

The SGS Parental Grant program aims to provide financial support to doctoral students within the funded cohort by helping to offset the loss of funding as a result of taking an approved parental leave of absence at the time of birth or adoption in order to provide full-time care during the child's first year. Students are expected to request approval and make arrangements for a leave through their graduate unit ([see SGS Leave of Absence Policy](#)). Parental Grants of up to \$4,000 will be provided to student parents during the approved leave of one session or more. Birth mothers may be eligible for a second instalment of up to \$4000 to support parental leaves of two sessions (8 months) or more in duration. The total amount of the grant will be calculated based on other non-employment related supplemental funding the student may have available.

Grants will be disbursed in one instalment (two for eligible birth mothers who request a second instalment) and are payable upon the start of the approved leave. Grant applications submitted after the parental leave has commenced will be processed within 7-10 business days of SGS receiving the completed application.

Birth mothers receiving a second instalment will do so at the start of the second session (or fifth month) of leave. In all cases payment is conditional upon the proper submission of proof of pregnancy, birth or adoption documentation. Applicants will receive an email notification notifying them of the grant application status and/or payment information via their U of T email address.

## Student Information:

Last Name:	First Name:	
Student Number:	U of T Email Address (all correspondence will be via this U of T address):	
Citizenship:	Canadian/Permanent/Resident/Protected Person	Student Visa /Study Permit
Program Start Date (MM/YYYY):	Graduate Unit/Department (e.g., Social Work):	
Degree Name (e.g., PhD, MSc):	Program Name (e.g., Adult Education and Community Development):	
Approved Leave Start Date:	Approved Leave End Date:	Total Months of Leave:

## Student Verification:

To initiate a Parental Grant request, students are asked to please confirm each of the following - I am:

- Registered as a full-time student in a research-stream doctoral in the session prior to my parental leave; and
- Within the funded cohort; and
- Eligible to receive my regular base funding package prior to and upon return from my parental leave; and
- While on leave, will be the primary caregiver of the child; and
- Not be engaged in studies, research activities or employment (Teaching Assistantship excepted) during the approved parental leave.

Optional:

- I am the birth mother and would like to be considered for a second installment of the Parental Grant.

By signing below, I confirm that the above information is true and agree to notify SGS and the Graduate Unit of any changes to my registration status (e.g. leave dates, withdrawal, change to part-time status).

Student Signature:	Date:
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**Please forward this application to your Graduate Unit to be completed and submitted to The School of Graduate Studies.**

## Graduate Unit's Request for Student Support:

### Graduate Funding Information

The above named student is:

- Within the funded cohort and eligible for the base funding package as per the graduate unit's normal period of funding and will be eligible for the continuation of the same base funding package upon return from leave; and

Please Select One:

- Ineligible for pregnancy/parental leave benefits\* from other sources (e.g. departmental funds, Paid Parental Leaves [through Tri-Agency grants](#), or [scholarships/fellowships such as CGS-D, DRA, Vanier](#)) during the approved parental leave; or
- Receiving less than \$4000 (\$8000 for birth mothers) of pregnancy/parental leave benefits\* from other sources during the approved parental leave.

Please list all sources and amounts of benefits including any departmental resources available:

Source of benefits* (e.g. Paid parental leave from Tri-Agency scholarship or PI Research Grant)	Amount:
Total:	

\*Benefits from employment income through the University may be received in addition to the SGS Parental Grant, and would not impact the student's eligibility to receive the full Grant value.

### Approved Leave Of Absence

- The above named student has been **approved for parental leave for at least one session (or 4-months)** to be taken at the time of pregnancy, birth or adoption, and/or to provide full-time care during the child's first year.

Approved leave start date: \_\_\_\_\_ return date: \_\_\_\_\_ total duration: \_\_\_\_\_

- Proof of pregnancy, birth or adoption has been received by the graduate unit and is attached.
- Proof of pregnancy, birth or adoption will be provided by the student at later date.

### Complete only if applicant is the birth mother

- The above named student is the birth mother and has been **approved for parental leave for a total of at least two sessions (or 8-months)** as per the dates above and is eligible for a second grant installment.

## Graduate Unit Approval:

By signing below, I confirm that the above information is correct and agree to report any changes made to this student's registration status (e.g. approved leave date, withdrawal, and change to part-time status).

Name: Graduate Chair/Coordinator/Director:	Signature: Graduate Chair/Coordinator/Director:	Date:
Name: Supervisor/Advisor:	Signature: Supervisor/Advisor:	Date:

## SGS Office Use Only:

Decision:                      Approved                      Not Approved	Amount Approved:
SGS Authorized Signature:	Notes (if applicable):