Important Disclaimer!
What is said (or not said) at this info session does not supersede the material contained in the agencies’ guidelines or application packages.
Agenda

CIHR CGS-D Competition
- Overview
- Eligibility
- Competition Evaluation Criteria & Weightings
- Application Process & Components
- Previous Results & 2019-20 Competition Specifics

Questions
CIHR Competition Overview

• Student Deadline – Date set by your graduate unit/hospital

• U of T Quota: 71

• E-Approval by SGS, no MRA required during application phase

• Number of Awards available for 2020-21 nationally: 133
CIHR Basic Criteria

• The intended outcomes of the research must primarily improve or have an impact on health and/or produce more effective health services and products and/or strengthen the Canadian health care system.

• Selecting the Appropriate Federal granting agency
  http://www.science.gc.ca/default.asp?lang=En&n=FEE7261A-1#NSERC1
CIHR Doctoral Competition

Frederick Banting and Charles Best Canada Graduate Scholarships (CGS) Doctoral Program

- $35,000 a year for 36 months
  - Award funding is allocated as follows:
    - Stipend: $30,000 per annum
    - Research Allowance: $5,000 per annum
  - Can only be held at a recognized Canadian university
Basic CGS Eligibility Requirements

- be a Canadian citizen or a permanent resident of Canada, as of the application deadline date;
- have completed **no more than 24 months** of full-time study in their doctoral program by December 31 of the year of application (no more than 36 months if transferred directly from Bachelors to a PhD or enrolled in a joint program, e.g., MD/PhD, MA/PhD);
- submit only one doctoral award application in a given academic year. Nominations to the Vanier CGS program do not count towards this limit;
- not have already received a doctoral-level scholarship or fellowship from CIHR, NSERC or SSHRC.
## Application Weighting

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Elements</th>
<th>Weighting</th>
</tr>
</thead>
</table>
| Research Ability/ Potential | • Quality of contributions to research and development  
• Relevance of work experience and academic training to field of proposed research  
• Significance, feasibility, and merit of proposed research, and justification for location of tenure | 50 % |
| Relevant experience and achievements obtained within and beyond academia | • Academic record  
• Scholarships and awards held  
• Duration of previous studies  
• Quality of the application's presentation;  
• Participation in preparing publications; and  
• Awards for oral presentations or papers.  
• Mentoring;  
• Teaching;  
• Supervisory experience;  
• Project management; | 50 % |

Detailed Reviewer instructions: [http://www.cihr-irsc.gc.ca/e/33043.html](http://www.cihr-irsc.gc.ca/e/33043.html)
Application Process

To apply for funding opportunities at CIHR, students need:

- A ResearchNet Account
- A CIHR PIN
- A CCV Account

Instructions on how to obtain these accounts: http://www.cihr-irsc.gc.ca/e/38201.html

Supervisor(s) will also need a CIHR PIN.
Application Process

• Students registered in a U of T graduate degree program at any time between January 1- December 31, 2019, or on an approved leave of absence applies through U of T.

• CIHR application on ResearchNet will go offline for University of Toronto applicants on October 7th.

• Students’ supervisors whose research is physically located at an affiliated hospital may choose to apply through the hospital.

• Each hospital will have their own application deadline, process, and individual quota to submit to CIHR.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Quota</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baycrest Centre for Geriatric Care (Toronto)</td>
<td>3</td>
</tr>
<tr>
<td>Centre for Addiction and Mental Health (Toronto)</td>
<td>13</td>
</tr>
<tr>
<td>Holland Bloorview Kids Rehabilitation Hospital (Toronto)</td>
<td>3</td>
</tr>
<tr>
<td>Hospital for Sick Children (Toronto)</td>
<td>36</td>
</tr>
<tr>
<td>Institute for Work &amp; Health (Toronto)</td>
<td>3</td>
</tr>
<tr>
<td>Ontario Agency for Health Protection and Promotion (Toronto, Ontario)</td>
<td>3</td>
</tr>
<tr>
<td>Ontario Institute for Cancer Research (Toronto, Ontario)</td>
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<tr>
<td>Sinai Health System (Toronto)</td>
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<tr>
<td>St. Michael's Hospital (Toronto)</td>
<td>9</td>
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<tr>
<td>Sunnybrook Research Institute (Toronto, Ontario)</td>
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<tr>
<td>University Health Network (Toronto)</td>
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<tr>
<td><strong>University of Toronto</strong></td>
<td><strong>71</strong></td>
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<tr>
<td>Women's College Hospital (Toronto)</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>178</strong></td>
</tr>
</tbody>
</table>
Create an online account on ResearchNet
Register for a CIHR PIN

- Log into your ResearchNet Account;
- Click on “Register for a CIHR PIN;
- Complete and submit the on-line registration form;
- CIHR PIN requests are processed Monday to Friday between 7am and 5pm (ET). You should receive a confirmation e-mail with your CIHR PIN within 24 business hours of submitting your form. If it has been longer than 24 business hours since you submitted your form and you still have not received a confirmation e-mail with your CIHR PIN, please call 1-888-603-4178 or e-mail support-soutien@cihr-irsc.gc.ca.
• Create a Canadian Common CV (CCV) Account
<table>
<thead>
<tr>
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<th>Included/Entries</th>
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</tr>
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<tr>
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<tr>
<td>Recognitions</td>
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<td>No Entry</td>
</tr>
</tbody>
</table>
Section entitled "Employment", Sub-Section entitled "Leaves of Absence and Impact on Research"

- Applicants must describe any special considerations that have had an effect on their performance or productivity. They must include any considerations that may have resulted in delays in disseminating their research results, such as health problems, family responsibilities, disabilities or other circumstances (for example, the time necessary to complete a monograph, file a patent, or commercialize an industrial process or product). Applicants must explain any gaps in the chronology of their experience.

- If there are none, leave this section blank.
### Leaves of Absence and Impact on Research

**Leave Type:** Other Circumstances

**Start Date**
- **Year:** 2017
- **Month:** March

**End Date**
- **Year:** 2018
- **Month:** March

**Organization**
- **Type:**
- **Country:**
- **Subdivision:**

**Other Organization**

**Absence and Impact Description**

Explanation regarding low grade on transcript
Begin CIHR CGS D Application on ResearchNet
<table>
<thead>
<tr>
<th>Name</th>
<th>Actions</th>
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<tr>
<td>Banting Postdoctoral Fellowships - 2019-2020 (2019-08-16)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Catalyst Grant - Addressing Musculoskeletal Conditions and Arthritis in Canadians (2019-09-16)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Catalyst Grant - Analysis of CLSA Data (2019-08-16)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Catalyst Grant - HIV/AIDS and STBBI Community-Based Research (2019-10-17)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Catalyst Grant - Understanding Disease Prevention and Risk Factor Modification (2019-08-28)</td>
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<tr>
<td>Chair - CIHR Sex and Gender Science Chair (2019-10-08)</td>
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<tr>
<td>CIHR Clinician Scientist Salary Award - CIHR Clinician Scientist - Phase 2 (2019-10-01)</td>
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</tr>
<tr>
<td>Doctoral Research Award - Doctoral Foreign Study Award (DFSA) - 2019-2020 (2019-10-17)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Doctoral Research Award - Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Award 2019-2020 (2019-11-21)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Fellowship - CIHR Fellowship (2019-10-01)</td>
<td>Apply to this Opportunity</td>
</tr>
<tr>
<td>Opportunity Name</td>
<td>Registration/LC Deadline</td>
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<tr>
<td>---------------------------------------------------------------------------------</td>
<td>--------------------------</td>
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<td>Catalyst Grant: Addressing Musculoskeletal Conditions and Arthritis in Canadians</td>
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<td>Catalyst Grant: Patient-Oriented Research</td>
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<td>Chair: CIHR Sex and Gender Science Chair</td>
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<td>Clinician-Scientist Salary Award</td>
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<tr>
<td>Clinician-Scientist Salary Award, CIHR Clinician Scientist – Phase 2</td>
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<tr>
<td>Doctoral Research Award</td>
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<td>Doctoral Research Award, Doctoral Foreign Study Award (CFSA) - 2019-2020</td>
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<td>Doctoral Research Award, Vanier Canada Graduate Scholarships (2019-2020)</td>
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### Funding Opportunity Details

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<tr>
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<tbody>
<tr>
<td>Program Name</td>
<td>Doctoral Research Award: Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Award 2019-2020</td>
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<tr>
<td>Program Launch Date</td>
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</table>

### Important Dates

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<tr>
<td>Competition Application</td>
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<tr>
<td>Funding Start Date</td>
<td>2020-05-01</td>
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</table>

### Notices

The content of this funding opportunity has been updated
Date updated: 2019-07-18
Section(s) updated: Description, Eligibility, Review Process and Evaluation, How to Apply
<table>
<thead>
<tr>
<th>Program Name</th>
<th>Type</th>
<th>Description</th>
<th>File/App #</th>
<th>Deadline</th>
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<tbody>
<tr>
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<td>Application</td>
<td>Add Additional Description</td>
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### Funding Information

<table>
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<th>Funding Organization</th>
<th>Canadian Institutes of Health Research</th>
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</thead>
<tbody>
<tr>
<td>Program</td>
<td>Doctoral Research Award - Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Award: 2016-2020</td>
</tr>
<tr>
<td>Deadline</td>
<td>2019-11-21 20:00 EST (97 Days)</td>
</tr>
</tbody>
</table>

### Activity Messages

Please complete the tasks below and submit your application electronically. If applicable, you must upload completed signature pages via the "Print/Upload Signature Pages" task in order to submit.

For program specific information consult the "Eligibility" and the "How to Apply" sections of this funding opportunity.

For more information on the application process, e-mail: suogo@chiriss.og.ca

### Tasks

<table>
<thead>
<tr>
<th>Task</th>
<th>Status</th>
<th>Task Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify Participants</td>
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<td></td>
</tr>
<tr>
<td>Identify Sponsors</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Enter Proposal Information</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Attach Other Application Materials</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Apply to Priority Announcements/Funding Projects</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Print/Upload Signature Pages</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Preview</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>Consent and Submit</td>
<td>Incomplete</td>
<td></td>
</tr>
</tbody>
</table>
Application: 8 parts

1. Identify Participants
2. Identify Sponsors
3. Enter Proposal Information
4. Attach Other Application Materials
5. Apply to Priority Announcements/Funding Pools (Optional)
6. Print/Upload Signature Pages
7. Preview
8. Consent and Submit

**Order is important!!**
Terminology

Participant = Applicant & supervisor(s)
Sponsor = Referee
Institution Paid = University at which the student would like to hold the award
### Identify Participants

*Enter information on applicant (student) & Supervisor with a valid CIHR PIN*

<table>
<thead>
<tr>
<th>Participant</th>
<th>PIN</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards, Grad</td>
<td></td>
<td>Nominated Principal Applicant</td>
</tr>
<tr>
<td>Genius, Professor</td>
<td></td>
<td>Primary Supervisor</td>
</tr>
</tbody>
</table>

For program specific information consult the "Eligibility" and the "How to Apply" sections of this funding opportunity. If applicable, to add a participant, click on the "Add Participants" link. To enter participant information, click on the "Edit" link next to the applicable participant's name.
Enter CIHR PIN and CCV Confirmation Number in this section.
Lookup Institution

Enter the name or partial name of the organization you would like to find. The result will list all organizations that contain the entered text in its name. (e.g. if you enter hospital, all organizations that contain hospital in their name will be listed).

University of Toronto | Search
Lookup Institution

Enter the name or partial name of the organization you would like to find. The result will list all organizations that contain the entered text in its name. (e.g. if you enter hospital, all organizations that contain hospital in their name will be listed).

Search

Results returned for "University of Toronto": 4

- PDUT: Department of Pediatrics; University of Toronto
- CEA: University of Toronto
- UTMI: University of Toronto Mississauga (ON)
- UTSC: University of Toronto Scarborough (ON)
Collection of Self-Identification Data

CIHR (in coordination with NSERC and SSHRC) are asking all applicants to self-identify with information on age, gender, Indigenous identity, disability and visible minority status.

A harmonized self-identification data collection process allows the granting agencies to monitor the equity performance of its programs and design new measures that achieve greater equity, diversity and inclusion in the research enterprise.

Completing the new self-identification form will be mandatory for applicants and co-applicants but for each category there is an option “I prefer not to answer.”
Equity & Diversity Questionnaire

* Please select the option that best describes you: *(required)*  
  - Woman  
  - Man  
  - Gender-fluid, non-binary, and/or Two-Spirit  
  - I prefer not to answer

* What is your year of birth? *(required)*  
  - 1990  
  - YYYY  
  - I prefer not to answer

* Do you identify as Indigenous; that is First Nation (North American Indian), Métis, or Inuk (Inuit)? *(required)*  
  - Yes  
  - No  
  - I prefer not to answer

* Do you identify as a member of a visible minority? *(required)*  
  - Yes  
  - No  
  - I prefer not to answer

* Are you a person with a disability? *(required)*  

  Note: Person with a disability is a person who has a long-term or recurring physical, mental, sensory, psychiatric or learning impairment
  - Who considers themselves to be disadvantaged in employment by reason of that impairment, or
  - Who believes that an employer or potential employer is likely to consider them to be disadvantaged in employment by reason
  - Includes persons whose functional limitations owing to their impairment may have been accommodated in their current job or
  - Yes  
  - No  
  - I prefer not to answer
Publications List

This section allows the applicant to include supplemental information for each entry made under the “Publications” section in their CCV, that is:

- For each multi-authored publication, define their role in the publication and indicate their percent contribution to the team effort.
- Only include publications that have been accepted or are in press. Do not include publications in preparation or submitted, unless available in a recognized scientific public archive (e.g. preprints). **Note:** Applicants are also invited to comment on environmental factors that affected their capacity to publish.
- Only entries with dates within the past 5 years may be submitted.
- Refer to the **General Application Process** section at top of this document for formatting instructions.
- The document must be uploaded in PDF format (unprotected) and the total size cannot exceed 30 MB.
- Maximum 2 pages are permitted
Sponsor = Referee

Legend

❗ The Assessment Required Deadline Date is later than your deadline.

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Status</th>
<th>Assessment Required Deadline Date (YYYY-MM-DD hh:mm)</th>
</tr>
</thead>
</table>
Applicants enter their own “Assessment Required Deadline Date” for Referee. Link is open until application closes regardless of deadline.
<table>
<thead>
<tr>
<th>Sponsor -- Smart Professor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name*</td>
</tr>
<tr>
<td>First Names*</td>
</tr>
<tr>
<td>E-mail Address*</td>
</tr>
<tr>
<td>Relationship to Candidate</td>
</tr>
<tr>
<td>Current Position Held</td>
</tr>
<tr>
<td>Institution*</td>
</tr>
<tr>
<td>Department*</td>
</tr>
<tr>
<td>Assessment Required Deadline Date*</td>
</tr>
<tr>
<td>Preferred Correspondence Language*</td>
</tr>
</tbody>
</table>

**WARNING!**

Are you sure that you want to save and send this sponsor request? Once saved, the Personal Assessment assessment form. Please ensure that this is the sponsor that you want to submit for this competition.

**NO - do not send sponsor request**

**YES - Save and Send sponsor request**
Le français suit l'anglais.

Dear Smart Professor,

Fong Di Caterina would like to request your service to provide a sponsor assessment for him/her as a candidate for the Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships program. Your assessment would be greatly appreciated.

The report must be sent via ResearchNet to the candidate no later than 2019-09-19 20:00 EDT.

If the sponsor assessment is not submitted via ResearchNet by the date displayed on the online sponsor assessment page, the candidate will not be able to submit his/her application by the deadline date to the Doctoral Award: Frederick Banting and Charles Best Canada Graduate Scholarships and will therefore not be considered for this award.

Once you have completed the form, use the submit button to automatically submit your sponsor assessment through ResearchNet to the candidate’s application. The system will only allow you to submit the sponsor form once. Upon submitting the sponsor form on ResearchNet, the applicant will be notified however, he/she will not have access to view the information provided. It is strongly recommended that you save a copy of the form for future reference. To save a copy, click on the View PDF button and save the PDF locally.

Click on the link below to access the sponsor assessment form. If you are unable to click the link, copy and paste the link into your browser.

If you are currently logged in to ResearchNet, please ensure you sign out before accessing the sponsor form.

https://www.researchnet-recherchenet.ca/mr16/sponsorSubmission.do?sponsorKey=mMeNV7eyOc4IAQnYAegA.&valid=true&language=E

If you experience any technical difficulties when submitting the sponsor assessment or if you have any questions, get in touch with the Contact Centre by e-mail at support@chrisc.gc.ca or by phone at 613-954-1960/1-888-603-4178. For service hours, please consult our Contact Us page: https://www.researchnet-recherchenet.ca/mr16/DisplayStaticHtmlServlet?content=contactushtml&language=E.

Thank you for accepting this request.

**************************************************************************
Referee Assessment Form

<table>
<thead>
<tr>
<th>Sponsor's Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding Organization</td>
</tr>
<tr>
<td>Program</td>
</tr>
<tr>
<td>Assessment Required Deadline Date</td>
</tr>
</tbody>
</table>

Sponsor's Assessment of a Candidate

This report will be used by CIHR when assessing the candidate's application for an award in support of doctoral study in the health sciences. The Canadian Privacy Act stipulates that, in response to a specific copy of your assessment.

There are two parts to the report, both parts must be completed. In Part A, sponsors will score the candidate's performance on eight dimensions, and in Part B, they will explain the reason for each score.

Sponsors should bear in mind that the candidate will need to assemble a complete application package, including this report, by the competition deadline.

CIHR will not consider late or incomplete applications.

Candidate:

- First Name: Smart
- Last Name: Professor
- Position: Professor
- Institution: CEAA
- Department: Anatomy and Cell Biology
- Number of years/months that the referee has known the candidate: 4 months
- Relationship to candidate: supervisor
- Contact Information: [Form Field]
Referee Assessment Form (cont’d)

### Sponsor's Assessment

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<th>Description</th>
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<th>Sometimes Exhibits</th>
<th>Often Exhibits</th>
<th>Always Exhibits</th>
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<tbody>
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<tr>
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<tr>
<td>Part B - Explanation of Ratings</td>
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**Assessment Status:** Not Submitted

![Image of form](image-url)

To help explain your ratings, provide specific examples of the candidate’s behaviour with respect to each characteristic in Part A. Critical thinking, Independence, Perseverance, Originality, Organizational skills, Interest in discovery, Research ability, and Leadership ability.

Maximum 9000 characters (~2 pages)
### SPONSOR'S ASSESSMENT OF A CANDIDATE FOR A DOCTORAL RESEARCH AWARD

**CANDIDATE**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
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<tbody>
<tr>
<td>Dr. Catera</td>
<td>Fei</td>
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</tbody>
</table>

**SPONSOR**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>Smart</td>
</tr>
</tbody>
</table>

Position: Professor  
Institution: University of Toronto  
Department: Anatomy and Cell Biology

Number of years/months that the sponsor has known the candidate: 8 years, 0 months

Relationship to candidate: Supervisor

Contact Information:  
416-978-2150

Notes:  
- The Canadian Privacy Act stipulates that, in response to a specific request by the candidate, CHIR must make available a copy of your assessment.  
- CHIR will not consider late or incomplete applications

### SECTION 1: RATING FORM

<table>
<thead>
<tr>
<th>CHARACTERISTICS</th>
<th>Rarely exhibits</th>
<th>Sometimes exhibits</th>
<th>Often exhibits</th>
<th>Always exhibits</th>
<th>Unable to judge</th>
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<tbody>
<tr>
<td>CRITICAL THINKING</td>
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<td>INDEPENDENCE</td>
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<td>PERSEVERANCE</td>
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<td>ORIGINALITY</td>
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<td>ORGANIZATIONAL SKILLS</td>
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<td>INTEREST IN DISCOVERY</td>
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<tr>
<td>RESEARCH ABILITY</td>
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<tr>
<td>LEADERSHIP ABILITY</td>
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Referee Submission Confirmation

Referee receives a confirmation email that assessment was received by ResearchNet and copies the applicant.
Referee View

**Completed Assessment accessible for referee through original email link**
Applicants can view status of referee, delete a submitted reference, and resend invitation email.
References/ Sponsor Assessments

- Contact referees early to inquire about a possible POSITIVE & enthusiastic reference;
- Feel free to remind them of your contributions and information you would like to have in the letter (screenshot available in this presentation);
- Send request before finishing your application;
- Follow-up prior to the deadline (note you must have both references completed before you can submit your application); and
- Remember to give them a big thank you.
Research Institution Deadline Date – Institution Paid (where your application will be sent for review)

Apply for Funding

Funding Organization
Canadian Institutes of Health Research

Program
Doctoral Research Award - Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Award: 2019-2020

Funding Organization Application Deadline Date
2019-11-21 20:00 EST (01 Days)

Research Institution Deadline Date

The Research Institution Deadline Date will only appear once you have selected the “Institution Paid” using the search option in the “Details” subtask on the “Enter Proposal Information” page. You must make this selection as soon as possible in order for you to be able to see and meet the Research Institution Deadline Date.
In order for “Research Institution Deadline” to appear, applicants must complete the “Institution Paid” field in the “Enter Proposal Information” Task.
CIHR categorizes health research in four broad themes:

- Biomedical Research;
- Clinical Research;
- Health Services Research;
- Social, Cultural, Environmental and Population Health Research.
Committee Assignment

Applications are assigned to one of the two multi-disciplinary committees described below based on the scientific area of the proposed research activities:

**Doctoral Research Award – A (DRA)**
This multi-disciplinary committee reviews Doctoral Research Award applications, with a generalist’s perspective, to assess the candidate’s potential of attaining competence as a prospective researcher in **biomedical and/or clinical research**.

**Doctoral Research Award – B (DRB)**
This multi-disciplinary committee reviews Doctoral Research Award applications, with a generalist’s perspective, to assess the candidate’s potential of attaining competence as a prospective researcher in **health services research and/or social, cultural, environmental and population health research**.
Fields that appear in bold with an Asterisk (*) are mandatory. It is important to save any additions or changes before navigating away from this page.

All attachments must adhere to the guidelines for attachments on the [Acceptable Application Module Formats](#)

Attachments must be uploaded in PDF format. The total size of the attached document(s) cannot exceed 30Mb.

ResearchNet verifies the number of pages submitted for PDF attachments.

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Upload Date</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Expectations*</td>
<td></td>
<td>Choose File</td>
</tr>
<tr>
<td>Research Project Summary*</td>
<td></td>
<td>Choose File</td>
</tr>
</tbody>
</table>

PDF file exceeds maximum number of pages allowed: 1.
Training Expectations

Applicants are to:

- Describe their professional, academic and extracurricular experiences/achievements and how it will contribute to their training success.
- Describe how the training they expect to acquire will contribute to their productivity and to the research goals they hope to achieve.
- Describe how their expected training strives to foster impacts within and beyond the research environment and will contribute to the Canadian research ecosystem during and beyond the tenure of the award.
- Indicate why they decided upon the proposed training location and what they expect to learn from the training experience.
- If registered in a joint doctoral program (e.g. MD/PhD, DVM/PhD) or a clinically-oriented doctoral program, they must provide a description of how their program contains a significant research component.
- **Maximum 2 pages**
Research Project Summary

• Should clearly describe the applicant's role on the project.

• Should be written in general scientific language, which is an important skill to acquire for future success in the research environment as applications are being reviewed by multi-disciplinary committees.

• Should be specific, focused, include feasible research question(s), objective(s) and provide a clear description of the proposed methodology.

• **Maximum 1 page**, including references.
Common mistakes when writing proposal / contributions / statement (as per NSERC)

• Lack of focus or coherence
• Repetitiveness
• Failure to cite important work in the area
• Failure to cite recent relevant work
• Citing too many irrelevant articles
• Relying too much on secondary sources (lack of understanding)
• Too much detail on minor issues; too little detail on major issues
• Research contributions not properly highlighted
• Impact / importance of research not explained
Welcome to the Graduate Centre for Academic Communication (GCAC). GCAC provides graduate students with advanced training in academic writing and speaking.

We are now located on the first floor of the McMurrich Building (12 Queen’s Park Crescent West).

Graduate students need to be able to communicate sophisticated information to sophisticated audiences. As you prepare to attend your first conference, to write your first proposal, or to publish your first paper, you will need stronger communication skills than those needed in undergraduate work. By emphasizing professional development rather than remediation, GCAC can help you cultivate the ability to diagnose and address the weaknesses in your oral and written work.

https://www.sgs.utoronto.ca/resources-supports/gcac/
Registration for September 2019 GCAC courses opens on Friday August 30th at 10:00 a.m.

Students may register in a maximum of two GCAC courses in the September session

**Note:** If you need to know the location of a course in which you are registered, please check your registration confirmation email. That email is sent to the address that is listed in your official U of T profile.

*Registration Instructions & Attendance Policies*

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**September 2019 Course Schedule**

<table>
<thead>
<tr>
<th>Discipline-Specific Courses</th>
<th>Duration</th>
<th>Section</th>
<th>Day and Time</th>
<th>Duration Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Writing CIHR Proposals (Physical and Life Sciences)</em></td>
<td>3 weeks</td>
<td>1</td>
<td>Tues. 5:00 – 7:00</td>
<td>Sept. 10 – Sept. 24</td>
</tr>
<tr>
<td><em>Writing NSERC Proposals (Physical and Life Sciences)</em></td>
<td>2 weeks</td>
<td>1</td>
<td>Mon. 10:00 – 1:00</td>
<td>Sept. 9 – Sept. 16</td>
</tr>
<tr>
<td><em>Writing SSHRC Proposals (Humanities and Social Sciences)</em></td>
<td>3 weeks</td>
<td>1</td>
<td>Fri. 10:00 – 12:00</td>
<td>Sept. 20 – Oct. 4</td>
</tr>
</tbody>
</table>

[https://www.sgs.utoronto.ca/resources-supports/gcac/current-terms-courses/](https://www.sgs.utoronto.ca/resources-supports/gcac/current-terms-courses/)
“Other”:

Applicants must provide the **Confirmation of Scientific Area Form** as part of their application. Applicants must retrieve and print this form from the CIHR website under **Index of Funding Related Forms**. **Note:** This attachment is limited to one page and no other type of document will be considered by CIHR.
Transcripts

Official Transcripts

• Applicants are required to provide the following documents, which must be uploaded as a single PDF document (unprotected) not to exceed 30 MB under "Transcripts" in the "Attach Other Application Materials" task:

• Complete and print the Doctoral Studies Timelines form available from the CIHR website under Index of Funding Related Forms.

• Up-to-date official transcripts of the applicant's complete academic record (this includes all undergraduate and graduate studies, completed or ongoing).

• Up-to-date official transcripts are defined as transcripts issued by the Registrar's Office and dated or issued in the fall session of the year of the application (if currently registered) or after the last term completed (if not currently registered).

• Opening the envelope to scan the transcript will not render it unofficial for CIHR's purposes.
Priority Announcements/Funding Pools

Priority Announcements and Funding Pools offer funding for highly rated applications that are relevant to specific CIHR research priority areas or mandates.

Refer to the "Description" for information on individual Priority Announcement (PA)/Funding Pool requirements and limits. This section will indicate if relevance information is required at the application stage.

Identify Priority Announcements/Funding Pools and Relevant Research Area

To apply for funding through a Priority Announcement/Funding Pool, select the Priority Announcement/Funding Pool title from the list below and the Relevant Research Area(s) (if applicable) addressed by your proposal.

1. Priority Announcement

   Priority Announcement/Funding Pool Title
   Select Priority Announcement/Funding Pool Title

   Relevant Research Area
   List of Relevant Research Areas

2. Priority Announcement
CIHR Research Priority Areas - additional sources of funding for highly rated applications in the CGS D competition that are relevant to specific CIHR research priority areas and mandates.

- **HIV/AIDS and/or STBBI** – 3 awards ($35,000 per annum (Stipend of $30,000 and research allowance of $5,000) for up to three (3) years.)
- **Canada Graduate Scholarship to honor Nelson Mandela** – in name only, no additional funds associated.
- **Infection and Immunity** – 3 awards ($35,000 per annum (Stipend of $30,000 and research allowance of $5,000) for up to three (3) years.)

Upload Signature Page

Be sure to enter applicant and supervisor information under “Identify Participant” tab before downloading Signature Page.
Supervisor signature page will only appear after supervisor info has been completed.
Leave the Institution Paid page blank if University of Toronto is the Institution Paid and Research Institution as we participate in the eApproval process on ResearchNet.
Once all application components are complete and saved, the “Consent and Submit Application” link will will appear.
Submitted application will disappear from Current Activities and appear in the Completed Activities tab.
National success rate for CGS D & DFSA: ~12%

Excludes the CGS – Vanier competition.
## CIHR Results - UofT

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<tbody>
<tr>
<td><strong>Applications Reviewed</strong></td>
<td>125</td>
<td>121</td>
<td>140</td>
</tr>
<tr>
<td><strong>Received and Forwarded</strong></td>
<td></td>
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<tr>
<td><strong>Awards Received</strong></td>
<td>26</td>
<td>31</td>
<td>19</td>
</tr>
<tr>
<td><strong>Success Rate</strong></td>
<td>20.8%</td>
<td>25.6%</td>
<td>13.6%</td>
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</table>
Additional Tips
What Makes a Great Merit Based Application?

Advice from Graduate Awards Office & Prof. Malcolm Campbell - Former Vice-Principal Research, UTSC

• Reviewers spend 6-8 minutes on each application. You have a short period of time to sell yourself on paper.

• Selection/Evaluation Criteria – make sure you “hit” them all
Academic Achievements

• Reviewers look heavily at PROGRESS. Ongoing awards look good. Publications, historical grade trends, and PRODUCTIVITY

• Your contributions/role in a project, impact of the work, awards, presentations, research background, communication achievements, leadership roles (volunteer, elected positions, clubs, sports, etc.)

• Limit to university level achievements
Research Proposal/Plan of Study

• Write a clear and concise research proposal that an educated non-expert could understand
• Give your proposal to as many people as possible to review – ideally a professor/ senior graduate student who can critique it
• Read the proposal out loud to yourself and others. If it doesn’t sound natural, then it needs more work
• Engage the reviewer
• Importance/Significance – you want your reviewer to advocate for your application
Writing Style/Formatting

• Make it easy for the reviewer to find key information
• Use headings
• Apply boldface or underlined text strategically
• Be clear, succinct, scholarly but understandable
• Be straightforward, emphasize strengths, not a time to be shy
• Follow formatting standards
Questions

CIHR applications, awards or technical help with ResearchNet:

support-soutien@cihr-irsc.gc.ca

University of Toronto:

Olivera Joksimovic

Graduate Awards Officer

Tel: 416-946-0808

Email: o.joksimovic@utoronto.ca