2022-2023 University of Toronto OGS Application

Screenshots
Landing Page “My Forms”:

My Forms page when an application has been started:

New Form Page:
Proposed Study for 2022-2023

Please provide information regarding the graduate unit and program to which you will (or intend to) be registered for the next academic year. The information provided will determine where your OGS application will be sent for consideration at the University of Toronto. Please review the OGS Application Instructions for additional information.

Faculty (required)
Select...

Graduate unit (required)
Select...

Program (required)

Not all programs listed are eligible for OGS. Please verify with your graduate unit/program to confirm eligibility before applying.

Level of study (required)

Research discipline (required)

For national awardees only.

Year of study (required)

Example: If you are currently in your first year enter ‘1’. Incoming students applying for admission should enter ‘1’.

Award start session (required)

- May 2022
- September 2022
- January 2023

Date of completion of degree requirements (required)

The date must be prior to December 31, 2023. Minimum Date: 2023.12.31.
Ontario Graduate Scholarship (OGS)

Applicant Profile

Personal Information

U of T Student Number (optional)

If you do not have a U of T Student Number, leave it empty.

First name

Last name

Student

If your name displayed above is incorrect, please visit https://my.path.utoronto.ca to change your “Display” name. Then create a new OGS application in order for the corrected name to be reflected. If you do not wish to change your Display Name, enter your preferred name below.

Preferred Name (optional)

Enter your preferred name if it does not match the proposed/last name above.

Date of birth (required)

Minimum date: 1900-01-01.

Email address

applicant.student@gmail.com

Phone number (required)

Ex. 14501112222

Include your country and area code, do not include spaces or dashes, only digits.

Mailing Address

Address line 1 (required)

Address line 2 (optional)

City (required)

Postal/Zip code (required)

Country (required)
If an option other than “Canadian Citizen” is selected for “Current citizenship status”, an additional question field “Residency status received date” will appear.

If the answer “Yes” is selected for “Do you self-identify as an Indigenous Person to Canada”, an additional question field “Please specify the Indigenous group that you self-identify with” will appear.
Academic Background

Please provide information on your current and previous postsecondary studies. Start with your most recent studies first. Include both studies in Canada as well as outside Canada.

Current and Previous Studies

Minimum: 1

Level of study (required)

Program/discipline (required)

Start date (required)

Did you complete the degree? (required)

- Yes
- No

Institution (required)

Institution country (required)

Transcript Upload

Please attach a copy of all postsecondary studies transcripts as a single PDF document (unofficial, student issued, or web copies are permitted). Official transcripts (outside of U of T) must be available in your graduate unit admission file to accept and hold the award.

- The file size cannot exceed 10 MB.
- It must include one copy of the legend (grading scale) located on the reverse of each transcript or on the institutional website; do not scan the legend multiple times.
- Transcripts text orientation should be upright (if possible) and must be readable on a computer monitor without any adjustment by the viewer.
- Do not upload digitally signed/verified/encrypted transcripts. Alternatively, print out and scan these transcripts as a PDF document, but be sure to verify that the new document is still legible.

Transcript (required)

Upload

The selected file must be a PDF document and cannot exceed 10 MB

Previous  Save  Next
Once a transcript file has been uploaded, the file name and the options to “Download” or “Remove” will appear.

Application: Page 4 – Academic Background

Ontario Graduate Scholarship Award: Applicant Form

Ontario Graduate Scholarship (OGS)

Awards and Financial Aid

Current OSAP Status
One of the eligibility requirements for OGS is that if you have had previous OSAP or Canada Student Loan (CSL) loans, they must be in good standing.

Have you previously received an OSAP or CSL loan? (required)
- Yes
- No

Previous Government Awards (Required)
One of the eligibility requirements for OGS is that you must not have exceeded the lifetime maximum of 6 years of government-funded student awards. Please indicate if you have ever been the recipient of any of the following awards at the graduate level by specifying the number of years each was awarded, if applicable. Do not include awards you declined. Enter "0" for any awards you have not received.

Vanier Canada Graduate Scholarship (Vanier CGS) (required)

Number of years awarded.

Social Sciences and Humanities Research Council of Canada (SSHRC) (required)

Number of years awarded.

Natural Sciences and Engineering Research Council of Canada (NSERC) (required)

Number of years awarded.

Canadian Institutes of Health Research (CIHR) (required)

Number of years awarded.

Ontario Graduate Scholarship (OGS) (required)

Number of years awarded.

Queen Elizabeth II (formerly Ontario) Graduate Scholarship in Science and Technology (OERGSST/OGSST) (required)

Number of years awarded.

Ontario Trillium Scholarships (OTS) (required)

Number of years awarded.
If the answer “Yes” is selected for “Have you previously received an OSAP or CSL loan?”, an additional question field “Is your loan currently in good standing?” will appear.

**Is your loan currently in good standing? (required)**

- Yes
- No

If the answer “No” is selected for “Is your loan currently in good standing?”, two additional question fields “Reason for restriction” and “Expected end date of restriction” will appear.

**Reason for restriction (required)**

**Expected end date of restriction (required)**
Once a Research Contributions file has been uploaded, the file name and the options to “Download” or “Remove” will appear.
Once a Plan of Study file has been uploaded, the file name and the options to “Download” or “Remove” will appear.
Ontario Graduate Scholarship Award: Applicant Form

Ontario Graduate Scholarship (OGS)

Academic Assessments

Provide information on the two (2) Academic referees who will each complete an Academic Assessment Report. Upon clicking Next, a reference request will be sent immediately to your referees at the provided email address. Referees must be individuals who have had sufficient opportunity to assess your potential.

Both Academic Assessments must be complete and submitted to the system before you can submit your application.

It is your responsibility to ensure that your referees complete the Academic Assessment Report by monitoring the reference submission status on the My Forms page.

Receiving an Academic Assessment: To receive a pending Academic Assessment, return to your My Forms page and click anywhere on your form’s row to display the application components. Find the row for the referee whose Academic Assessment you would like to view and click the view button in the actions column for that row.

Deleting an Academic Assessment: To delete a completed or pending reference, click the Delete button located above the referees name that you wish to delete on this page, and click Save. Then enter the referee information and click Next to send a new email invitation.

Modifying a Submitted Academic Assessment:

If your referee would like to make a change to their submitted form, you may unsubmit it. Return to your My Forms page and click anywhere on your form’s row to display the application components. Find the row for referees whose Academic Assessment you would like to unsubmit, and select the Unsubmit button in the actions column for that row.

Referees

First name (required)

Last name (required)

Email address (required)

Requested completion date (required)
Ontario Graduate Scholarship Award: Applicant Form

Ontario Graduate Scholarship (OGS)

Applicant Consent and Declaration

Applicant's Consent to the Indirect Disclosure of Personal Information

Your personal information provided on this application form, in the required documentation, and in all other communications related to your application and award of an Ontario Graduate Scholarship (OGS), including previous applications and awards of OGS, will be used by the University of Toronto to administer and finance the program.

Administration includes: determining your eligibility for an OGS; verifying your application; verifying your OGS award; accepting any requests for review, maintaining and auditing your file, collecting overpayments and repayments; public reporting on the administration and financing of the OGS program; planning, delivering, evaluating and auditing the OGS program for quality and improvements in both content and delivery; conducting risk management; error management; audit and quality assessment activities; conducting inspections or investigations; and conducting policy analytic, evaluation, and research related to all aspects of the OGS program. Financing includes: planning, arranging or providing funding of the OGS program.

Freedom of Information and Protection of Privacy Act:

The University is also required to report student level enrollment related data to the Ministry of Training, Colleges and Universities as a condition of its receipt of operating grant funding. The ministry collects this enrollment data, which includes limited personal information such as Ontario Education Numbers, student characteristics and educational outcomes, in order to administer government postsecondary funding, policies and programs, including planning, evaluation and monitoring activities.

Applicant's Declaration

I have given complete and true information on this application form and in the required supporting documentation.

I understand that I am responsible for providing all required supporting documentation as indicated on my application or as directed by the ministry or the University of Toronto in respect of my eligibility for an OGS.

I understand that information I provide will be verified and audited and the ministry may also conduct inspections and investigations.

I will keep a copy of my application and all required supporting documentation in the event that I am required to produce this information for audit, verification, inspection or investigation purposes.

I will promptly notify the University of Toronto in writing of any changes to the information that I have provided and of any changes to my eligibility for an OGS, including ceasing to be enrolled as a full-time student, receiving a NSERC, SSHRC, CIHR, Vanier, Trillium or OGS-NSERC award.

I understand that any change to the information I provide and any change resulting from verification and audit will result in a reassessment.

I understand that if my application is reassessed, it may affect my eligibility and the amount of my OGS and, if required by the Ministry, I will promptly repay all or part of my OGS.

I agree that the University of Toronto can, without limitation, collect, use and disclose personal information about me that is relevant to the consideration of my OGS application and its report to the Minister with respect to the granting of the OGS.

I have read and understood this section, including the notice of collection, use, and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information and that my declaration is complete and true. I understand that any fraudulent or misleading statement may result in proceedings for academic misconduct.

Confirmation

☐ I confirm
If one or both of the Academic Assessments have not yet been submitted, an error message will appear and the “Submit” button will not be usable.

Once all components are complete, the error message will no longer be shown and the Submit button will turn blue and be useable. Remember once an application is submitted, no changes can be made.

Once the application has been submitted, a submission confirmation page will appear:
How to check the status of/resend an invitation/delete an Academic Assessments on the “My Forms” page:

If you click anywhere on a form’s row, to display that particular form’s application components.

Once the application components have been displayed, full details related to the application are available.

If an Academic Assessment is pending, the Progress column will display “Draft”, the Status column will display date the invitation was sent and the Actions column will have the option to Resend the invitation.

If an Academic Assessment is complete, the Progress column will display “Completed”, the Status column will be blank, and the Actions column will have the option to Unsubmit the Academic Assessment (if changes are required). Additionally, the Submitted column will have the date and time the Academic Assessment was submitted.

Note: Academic Assessments will only appear once they have been initiated on the “Academic Assessments” page of the applicant.

When both Academic Assessments have been submitted, the Progress column should display “Complete” for each Academic Assessment and the Status column of the Applicant Form has been updated to “Ready for Submission”.
When the application has been submitted, the Progress column for the form will be showing as “Submitted” and the Status column for the form will be showing as “Received by Administrator”
Academic Assessment Screenshots

Initial Email Invitation Sample:

OGS Academic Assessment Request – University of Toronto

Subject: OGS Academic Assessment Request – University of Toronto

Dear Doctor [Name],

OGS has invited you to participate in the Ontario Graduate Scholarship (OGS) competition for the following graduate units at the University of Toronto: Health Policy, Management and Evaluation.

The applicant must complete the OGS application form by [insert date] to be considered for this scholarship. If you are unable to meet the deadline, please contact the OGS office directly.

Instructions for completing the form:

1. Open the OGS application form in your web browser. Ensure you have the latest version of Google Chrome, Mozilla Firefox, Safari, or Microsoft Edge web browsers installed on your computer.
2. Review the instructions and requirements for the OGS application.
3. Complete the OGS application form by entering your personal and academic information.
4. Submit the completed OGS application form by the deadline.

For more information, please visit the OGS Office website.

Sincerely,

[Name]

School of Graduate Studies
University of Toronto

Academic Assessment: Page 1 – Academic Assessment Report

Ontario Graduate Scholarship Award: Academic Assessment

OGS Academic Assessment

Academic Assessment Report

Please complete the form below. Once completed, you will be directed to review your assessment before submitting it to the dean's office on the following page. Once you have reviewed it and remove it, you may access the form again using the link provided in the original email request. Step by step instructions can be found on the University of Toronto OGS office website.

Student Information

Student name: [Name]

Submission Information

Requested completion date: [Date]

Referee Profile

I have known the student in my capacity as [role] (required)

During the following period

From (required)
To (required)

First name (required)

Last name (required)

Title

Preferred Name (optional)

Please provide a name if it does not match the pre-populated name above.

Title (required)

Institution/Organization (required)

Department (required)

Academic Assessment

Carefully rank the category that best describes the candidate’s academic performance in relation to all students at a similar stage that you have previously evaluated. If you know the candidate in a professional capacity, please rank the candidate from that perspective. Please apply the widest interpretation of the rankings included below. For example, the ranking of a candidate in the top category is expected to occur infrequently. In addition, please elaborate on this assessment or provide other relevant comments in the box provided below.

<table>
<thead>
<tr>
<th>Aspect</th>
<th>Top 2%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 20%</th>
<th>Lower 30%</th>
<th>Unable to evaluate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Background preparation</td>
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<td>Originals</td>
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<td>Present ability to research</td>
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<td>Research potential</td>
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<td>Institutional success</td>
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<td>Judgment</td>
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<td>Oral and written skills</td>
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<tr>
<td>Overall ability</td>
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</tbody>
</table>

Additional Comments

You may copy and paste your reference letter text here. Please note you may lose some formatting.

(required)

Privacy Statement

Freedom of Information and Protection of Privacy Act:

Previous Save Next
Unsubmitted Email Sample:

Action Required: OGS Academic Assessment is now unsubmitted – University of Toronto

vpp.noreply@utoronto.ca
to me

Wed, Oct 20, 4:45 PM (7 days ago)

Dear Rose Jones,

As per your request (or the applicant’s request), the OGS Academic Assessment previously submitted for Awards Office, has now been unsubmitted and returned to you for updating/editing. Please note, this process does not change the deadline to submit, and this application is now considered incomplete.

The Academic Assessment must be resubmitted before Thursday, October 21, 2021 as determined by the applicant. If this date has passed and a new deadline has not already been provided to you by the applicant, please contact the applicant directly. Applicants are reminded to monitor the progress of their application to ensure the Academic Assessment form is resubmitted in time to complete their application and meet the graduate until deadline.

To continue to the Academic Assessment, click the link below:

Web browser compatibility: For the best user experience, use the most up-to-date version of Google Chrome, Mozilla Firefox, Safari, or Microsoft Edge web browsers to complete the form. Internet Explorer is not compatible. It is recommended to use an incognito or private browsing window. If you are unable to access the form, verify your web browser version and update, if necessary, before trying again.

We strongly recommend that you fully close all web browsers (i.e., Chrome, Safari, Firefox) and open only one web browser window in order to access the online application. Having multiple browser windows open may cause errors in the submission of the form.

If you are using a device within Toronto hospital network, you may not be able to access the form, please connect to different Wi-Fi network to complete the form, for example your home network or U of T campus Wi-Fi.

Sincerely,

School of Graduate Studies
University of Toronto

This is an automatically generated email please do not reply, technical support questions may be directed to ogs@utoronto.ca