

Thesis Embargoes are also referred to as Delayed Release, Delay of Publication, or Thesis Restriction.

Publication of your thesis by the University of Toronto is a requirement of your degree; it is U of T's intention that there be no restriction on the distribution and publication of theses. Accordingly, theses will be released after each convocation and will be freely available to the public in an online environment.

In exceptional cases, you may request an embargo, i.e. delayed release or delay of publication. **Acceptable reasons for embargo include:**

- currently seeking publication of part of your thesis in a journal, or publication of the thesis as a book
- content of a sensitive nature in the thesis, the publication of which might endanger the wellbeing of the author or of persons associated with the work
- a patent is in process

When you choose to embargo your thesis, you must still submit the thesis. While an embargo is in effect, the abstract and citation for your dissertation will be visible in the database, but the full text will not be available for researchers to view or purchase. Discuss placing an embargo on your thesis with your supervisor and the graduate chair of your department.

How to Request an Embargo:

There are two steps to the Embargo Request Process:

1. During submission of your thesis to ProQuest, you must submit your embargo request in the Publishing Options section. You may request an embargo for 1 year or 2 years; an embargo request beyond 2 years from graduation requires additional approval. Contact SGS (sgs.masters@utoronto.ca) for additional instructions for longer embargo periods or extensions to original embargo.
2. Submit this form to SGS (dated and signed by your graduate unit chair) by email to sgs.masters@utoronto.ca.

Contacts & Additional Information on Embargoes

- Please email sgs.masters@utoronto.ca with any questions about the thesis embargo process, including questions about extending your initial embargo request.
- During thesis submission, utilize the ProQuest Help functions that assist with navigating the ProQuest database.
- Visit the [SGS website](#) for additional information about thesis submission including embargo requests.

To request an embargo or delayed release of thesis, this form must be submitted to the School of Graduate Studies by email to sgs.masters@utoronto.ca A copy should be retained at the author's graduate unit.

Author's Name:		Student Number:	Graduate Unit or Department:
Thesis title:			
Month/Year of Defense:	Month/Year of Convocation:	Degree: <input type="checkbox"/> Master's <input type="checkbox"/> Doctoral	
Date:		Author's Signature:	

Duration of Request for Thesis Embargo:

- 1 year from date of convocation
- 2 years from date of convocation

Reason for delay of publication (please select one; *attach an additional letter if space required*):

- Seeking publication of part of the thesis in a journal or publication of the thesis as a book

Name of publisher or journal: _____

- A patent is in process (*please elaborate in the space below or in an attachment*):
- Content of a sensitive nature in the thesis, the publication of which might endanger the wellbeing of the author or of persons associated with the work (*please elaborate in the space below or in an attachment*):

Supervisor's Name	Supervisor's Signature
Chair's Name	Chair's Signature
Date:	Graduate Unit or Department: