	7-Apr-2023	
Biochemistry, Dept of	Temerty Faculty of Medicine	1-Mar-2023	1-Mar-2023	
Biomedical Engineering, Institute of	Faculty of Applied Science & Engineering	24-Mar-2023	3-Mar-2023	https://bme.utoronto.ca/current-students/student-awards/
Cell & Systems Biology, Dept of	Faculty of Arts & Science	14-Mar-2023	18-Apr-2023	https://csb.utoronto.ca/graduate-studies/current-students/funding/

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STEP 2. REVIEW THE APPLICATION INSTRUCTIONS

- Select the "Application Instructions" button on the SGS OGS webpage

STEP 2. REVIEW THE APPLICATION INSTRUCTIONS

- Review the "application instructions" page: https://www.sgs.utoronto.ca/awards-funding/scholarships-awards/ontario-graduate-scholarship-application-instructions/?highlight=OGS

STEP 3. APPLY

- Select the "Apply Now" button on the SGS OGS webpage

STEP 3. APPLY
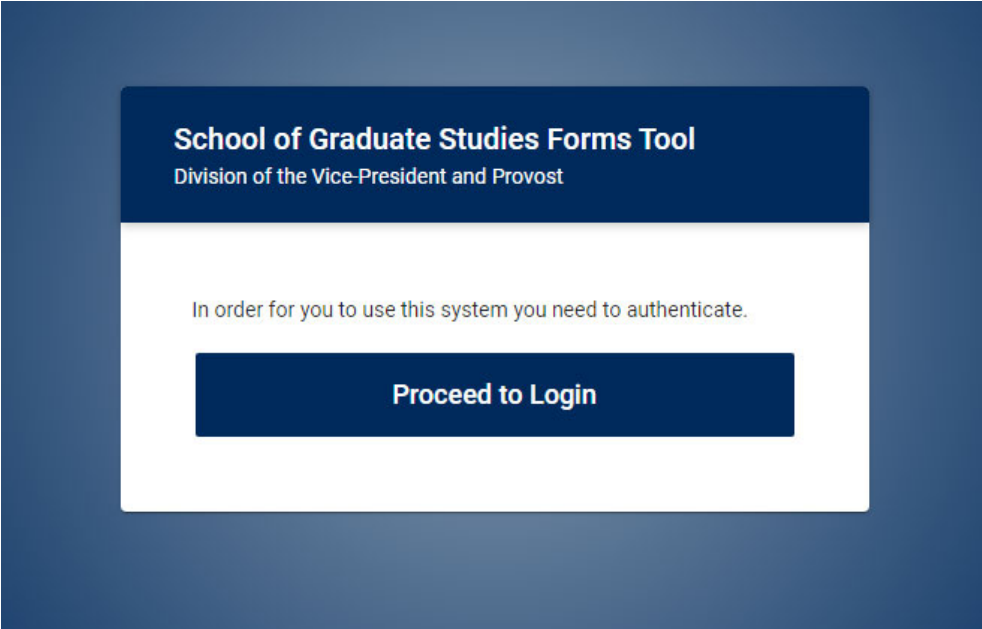
- You will be taken to the "Accessing the Application" section of the Application Instructions

- **Web browser compatibility:** For the best user experience, use the most update-to-date version of Google Chrome, Mozilla Firefox, Safari, or Microsoft Edge web browsers to complete the form. Internet Explorer is not compatible. It is recommended to use an incognito or private browsing window. If you are unable to access the form, verify your web browser version and update if necessary before trying again.

- If you are having issues logging in: For a "hard" refresh (Ctrl+F5 for Windows or Cmd+Shift+R for Macs), to clear your cache (Ctrl+Shift+Delete for Windows,or Cmd+Shift+Delete for Macs), and use a Private Browsing or Incognito window

- When ready, select the "Log into the OGS application system" button

Log into the OGS application system →

OGS APPLICATION (SGS FORMS TOOL) LOGIN PAGE

- Click Proceed to Login

LOG IN OPTIONS

- The application system provides two log in options.

  - **Current and previous U of T students with an activated UTORid**, should use their UTORid to log into the OGS application system.

  - **Non-U of T users without a UTORid** (i.e., admissions applicants) must create a BlueAccount in order to log into the OGS application system. To create a BlueAccount, select the Log in with BlueAccount button on the log in page, then select the Register here link to register for a Blue Account.

  - Important Note: Do <u>not</u> use your JoinID as it is not compatible with the OGS application.

TORONTO

Division of the Vice-President & Provost

Log in

Log in with UTORid / JOINid

Log in with BlueAccount

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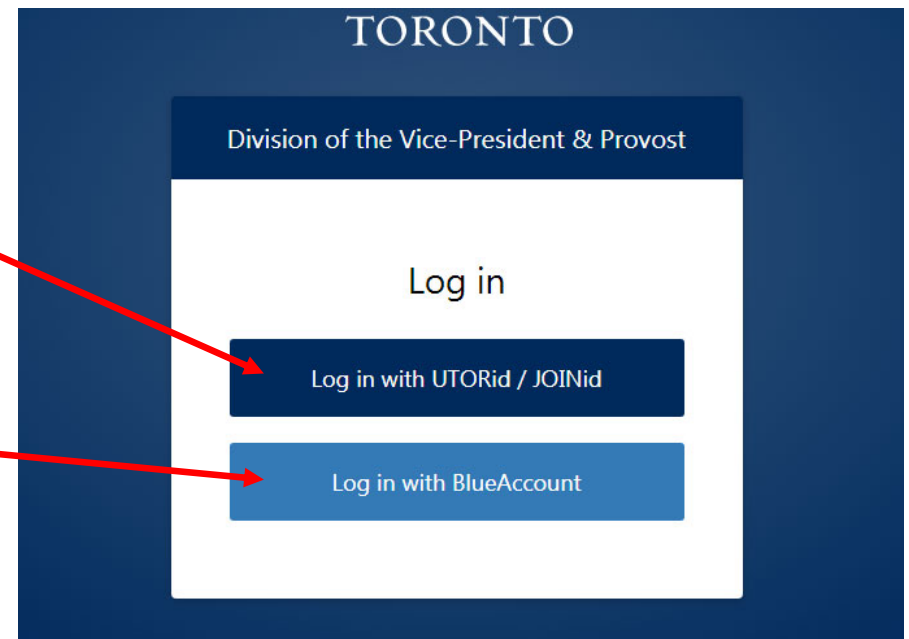
BLUE ACCOUNT

- To create a BlueAccount, on the BlueAccount Login page select the link in Register "**Here**"

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BlueAccount Login

Don't have an account? Register here.

Email ⬚

Password ⬚

Log in   Forgot / Reset password

Remember: Completely exit your browser when you are finished.

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LANDING PAGE

- "My Forms"

CREATE AN APPLICATION

- In the left-hand side menu select "New Form"

NEW FORM PAGE – START A FORM

- Locate "Ontario Graduate Scholarship Award" box and select "Start Form+" button

APPLICATION COMPONENTS

1. Proposed Study for 2023-2024
2. Applicant Profile
3. Academic Background
4. Awards & Financial Aid
5. Academic Achievements
6. Plan of Study
7. Academic Assessments
8. Applicant Consent and Declaration
9. Review

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1. PROPOSED STUDY FOR 2023-2024

Ontario Graduate Scholarship: Applicant Form

Ontario Graduate Scholarship (OGS)

1. Proposed Study for 2023-2024
2. Applicant Profile
3. Academic Background
4. Awards and Financial Aid
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6. Plan of Study
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9. Review
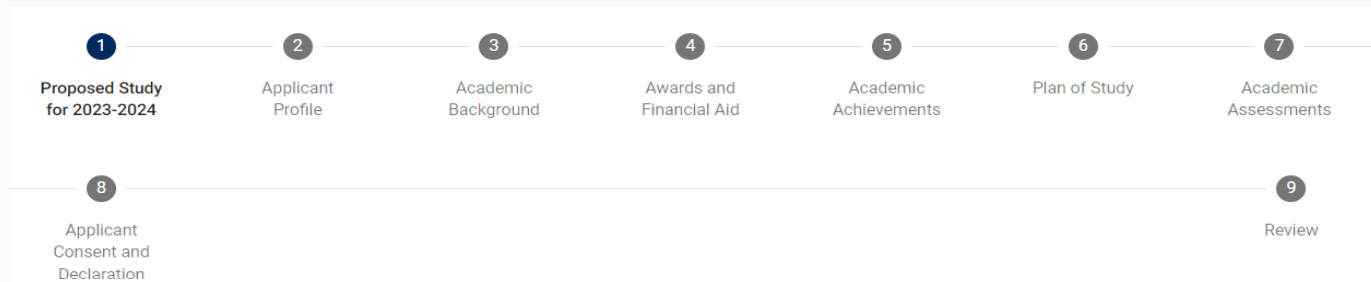
Proposed Study for 2023-2024

Please provide information regarding the graduate unit and program to which you will (or intend to) be registered in for the next academic year. The information provided will determine where your OGS application will be sent for consideration at the University of Toronto. Please review the OGS Application Instructions for additional information.

Faculty (required)

Required.

1. PROPOSED STUDY FOR 2023-2024

- In this section, applicants should be describing the program they intend to be registered in for the 2023-24 academic year (not the current year)

- For example, there is a question that asks: **Year of Study**
  - Applicant should enter the year of study that they will be in for the **2023-2024 academic year**.
  - Therefore, if the applicant is currently in first year of the program (just started this September) they would enter "2"
  - If the applicant is applying for admission into a program to start next September 2023, they would enter "1"

2. APPLICANT PROFILE

- In this section applicants will need to declare their citizenship status in order for administrators to determine which competition the application will be reviewed in
  - Applicants who select their citizenship status as Protected person, permanent resident, or temporary resident visa/student stud permit, will need to indicate the date residency status was received
  - NEW: Applicants applying for other awards that use the OGS application form and do not need to be demonstrate citizenship status may select "No status at time of application (ineligible for OGS/QEII-GSST)"

- Additionally, applicants will be asked if they self-identify as Indigenous or Black. If an applicant self-identifies as Indigenous or Black they may be considered for other award opportunities
  - Particularly for Indigenous to Canada students, in order to be considered for the OGS Indigenous competition, applicants must indicate they self-identify as Indigenous First Nation (Status/Non-Status), Métis, or Inuk (Inuit) in this section
  - Self-identification information is only available for administrative purposes and is not present on the PDF application view, and should not be seen by those adjudicating the application

Status

Current citizenship status (required)

Canadian citizen

Permanent resident

Protected person

Temporary resident visa/student study permit

No status at time of application (ineligible for OGS/QEII-GSST)

Do you self-identify as an Indigenous Person? (required)

○ Yes
○ No
○ Prefer not to answer

By providing this information you may be considered for awards available for Indigenous students (St

Do you self-identify as a Black student? (required)

○ Yes
○ No
○ Prefer not to answer

By providing this information you may be considered for awards available for Black students.

3. ACADEMIC BACKGROUND

- Enter **all degrees** completed, in progress, or withdrawn from in the "Current and Previous Studies" section for a complete academic history

- Upload a single PDF file that includes transcripts from all postsecondary studies including transcripts from study abroad sessions, if the grades are not present in the "home" university transcript

- U of T transcripts must be uploaded even if the student is currently enrolled in a graduate program at U of T

- Legends must be included for all transcripts outside of U of T

- Digitally signed / certified / encrypted transcripts must **not** be uploaded. You may use freely available PDF software such as Adobe Acrobat Reader or a web browser such as Chrome to "print to PDF" in order to create an unencrypted "copy" of the file to upload

- Scanned unofficial, student-issued, or web transcripts (e.g., ACORN academic histories) are permitted

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4. AWARDS & FINANCIAL AID

- Applicants must declare:
    - ○ if they have previously held OSAP or CSL loan and if they are in good standing or not
    - ○ how many previous federal and provincial awards they have held, declined awards should not be included in this section

- Applicants **must** indicate if they would like to be considered for other graduate award competitions – particularly the Queen Elizabeth II Graduate Scholarships in Science & Technology competition and/or awards for Black and/or Indigenous students

Would you like this OGS application to be considered in other graduate award competitions (e.g. QEII-GSST, awards for Black and/or Indigenous students) for which you may be eligible at the University of Toronto? Separate application requirements may be necessary. (required)

○ Yes
○ No

Previous   Save   Next

- Applicants applying for other awards that use the OGS application form may upload additional application documents as an attachment to the application form

Would you like this OGS application to be considered in other graduate award competitions (e.g. QEII-GSST, awards for Black and/or Indigenous students) for which you may be eligible at the University of Toronto? Separate application requirements may be necessary. (required)

- ⦿ Yes
- ◯ No

Has the particular award competition(s) to which you are applying requested specific documents to be uploaded to this form? (required)

- ⦿ Yes
- ◯ No
- ◯ I'm not applying to any particular competition at the moment

Please attach the required documentation as per the award instructions as a single PDF file, not exceeding 2 MB. (required)

Upload

5. ACADEMIC ACHIEVEMENTS

- List all Scholarships and Awards that are competitive, include their value
    - Include all awards you have been offered, even if the offer was later declined

- Upload Research Contributions, Relevant Experience & Activities PDF

- Leave of Absence and/or Special Circumstances

RESEARCH CONTRIBUTIONS, RELEVANT EXPERIENCE & ACTIVITIES

- Maximum 2 pages, pdf attachment/upload

- Part 1.

Research Contributions: List of publications, presentations, posters, or other significant work that was submitted to an external organization (e.g., a consulting report), applicants may use the referencing style for their discipline

- Part 2.

Relevant Experience & Activities: Applicants should describe the research/academic abilities that they have gained through their past research/academic experience. If they have relevant work experience, discuss the relevance of that experience to their proposed field of study/research and any benefits they gained from it.

Applicants may describe their professional, academic and extracurricular activities, interactions and collaborations that best demonstrate their communication, interpersonal and leadership skills.

Research Contributions, Relevant Experience and Activities
Please attach a copy of your Research Contributions, Relevant Experience and Activities as a single PDF document. It must meet the following requirements provided below.

General presentation:

- Body text in a minimum 12pt Arial (or similar) font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)

File requirements:

- File size cannot exceed 1 MB.
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 2 pages (All information exceeding this limit will be omitted.)

For Research Contribution content requirements review the OGS Application Instructions.

(required)

Upload

The selected file must be a PDF document and cannot exceed 1 MB
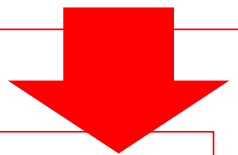
(required)

Research Contributions.pdf   Download   Remove

The selected file must be a PDF document and cannot exceed 1 MB

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LEAVE OF ABSENCE AND/OR SPECIAL CIRCUMSTANCES

- OGS adjudication committees take into consideration special circumstances that may have interrupted or delayed the completion of an applicant's current or a previous degree, affected applicants' research, professional career, record of academic or research achievement.
  - Specify the dates of the delay or interruption.
  - Relevant circumstances could include maternity/parental leave, child-rearing, illness, disability, cultural or community responsibilities, socio-economic context, health-related family responsibilities, trauma and loss, or the COVID-19 pandemic.

- Indigenous applicants are encouraged to use this section to describe special circumstances that could have had an impact on their academic or career paths.

All information provided to U of T is subject to the Freedom of Information and Protection of Privacy Act. Applicants are reminded that the information included in this section of their application will be shared with selection committee members for consideration as part of their application. OGS reviewers cannot share this information outside of the merit review process.

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6. PLAN OF STUDY

- Maximum 1 page + 1 additional page for citations/bibliography as a PDF file upload

- Research Based programs: A detailed description of the proposed research project for the period during which the award will be held. Must be as specific as possible without being too jargon-laden – can include Objectives, Outline, Methods, Procedures, Significance

- Course Based programs: A detailed plan including proposed course and any research work. Outline current stage of studies and what remains to be done and a rationale for engaging in graduate level studies

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WRITING SUPPORT

- The following departments/faculties offer writing support through one-on-one consultations:
    - Architecture
    - OISE
    - Dentistry
    - Nursing
    - Pharmacy
    - Physical Education
    - Social Work

- You may also visit the **Graduate Centre for Academic Communication**: https://www.sgs.utoronto.ca/resources-supports/gcac/

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GRADUATE CENTRE FOR ACADEMIC COMMUNICATION

- GCAC offers bootcamp/ intensive courses and workshops for proposal writing. They also offer one-on-one appointments to help review proposals

- https://www.sgs.utoronto.ca/resources-supports/gcac/

Graduate Centre for Academic Communication

Accessibility	→
FAQs for Current Students	→
Research and Academic Resiliency and Adaptation Tool Kit	→
Supervision Support	→
Graduate Centre for Academic Communication	→

Current Term's Courses

Annual Course Schedule

Workshops

Writing Centre

Boot Camps and Writing Intensives

GCAC Courses: The October 2022 course schedule is posted online and registration is now open.

GCAC Workshops: The Fall 2022 workshop schedule is posted online. Please visit our workshop page for details on how to register.

GCAC Writing Centre: Majority of the appointments will be offered online. However, we will be offering some in-person appointments starting October 14, 2022.

GCAC Bootcamps: We will be offering a bootcamp on *Research Articles* in December 2022 (tentative dates- December 15th & December 16th). Stay tuned for more details about this bootcamp.

For updates on coming workshops and course registration, keep checking our site or join our **listserv** to receive weekly updates.

Welcome to the Graduate Centre for Academic Communication (GCAC). GCAC provides graduate students with advanced training in academic writing and speaking.

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7. ACADEMIC ASSESSMENTS

- Each application must be accompanied by two Academic Assessments

- Faculty members or individuals who have had sufficient opportunity to assess the student's academic and research potential

- Current doctoral and master's level applicants with a supervisor/advisor should include their previous and current thesis supervisors/advisors as their referees

- Contact referees early to inquire about a <u>positive</u> reference

- Email them a summary of contributions and information you would like to have in the letter (screenshot available under online instructions); the information should be different for your two referees

- Send requests well before finishing your application and set a referee deadline at least a week or two before your graduate unit deadline – referees will not be able to see your online OGS application

- Check the status of the assessments & follow-up prior to the deadline

- Remember to give them a big thank you.

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7. ACADEMIC ASSESSMENTS

- To **check the status** of an Academic Assessment, return to the My Forms page and select the form's row to display the **application components**.

7. ACADEMIC ASSESSMENTS

- Each Academic Assessment will have a setting displayed in the **Progress** column, either **Draft or Completed**.

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7. ACADEMIC ASSESSMENTS

- To **resend** an Academic Assessment (email invitation), in the **Actions** column, there will be a **Resend** button. Click the resend button and a new email invitation will be sent to the referee and the Sent date in the Status column will be updated.

My Forms

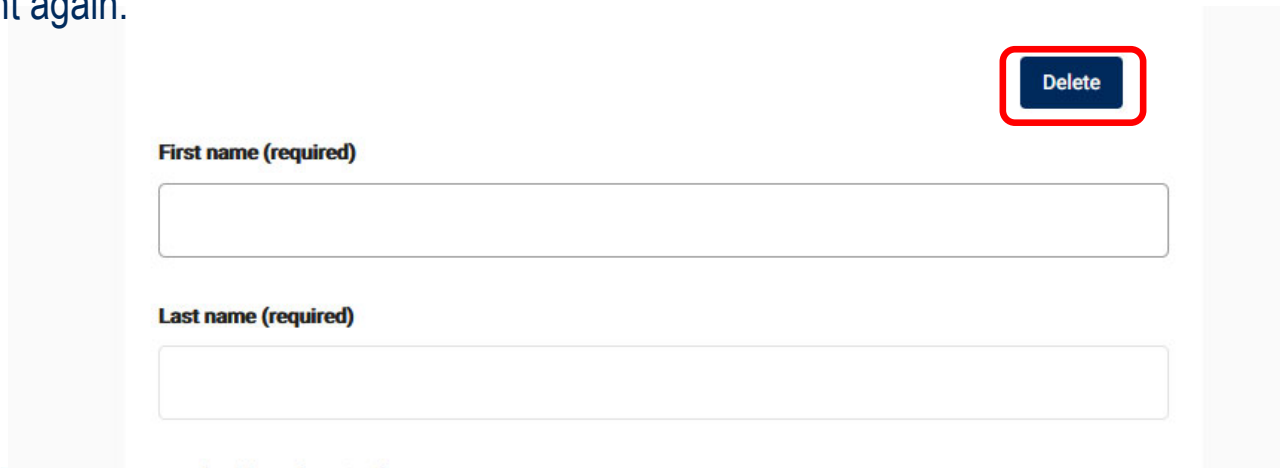| Collection	Initiator	Cycle	Last Modified ↓	Submitted	Progress	Status	Outcome	Actions
Ontario Graduate Scholarship Toronto School of Theology, Knox College - Toronto School of Theology, Doctor of Theology (Knox), Permanent resident	Granger, Hermione	2023-2024	Oct 18, 2022 12:48 PM		Draft	Waiting on Academic Assessment(s).		
Applicant Form	Granger, Hermione		Oct 18, 2022 12:48 PM		Draft	Waiting on Academic Assessment(s).		View Delete
Academic Assessment	Storm, Susan		Oct 18, 2022 12:46 PM	Oct 7, 2022 3:02 PM	Completed			Unsubmit
Academic Assessment	Watson, Joan		Oct 18, 2022 12:48 PM		Draft	Sent: Oct 7, 2022 2:59 PM		Resend
Graduate Unit			Oct 18, 2022 12:47 PM		Draft			

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7. ACADEMIC ASSESSMENTS

- To **unsubmit** a completed Academic Assessment, in the **Actions** column, there will be an **Unsubmit** button. Click the unsubmit button and an email will be sent to the referee to inform them that they can now access the form they previously submitted to make changes

7. ACADEMIC ASSESSMENTS

- **To delete/change** a referee, return to the **Academic Assessments** page of the applicant form. Above and to the right of each referee's name there will be a blue **Delete** button. Click **Delete** which will clear the referee's contact information and then click **Save** before entering any new information. Only after clicking Save, should you then enter the new referee's information. Please be very cautious when selecting these buttons as deleting a referee will permanently remove a completed academic assessment attached to your application. If you accidentally delete a referee and click **Save**, the assessment form will be deleted and the referee will need to complete the assessment again.

RETURNING TO YOUR APPLICATION

- You can save and leave your application and return to it at a later time

- Return to your "My Forms" page and **click** your application row to display the application components

- In the **Actions** column select the **View** button

NAVIGATING THROUGH YOUR APPLICATION

- If you save and exit the application, when you return to the application to edit, it will bring you to the last saved page when the form is loaded. You may review and edit any pages that you previously saved/validated by clicking the page you wish to view on the breadcrumb menu at the top of the page.

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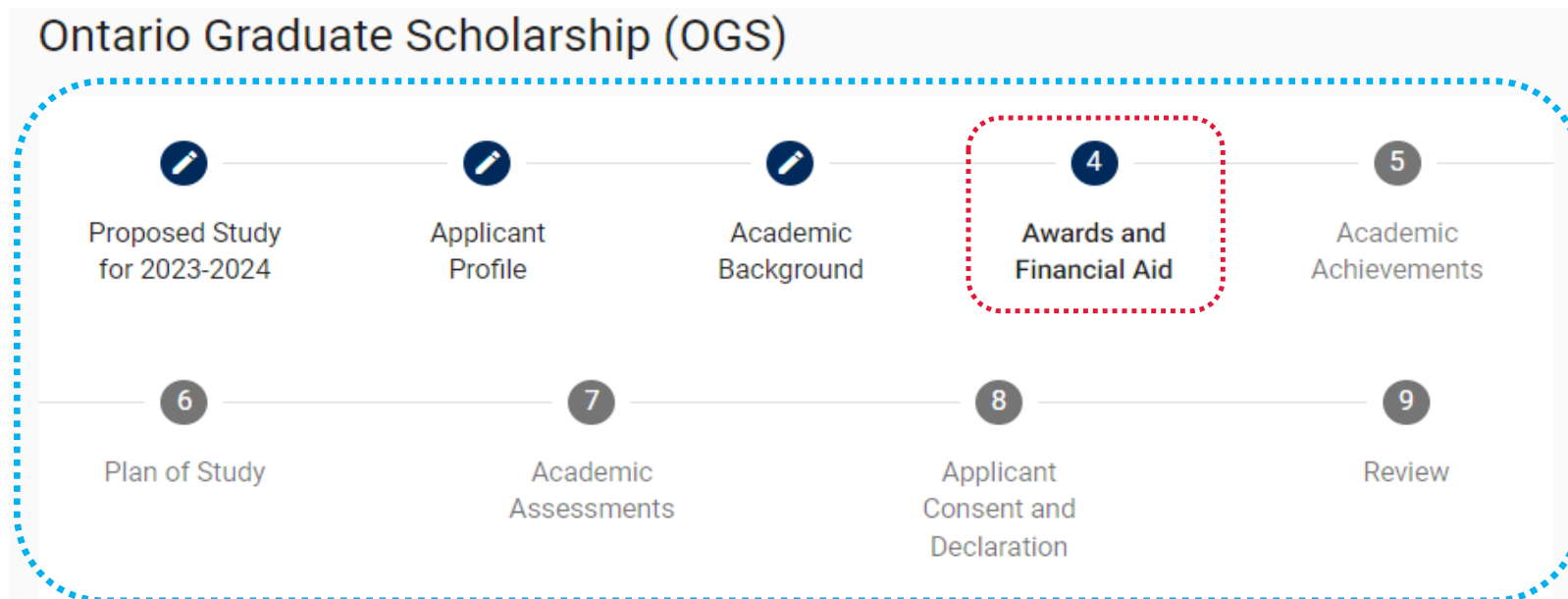
SUBMITTING

- Once both your Academic Assessments have been completed and you have completed all other components of the application, in order to submit, return to your application and go to the **Review** page

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SUBMITTING

- If one or both of the Academic Assessments have not yet been submitted, an error message will appear and the "Submit" button will not be available.

Sorry, you cannot proceed.
Waiting on Academic Assessment(s).

- Once all components are complete, the error message will no longer be shown and the Submit button will turn blue and be available. **Remember, once an application is submitted, no changes can be made.**

Previous   **Save**   Submit

- Once the application has been submitted, a submission confirmation page will appear, and the status of the application should show "Received by Administrator":

Ontario Graduate Scholarship

Your form was successfully submitted.

CONFIRMATION #: ████████████ 4b

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WHAT HAPPENS TO YOUR OGS APPLICATION

- Once submitted, applications will be received and reviewed at the University (graduate department at U of T) where you intend to hold your OGS

- Results available on application site by early June

- Official award notifications sent out by SGS in July

- Payments are issued through ACORN

	Collection	Initiator	Cycle	Last Modified ↓	Submitted	Progress	Status	Outcome	Actions
☐	Ontario Graduate Scholarship Toronto School of Theology, Univ. of St. Michael's College - Toronto School of Theology, Master Theology(St. Michael's), Permanent resident	Granger, Hermione	2023-2024	Oct 26, 2022 5:17 PM	Oct 26, 2022 5:17 PM	Submitted	Received by Administrator	Recommended	

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ADDITIONAL TIPS
FOR MERIT-BASED APPLICATIONS

WHAT MAKES A GREAT MERIT BASED APPLICATION?

Advice from Graduate Awards Office & Prof. Malcolm Campbell - Former Vice-Principal Research, UTSC:

• Reviewers spend 6-8 minutes on each application. You have a short period of time to sell yourself on paper.

• Know the Selection/Evaluation Criteria – make sure you "hit" them all

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ACADEMIC ACHIEVEMENTS

- Reviewers look heavily at **PROGRESS**. Ongoing awards look good. Publications, historical grade trends, and **PRODUCTIVITY**

- Your contributions/role in a project, impact of the work, awards, presentations, research background, communication achievements, leadership roles (volunteer, elected positions, clubs, sports, etc.)

- Limit to university level achievements

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RESEARCH PROPOSAL/PLAN OF STUDY

- Write a clear and concise research proposal that an **educated non-expert** could understand

- Give your proposal to as many people as possible to review – ideally a professor/ senior graduate student who can critique it

- Read the proposal **out loud** to yourself and others. If it doesn't sound natural, then it needs more work

- Engage the reviewer by highlighting the **Importance/Significance** – you want your reviewer to advocate for your application

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WRITING STYLE/FORMATTING

- Make it easy for the reviewer to find key information

- Use headings

- Apply boldface or underlined text strategically

- Be clear, succinct, scholarly but understandable

- Be straight forward, emphasize strengths, not a time to be shy

- Follow formatting standards

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REFERENCE LETTERS

- Must be very strong

- Be enthusiastic

- Provide additional information (skills and past achievements) and specific examples to demonstrate how your attributes and qualifications surpasses selection criteria & are worthy of the award

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QUEEN ELIZABETH II GRADUATE SCHOLARSHIP IN SCIENCE AND TECHNOLOGY (QEII-GSST)

- The Queen Elizabeth II Graduate Scholarship in Science and Technology (QEII-GSST) program is designed to encourage excellence in graduate studies in science and technology.

- The University of Toronto issues approx. 170+ awards each year.

- Applicants must submit an OGS application to their proposed graduate unit using the U of T OGS Online Application and select "Yes" that they would like to be considered for other graduate award competitions in the "Governmental Award Applications in Progress" section of the Awards and Financial Aid step of the application.

- In addition to the OGS application, some departments/Faculties may have additional steps or forms to be completed in order to be considered for the QEII-GSST, particularly the Temerty Faculty of Medicine, please be sure to verify with the department/faculty

- For full TFoM QEII-GSST details please check out GLSE's website: https://glse.utoronto.ca/tfom-qeii-gsst-competition

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QUEEN ELIZABETH II GRADUATE SCHOLARSHIP IN SCIENCE AND TECHNOLOGY

- Only specific graduate units/departments offer QEII-GSST Awards:

  - Arts and Science (Faculty) at Mississauga campus
  - Aerospace Studies
  - Astronomy & Astrophysics
  - Biomaterials and Biomedical Engineering
  - Cell & Systems Biology
  - Chemical Engineering & Applied Chemistry
  - Chemistry
  - Civil Engineering
  - Computer Science
  - Dentistry
  - Earth Sciences
  - Ecology & Evolutionary Biology
  - Electrical & Computer Engineering
  - Forestry
  - Geography & Planning
  - Health Policy, Management & Evaluation
  - Immunology
  - Laboratory Medicine & Pathobiology
  - Materials Science & Engineering
  - Mathematics
  - Mechanical & Industrial Engineering
  - Medical Biophysics
  - Medical Science
  - Molecular Genetics
  - Nursing Science
  - Nutritional Sciences
  - Pharmaceutical Sciences
  - Pharmacology & Toxicology
  - Physics
  - Physiology
  - Public Health Sciences
  - Rehabilitation Science
  - Statistical Sciences
  - Temerty Faculty of Medicine (GLSE)

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THANK YOU!

Questions?

Questions regarding the administration of the award at SGS and technical support for the application may be directed to: ogs@utoronto.ca

Questions regarding the OGS competition or nomination process to your graduate unit.

Full details can be found at:

https://www.sgs.utoronto.ca/awards/ontario-graduate-scholarship/ .

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