

Michael Smith Foreign Study Supplement Payment Activation Form

To receive payment of the Michael Smith Foreign Study Supplement, award holders must:

- ✓ Be registered full time;
- ✓ Register with the [Safety Abroad Database](#) and review the [Safety Abroad Office's web page on Student Responsibilities](#) to ensure that their responsibilities will be completed before their travel occurs
- ✓ Submit a completed SGS Research Travel Grant Payment Activation Form
- ✓ Comply with all agency regulation, as set out in the [Award Holder's Guide](#)

Email the completed Payment Activation Form to graduate.awards@utoronto.ca.

Payment of the Michael Smith Foreign Study Supplement

Payments are processed through ACORN and paid directly to students approximately 30 days prior to departure. Students may receive payment by direct deposit provided that they have set up direct deposit on ACORN. Otherwise, payments will be issued as a cheque and sent by Canada Post to the student's mailing address on ACORN. Instructions for setting up direct deposit can be found at [ACORN Help How-To](#) (see "Direct Deposit").

Last Name:		First Name:	
Student Number:		Email Address:	
Graduate Unit:		Michael Smith Foreign Study Supplement Amount:	
Date of Departure: (dd/mm/yyyy)	Date of Return: (dd/mm/yyyy)	Destination:	

Have travel dates and/or destination(s) changed since the time of application?

Yes

No

If yes, please request [permission from the granting agency](#), and forward the approval email to graduate.awards@utoronto.ca with "CGS-MSFSS" in the subject line.

Safety Abroad Requirements:

In accordance with University of Toronto policy, students participating in out-of-country University sponsored research activities are required to abide by the [Safety Abroad Guidelines](#). All students traveling outside Canada are required to register with the [Safety Abroad Database](#) and ensure their requirements are met before travelling.

I have completed all of the safety abroad requirements (including a pre departure online tutorial or orientation session):

Yes

Student Signature: _____

Date: _____

Should you have any questions regarding this form, please contact the Graduate Awards Office by email at graduate.awards@utoronto.ca.