



SGS Conference/ Research Travel Grant Change Request Form

If details about your [SGS Conference Grant](#) or [SGS Research Travel Grant](#) have changed from what was indicated on your previously approved application, please complete and email this form, along with any supporting documentation, to the appropriate email address below for pre-approval, or submit this PDF form as part of your SGS Conference Grant or SGS Research Travel Grant Payment Activation Form.

SGS Research Travel Grant: travelgrant@utoronto.ca

SGS Conference Grant: conferencegrant@utoronto.ca

If your request is approved, the value of your grant may be adjusted if there is a **significant** difference between the new and previous location and/or registration fees. Please note that the value of your offer cannot be increased. You will be advised of any adjustments.

Applicant Information:

Last Name:	First Name:
Student Number:	U of T Email Address:
Graduate Unit:	Value of Approved Grant: \$
Originally Proposed Location (city, country):	New Location (city, country):
For Conference Grant Only:	
Proposed registration-fee:	New registration-fee:
For Research Travel Grant Only:	
Previous Travel Period: (dd/mm/yyyy) From: To:	New Travel Period: (dd/mm/yyyy) From: To:
Reason for request:	
Student's Signature:	Date:

Supervisor's Approval:

<input checked="" type="checkbox"/> I confirm the above details provided by the student and approve this request to change the travel dates/location for the above grant recipient.		
Supervisor's Name (print):	Supervisor's Signature:	Date: